

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b> Community Group Presentation: RotaCare
<b>DEPARTMENT:</b> City Council
<b>PREPARED BY:</b> Eric Bratton, CMO Management Analyst
<b>PRESENTED BY:</b> Greg Schaeffer, RotaCare Advisory Council President

**ISSUE STATEMENT:**

RotaCare will provide to the Council and community a presentation on their mission and goals. Providing the presentation this evening is Greg Schaeffer, the Advisory Council President for RotaCare.

**BACKGROUND:**

In 2006 the Council amended their Rules of Procedure to include an agenda item titled, "Community Group Presentation," which is made available by request at the second study session of each month (Section 5.4.B). Attached are presentation guidelines (attachment A).

In order for the presentation to be scheduled on the Council agenda planner, two Councilmembers must sponsor the presentation. Councilmembers Doris McConnell and Terry Scott have agreed to sponsor this presentation, per the attached request form (attachment B).

**RECOMMENDATION**

No action is required.

Approved By: City Manager  City Attorney \_\_\_\_\_

**ATTACHMENT A**

Shoreline City Council Community Group Presentations Guidelines

**ATTACHMENT B**

RotaCare Request Form from Council



## Attachment A

### SHORELINE CITY COUNCIL COMMUNITY GROUP PRESENTATIONS GUIDELINES

*Under the Shoreline City Council's Rules of Procedure, Section 5.4: Study Sessions....*

The Council shall make available at its study session of each month, a **Community Group Presentation**. The order of business shall omit Council Reports and include Community Presentations following the Consent Calendar. The intent of the presentations is to provide a means for nonprofit organizations to inform the Council, staff and public about their initiatives or efforts in the community to address a specific problem or need. The presentations are available to individuals who are affiliated with a registered nonprofit organization. In order to schedule the presentation, two Councilmembers under rule 3.2 B must sponsor the request. The presentations shall be limited to 30 minutes with approximately 15 minutes for the presentation and 15 minutes for questions. Guidelines for presentations include:

1. Each organization or agency must complete a request form and submit it to the Shoreline City Council Office. The form shall be available on the web, from the City Clerk's Office and also published in the agenda packet.
2. For planning purposes, the presentation must be scheduled on the agenda planner at least four (4) weeks in advance of the meeting date requested.
3. Information and sources used in the presentation should be available in hard copy or electronically for reference.
4. Up to three (3) members of the organization are invited to participate.
5. The presentation must support the adopted position/policy of the organization.
6. The presentation should be more than a general promotion of the organization. The information presented should be about specific initiatives/programs or planning that the organization is doing which is relevant to Shoreline citizens and government.
7. Presentations shall not include:
  - i. Discussion of ballot measures or candidates.
  - ii. Issues of a partisan or religious nature.
  - iii. Negative statements or information about other organizations, agencies or individuals.
  - iv. Commercial solicitations or endorsements.
8. Organizations which may have alternative, controversial positions or information will be scheduled at the next study session.

Please complete the attached form. For questions regarding scheduling Community Presentations, contact Julie Underwood, Assistant City Manager, at (206) 801-2212.



**REQUEST TO APPEAR BEFORE  
THE SHORELINE CITY COUNCIL**

Date Request Submitted: December 14, 2009

Council Study Session Date Requested: Jan. 19 meeting at 6:30pm

Name: Greg Schaeffer

Title or Position: Advisory Council President

Nonprofit Organization: RotaCare Free Clinic - Lake City

Registration #: 911811292

Address: P.O. Box 55983 -- Seattle, WA 98155

Email Address: greg.schaeffer@gmail.com

Phone Number: 206-229-4798 Fax Number: 206-368-2702

Topic: Summary overview of the presentation you wish to make and statement of action you wish Council and/or the community to take if relevant. Attach additional sheets if necessary.

I would like to give a presentation to the Shoreline City Council on the growing need for healthcare in the homeless and working poor communities in North King County. I will also describe how "RotaCare" free health clinics (sponsored by Rotary International) are attempting to meet this need through a partnership with North Helpline food bank, co-located in the new McDermott Place bldg. in Lake City. I would also like to open discussion on opportunities for the city of Shoreline to partner with RotaCare to expand the capacity of our clinic, or offer other social services to our patients.

*I have received and read Council rule 5.4-Community Presentations and affirm that my presentation will comply with this rule.*

Signature of Requestor: \_\_\_\_\_

(1) Sponsoring Councilmember: \_\_\_\_\_

(2) Sponsoring Councilmember: \_\_\_\_\_

This form must be returned to the Shoreline City Council Office 4 weeks prior to the City Council study session meeting date requested. For confirmation, staff from the Council Office will contact you to discuss arrangements. Please send this form to:

Shoreline City Council  
17500 Midvale Avenue North  
Shoreline, WA 98133-4921  
Fax: (206) 546-2200 or Email: [Council@shorelinewa.gov](mailto:Council@shorelinewa.gov)

The City of Shoreline will not discriminate against qualified individuals with disabilities in the City's services, programs or activities. The Council meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at (206) 801-2231 in advance for more information.

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