

City Attorney's Office

2003 Budget

Department Overview

City Attorney

The City Attorney provides legal advice and representation to the officers and employees of the City.

1.75 FTE

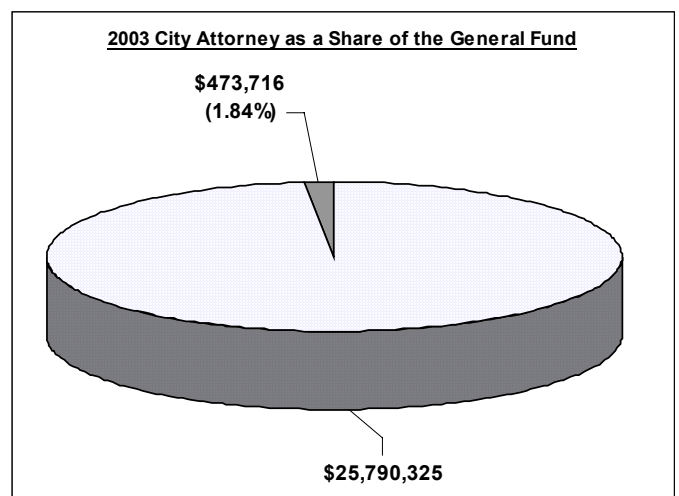
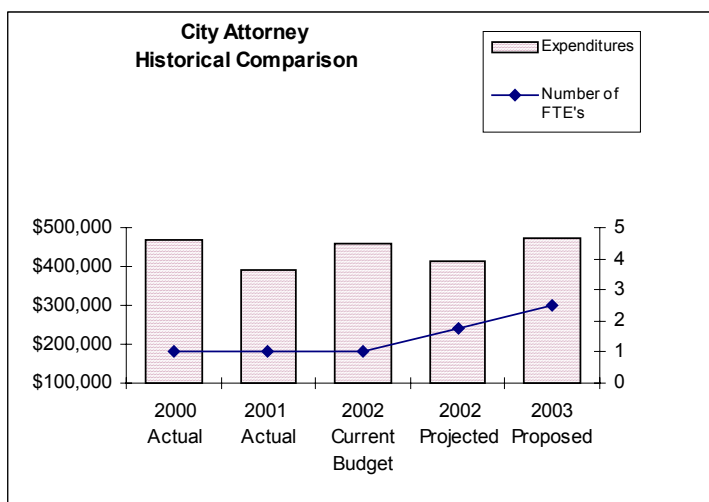
Prosecuting Attorney

Prosecution services are provided through a contract with a private law firm. Violations of the Shoreline Municipal Code and certain state statutes are prosecuted in Shoreline Municipal Court
Contract Service

Domestic Violence

Assists in the prosecution of domestic violence crimes and provides assistance to victims and witnesses.
0.75 FTE

	2000 Actual	2001 Actual	2002 Current Budget	2002 Projected	2003 Proposed	2002 Current Budget versus 2003 Proposed	Percentage Change
Expenditures	\$ 469,991	\$ 392,446	\$ 458,855	\$ 412,530	\$ 473,716	\$14,861	3.2%
% of General Fund	2.02%	1.49%	1.89%	1.55%	1.84%	(0.06%)	(3.06%)
Number of FTE's	1	1	1	1.75	2.5	1.5	150.0%



2002 Key Department Accomplishments:

- ◆ Revised the City's standard contract form, maximizing contract routing efficiency.
- ◆ Represented the City in land use litigation related to Aegis Assisted Living.
- ◆ Implemented a new prosecution services contract.
- ◆ Provided legal analysis to review the City's options for creating a "payment in lieu" of development exactions program.
- ◆ Assisted in the development of environmental review processes and procedures related to the Aurora Avenue project.
- ◆ Provided legal representation on the close-out of the Shoreline Pool project.
- ◆ Added a Domestic Violence Coordinator (0.75 FTE) to continue providing the service that King County formerly provided via contracted service. King County terminated the contract in the Fall of 2002.

2003 Key Service Level Changes**Assistant City Attorney**

A proposed new three-fourth's time Assistant City Attorney position will assist the City Attorney in the handling of day-to-day legal matters while at the same time decreasing the amount of contracted legal services required. This position will greatly improve the responsiveness of the City Attorney's Office to increasing demands. This position will result in a \$27,000 savings in contracted legal services.

Cost:

\$ 3,950	One-time start-up costs
\$62,454	On-going annual costs
\$66,404	Total 2003 Costs

Outcome Measure

- ◆ Improve the level of service provided to the City's operating departments and reduce the amount of money spent on outside legal counsel.

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2003 Budget

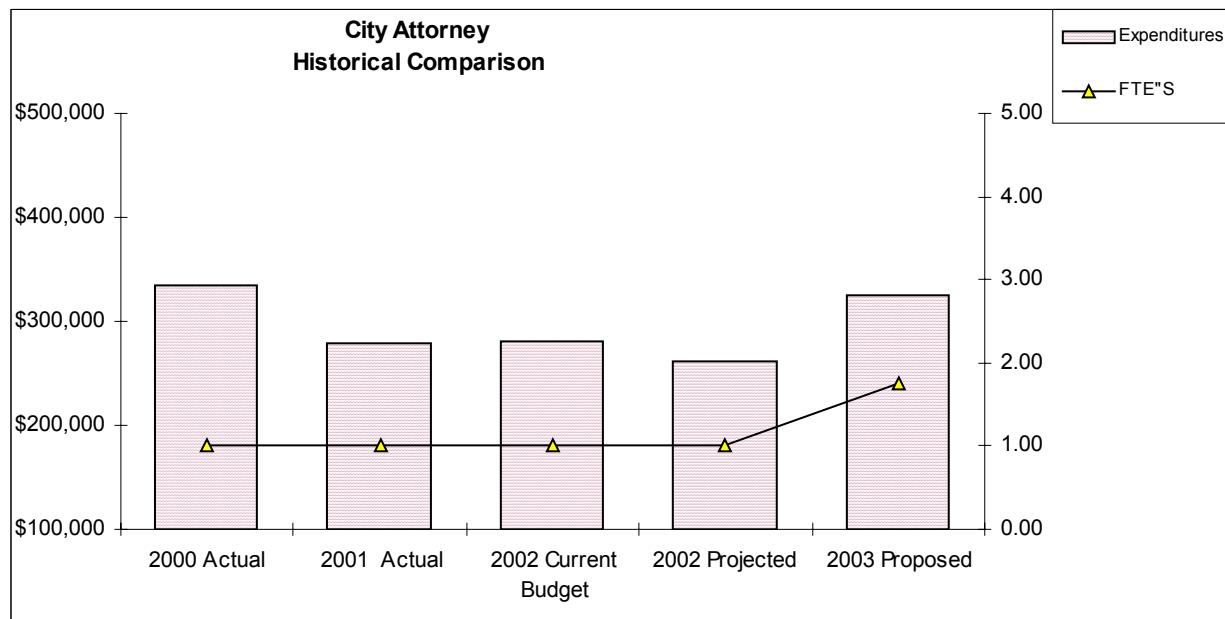
Department Overview

2003 - 2003 Budget Comparison							
Objects by Department	2000 Actual	2001 Actual	2002 Current Budget	2002 Projected	2003 Proposed	2002 Current Budget versus 2003 Proposed	Percentage Change
Salary & Benefits	114,258	118,998	143,055	132,367	240,266	97,211	68.0%
Supplies	3,830	2,397	2,000	1,000	1,000	(1,000)	(50.0%)
Services	351,903	262,051	268,800	243,163	228,500	(40,300)	(15.0%)
Intergovernmental Services	0	9,000	45,000	36,000	0	(45,000)	(100.0%)
Capital	0	0	0	0	3,950	3,950	0.0%
Total City Attorney Budget	\$ 469,991	\$ 392,446	\$ 458,855	\$ 412,530	\$ 473,716	14,861	3.2%
Division							
City Attorney	334,312	278,410	281,355	261,659	324,942	43,587	15.5%
Prosecuting Attorney	110,937	104,992	132,500	105,600	110,000	(22,500)	(17.0%)
Domestic Violence	24,742	9,044	45,000	45,271	38,774	(6,226)	(13.8%)
Expenditure Total	\$ 469,991	\$ 392,446	\$ 458,855	\$ 412,530	\$ 473,716	14,861	3.2%
Revenue Source							
Workstudy Reimbursement	0	0	13,536	562	13,535	(1)	(0)
Criminal Justice/Domestic Violence	17,889	14,973	15,605	15,605	15,572	(33)	(0)
General Fund Subsidy	\$ 452,102	\$ 377,473	\$ 429,714	\$ 396,363	\$ 444,609	\$ 14,895	3.5%
Total Revenue	\$ 469,991	\$ 392,446	\$ 458,855	\$ 412,530	\$ 473,716	\$ 14,861	3.2%

PURPOSE STATEMENT

CITY ATTORNEY

The City Attorney provides legal advice and representation to the officers and employees of the City, including the City Council, the City Manager, and City departments. The City Attorney also directs the activities of outside legal counsel hired to assist the City.

**2003 Key Division Objectives**

- ◆ The acquisition of right-of-way for the Aurora Avenue project.
- ◆ The implementation of various mandates including the Growth Management Act, the Endangered Species Act, the Clean Water Act, the State Environmental Policy Act and the Shoreline Management Act.
- ◆ Review regulation of right-of-way in the current code.
- ◆ Provide adult entertainment regulation enforcement.

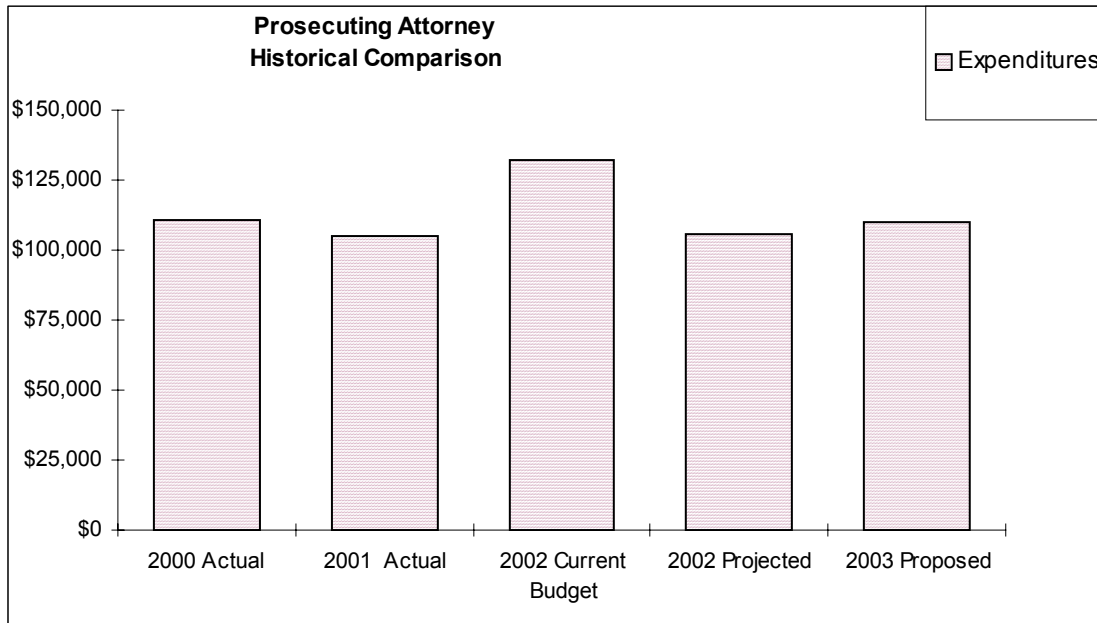
Performance Measurement Section – City Attorney

Type/Description	2002	2003	2004
Workload Measures			
➤ Number of contracts reviewed	184	190	
➤ Number of Ordinances Drafted	18	20	
➤ Number of Resolutions Drafted	13	15	
Outcome Measures			
➤			
Outcome/Effectiveness Measures			
➤			

PURPOSE STATEMENT

PROSECUTING ATTORNEY

Violations of the Shoreline Municipal Code are prosecuted in Shoreline Municipal Court. Prosecution services are provided through a contract with a private law firm. The City attorney administers this contract.



2003 Key Division Objectives

- ◆ Support the critical success factor of Healthy/Vibrant Neighborhoods by timely and effective prosecution of misdemeanor offenses.

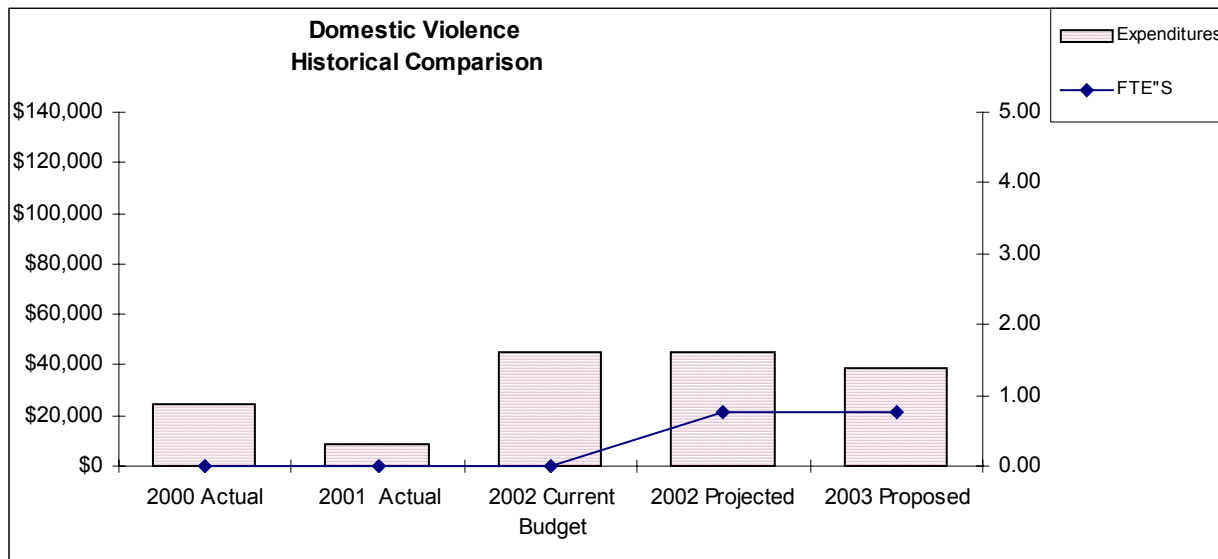
Performance Measurement Section – Prosecuting Attorney

Type/Description	2002	2003	2004
Workload Measures			
➤ Number of Cases	N/A		
Outcome Measures			
➤			
Outcome/Effectiveness Measures			
➤			

PURPOSE STATEMENT

DOMESTIC VIOLENCE

Provides domestic violence advocacy services to assist the City in the prosecution of domestic violence offenses and to assist victims and witnesses involved with these offenses.



2003 Key Division Objectives

- ◆ Provide effective advocacy services for victims of domestic violence.
- ◆ Assist the Prosecuting Attorney in domestic violence trials.

Performance Measurement Section – Domestic Violence

Type/Description	2002	2003	2004
Workload Measures			
➤ Number of Domestic Violence Cases	N/A		
Outcome Measures			
➤			
Outcome/Effectiveness Measures			
➤			