



City of Shoreline
Supplemental Information
Funding Years 2005 & 2006

Introduction

Most North and Eastside cities use the same application forms for funding in 2005-6, however, each city has a different budget, time table, process and priorities. Please read this section to learn about the City of Shoreline's process for allocating federal Community Development Block Grant (CDBG) and City human services funds.

Money Available

Human services funding (both City General Fund and Community Development Block Grant) is allocated on a biennial basis, while capital funding (CDBG only) is allocated on a yearly basis. For public services, this means that programs funded for 2005, will be renewed for 2006, contingent on adequate funding availability and program performance.

The City of Shoreline will have the following estimated amounts available for projects in 2005 & 2006:

	2005	2006
CDBG – Public Services	\$ 65,783	\$ 65,783
Local Human Services	\$ 158,000	\$ 158,000
Youth Services Policy (see pages 3)	\$ 25,000	\$ 25,000
Capital Projects	\$ 75,000	\$ 100,000

These amounts are estimates as the budgets of the City of Shoreline and the federal government for FY2005 and 2006 have not been finalized.

Eligible Uses of Money - Capital Projects

The City's CDBG competitive dollars may support the lease, purchase, construction or rehabilitation of public facilities or property from which a needed human service is delivered, including those related to acquiring housing. Projects must be linked to the Priorities for Capital Projects (see page 4) and to the Consortium-wide CDBG Outcomes.

You are strongly encouraged to contact one of the staff contacts listed on page four to make sure your project is an eligible activity and that it is consistent with the priorities on page 4 and with the Consortium-wide CDBG outcomes.

Eligible Uses of Money - Public Services

The City's CDBG and local Human Services funds support human service needs affecting predominantly low and moderate-income persons. CDBG funds are federal dollars governed primarily by 24 CFR Chapter V, available for review at www.huduser.org. Projects must be also be linked to achieving Shoreline's Desired Outcomes (see page 4) and consistent with the King County Consortium-wide CDBG Policies and Requirements available in Appendix B of the Consolidated Housing and Community Development Plan which may be viewed at www.metrokc/dchs – go to Community Services, Plans and Reports/Housing and Community Development Reports.

Eligible Recipients

Private or public non-profit organizations are eligible to apply for CDBG and local Human Services funds.

Application Deadline

The deadline for applications is 4:30p.m. on Friday, June 4, 2004. Please submit one original and one copy of the application, a copy of the agency's most recent financial audit and management letter and attachments, list of current board members, agency's 2004 year to date actual budget, and agency's 2005 projected budget as requested. Also include any attachments requested in the specific application form. In addition, if you have not previously been funded by the City of Shoreline, please attach a copy of IRS letter certifying your tax-exempt, non-profit status. Completed applications should be delivered to: *George Smith, Human Services Planner, City of Shoreline, 17544 Midvale Ave N, Shoreline, WA 98133. Postmarks are not accepted. It is important to note that late applications will not be accepted.*

Review Process

The City convenes a Human Services Allocation Advisory Committee comprised of Shoreline residents and City staff. The calendar included in this packet describes the anticipated timeline for the application process. Applications will be reviewed and rated by the Committee. Following the Committee's review of applications, a recommendation will be prepared for City Council approval. You may call staff to inquire about the recommendations. A public hearing will be held in late August or early September for the Committee's recommendations. All applicants will be notified of the hearing in advance.

Application Forms Available

The North and Eastside cities use the same application forms. Note there are different application forms for capital projects and public services. **New this year is a short-form application for recurring public service projects requesting \$7,500 or less. Answer the questions on the cover sheet of the Short Form application to determine if your project qualifies.** All applications are available for downloading at the city web site www.ci.shoreline.wa.us. Hard copies of the applications are also available for pick up from the City Clerk's Office, located on the first floor, Shoreline Business and Professional

Building, 17544 Midvale Ave N, Shoreline, WA 98133. Applications may also be mailed to you by post or electronically by calling (206) 546-5042.

Youth Services Policy

Shoreline has available an estimated \$25,000 per year to focus on youth services. At the same time, Shoreline has sharpened the focus of its funding for programs that serve youth. If you are seeking funds for a program that targets youth ages birth to 18 your application will need to specifically address Outcomes 3, 4 and 5. Programs serving youth that primarily address other outcomes will not be considered for funding through this competitive process. Please contact Rob Beem at (206) 546-1933 with specific questions on funding in this area.

Staff Assistance

If you need assistance to develop your proposal or have questions about the application content, the process, or the city's priorities, you are strongly encouraged to contact Rob Beem at (206) 546-1933, rbeem@ci.shoreline.wa.us; or George Smith at (206) 546-5569, gsmith@ci.shoreline.wa.us.

Human Services Strategy Desired Outcomes

1. More youth involved in structured, positive activities during non-school hours.
2. Reduce delinquency, violence, and crime.
3. More young people more skilled and prepared.
4. Reduce substance abuse.
5. Reduce child abuse and neglect.
6. More people have adequate food, shelter, and clothing.
7. More youth have contact with caring adults.
8. Preserve the independence and quality of life for seniors.
9. More community members work together to solve problems.
10. Increase affordable childcare.
11. Increase affordable housing.
12. Increase employment.
13. Reduce teen pregnancy.
14. Reduce domestic and dating violence.
15. Increase overall levels of academic, vocational, and self-improvement learning for people of all ages, to ensure employability and personal growth.

Priorities for Capital Projects

1. Housing
 - a) Acquisition and or rehabilitation of affordable multi-family housing or property for five or more units, especially that targeted to families with children or older adults.
 - b) Acquisition and or rehabilitation of affordable housing units or property, for five units or less.
2. New construction, acquisition and or rehabilitation of community facilities providing human services.
3. City projects addressing the needs of specific populations.

Note: For projects seeking City support solely as a match and / or demonstration of local support, the City will invest the minimum amount necessary (\$5,000).

2005/2006 Human Services and CDBG Application and Review Timeline

Applications Available	4/28
Funder's Workshop	4/28
Funding Applications Due	6/4
Human Service Allocation Committee Meetings	July
Recommendations Completed	8/26
Council Hearing/Review/Action	9/13
CDBG Plan due to King County	9/30