



AGENDA

STAFF PRESENTATIONS

PUBLIC COMMENT

SHORELINE CITY COUNCIL

VIRTUAL/ELECTRONIC REGULAR MEETING

Monday, November 16, 2020
7:00 p.m.

Held Remotely on Zoom
<https://zoom.us/j/95015006341>

In an effort to curtail the spread of the COVID-19 virus, the City Council meeting will take place online using the Zoom platform and the public will not be allowed to attend in-person. You may watch a live feed of the meeting online; join the meeting via Zoom Webinar; or listen to the meeting over the telephone.

The City Council is providing opportunities for public comment by submitting written comment or calling into the meeting to provide oral public comment. To provide oral public comment you must sign-up by 6:30 p.m. the night of the meeting. Please see the information listed below to access all of these options:



[Click here to watch live streaming video of the Meeting on shorelinewa.gov](https://www.shorelinewa.gov)



Attend the Meeting via Zoom Webinar: <https://zoom.us/j/95015006341>



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[Click Here to Sign-Up to Provide Oral Testimony](#)

Pre-registration is required by 6:30 p.m. the night of the meeting.



[Click Here to Submit Written Public Comment](#)

Written comments will be presented to Council and posted to the website if received by 4:00 p.m. the night of the meeting; otherwise they will be sent and posted the next day.

	<u>Page</u>	<u>Estimated</u> <u>Time</u>
1. CALL TO ORDER		7:00
2. ROLL CALL		
3. REPORT OF THE CITY MANAGER		
4. COUNCIL REPORTS		
5. PUBLIC COMMENT		

Members of the public may address the City Council on agenda items or any other topic for three minutes or less, depending on the number of people wishing to speak. The total public comment period will be no more than 30 minutes. If more than 10 people are signed up to speak, each speaker will be allocated 2 minutes. Please be advised that each speaker's testimony is being recorded. Speakers are asked to sign up by 6:30 p.m. the night of the meeting via the [Remote Public Comment Sign-in form](#). Individuals wishing to speak to agenda items will be called to speak first, generally in the order in which they have signed.

6. APPROVAL OF THE AGENDA		7:20
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7.	CONSENT CALENDAR		7:20
(a)	Approving Minutes of Special Meeting of November 2, 2020	<u>7a1-1</u>	
	Approving Minutes of Regular Meeting of November 2, 2020	<u>7a2-1</u>	
(b)	Adopting Ordinance No. 904 – Amending the 2019-2020 Biennial Budget	<u>7b-1</u>	
(c)	Authorizing the City Manager to Execute an Amendment to the Agreement with SCORE for Jail Services	<u>7c-1</u>	
(d)	Adopting Ordinance No. 913 - Amending Ordinance No. 906 - Interim Zoning Regulations to Allow Siting a 24/7 Enhanced Shelter in the R-48 Zone District	<u>7d-1</u>	
8.	ACTION ITEMS		
(a)	Adopting Resolution No. 468 - Making a Finding and Declaration of Substantial Need for Purposes of Setting the Limit Factor for the Property Tax Levy For 2021	<u>8a-1</u>	7:20
(b)	Adopting Ordinance No. 902 - 2021 Regular and Excess Property Tax Levies, and Other Revenues	<u>8b-1</u>	7:30
(c)	Adopting Ordinance No. 903 - 2021-2022 Proposed Biennial Budget and the 2021-2026 Capital Improvement Plan	<u>8c-1</u>	7:40
9.	STUDY ITEMS		
(a)	Discussing State Legislative Priorities and Issues of Shared Interest with the 32 nd District Delegation	<u>9a-1</u>	8:00
(b)	Discussing the 2021 State Legislative Priorities	<u>9b-1</u>	8:30
(c)	Discussion of Resolution No. 467 - Declaring the City’s Commitment to Building an Anti-Racist Community - Sponsored by Councilmembers Roberts and Robertson	<u>9c-1</u>	8:45
10.	ADJOURNMENT		9:15

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CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF SPECIAL MEETING

Monday, November 2, 2020
5:30 p.m.

Held Remotely via Zoom

PRESENT: Mayor Hall, Deputy Mayor Scully, Councilmembers McConnell, McGlashan, Roberts, and Robertson

ABSENT: Councilmember Chang

STAFF: Debbie Tarry, City Manager; Jessica Simulcik Smith, City Clerk

GUESTS: Dick Cushing, Waldron

At 5:30 p.m. Mayor Hall called the Special Meeting to order. Upon roll call by the City Clerk, all Councilmembers were present except for Councilmember Chang.

Deputy Mayor Scully moved to excuse Councilmember Chang for personal reasons. The motion was seconded by Councilmember McConnell and was approved by unanimous consent.

At 5:33 p.m. Mayor Hall announced that Council would recess into an Executive Session for a period of 75 minutes as authorized by RCW 42.30.110(1)(g) to review the performance of a public employee. At 6:45 p.m., the Executive Session concluded.

At 6:47 p.m. Mayor Hall adjourned the meeting.

Jessica Simulcik Smith, City Clerk

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF REGULAR MEETING

Monday, November 2, 2020
7:00 p.m.

Held Remotely via Zoom

PRESENT: Mayor Hall, Deputy Mayor Scully, Councilmembers McConnell, McGlashan, Robertson, and Roberts

ABSENT: Councilmember Chang

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor Hall who presided.

2. ROLL CALL

Upon roll call by the City Clerk, all Councilmembers were present with the exception of Councilmember Chang.

Councilmember McGlashan moved to excuse Councilmember Chang for personal reasons. The motion was seconded by Councilmember McConnell and passed unanimously, 6-0.

(a) Native American Heritage Month Proclamation

Mayor Hall proclaimed November 2020 as Native American Heritage Month, and said it is important to honor Native Americans and repair the injustices done to them.

3. REPORT OF CITY MANAGER

Debbie Tarry, City Manager, provided an update on COVID-19 and the recent uptick in cases. She shared reports and information on various City meetings, projects and events.

Mayor Hall reinforced the need to do everything possible to reduce the spread of COVID-19.

4. COUNCIL REPORTS

Mayor Hall said the recent Puget Sound Regional Council General Assembly was well-attended and the new Vision 2050 was adopted.

5. PUBLIC COMMENT

Derek Creisler, Shoreline resident and member of Diggin' Shoreline, thanked the Council for funding the environmental mini grant program, and shared the ways his organization has used their grant. He suggested a parcel for consideration as an extension of the parks system.

Nancy Morris, Shoreline resident, clarified that neighborhoods located near the proposed Enhanced Shelter are concerned about the concentration of people with addictions close to a residential area and that the City has no actual plan for mitigating negative spillover effects. She stated that shelters should require drug/alcohol treatment and thanked the Councilmembers who brought forward amendments to the regulations.

Jackie Kurlle, Shoreline resident, shared her concerns related to the Enhanced Shelter and the adopted amendments, specifically regarding the safety of children.

Margaret Willson, Shoreline resident, expressed frustration with the Council's decision regarding the low-barrier Enhanced Shelter and shared her response to comments made by other members of the public at last week's meeting.

Ed Jirsa, Shoreline resident, thanked the Councilmembers who made efforts to steer the Shelter in the right direction. He said it needs to have safeguards in place, and the Interlocal Agreement will be better than nothing.

Diane Pfeil, Shoreline resident, thanked the Councilmembers who recognized the need for caution and forethought in siting the Enhanced Shelter. She said King County plans to build permanent supportive housing in this location and Shoreline needs to be proactive, so it does not bring down the neighborhood.

6. APPROVAL OF THE AGENDA

The agenda was approved by unanimous consent.

7. CONSENT CALENDAR

Upon motion by Deputy Mayor Scully and seconded by Councilmember McGlashan and unanimously carried, 6-0, the following Consent Calendar items were approved:

- (a) Approving Minutes of Regular Meeting of October 19, 2020**
- (b) Authorizing the City Manager to Execute a Vehicle Maintenance, Repair and Upfitting Services Agreement with the City of Mountlake Terrace for an Annual Amount Not to Exceed \$150,000**

8. ACTION ITEMS

- (a) Public Hearing on the 2021-2022 Proposed Biennial Budget with Special Emphasis on 2021 Regular and Excess Property Tax Levies, to be Set by Ordinance No. 902, and Other Revenues

Sara Lane, Administrative Services Director, delivered the staff presentation. Ms. Lane gave an overview of the budget and Capital Improvement Plan (CIP) process and timeline. She stated that tonight the Council will hold a public hearing on the 2021-2022 revenue sources and 2021 property tax levies and she displayed a breakdown of the budget sources. Property tax is one of the primary revenue sources for the City, and Ordinance No. 902 covers the regular and excess property tax levies. She added that the property tax levy includes an excess levy of 1.1 Million dollars, which covers the payments on the 2006 Parks Bond. Ms. Lane explained that Proposition 1 allows the City to increase the property tax by the changing Consumer Price Index (CPI) annually and State law limits the increase to one percent, but because this year the CPI is below one percent, the Council must adopt a Resolution of Substantial Need to take the full amount available by law. She stated that staff recommends this action for adoption on November 16, 2020.

Ms. Lane displayed a graphic breakdown of the \$96,464,833 of the General Fund's resources, and said this revenue is used for general operating expenses and some budgeted use of fund balance. She shared details of the major operating revenue sources and the status of the General Reserves ending fund balance by year. Ms. Lane described the revenue sources of the Street Fund, shared historical data of the fuel tax revenue, and pointed out the decrease in revenue this year due to COVID-19 restrictions. She displayed details of the Surface Water Fee revenues and said all proposed rate increases are in line with the Surface Water Master Plan. She stated that the wastewater contract fee is only for the operating and maintenance of the sewer utility, with capital and treatment costs retained by Ronald Wastewater District until the City assumes the utility. Ms. Lane said the Capital Funds are primarily funded by real estate excise tax revenue and grants and said there would be additional discussion later on this restricted revenue source.

Mayor Hall opened the Public Hearing. Seeing no one wishing to testify, he closed the Public Hearing.

Mayor Hall pointed out that since the community supported Proposition 1, authorizing the Council to maintain basic services by allowing annual levy increases up to the rate of inflation, adopting a Resolution of Substantial Need would be consistent with the voter's intent.

Councilmember Roberts agreed with Mayor Hall, and added that the City is projected to use some of the Revenue Stabilization Funds and other reserves to meet City needs, so it makes sense to try to meet financial needs by using existing authority rather than dipping into reserves.

The Councilmembers agreed that staff should bring a Resolution of Substantial Need forward for consideration.

(b) Public Hearing on Ordinance No. 903 - 2021-2022 Proposed Biennial Budget and the 2021-2026 Capital Improvement Plan

Sara Lane, Administrative Services Director; and Rick Kirkwood, Budget and Tax Manager; delivered the staff presentation. Ms. Lane stated that Ordinance No. 903 adopts the 2021-2022 Proposed Biennial Budget and 2021-2026 CIP. She gave a high-level overview of the City's

expenses, stating that most of the \$245 Million budget is spent on City Services and the CIP, and then she introduced the departmental presentations.

Public Works: Ms. Lane reviewed the financial and staffing trends for the Public Works Department. Randy Witt, Public Works Director, shared specifics on this year's continuous improvement efforts, both process and equipment related. He displayed a graphic of the expenditures by program and listed the services provided by the operations, engineering, and transportation services departments within Public Works. He highlighted the budget changes associated with aligning staff to areas of workload, primarily in the areas of inspections, traffic services, transportation, and utility operation. He pointed out two additional FTEs driven by the CIP. Mr. Witt described the Public Works programmatic changes in order to move the durable pavement marking maintenance and installation work in-house, and he listed the associated costs and estimated ongoing financial savings for this change. He concluded with a review of the proposed ongoing and one-time budget change requests.

Surface Water Utility: Ms. Lane reviewed the financial and staffing trends for the Surface Water Utility and pointed out the significant increase in the 2021-2022 budget due to the capital projects that are funded through the Surface Water Master Plan. She displayed a graph of the budget distribution and Mr. Witt listed the proposed one-time budget change requests and listed the Capital Fund Capacity and Repair and Replace projects.

Wastewater Utility: Ms. Lane reviewed the financial and staffing trends for the Wastewater Utility operations and Mr. Witt listed the proposed one-time and ongoing budget change requests, done in coordination with, and funded by, Ronald Wastewater District.

Ms. Lane detailed the General Fund transfers to the following funds: General Capital, City Facilities – Major Maintenance, Roads Capital, Debt Service, Street, and other miscellaneous areas. She reviewed specifics of the Debt Service Fund, sharing the timing and balances of existing bonds and bond anticipation notes, as well as listing the expenditures in other fund areas.

Tricia Juhnke, City Engineer, delivered the staff presentation on the 2021-2026 proposed Capital Improvement Plan, which focuses on the General Capital Fund, the City Facilities Major Maintenance Fund, and the Roads Capital Fund. She shared a breakdown of funding allocations in the CIP and listed the Parks, Facilities, and Major Maintenance Fund projects within the General Capital Fund. She said it is worth noting that the CIP was developed prior to the Supreme Court decision striking down Initiative-976, so it does not include Vehicle License Fee (VLF) revenue, but since the funding is now restored the affected programs will adjust their programming to include the new revenue. She displayed a list of the projects included in the Roads Capital Fund.

Mayor Hall opened the Public Hearing. Seeing no one wishing to testify on the budget, he closed the Public Hearing.

Councilmember Roberts confirmed that the budget does not have to be amended to collect the Transportation Benefit District funds until it is time to appropriate them for use. He asked staff to

research the impacts of funding approximately 160 feet of sidewalk on 200th Avenue between 25th Avenue Northeast and the Aldercrest Campus and to prepare an amendment to add this to the CIP. Deputy Mayor Scully asked that the report list the projects that were originally proposed to be funded with the VLF funds and whether this amendment would mean that some of the original projects would not be done. Ms. Juhnke said the funds were split equally between annual roads surface maintenance and sidewalk rehabilitation. She added that there is currently enough revenue remaining for the 2021 program, so there is time to consider funding allocations for the programs for the next CIP. Councilmember Roberts said he would be willing to use one-time savings to fund this potential project.

Mayor Hall suggested that staff address the impacts of transferring funds with any amendment.

Councilmember Roberts said the Council may wish to have a future conversation about bonding against the Transportation Benefit District revenues in case another Initiative is proposed. Mayor Hall agreed that this would be a valuable conversation.

Mayor Hall observed that the City routinely has ongoing vacancies in the police department, which results in overtime for officers and the possibility of an inconsistent police response. He identified one possible approach could be to authorize a higher number of officers, knowing that the vacancies would still decrease the number actually allocated to the City by King County, and he asked for other suggestions. Deputy Mayor Scully said he is concerned that there are not enough officers available to meet the City's staffing needs, but questioned the possible ramifications of this strategy, and said he would want Chief Ledford's opinion. Mayor Hall asked staff to provide data on police overtime costs because he wants the level of service provided to be done in the most financially responsible way. Ms. Lane said she would have staff research the options to get to the desired staffing levels in the Police Department. Councilmember Roberts said that rather than measuring community safety on the number of sworn officers, a larger conversation should be had to determine what the community wants from public safety.

Mayor Hall confirmed that requests for amendments are due from Council to staff by Wednesday.

9. STUDY ITEMS

- (a) Discussing Ordinance No. 904 – 2019-2020 Biennial Budget Amendment

Sara Lane, Administrative Services Director, delivered the staff presentation. She stated that this is the final budget amendment for the 2019-2020 biennium. She displayed a list of funds and their budget allocation amendments, totaling approximately \$3 Million, and said this Ordinance is scheduled to return for adoption on November 16, 2020.

It was agreed that Ordinance No. 904 would return as a Consent Item.

- (b) Discussing Park Improvement and Acquisition Priorities for Potential Bond Measure

Christina Arcidy, Management Analyst, delivered the staff presentation. She shared the background on the PROS Plan and said prior to the COVID-19 public health emergency Council had directed staff to put together a funding package for parks improvements for consideration, but then decided to hold off on further discussion until the impacts of the pandemic were clearer. She said during this time the Parks, Recreation, Cultural Services (PRCS)/Tree Board's Parks subcommittee revisited the Board recommendation and updated it based on previous public engagement, equity and geographic considerations, balancing investments in current and future parks, and the potential cost of a bond; and that the revised recommendation was unanimously accepted by the PRCS/Tree Board.

Ms. Arcidy reviewed the policy questions for Council and shared the staff recommendation on each one:

Question One: Should the City move forward with the ballot measure for the April 2021 Special Election?

Ms. Arcidy described some of the economic impacts of COVID-19 and stated that the City's overall economic picture is more positive and stable than earlier in the year. She listed the other potential ballot measures that are likely to be in front of voters in the next two years as a reference for competing interests. She stressed the importance of the approval and validation requirements for bond measures and said the upcoming general election will set the bar for voter turnout for all elections in 2021. She concluded that staff recommends moving forward with a funding measure in the 2021 April Special Election.

Question Two: What is the overall bond measure cost?

Ms. Arcidy said staff recommends a \$38,500,000 bond and she displayed calculations of the net property tax increase or decrease to households, taking the expiring bond into consideration.

Question Three: What park improvements and park land acquisitions should be included in a bond measure?

Ms. Arcidy said staff recommends investments in park improvements, park amenities, park land acquisition, and park land acquisition improvements; and listed the recommended improvements.

Question Four: What should the duration of the bond be?

Ms. Arcidy said staff recommends a 20 year bond, which would create a \$36 annual increase over the expiring bond cost for a median price home.

Ms. Arcidy stated that there are four alternatives to consider, and described them as follows:

Alternative 1a includes the staff recommendations as described in her responses to the policy questions; *Alternative 1b* is the PRCS/Tree Board recommendation, which differs from the staff recommendation in the funding allocations to priority parks and park amenities, park acquisition, and does not include as many improvements to newly acquired park land; *Alternative 2a* is a 20 year, \$26 Million bond, which would not change the amount property owners are currently paying for the expiring bond and includes funding for priority parks, park amenities, and park acquisition but eliminates improvements to acquired park land; *Alternative 2b* (the PRCS/Tree

Board recommendation if Council opts for the \$26 Million bond level) includes different allocations for priority parks, park amenities, and decreases allocations for property acquisition.

Ms. Arcidy reviewed the next steps should the Council choose to move forward with a bond measure and reiterated the recommendation to direct staff to prepare to place a funding measure on the 2021 April Special Election for \$38.5 Million for park improvements and park land acquisition.

The majority of the Councilmembers expressed concerns about the validation requirements stemming from high voter turnout for the current election.

Councilmember Robertson said the proposal from the PRCS/Tree Board subcommittee was phenomenal, and she praised their work. She said she would like to move forward in April 2021 with either Alternative 1a or 1b, with a 20 year bond duration. She asked about the timing of the art installation at the Park at Town Center. Ms. Tarry said it is in process now, and the ground has been prepared. Councilmember Robertson said it would be nice to do the park improvements in conjunction with the installation. She said if Alternative 1a is selected she would like to redirect some funding to get James Keough Park closer to the vision presented by the Parks Board.

Deputy Mayor Scully said he is concerned with heavily investing in James Keough Park, since the significant noise pollution from the nearby freeway reduces its appeal, but agreed that some improvements are needed, and that it might make a good dog park.

Councilmember Roberts commented that his first priority is to make sure that the Levy Lid Lift passes in 2022, and he urged the Council to keep the impact of this in mind as they consider a bond measure. He recalled conversations indicating that the second baseball field at Richmond Highlands Park could be saved but that he did not see the field in the designs for the Richmond Highlands improvements. He asked that the field continue to be considered.

Councilmember McGlashan said he prefers Alternative 1a but could also be comfortable with 1b. He would like to have money available to do some trail repair in Boeing Creek Park. He suggested that Sound Transit focus some tree replacement at James Keough Park, which would help buffer the freeway noise. He said he does not see the value of putting a lot of money into Rotary Park.

Councilmember McConnell said she agrees with the PRCS/Tree Board recommendation because of the respect she has for the work they did. She echoed the importance of baseball fields at Richmond Highlands Park and seconded the idea that a tree buffer for both sound and aesthetics would be of value at James Keough Park. She said parks are an important aspect of the community, and park acquisitions should always be at the table, because the opportunities are few and far between.

Mayor Hall asked the Council if they are comfortable waiting at least a year to bring this ballot measure forward due to validation requirement concerns. He noted that by then the previous bond will have expired. Councilmember Roberts said he does not think presenting the bond

measure as a renewal of the expiring bond will influence voters' decisions. Deputy Mayor Scully said he would feel safe with placing the bond measure on the November ballot, but asked if the decision could be made after the validation requirements are determined. Ms. Arcidy said there would be time to revisit in December.

Mayor Hall thanked the PRCS/Tree Board and staff for the efforts made to move closer to consensus. He said he favors Alternative 1a and concurs with the staff recommendation of bond duration and amount. He said because of the disadvantaged location of James Keough Park he does not think it could ever be raised to an activity level equal to some of the other Shoreline parks. He thinks it is a perfect location for an off leash dog park and commented that although not an effective noise buffer, he likes the idea of adding trees. He said he would be comfortable presenting the ballot measure in April.

Councilmember Robertson reminded Council of the public interest in a pump track at James Keough Park.

Councilmember Roberts said he is leaning toward the staff recommendation but prefers the improvements to James Keough Park recommended by the PRCS/Tree Board.

Mayor Hall said he does not want to miss a deadline and lose the ability to act, so he would prefer this return for discussion at the end of November or the first meeting in December.

10. ADJOURNMENT

At 8:52 p.m., Mayor Hall declared the meeting adjourned.

Jessica Simulcik Smith, City Clerk

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Adopting Ordinance No. 904 - Amending the 2019-2020 Biennial Budget (Ordinance Nos. 841, 852, 854, 855, 861, 872, 883 & 886)
DEPARTMENT:	Administrative Services
PRESENTED BY:	Sara Lane, Administrative Services Director Rick Kirkwood, Budget and Tax Manager
ACTION:	<input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

PROBLEM/ISSUE STATEMENT:

As discussed at the November 2, 2020 City Council meeting, during the year, changes to the adopted budget are identified. A final budget amendment to formally adopt these changes is a routine procedure that occurs at approximately this point in each biennium. Staff is requesting that the 2019-2020 biennial budget be amended to provide funding for these programs and projects. Proposed Ordinance No. 904 (Attachment A) provides for this amendment. Tonight, Council is scheduled to adopt proposed Ordinance No. 904.

RESOURCE/FINANCIAL IMPACT:

Adoption of proposed Ordinance No. 904 impacts appropriations, as adopted through Ordinance No. 886, and resources, as follows:

- Amends 2019-2020 biennium appropriations for operating and capital expenditures totaling \$1,552,131, as follows:
 - Various programs in the General Fund by +\$373,161
 - Sidewalk Limited Tax General Obligation Bond Fund by +\$898,926
 - Purchase of equipment in the Equipment Replacement Fund by \$52,394
 - Unemployment Costs in the Unemployment Fund by \$227,650
- Amends 2019-2020 biennium appropriations for transfers out totaling \$1,420,618, as follows:
 - General Fund to the:
 - Street Fund by +\$242,226
 - Equipment Replacement Fund by +\$24,273
 - Unemployment Fund by +\$227,650
 - Park Impact Fees Fund to the General Capital Fund by \$926,469
- Amends revenues totaling \$6,089,090, as follows:
 - +\$354,752 in the General Fund
 - +\$148,631 in the Park Impact Fees Fund
 - +\$5,311,338 in the Sidewalk Limited Tax General Obligation Bond Fund
 - +\$274,369 in the General Capital Fund

- Amends transfers in totaling \$1,420,618, as follows:
 - Street Fund from the General Fund by +\$242,226
 - General Capital Fund from the Park Impact Fees Fund by +\$926,469
 - Equipment Replacement Fund from the General Fund by +\$24,273
 - Unemployment Fund from the General Fund by +\$227,650
- Uses available fund balance, as follows:
 - General Fund: \$512,558
 - Park Impact Fees Fund: \$777,838
 - Equipment Replacement Fund: \$28,121
- Provides fund balance, as follows:
 - Street Fund: \$242,226
 - Sidewalk Limited Tax General Obligation Bond Fund: \$4,412,412
 - General Capital Fund: \$1,200,838

The net impact of proposed Ordinance No. 904 across all funds is an increase in 2019-2020 appropriations totaling \$2,972,749, revenues totaling \$6,089,090, interfund transfers totaling \$1,420,618, and provision of fund balance totaling \$4,536,959.

The following table summarizes the impact of this budget amendment and the resulting 2019-2020 appropriation for each of the affected funds.

Fund	2019-2020 Current Budget (A)	Budget Amendment (B)	Amended 2019-2020 Budget (C) (A + B)
General Fund	\$102,764,578	\$867,310	\$103,631,888
Street Fund	4,203,214	0	4,203,214
Park Impact Fees Fund	175,000	926,469	1,101,469
Sidewalk LTGO Bond Fund	0	898,926	898,926
General Capital Fund	33,175,972	0	33,175,972
Equipment Replacement Fund	1,344,501	52,394	1,396,895
Unemployment Fund	35,000	227,650	262,650
All Other Funds	78,720,254	0	78,720,254
Total	\$220,418,519	\$2,972,749	\$223,391,268

RECOMMENDATION

Staff recommends that the City Council adopt Ordinance No. 904, amending the 2019-2020 biennial budget.

Approved By: City Manager **DT** City Attorney **MK**

INTRODUCTION

As discussed at the November 2, 2020 City Council meeting, during the year, changes to the adopted budget are identified. A final budget amendment to formally adopt these changes is a routine procedure that occurs at approximately this point in each biennium. Staff is requesting that the 2019-2020 biennial budget be amended to provide funding for these programs and projects. Proposed Ordinance No. 904 (Attachment A) provides for this amendment.

DISCUSSION

Amendments Impacting Multiple Funds:

General Fund Subsidy of Street Fund: The General Fund subsidy to Street Fund is directly impacted by reductions in Fuel Tax Collections. This amendment increases the General Fund Transfer to the Street Fund to cover anticipated reductions in the 2020 Fuel Tax Collections as a result of COVID-19 economic impacts.

Fund	Dept / Program	Project / Item	Appropriation	Resources
General Fund				
	General Fund Admin Key	Transfer to Fund 101 for Additional General Fund Subsidy	\$242,226	\$0
Total General Fund			\$242,226	\$0
Street Fund				
	Street Fund Admin Key	Transfer from Fund 001 for Additional General Fund Subsidy	\$0	\$242,226
Total Street Fund			\$0	\$242,226

Resources for PROS Plan Acquisitions and Site Clearing: Council adopted two measures implementing PROS Plan acquisition/development priorities in 2020. In June of 2020, Council directed staff to acquire the property located at 14528 10th Avenue N (Culp/Gribschaw) for park purposes. In September of 2020, Council directed staff to acquire the property located at 709 N 150th Street in the Westminster Triangle neighborhood for park purposes under threat of condemnation. The 2019-2020 budget was previously amended in May to reflect accurate accounting for Parks, Recreation and Open Space (PROS) Plan implementation purchases. Acquisition of the Westminster Triangle property is estimated to cost \$620,000 to be paid for with Park Impact Fees. Abatement and demolition of a structure on the site is estimated to total an additional \$32,100 and is to be paid with Park Impact Fees. Acquisition of the Culp/Gribshaw property totaled \$548,738 to be paid for with \$274,369 from the Conservation Futures Tax (CFT) grant and \$274,369 of Park Impact Fees.

The PROS Plan Implementation project in the General Capital Fund has sufficient appropriation authority to purchase these properties. However, the 2019-2020 Biennial Budget does not include the transfer out from the Park Impact Fee Fund to the General Capital Fund nor does it include the revenue from the CFT grant necessary to pay for the appropriations. Therefore, this amendment will appropriate the transfer out of \$926,469 from the Park Impact Fee Fund, funded with \$777,838 of fund balance

available at the end of 2019 and \$148,631 of revenue collected in 2020, to the PROS Plan Acquisitions project in the General Capital Fund. It will also recognize \$274,369 of revenue from the CFT grant for the PROS Plan Acquisitions project.

Fund	Dept / Program	Project / Item	Appropriation	Resources
Park Impact Fees Fund				
	Park Impact Fees Admin Key	Transfer to Fund 301 for PROS Plan Acquisitions (SAI7)	\$926,469	\$148,631
Total Park Impact Fees Fund			\$926,469	\$148,631
General Capital Fund				
	PROS Plan Acquisitions (SAI7)	Transfer from Fund 118 for PROS Plan Acquisitions (SAI7)	\$0	\$926,469
	PROS Plan Acquisitions (SAI7)	Conservation Futures Tax Grant	\$0	\$274,369
Total General Capital Fund			\$0	\$1,200,838

Replacement of Traffic Services Pickup: The budget amendment includes the replacement of an existing pickup in the Traffic Services Program. The existing 2012 Chevrolet Colorado 4WD pickup was originally scheduled to be replaced in 2021. While it was included in the upcoming 2021-2022 Proposed Budget request, due to mechanical issues with the pickup, the Parks, Fleet and Facilities Division is requesting to replace it in the 2019-2020 Budget. The proposed replacement pickup is identified as a 2020 Ford F250 4WD pickup at an estimated cost of \$52,394.

The Traffic Services Program utilizes the pickup for essential work activities such as field inspections of traffic signs, equipment, project improvements, traffic volumes and towing traffic speed radar trailers to various locations throughout the City. In addition, Traffic Services is requesting to expand their services in the 2021-2022 Budget by performing in-house durable pavement and thermoplastic markings, maintenance and installation versus contracting out this service. This new in-house service is expected to improve maintenance response time, efficiency and resources. In order to support this work, the larger vehicle is needed. As a result, existing replacement reserves are not adequate to cover the additional cost requiring a transfer from General Fund. However, cost savings from bringing this work in house over the biennium are anticipated to fully cover the additional start-up costs and ongoing savings are estimated at \$30,000 per year. Additional equipment needed to support this new work will not be acquired until 2021.

The Vehicle replacement fund has collected \$28,121 towards the replacement for this vehicle. The amendment for this purchase includes a transfer of \$24,273 from the General Fund to subsidize the purchase as well as an increase to the Vehicle Replacement Fund of \$52,394 for the purchase. In addition, Parks, Fleet and Facilities Division estimates \$1,500 for annual repairs and maintenance once the pickup is placed into City operations.

Fund	Dept / Program	Project / Item	Appropriation	Resources
General Fund				
	Public Works / Traffic Services	Transfer to Fund 503 for Replacement of Traffic Services Pickup	\$24,273	\$0
Total General Fund			\$24,273	\$0
Equipment Replacement Fund				
	Equipment Replacement	Transfer from Fund 001 for Replacement of Traffic Services Pickup	\$0	\$24,273
	Equipment Replacement	Equipment Acquisition: Replacement of Traffic Services Pickup	\$52,394	\$0
Total Street Fund			\$52,394	\$24,273

General Fund Transfer to Unemployment Fund: This amendment provides for the estimated amount of unemployment costs due to COVID-19 and the closure of the Shoreline Pool. The amendment ensures that the Unemployment Fund has adequate appropriation. Transfer from the General Fund to the Unemployment Fund will occur as costs are incurred.

Fund	Dept / Program	Project / Item	Appropriation	Resources
General Fund				
	General Fund Admin Key	General Fund Transfer to Fund 505	\$227,650	\$0
Total General Fund			\$227,650	\$0
Unemployment Fund				
	Unemployment Fund Admin Key	General Fund Transfer to Fund 505	\$0	\$227,650
	Unemployment Fund / Unemployment Fund Operations	Additional Unemployment Due to COVID-19 & Pool Closure	\$227,650	\$0
Total Unemployment Fund			\$227,650	\$227,650

General Fund:

Property Management and Maintenance Services: In June of 2020, Council directed staff to acquire property located at 14528 10th Avenue N (Culp/Gribschaw) for park purposes. Staff estimates it will be several years before the adjacent parcel becomes available, which is necessary for the intended expansion of the Paramount Open Space park. In the interim, staff proposes to contract with a property management services provider to maintain the residence as a revenue generating leased property. This revenue will total an estimated \$5,000 in 2020. Costs for property management and maintenance of this leased residential property as well as vacant commercial land owned by the City located at 1206 N 185th Street and 19806 Aurora Avenue N are estimated to total \$23,409 for 2020. This amendment recognizes the additional revenue generated by the lease and appropriations to fund the maintenance services.

Fund	Dept / Program	Project / Item	Appropriation	Resources
General Fund				
	City Manager's Office / Property Management	Property Management and Maintenance Services	\$23,409	\$5,000
Total General Fund			\$23,409	\$5,000

Light Rail Stations: This amendment adds appropriation for the Project Coordinator position and increased FTE of Admin Assistant position, extends GIS Extra Help duration to December 31, 2020, increases and expands consultant services to cover expedited permit reviews and concurrent inspections/deferred submittals, and COVID salary premiums. As all costs are passed on to Sound Transit for reimbursement, revenue and expenses are increased equally.

Fund	Dept / Program	Project / Item	Appropriation	Resources
General Fund				
	City Manager's Office / Light Rail Stations	Light Rail Stations	\$349,752	\$349,752
Total General Fund			\$349,752	\$349,752

Sidewalk Limited Tax General Obligation Bond Fund:

Debt Service Supported by Transportation Benefit District Sales Tax: This amendment recognizes the revenue generated by the 0.2% TBD Sales Tax Revenue passed by voters in 2018 and associated debt service payments for debt supported by the revenue stream. The revenue amendment recognizes the full amount of revenue for the biennium. The expenditure reflects only the initial debt service payment to be made in 2020. Fund Balance in this fund will be dedicated to repayment of debt to support the sidewalk expansion project for the next twenty years.

Fund	Dept / Program	Project / Item	Appropriation	Resources
General Fund				
	Administrative Services / Sidewalk Limited Tax General Obligation Bond	Transportation Benefit District Sales Tax	\$0	\$4,105,000
	Administrative Services / Sidewalk Limited Tax General Obligation Bond	Interest Earnings	\$0	\$5,500
	Administrative Services / Sidewalk Limited Tax General Obligation Bond	Debt Service Principal	\$470,000	\$0
	Administrative Services / Sidewalk Limited Tax General Obligation Bond	Debt Service Interest	\$428,926	\$0
Total General Fund			\$898,926	\$4,110,500

ALTERNATIVES ANALYZED

Alternative 1: Take no action

If the City Council chooses to not approve proposed Ordinance No. 904, either the expenditures or projects discussed in this staff report will not be completed without adversely impacting existing 2019-2020 Biennial Budget appropriations. In the case of

transfers between funds and capital projects, there would not be sufficient budget authority to complete the transfers/projects. Staff would need to reevaluate the transfers/projects and determine which could be moved forward.

Alternative 2: Approve Ordinance No. 904 (Recommended)

Approval of proposed Ordinance No. 904 will provide the budget authority and avoid adversely impacting existing 2019-2020 Biennial Budget's appropriations. In addition, this amendment will result in accurately reflecting the anticipated expenditures in the City's funds.

RESOURCE/FINANCIAL IMPACT

Adoption of proposed Ordinance No. 904 impacts appropriations, as adopted through Ordinance No. 886, and resources, as follows:

- Amends 2019-2020 biennium appropriations for operating and capital expenditures totaling \$1,552,131, as follows:
 - Various programs in the General Fund by +\$373,161
 - Sidewalk Limited Tax General Obligation Bond Fund by +\$898,926
 - Purchase of equipment in the Equipment Replacement Fund by \$52,394
 - Unemployment Costs in the Unemployment Fund by \$227,650
- Amends 2019-2020 biennium appropriations for transfers out totaling \$1,420,618, as follows:
 - General Fund to the:
 - Street Fund by +\$242,226
 - Equipment Replacement Fund by +\$24,273
 - Unemployment Fund by +\$227,650
 - Park Impact Fees Fund to the General Capital Fund by \$926,469
- Amends revenues totaling \$6,089,090, as follows:
 - +\$354,752 in the General Fund
 - +\$148,631 in the Park Impact Fees Fund
 - +\$5,311,338 in the Sidewalk Limited Tax General Obligation Bond Fund
 - +\$274,369 in the General Capital Fund
- Amends transfers in totaling \$1,420,618, as follows:
 - Street Fund from the General Fund by +\$242,226
 - General Capital Fund from the Park Impact Fees Fund by +\$926,469
 - Equipment Replacement Fund from the General Fund by +\$24,273
 - Unemployment Fund from the General Fund by +\$227,650
- Uses available fund balance, as follows:
 - General Fund: \$512,558
 - Park Impact Fees Fund: \$777,838
 - Equipment Replacement Fund: \$28,121
- Provides fund balance, as follows:
 - Street Fund: \$242,226
 - Sidewalk Limited Tax General Obligation Bond Fund: \$4,412,412
 - General Capital Fund: \$1,200,838

The net impact of proposed Ordinance No. 904 across all funds is an increase in 2019-2020 appropriations totaling \$2,972,749, revenues totaling \$6,089,090, interfund transfers totaling \$1,420,618, and provision of fund balance totaling \$4,536,959.

The following table summarizes the impact of this budget amendment and the resulting 2019-2020 appropriation for each of the affected funds.

Fund	2019-2020 Current Budget (A)	Budget Amendment (B)	Amended 2019-2020 Budget (C) (A + B)
General Fund	\$102,764,578	\$867,310	\$103,631,888
Street Fund	4,203,214	0	4,203,214
Park Impact Fees Fund	175,000	926,469	1,101,469
Sidewalk LTGO Bond Fund	0	898,926	898,926
General Capital Fund	33,175,972	0	33,175,972
Equipment Replacement Fund	1,344,501	52,394	1,396,895
Unemployment Fund	35,000	227,650	262,650
All Other Funds	78,720,254	0	78,720,254
Total	\$220,418,519	\$2,972,749	\$223,391,268

RECOMMENDATION

Staff recommends that the City Council adopt Ordinance No. 904, amending the 2019-2020 biennial budget.

ATTACHMENTS

Attachment A: Proposed Ordinance No. 904

ORDINANCE NO. 904**AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON,
AMENDING THE 2019-2020 FINAL BIENNIAL BUDGET.**

WHEREAS, the 2019-2020 Final Biennial Budget was adopted by Ordinance No. 841 and subsequently amended by Ordinance Nos. 852, 854, 855, 861, 872, 883 and 886; and

WHEREAS, additional needs that were unknown at the time the 2019-2020 Final Biennial Budget, as amended, was adopted have occurred; and

WHEREAS, the City of Shoreline is required by RCW 35A.33.075 to include all revenues and expenditures for each fund in the adopted budget and, therefore, the 2019-2020 Final Budget, as amended, needs to be amended to reflect the increases and decreases to the City's funds; and

WHEREAS, the City Council finds that the proposed adjustments to the Biennial Budget for 2019-2020 reflect revenues and expenditures that are intended to ensure the provision of vital municipal services at acceptable levels; and

WHEREAS, with this Ordinance, the City intends to amend the 2019-2020 Final Budget, as adopted by Ordinance No. 841 and amended by Ordinance Nos. 852, 854, 855, 861, 872, 883 and 886;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE,
WASHINGTON DO ORDAIN AS FOLLOWS:**

Section 1. Amendment – 2019-2020 Final Budget. The City hereby amends the 2019-2020 Final Budget by increasing or decreasing appropriations, as follows:

Fund	Current Appropriation	Revised Appropriation
General Fund	\$102,764,578	<u>\$103,631,888</u>
Shoreline Secure Storage Fund	3,000,000	3,000,000
Street Fund	4,203,214	4,203,214
Code Abatement Fund	200,000	200,000
State Drug Enforcement Forfeiture Fund	46,718	46,718
Public Arts Fund	272,217	272,217
Federal Drug Enforcement Forfeiture Fund	26,000	26,000
Property Tax Equalization Fund	0	0
Federal Criminal Forfeiture Fund	0	0
Transportation Impact Fees Fund	486,000	486,000
Park Impact Fees Fund	175,000	<u>1,101,469</u>
Revenue Stabilization Fund	0	0
Unltd Tax GO Bond 2006	3,389,937	3,389,937
Limited Tax GO Bond 2009	3,320,072	3,320,072

Fund	Current Appropriation	Revised Appropriation
Limited Tax GO Bond 2020	382,666	382,666
Limited Tax GO Bond 2013	519,771	519,771
Sidewalk Limited Tax GO Bond Fund	0	<u>898,926</u>
General Capital Fund	33,175,972	33,175,972
City Facility-Major Maintenance Fund	703,936	703,936
Roads Capital Fund	39,507,706	39,507,706
Surface Water Utility Fund	19,936,886	19,936,886
Wastewater Utility Fund	5,822,128	5,822,128
Vehicle Operations/Maintenance Fund	1,106,217	1,106,217
Equipment Replacement Fund	1,344,501	<u>1,396,895</u>
Unemployment Fund	35,000	<u>262,650</u>
Total Funds	\$220,418,519	<u>\$223,391,268</u>

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and/or the Code Reviser are authorized to make necessary corrections to this Ordinance, including the corrections of scrivener or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering and references.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. The ordinance shall take effect and be in full force five days after passage and publication.

PASSED BY THE CITY COUNCIL ON NOVEMBER 16, 2020.

Mayor Will Hall

ATTEST:

APPROVED AS TO FORM:

Jessica Simulcik Smith
City Clerk

Margaret King
City Attorney

Publication Date: _____, 2020
Effective Date: _____, 2020

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Authorizing the City Manager to Execute an Amendment to the Agreement with SCORE for Jail Services
DEPARTMENT:	City Manager's Office
PRESENTED BY:	Christina Arcidy, Management Analyst
ACTION:	<input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

PROBLEM/ISSUE STATEMENT:

The City currently has contracts for jail services with the following three facilities: South Correctional Entity (SCORE) Regional Jail, Yakima County Jail, and the King County Jail in downtown Seattle. SCORE is the City's primary jailing and booking facility, housing approximately 95% of inmates being held pre-disposition that are ineligible for work release. Inmates being held post-disposition with sentences longer than three days are transferred to Yakima County Jail. The King County Jail in downtown Seattle is used when a defendant is booked or jailed on charges from multiple jurisdictions or on felony and City misdemeanor charges.

The proposed amendment to the City's existing agreement with SCORE would authorize an extension to cover 2021. The agreement requires that SCORE provide the City an estimate of daily rates for the upcoming year by July 1 each year.

RESOURCE/FINANCIAL IMPACT:

The proposed 2021 criminal justice budget, which is scheduled to be adopted this evening, is \$2,003,675. Of that amount, \$1.4 million is allocated toward jail services. The SCORE Jail budget is estimated to be \$800,000, representing 57% of the jail budget.

RECOMMENDATION

Staff recommends that Council authorize the City Manager to amend the agreement with SCORE to continue as the City's primary jail and booking facility for 2021.

Approved By: City Manager **DT** City Attorney **MK**

BACKGROUND

The City of Shoreline is required by law to arrange for the booking and housing of its misdemeanor population. This requirement only relates to adults who commit offenses as those committed by defendants less than 18 years of age and all felony offenses are the responsibility of King County. As the City of Shoreline does not own its own jail facility, the City has contracted with multiple jail providers to house its inmates since incorporation.

The City currently has contracts for jail services with the following three facilities: South Correctional Entity (SCORE) Regional Jail, Yakima County Jail, and the King County Jail in downtown Seattle. SCORE is the City's primary jailing and booking facility, housing approximately 95% of inmates being held pre-disposition that are ineligible for work release. Inmates being held post-disposition with sentences longer than three days are transferred to Yakima County Jail. The King County Jail in downtown Seattle is used when a defendant is booked or jailed on charges from multiple jurisdictions or on felony and City misdemeanor charges.

On November 25, 2019, Council approved execution of an agreement with SCORE for jail services. Materials from the November 25, 2019 meeting can be found here: [Motion to Authorize the City Manager to Sign the Interlocal Agreement between the SCORE Jail and the City of Shoreline for Jail Services through December 31, 2024.](#)

DISCUSSION

Proposed Agreement with SCORE

SCORE 2021 daily rates are based upon actual expenses from April 2019 – March 2020. Comparing the City's three contracted jail providers, Yakima and SCORE continue to be the City's best options with regard to cost:

Jail Daily Rates	2017	2018	2019	2020	2021
King County Jail	\$186.79	\$189.11	\$197.19	\$202.75	\$210.19
SCORE Jail Guaranteed Bed	\$108.78	\$120	\$124	\$128	\$128
SCORE Jail Non-Guaranteed Bed	\$162.65	\$175	\$180	\$184	\$184
Yakima County Jail	\$57.20	\$59.85	\$63.65	\$67.50	\$85

SCORE jail rates are unchanged for 2021 but SCORE notified the City that beginning in 2022 SCORE will charge a booking fee of \$35 per inmate. This increase was included in the 2021-2022 budget adopted by Council. Staff proposes maintaining the number of guaranteed beds (15 per day) allocated at the Guaranteed Bed rate for 2021.

The proposed amendment to the agreement with SCORE is attached to this staff report as Attachment A.

COVID-19 Impacts to Jail Usage by City

Since March 2020, the City has implemented several measures to decrease the potential spread of COVID-19 in the regional criminal justice system. Staff worked with the City's prosecutor, King County District Court, and the City's contracted jail providers to release inmates that were not a threat to themselves or others. This gave jails more flexibility for social distancing and protecting the health and safety of defendants. Defendants held on DUI or domestic violence charges were not released as part of this effort. On March 13, 2020, SCORE began only accepting mandatory bookings to help keep jail populations low. When COVID-19 began spreading at Yakima County Jail in May, staff suspended the City's use of that jail. There were no City inmates held in Yakima at the time of the outbreak.

Since SCORE was only accepting mandatory bookings, SCORE decided to bill contract cities for actual beds used rather than the standard guaranteed bed rate. (The City only pays for actual beds used at King County and Yakima.) King County Jail suspended its work release program on March 24, in addition to other efforts to keep COVID-19 out of the jail. Shoreline Police have worked to keep themselves and the community safe by reducing contact with individuals, making fewer arrests and referrals to jails.

Each of these factors have resulted in significant savings for the City of Shoreline's 2020 jail budget. SCORE jail will resume normal operations and billing the City for the 15 guaranteed beds when King County moves to Phase 3 of the [Safe Start Plan](#), the Governor's plan to re-open the State. It is currently unknown when the City will resume use of Yakima County Jail for sentenced inmates, or when King County Jail's work release program will reopen.

Prior to COVID-19, the City has already seen a reduction in use of SCORE jail due to a change in judicial philosophy, which resulted in fewer jail bed days used. In response to this and in the face of reduced City revenues, the 2021-2022 jail budget has been reduced to better align with the actual and projected experience. Staff will continue to monitor this potentially volatile expense and the associated cost drivers closely.

FINANCIAL IMPACT

The proposed 2021 criminal justice budget, which Council is scheduled to be adopted this evening, is \$2,003,675. Of that amount, \$1.4 million is allocated toward jail services. The SCORE Jail budget is estimated to be \$800,000, representing 57% of the jail budget.

RECOMMENDATION

Staff recommends that Council authorize the City Manager to amend the agreement with SCORE to continue as the City's primary jail and booking facility for 2021.

ATTACHMENTS

Attachment A: Amendment to the Agreement with SCORE for Jail Services

AMENDMENT TO ORIGINAL AGREEMENT FOR INMATE HOUSING

THIS AMENDMENT TO INTERLOCAL AGREEMENT FOR INMATE HOUSING dated as of _____, 2020 (hereinafter "Amendment to Original Agreement") is made and entered into by and between the **SOUTH CORRECTIONAL ENTITY**, a governmental administrative agency formed pursuant to RCW 39.34.030(3) ("SCORE") and the City of Shoreline (hereinafter the "City" and together with SCORE, the "Parties" or individually a "Party"). This Amendment to Original Agreement is intended to supplement and amend that certain Interlocal Agreement for Inmate Housing between the Parties dated December 13, 2019, as it may have been previously amended (the "Original Agreement"). The Parties hereto mutually agree as follows:

1. **EXHIBIT A. FEES AND CHARGES AND SERVICES.** Per section 4 (Compensation) of the Original Agreement is hereby amended to include the following:

Daily Housing Rates

General Population – Guaranteed Beds	\$128.00	No. of Beds: <u>15</u>
General Population – Non-Guaranteed Beds	\$184.00	

Daily Rate Surcharges:

Mental Health – Residential Beds	\$159.00
Medical – Acute Beds	\$217.00
Mental Health – Acute Beds	\$278.00

<u>Booking Fee</u>	\$35.00	Waived until Dec. 31, 2021
--------------------	---------	----------------------------

Daily Rate Surcharges are in addition to the daily bed rates and subject to bed availability. The Booking Fee will be charged to the jurisdiction responsible for housing the inmate. Fees, charges and services will be annually adjusted each January 1st.

2. **SECTION 1. DEFINITIONS:**
- a. **Commencement Date.** The bed rates provided for in Section 1 of this Amendment to Original Agreement shall become effective **January 1, 2021**. This Amendment to Original Agreement may be executed in any number of counterparts.
 - b. **Member City** means "Owner City" as set forth in the SCORE Public Development Authority Amended and Restated Interlocal Agreement dated December 11, 2019.
3. **RATIFICATION AND CONFIRMATION.** All other terms and conditions of the Original Agreement are hereby ratified and confirmed.

IN WITNESS WHEREOF, the Parties have executed this Amendment to Original Agreement as of the date first mentioned above.

SOUTH CORRECTIONAL ENTITY

CITY OF SHORELINE
Contract Agency Name

Signature

Signature

Date

Date

ATTESTED BY:

Signature

NOTICE ADDRESS:

SOUTH CORRECTIONAL ENTITY
20817 17th Avenue South
Des Moines, WA 98198

NOTICE ADDRESS:

CITY OF SHORELINE
C/O City Manager's Office
17500 Midvale Ave N.
Shorline, WA 98133

Attention: Executive Director Devon Schrum

Attention: Christina Arcidy

Email: dschrum@scorejail.org

Email: carcidy@shorelinewa.gov

Telephone: 206-257-6262

Telephone: (206) 801-2216

Fax: 206-257-6310

Fax:

DESIGNATED REPRESENTATIVE FOR PURPOSES OF THIS AGREEMENT:

DESIGNATED REPRESENTATIVE FOR PURPOSES OF THIS AGREEMENT:

Name: Devon Schrum

Name: Christina Arcidy

Title: Executive Director

Title: Management Analyst, City Manager's Office

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Adoption of Ordinance No. 913 - Amending Ordinance No. 906 - Interim Zoning Regulations to Allow Siting a 24/7 Enhanced Shelter in the R-48 Zone District
DEPARTMENT:	Planning and Community Development Recreation, Cultural and Community Services
PRESENTED BY:	Nora Gierloff, Planning Manager Colleen Kelly, Recreation, Cultural and Community Services Director
ACTION:	<input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

PROBLEM/ISSUE STATEMENT:

The City has partnered with King County and Lake City Partners Ending Homelessness in establishing a shelter for homeless adults at the former Oaks at Forest Bay Nursing Home (The Oaks), located at 16357 Aurora Avenue North. The facility will serve the North King County area as an enhanced homeless shelter for adults in the short-term (likely three to five years), and permanent supportive housing in the long-term.

On October 26, 2020, the City Council adopted Ordinance No. 906 which provides interim regulations for the operation of an Enhanced Shelter in the R-48 Zone. During that meeting Council approved multiple amendments to Ordinance No. 906, including the requirement that a shelter operator and the City enter into an Interlocal Agreement regarding certain operational issues. Staff is recommending a few minor amendments to the language that was adopted to provide clarity and allow for a more streamlined process to include King County in the Agreement as intended by Council. Proposed Ordinance No. 913 would provide for these amendments.

RESOURCE/FINANCIAL IMPACT:

Adoption of this amending ordinance is not expected to have a financial impact on the City.

RECOMMENDATION

Staff recommends that the City Council adopt Ordinance No. 913 amending Ordinance No. 906.

Approved By: City Manager **DT** City Attorney **MK**

BACKGROUND

The City has partnered with King County and Lake City Partners Ending Homelessness in establishing a shelter for homeless adults at the former Oaks at Forest Bay Nursing Home (The Oaks), located at 16357 Aurora Avenue North. The facility will serve the North King County area as an enhanced homeless shelter for adults in the short-term (likely three to five years), and permanent supportive housing in the long-term.

On October 26, 2020, the City Council adopted Ordinance No. 906 which provides interim regulations for the operation of an Enhanced Shelter in the R-48 Zone. The staff report for the adoption of this Ordinance can be found at the following link:

<http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2020/staffreport102620-8a.pdf>.

During that meeting, Council approved multiple amendments to Ordinance No. 906, including the requirement in the index criteria that a shelter operator and the City enter into an Interlocal Agreement regarding certain operational issues. Staff is recommending a few minor amendments to the language that was adopted to provide clarity and allow for a more streamlined process to enter into agreement with King County as intended by Council.

DISCUSSION

Below are the index criteria for the new Enhanced Shelter use in the R-48 Zoning District. Staff is recommending that the term “primary funding organization” be added and that “Interlocal Agreement” be changed to “memorandum of agreement” at Index Criteria “G” in Shoreline Municipal Code Section 20.40.355. These changes are shown in ~~strikeout~~/underline to item “G” below.

20.40.355 Enhanced Shelter

Enhanced shelters are not allowed in the R-18 and R-24 zones. Enhanced shelters are allowed in the R-48 zone subject to the below criteria:

- A. It shall be operated by state, county, or city government, a State of Washington registered nonprofit corporation; or a Federally recognized tax exempt 501(C)(3) organization that has the capacity to organize and manage an enhanced shelter;*
- B. It shall permit inspections by City, Health and Fire Department inspectors at reasonable times for compliance with the City’s requirements. An inspection by the Shoreline Fire Department is required prior to occupancy;*
- C. It shall develop and enforce a code of conduct acceptable to the City that articulates the rules and regulations of the shelter. These rules shall include, at a minimum, prohibitions against criminal activities, such as theft and threats or acts of violence, and the sale, purchase, possession, or use of alcohol or illegal drugs within the facility or on the facility grounds;*
- D. It shall be located with frontage on a principal arterial and within ¼ mile of a transit stop with frequent all-day service as defined by King County Metro Transit;*

- E. *A solid, 6-foot tall fence shall be provided along all property lines that abut residential zoning districts;*
- F. *Submittal of a parking plan acceptable to the City prior to occupancy: and*
- G. *The primary funding organization and shelter operator shall enter into an memorandum of agreement ~~Interlocal Agreement~~ with the City addressing operational issues of concern such as:*
 - *Staffing plans*
 - *Requirement for regular reports to the Council on how the shelter is meeting performance metrics*
 - *Documentation of the number of calls for service to the site and an agreement that the shelter operator will be billed for calls over an agreed threshold.*
 - *If possible, shelter operator to contribute to the cost of a mental health professional to assist in police response, perhaps through part of the RADAR program.*
 - *Require adherence to a Good Neighbor Plan that addresses litter, noise, security procedures, and other issues of concern.*
 - *Staff to develop criteria to discontinue the shelter use if documented violations of the operational agreements are not addressed in a timely manner.*
 - *Provisions for city approval of any proposed change in shelter operator.*

Some additional, minor technical corrections are also being proposed to this section of the adopted code.

Staff is recommending these primary changes for the following reasons:

1. **Shelter Operator:** In further conversations with King County, who is the primary funding organization for the Enhanced Shelter at the Oaks Property, the County has stated that they do not directly operate shelters. Rather, they fund shelters and contract with organizations to operate the shelters. Given that the intent of the City Council when Ordinance No. 906 was discussed and adopted on October 26th was to also have an agreement with the sponsor or funder of the shelter (in this case, King County) it would be appropriate to make a change to clarify that it is the primary organization funding the shelter will also be required to have an agreement with the City.
2. **Interlocal Agreement:** In further conversations with King County, changing the term “Interlocal Agreement” to “memorandum of agreement” in this Indexed Criteria will provided for a more streamlined and efficient process of entering into agreement with the primary shelter funder. In this case, this change will allow the King County Executive to execute the agreement on behalf of the County without obtaining County Council authorization, which is alignment with their business practices. As was stated by staff when Ordinance No. 906 was adopted by the City Council on October 26th, it will still require that the Shoreline City Council authorize the City Manager to execute the agreement. The agreement will have the same enforceability as an Interlocal Agreement.

Proposed Ordinance No. 913 (Attachment A) would provide for these amendments. Staff recommends that Council approve proposed Ordinance No. 913 to amend the interim regulations as identified in this staff report.

COUNCIL GOAL(S) ADDRESSED

This item directly responds to Council Goal #5, Action Step #7: Begin a process of developing partnerships with North King County cities and other key stakeholders in support of siting a 24/7 shelter/navigation center to serve homeless single adults in North King County.

RESOURCE/FINANCIAL IMPACT

Adoption of this amending ordinance is not expected to have a financial impact on the City.

RECOMMENDATION

Staff recommends that the City Council adopt Ordinance No. 913 amending Ordinance No. 906.

ATTACHMENTS

Attachment A: Proposed Ordinance No. 913

ORDINANCE NO. 913**AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON AMENDING ORDINANCE NO. 906 RELATING TO INTERIM REGULATIONS SET FORTH IN SMC 20.40.355 TEMPORARILY AUTHORIZING ENHANCED SHELTERS WITHIN THE RESIDENTIAL 48 (R-48) ZONING DISTRICT TO PROVIDE CLARITY AND TO CORRECT FORMAT.**

WHEREAS, on October 26, 2020, pursuant to RCW 35A.63.220 and RCW 36.70A.390, after conducting a public hearing, the City Council adopted Ordinance No. 906 establishing SMC 20.40.355 which sets forth interim regulations pertaining to Enhanced Shelters within the R-48 zoning district for a six-month period; and

WHEREAS, the interim regulations delineate index criteria that would assist in mitigating impacts of the use, specifically as set forth in SMC 20.40.355(G), a requirement for the shelter operator to enter into an interlocal agreement with the City; and

WHEREAS, since adoption of Ordinance No. 906, the City discovered uncertainty as to whether SMC 20.40.355(G) accurately expressed the City Council's intent as to the type of agreement, the required content of the agreement, and the parties to the agreement; these amendments clarify this provision and format the provision consistent with the requirements of the SMC;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Amendments to Ordinance No. 906, Section 2, Enactment of Interim Regulations. The interim regulations adopted by Ordinance No. 906, Section 2, are amended as set forth below.

20.40.355 Enhanced Shelter

Enhanced shelters are not allowed in the R-18 and R-24 zones. Enhanced shelters are allowed in the R-48 zone subject to the below criteria:

- A. It shall be operated by state, county, or city government, a State of Washington registered nonprofit corporation; or a Federally recognized tax exempt 501(C)(3) organization that has the capacity to organize and manage an enhanced shelter;
- B. It shall permit inspections by City, Health, and Fire Department inspectors at reasonable times for compliance with the City's requirements. An inspection by the Shoreline Fire Department is required prior to occupancy;
- C. It shall develop and enforce a code of conduct acceptable to the City that articulates the rules and regulations of the shelter. These rules shall include, at a minimum, prohibitions against criminal activities, such as theft and threats or acts of violence, and the sale, purchase, possession, or use of alcohol or illegal drugs within the facility or on the facility grounds;

- D. It shall be located with frontage on a principal arterial and within $\frac{1}{4}$ mile of a transit stop with frequent all-day service as defined by King County Metro Transit;
- E. A solid 6-foot tall fence shall be provided along all property lines that abut residential zoning districts; ~~and~~
- F. Submittal of a parking plan acceptable to the City prior to occupancy; and
- G. The primary funding organization and shelter operator shall enter into an memorandum of agreement ~~Interlocal Agreement~~ with the City regarding operational issues of concern such as:
- 1. Staffing plans.
 - 2. Requirement for regular reports to the Council on how the shelter is meeting performance metrics.
 - 3. Documentation of the number of calls for service to the site and an agreement that the shelter operator will be billed for calls over an agreed threshold.
 - 4. If possible, shelter operator to contribute to the cost of a mental health professional to assist in police response, perhaps through part of the RADAR program.
 - 5. Require adherence to a Good Neighbor Plan that addresses litter, noise, security procedures, and other issues of concern.
 - 6. Staff to develop criteria to discontinue the shelter use if documented violations of the operational agreements are not addressed in a timely manner.
 - 7. Provisions for City approval of any proposed change in shelter operator.

Section 2. Directions to the City Clerk.

- A. Transmittal to the Department of Commerce.** The City Clerk is hereby directed to cause a certified copy of this Ordinance to be provided to the Director of Planning and Community Development who shall transmit the Ordinance to the Washington State Department of Commerce within ten (10) calendar days of passage as provided in RCW 36.70A.106.
- B. Corrections by the City Clerk.** Upon approval of the City Attorney, the City Clerk is authorized to make necessary corrections to this Ordinance, including the correction of scrivener or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering and references.
- C. Ordinance not to be Codified.** Because this Ordinance adopts amendments, interim regulations adopted by Ordinance No. 906, which was not codified, the City Clerk shall not codify this Ordinance.

Section 3. Severability. Should any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance or its application to any person or situation be declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to any person or situation.

Section 4. Publication and Effective Date. A summary of this Ordinance consisting of the title shall be published in the official newspaper. This Ordinance shall become effective five (5) calendar days after publication.

Section 5. Duration. These amendments to the interim regulations adopted by Ordinance No. 906 shall remain in effect from the effective date of this Ordinance until the end of the six (6) month period established in Ordinance No. 906. After which, these amended interim regulations shall automatically expire unless extended as provided by statute or otherwise superseded by action of the City Council, whichever occurs first.

ADOPTED BY THE CITY COUNCIL ON NOVEMBER 16, 2020.

Mayor Will Hall

ATTEST:

APPROVED AS TO FORM:

Jessica Simulcik Smith
City Clerk

Margaret King
City Attorney

Date of Publication: _____, 2020
Effective Date: _____, 2020

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Adoption of Resolution No. 468 – Making a Finding and Declaration of Substantial Need for Purposes of Setting the Limit Factor for the Property Tax Levy for 2021
DEPARTMENT:	Administrative Services
PRESENTED BY:	Sara Lane, Administrative Services Director Rick Kirkwood, Budget and Tax Manager
ACTION:	<input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

PROBLEM/ISSUE STATEMENT:

The City of Shoreline is required to adopt its 2021 property tax levies by ordinance and certify the amount to the County Assessor by November 30, 2020. Property tax levy increases by local governments are limited to the lower of the Implicit Price Deflator (IPD) or 101% without voter approval. The Revised Code of Washington (RCW) Chapter 84.55.005 and Washington Administrative Code (WAC) Section 458-19-005 provide limit factors and processes which the City must follow in adopting its property tax levy.

For cities with a population of 10,000 or greater, the limit factor is the lesser of 100% plus inflation, as measured by the IPD, or 101% of the previous year's levy. State law also limits the levy rate to \$1.60 per \$1,000 of assessed valuation (AV). The July IPD was 0.60%. City of Shoreline Proposition 1, which was approved by voters in 2016, allows the City to increase its property tax levy annually by the June-to-June percentage change in the Consumer Price Index for All Urban Consumers for the Seattle/Tacoma/Bellevue Area (CPI-U). When this CPI-U is applied for 2021, it results in an increase of 0.87%. Since inflation is less than 1.0%, Council may adopt a resolution of "substantial need" allowing it to increase the levy up to the full one percent (1.0%) as allowed by statute.

Throughout the year staff has briefed the Council on the impacts of the COVID-19 public health emergency and pandemic, during which the City has been engaged in essential work related to the public health emergency and that work has resulted in the need for an outlay of significant City resources to address the emergency. While those direct costs are anticipated to be reimbursed by the Federal CARES Act, the economic and financial impacts of the public health situation have resulted in decreases in both short- and long-term revenue, significantly sales taxes, to fund essential services. The Council expressed a desire to maintain municipal service levels funded by the General Fund and the cost of providing those services has risen faster than the implicit price deflator, and, generally have risen by more than 1.0%. Therefore, on November 2, staff

recommended that Council direct staff to draft a resolution of “substantial need”. Proposed Resolution No. 468 provides for this declaration of “substantial need”.

Based on the latest information provided by the King County Assessor’s Office and with adoption of Resolution No. 468 providing the declaration of “substantial need”, the regular property tax levy to be set through adoption of Proposed Ordinance No. 902 represents a dollar increase of \$138,916 and a percentage increase of 1.00% from the levy amount of the previous year, excluding the addition of new construction, improvements to property, any increase in the value of state assessed property, and administrative refunds made as shown below:

	Amount
2021 Regular Levy	\$14,260,625
Less 2020 Levy	13,891,601
Less New Construction	214,337
Less Refunds	15,771
Total Increase	\$138,916
Percent Increase	1.00%

FINANCIAL IMPACT:

The impact of using the 1.0% instead of the 0.87% is \$18,059 for 2021 prior to adding the value of new construction and re-levy for prior year refunds to the levy. As was mentioned, this would become part of the levy basis grown in future years. It is projected that CPI-U for 2022 will be 1.73%, and therefore the estimated delta added to the 2022 levy would be \$18,371. The total delta for the biennium would be \$36,430. Assuming the Levy Lid Lift is not approved in 2023 and the limit factor returns to 1% annually, the total delta for the ten-year forecast period of 2021-2030 would be approximately \$190,000.

It is anticipated the 2021 Regular Levy will total approximately \$14.261 million. Based on the latest information provided by the King County Assessor’s Office and adoption of Resolution No. 468 the regular property tax levy to set through adoption of Proposed Ordinance No. 902 represents a dollar increase of \$138,916 and a percentage increase of 1.00 percent from the levy amount of the previous year, excluding the addition of new construction, improvements to property, any increase in the value of state assessed property, and administrative refunds.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 468.

ATTACHMENTS:

Attachment A: Proposed Resolution No. 468

Approved By: City Manager **DT** City Attorney **MK**

RESOLUTION NO. 468**A RESOLUTION OF THE CITY OF SHORELINE, WASHINGTON
MAKING A DECLARATION AND FINDING OF SUBSTANTIAL
NEED TO SET THE LIMIT FACTOR AT ONE HUNDRED ONE
PERCENT FOR REGULAR PROPERTY TAXES FOR THE YEAR
2021.**

WHEREAS, Revised Code of Washington (RCW) 84.55.010 provides that a taxing jurisdiction may levy taxes in no more than the "limit factor" multiplied by the highest levy of the most recent three years, plus additional amounts resulting from new construction and improvements to property, newly constructed wind turbines, and any increase in the value of state-assessed property and other adjustments; and

WHEREAS, pursuant to RCW 84.55.005(2)(c), the "limit factor" for a taxing jurisdiction with a population of 10,000 or greater is the lesser of one hundred one percent (101%) or one hundred percent (100%) plus inflation; and

WHEREAS, RCW 84.55.005(1) defines "inflation" as the percentage change in the implicit price deflator for personal consumption expenditures for the United States, as published for the most recent twelve-month period by the Bureau of Economic Analysis of the federal Department of Commerce in September of the year before the taxes are payable; and

WHEREAS, "inflation" for the year 2020 is .60% which means that the "limit factor" is thus, 100.60% and that the regular property tax levy in the City of Shoreline in 2020 for collection in 2021 will increase by only .60% (less than one percent), except for amounts resulting from new construction and improvements to property, newly constructed wind turbines, any increase in the value of state-assessed utility property, and other adjustments; and,

WHEREAS, RCW 84.55.0101 provides for use of a limit factor of up to one hundred one percent (101%) or less with a finding of "substantial need" by a majority plus one of the City Council members; and

WHEREAS, the City's "substantial need" is not due to economic problems or financial management but rather largely the result of the COVID-19 public health emergency and pandemic, during which the City has been engaged in essential work related to the public health emergency, and that work has resulted in the need for an outlay of significant City resources to address the emergency, while at the same time the economic and financial impacts of the public health situation have resulted in decreases in both short and long-term revenue, significantly sales taxes, to fund essential City services; and

WHEREAS, the City Council desires to maintain municipal service levels funded by the City's general fund and the cost of providing City services has risen faster than the implicit price deflator and, generally have risen by more than one percent; and

WHEREAS, the fixed expenses and obligations expected to be adopted in 2021-2022 budget exceeds the forecasted decrease in revenues from other tax sources, requiring the City of Shoreline to exceed one hundred percent (100%) plus inflation, requiring the City to utilize reserves to balance the budget; and

WHEREAS, the City Council, after duly considering relevant facts and hearing testimony at a public hearing on Ordinance 902, regarding revenue sources on November 2, 2020, has determined that in order to meet the financial obligations of the City as set forth in the proposed 2021-2022 biennial budget, and ensure adequate funding in future years, there is a substantial need to set the levy limit at one percent;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Declaration and Finding of Substantial Need. Pursuant to RCW 84.55.0101, the City Council hereby finds that substantial need exists to use a limit factor of one hundred one percent (101%) for purposes of levying regular property taxes in 2020 for collection in 2021, in order to pay for fixed general fund expenses and obligations in the 2021-2022 biennial budget and maintain existing levels of municipal services funded by the general fund due to short term revenue loss along with a longer term financial challenge presented by COVID-19. In making this finding the findings stated in the whereas clauses above are incorporated as a basis for this declaration and finding of substantial need.

Section 2. Corrections by City Clerk. Upon approval of the City Attorney, the City Clerk is authorized to make necessary corrections to this Resolution, including the corrections of scrivener or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or resolution numbering and section/subsection numbering and references.

Section 3. Severability. Should any section, subsection, paragraph, sentence, clause, or phrase of this Resolution or its application to any person or situation be found unconstitutional or invalid for any reason by any court of competent, such decision shall not affect the validity of the remaining portions of this Resolution or its application to any person or situation.

Section 4. Effective Date. This Resolution shall take effect and be in full force upon passage by the City Council.

**PASSED BY MAJORITY VOTE OF THE CITY COUNCIL PLUS ONE
ON NOVEMBER 16, 2020.**

Will Hall, Mayor

ATTEST:

Jessica Simulcik Smith, City Clerk

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Adoption of Ordinance No. 902 - Setting the 2021 Regular and Excess Property Tax Levies
DEPARTMENT:	Administrative Services
PRESENTED BY:	Sara Lane, Administrative Services Director Rick Kirkwood, Budget and Tax Manager
ACTION:	<input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

PROBLEM/ISSUE STATEMENT:

The City of Shoreline is required to adopt its 2021 property tax levies by ordinance and certify the amount to the County Assessor by November 30, 2020.

The preliminary estimate for City property taxes that will be collected in 2021 totals \$14.106 million, assumes a 100% collection rate, and is \$190,000, or 1.4%, more than the projected 2020 tax collections. This revenue is discussed in more detail on pages 71, 80 and 81 in the 2021-2022 Proposed Biennial Budget and 2021-2026 CIP book.

Property tax levy increases by local governments are limited to the lower of the Implicit Price Deflator (IPD) or 101% without voter approval. The Revised Code of Washington (RCW) Chapter 84.55.005 and Washington Administrative Code (WAC) Section 458-19-005 provide limit factors and processes which the City must follow in adopting its property tax levy. For cities with a population of 10,000 or greater, the limit factor is the lesser of 100% plus inflation, as measured by the IPD, or 101% of the previous year's levy. State law also limits the levy rate to \$1.60 per \$1,000 of assessed valuation (AV). The July IPD was 0.60%. Therefore, if Shoreline Proposition 1 was not approved by voters, the City Council would be required to adopt a resolution of substantial need in order to increase the levy by 1.0% from the 2020 levy plus new construction and refunds.

However, City of Shoreline Proposition 1, which was approved by voters in 2016, allows the City to increase its property tax levy annually by the June-to-June percentage change in the Consumer Price Index for All Urban Consumers for the Seattle/Tacoma/Bellevue Area (CPI-U). When this CPI-U is applied for 2021, it results in an increase of 0.87%. Since inflation is less than 1.0%, Council may adopt a resolution of "substantial need" allowing it to increase the levy up to the full one percent (1.0%) as allowed by statute.

On November 2, staff recommended that Council direct staff to draft a resolution of “substantial need”. The impact of using the 1.0% instead of the 0.87% is \$18,059 for 2021 prior to the adding the value of new construction and re-levy for prior year refunds to the levy. As was mentioned, this would become part of the levy basis grown in future years. It is projected that CPI-U for 2022 will be 1.73%, and therefore the delta added to the 2022 levy would be \$18,371. The total delta for the biennium would be \$36,430. Assuming the Levy Lid Lift is not approved in 2023 and the limit factor returns to 1% annually, the total delta for the ten-year forecast period of 2021-2030 would be approximately \$190,000.

Following this Council discussion on November 2, Council provided direction to staff to draft a resolution of “substantial need”. Proposed Resolution No. 468, which is also on tonight’s Council agenda, provides for this declaration of “substantial need”.

In either case, the levy is allowed to also increase by the actual value of new construction determined by the King County Assessor as of October 29 to be \$179.236 million, and re-levy for prior year refunds of \$15,771. As a result, the total levy may increase approximately \$369,000, or 2.7%. Given that AV has increased more than the increase allowed in the City’s property tax levy, the City’s property tax levy rate is estimated to decrease from the current rate of \$1.19583 to \$1.19390 per \$1,000 of AV.

Based on the latest information provided by the King County Assessor’s Office and with adoption of Resolution No. 468 providing the declaration of “substantial need”, the regular property tax levy represents a dollar increase of \$138,916 and a percentage increase of 1.00% from the levy amount of the previous year, excluding the addition of new construction, improvements to property, any increase in the value of state assessed property, and administrative refunds made as shown below:

	Amount
2021 Regular Levy	\$14,260,625
Less 2020 Levy	13,891,601
Less New Construction	214,337
Less Refunds	15,771
Total Increase	\$138,916
Percent Increase	1.00%

The City also levies an excess property tax levy to collect monies to repay the general obligation bonds issued in December 2006 as approved by the voters in May 2006 for open space acquisition and park improvements. The total general obligation bond levy for 2021 is \$1,135,144.

Proposed Ordinance No. 902 (Attachment A), which is the ordinance that adopts both the regular property tax levy and the excess property tax levy to repay the 2006 General Obligation Bonds, has been updated to reflect the latest information provided by the King County Assessor’s Office and adoption of Resolution No. 468.

FINANCIAL IMPACT:

It is anticipated the 2021 Regular Levy will total approximately \$14.261 million and the excess property tax levy to repay the general obligation bonds issued in December

2006 will total approximately \$1.135 million. Based on the latest information provided by the King County Assessor's Office and adoption of Resolution No. 468, the regular property tax levy represents a dollar increase of \$138,916 and a percentage increase of 1.00 percent from the levy amount of the previous year, excluding the addition of new construction, improvements to property, any increase in the value of state assessed property, and administrative refunds.

RECOMMENDATION

Staff recommends that the City Council adopt Ordinance No. 902 establishing the City's 2021 regular and excess property tax levies.

ATTACHMENTS:

Attachment A: Proposed Ordinance No. 902

Approved By: City Manager **DT** City Attorney **MK**

ORDINANCE NO. 902

AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON LEVYING THE GENERAL TAXES FOR THE CITY OF SHORELINE IN KING COUNTY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2021, THE FIRST YEAR OF THE CITY OF SHORELINE'S 2021-2022 FISCAL BIENNIUM, ON ALL PROPERTY BOTH REAL AND PERSONAL, IN SAID CITY, WHICH IS SUBJECT TO TAXATION FOR THE PURPOSE OF PAYING SUFFICIENT REVENUE TO CONDUCT CITY BUSINESS FOR THE SAID FISCAL YEAR AS REQUIRED BY LAW, AND LEVYING AN EXCESS LEVY FOR THE REPAYMENT OF UNLIMITED GENERAL OBLIGATION BONDS.

WHEREAS, as required pursuant to RCW 35A.33.135, the City Council for the City of Shoreline and the City Manager have considered the City's anticipated financial requirements for 2021 and the amounts necessary and available to be raised by ad valorem taxes on real, personal, and utility property; and

WHEREAS, on November 8, 2016, Shoreline Proposition No. 1 (Basic Public Safety, Parks & Recreation, and Community Services Maintenance and Operations Levy) limiting annual levy increases for the years 2018 to 2022 to the June-to-June percentage change in the Seattle/Tacoma/Bellevue CPI-U was approved by the voters; and

WHEREAS, RCW 84.55.0101 provides that a taxing jurisdiction may levy taxes in any amount that does not exceed the limit factor, and RCW 84.55.005(2)(c) sets the limit factor for a taxing jurisdiction with a population of 10,000 or greater is the lesser of 101 percent or 100 percent plus inflation; and

WHEREAS, RCW 84.55.0101 authorizes the use of a limit factor of up to 101 percent with a finding and declaration by the City Council of "substantial need;" with the passage of Resolution 468, the City Council made such a finding and declaration; and

WHEREAS, as required pursuant to RCW 84.55.120, a public hearing was held on November 2, 2020 to consider the revenue sources for the City's current expense budget for the 2021-2022 Biennial Budget, including the consideration of possible increases in property tax revenues; and

WHEREAS, Shoreline Proposition No. 1 (2016), which authorized the issuance of \$18,795,000.00 in unlimited general obligations bonds, limits annual levy increases to the June-to-June percentage change in the consumer price index which, for calculating the 2021 regular levy would be 0.87 percent applied to the City's highest previous levy of \$13,891,601.00; and

WHEREAS, use of a limit factor of 101 percent, as opposed to 100.87 percent, results in an additional \$18,059 for 2021 prior to adding the value of new construction and re-levy for prior year refunds to the levy;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Regular Property Tax Levy. Based on the voter-approved limitation on annual levy increases, the City Council of the City of Shoreline has determined that the property tax levy for the year 2021 is fixed and established in the amount of \$14,260,625.00. This property tax levy represents a dollar increase of \$138,916.00 and a percentage increase of 1.00 percent from the levy amount of the previous year, excluding the addition of new construction, improvements to property, any increase in the value of state assessed property, any annexations that have occurred, and administrative refunds made as shown below:

	Amount
2021 Regular Levy	\$14,260,625
Less 2020 Levy	13,891,601
Less New Construction	214,337
Less Refunds	15,771
Total Increase	\$138,916
Percent Increase	1.00%

Section 2. Voter-Approved Excess Tax Levy for Unlimited General Obligation Bonds. In addition, a further tax is hereby levied to raise revenue to provide for the interest and redemption of the 2006 voter-approved unlimited general obligation bonds for the fiscal year of 2021 in the amount of \$1,135,144.00. This tax is applicable to all taxable property within the City of Shoreline.

Section 3. Notice to King County. This Ordinance shall be certified to the proper County officials, as provided by law, and taxes herein levied shall be collected to pay to the Administrative Services Department of the City of Shoreline at the time and in the manner provided by the laws of the State of Washington for the collection of taxes for non-charter code cities.

Section 4. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and/or the Code Reviser are authorized to make necessary corrections to this Ordinance, including the corrections of scrivener or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering and references.

Section 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by State or Federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 6. Effective Date. This Ordinance shall be in full force five days after publication of this Ordinance, or a summary consisting of its title, in the official newspaper of the City, as provided by law.

ADOPTED BY THE CITY COUNCIL ON NOVEMBER 16, 2020.

Mayor Will Hall

ATTEST:

APPROVED AS TO FORM:

Jessica Simulcik Smith
City Clerk

Margaret King
City Attorney

Date of Publication: , 2020
Effective Date: , 2021

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Adoption of Ordinance No. 903 - Adopting the 2021-2022 Biennial Budget, the 2021 Fee Schedule, the 2021 Salary Schedules, and the 2021-2026 Capital Improvement Plan
DEPARTMENT:	Administrative Services
PRESENTED BY:	Sara Lane, Administrative Services Director Rick Kirkwood, Budget and Tax Manager
ACTION:	<input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

PROBLEM/ISSUE STATEMENT:

The City must adopt its budget for 2021-2022 by December 31, 2020. Proposed Ordinance No. 903 (Attachment A) adopts the 2021-2022 Biennial Budget including the City's appropriations for the 2021-2022 Capital Improvement Program; the 2021 fee schedule (Attachment A – Exhibit A); the 2021-2026 Capital Improvement Plan (Attachment A – Exhibit B); and the 2021 salary schedules as reflected on pages 428 through 442 of the 2021-2022 Proposed Biennial Budget and 2021-2026 Capital Improvement Plan (CIP) book.

The City Manager presented the 2021-2022 Proposed Biennial Budget and the 2021-2026 Capital Improvement Plan (CIP) to the City Council on October 12, 2020. The 2021-2022 Proposed Biennial Budget and 2021-2026 CIP book is available online at the following link: <https://www.shorelinewa.gov/government/departments/administrative-services/budget-and-capital-improvement-plan>.

Department budget presentations were provided to the City Council on October 19 and November 2. A presentation of the 2021-2026 CIP was also made on November 2. The first public hearing addressed revenue sources including the 2021 regular and excess property tax levies. The second public hearing, also held on November 2, and third public hearing, held on November 9, addressed the 2021-2022 Proposed Biennial Budget and 2021-2026 CIP. Throughout this process the City Council has diligently exercised its fiduciary and policy setting roles, asking questions and affirming its intentions.

Potential amendments to the proposed 2021-2022 Biennial Budget have been submitted by Councilmembers and will be discussed by Council tonight. Tonight, the City Council is scheduled to adopt the 2021-2022 Biennial Budget. Proposed Ordinance No. 903 (Attachment A) adopts the 2021-2022 Biennial Budget including the City's appropriations for the 2021-2022 Capital Improvement Program; the 2021 fee schedule (Attachment A – Exhibit A); the 2021-2026 Capital Improvement Plan

(Attachment A – Exhibit B); and, the 2021 salary schedules as reflected on pages 428 through 442 of the 2021-2022 Proposed Biennial Budget and 2021-2026 Capital Improvement Plan (CIP) book.

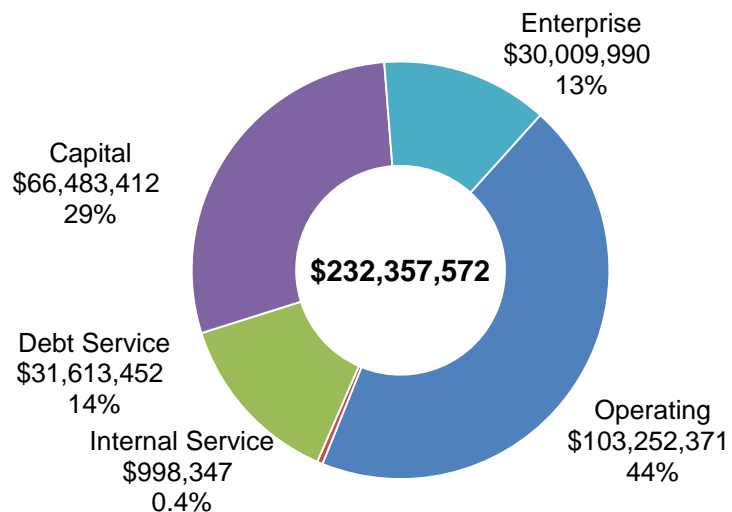
RESOURCE/FINANCIAL IMPACT:

The City’s 2021-2022 Proposed Biennial Budget as presented to the City Council on October 12 is balanced in all funds and totals \$232.358 million as exhibited in the 2021-2022 All Funds Resources/Appropriations Summary. Budgeted Resources total \$245.021 million.

The 2021-2022 Proposed Biennial Budget is \$22.613 million, or 10.8%, more than the estimated expenditures for the 2019-2020 biennium (2019 actual plus 2020 year-end estimates). The increase can be linked to the following changes:

- \$9.452 million increase in the City’s Enterprise Funds;
- \$6.144 million increase in the City’s Capital Funds; and,
- \$1.243 million increase in the Operating Funds.

2021-2022 Proposed Biennial Budget



The 2021-2022 Proposed Biennial Budget includes adequate reserve levels to meet all adopted budget policies.

Staff discussed the proposed 2021-2026 CIP with the City Council on November 2. The proposed 2021-2026 CIP, inclusive of all General Capital, Roads Capital, City Facilities-Major Maintenance, and Surface Water Utility Projects, is balanced as required by the Growth Management Act. Attachment A – Exhibit B to this staff report contains a summary of the proposed 2021-2026 Capital Improvement Plan’s projects and resources. Detailed information about projects can be found in the 2021-2022 Proposed Biennial Budget and 2021-2026 Capital Improvement Plan book.

RECOMMENDATION

Staff recommends that the City Council adopt proposed Ordinance No. 903 adopting the 2021-2022 Biennial Budget including the City’s appropriations for 2021-2022, 2021 salary schedule, 2021 fee schedules, 2021-2026 Capital Improvement Plan, and the 2021-2022 Capital Improvement Program.

Approved By: City Manager **DT** City Attorney **MK**

BACKGROUND

The City must adopt its budget for 2021-2022 by December 31, 2020. The City Manager presented the 2021-2022 Proposed Biennial Budget and the 2021-2026 Capital Improvement Plan (CIP) to the City Council on October 12, 2020. The 2021-2022 Proposed Biennial Budget and 2021-2026 CIP book is available online at the following link: <https://www.shorelinewa.gov/government/departments/administrative-services/budget-and-capital-improvement-plan>.

Department budget presentations were provided to the City Council on October 19 and November 2. A presentation of the 2021-2026 CIP was also made on November 2. The first public hearing addressed revenue sources including the 2021 regular and excess property tax levies. The second public hearing, also held on November 2, and third public hearing, held on November 9, addressed the 2021-2022 Proposed Biennial Budget and 2021-2026 CIP. Throughout this process the City Council has diligently exercised its fiduciary and policy setting roles, asking questions and affirming its intentions.

Tonight, the City Council is scheduled to adopt the 2021-2022 Biennial Budget. Proposed Ordinance No. 903 (Attachment A) adopts the 2021-2022 Biennial Budget including the City's appropriations for the 2021-2022 Capital Improvement Program; the 2021 fee schedule (Attachment A – Exhibit A); the 2021-2026 Capital Improvement Plan (Attachment A – Exhibit B); and, the 2021 salary schedules as reflected on pages 428 through 442 of the 2021-2022 Proposed Biennial Budget and 2021-2026 Capital Improvement Plan (CIP) book. Potential amendments to the proposed 2021-2022 Biennial Budget have been submitted by Councilmembers and are discussed below.

DISCUSSION

Staff has received one proposed budget amendment to the 2021-2022 Biennial Budget, which is outlined below.

Proposed Amendment 1 (Roberts):

Increase Roads Capital Fund appropriations by \$100,000 for a NE 200th Street Sidewalk project, which will install approximately 160 feet of sidewalk on NE 200th Street from the end of the Aldercrest School sidewalk to the intersection with 25th Avenue NE, to be funded with fund balance available from Real Estate Excise Tax collections in excess of the 2020 budget projection.

PROS:

- This short segment of sidewalk would extend the sidewalk recently installed in front of Cascade K-8/Aldercrest School and the intersection with 25th Avenue NE. This would improve pedestrian safety by providing continuous sidewalk from 25th Avenue NE to the school and reduce the current transition from the sidewalk to the roadway where there is limited shoulder for pedestrians.

CONS:

- The Roads Capital fund does not have adequate fund balance to absorb the additional project costs; however, funding the project can be accomplished in several ways:
 1. General Fund contribution: this would be a one-time contribution from existing fund balance. Currently the projected ending 2021-2022 ending fund balance for the General Fund is \$11.6 million which is in excess of that required by the City's financial policies. If Council would like to complete this section of sidewalk then this would be a viable funding source. **ALTERNATIVE**
 2. Real Estate Excise Tax (REET): In 2020, REET collections are tracking higher than current projections and any excess over what was projected could be used for this project. Additionally, the 2021-2022 Proposed Budget was developed with the assumption that the City would not continue collecting vehicle license fees because of I-976. As such more REET was allocated towards the City's pavement management program. With the Supreme Court finding I-976 unconstitutional, VLF will be available to fund the pavement management program and some REET could be redirected to fund this sidewalk project. If Council wanted to fund Councilmember Roberts' amendment this would be the preferred funding source. **PREFERRED**
 3. Use of Vehicle License Fees: Ordinance No. 822, which was adopted by the City Council in 2018 to increase the vehicle license fees (VLF) by \$20 to fund sidewalk repair and rehabilitation, allows for the use of the VLF for projects included in the Transportation Plan. Although this is the case, staff would not recommend using VLF to fund the sidewalk addition because the intent of the \$20 VLF approved in ordinance 822 is to fund sidewalk repair and rehabilitation projects. With over \$100 million in sidewalk repairs needed, staff recommends directing the VLF to the Sidewalk Rehabilitation Program as originally intended. Note that with the recent Supreme Court decision regarding the unconstitutionality of I-976, the City will be able to appropriate and utilize Vehicle License Fees collected since last November and into the future. Programming for those fees are not included in the proposed CIP budget and are planned to be programmed for the Annual Road Surface Maintenance Program and the Sidewalk Rehabilitation Program as part of the next CIP update and Mid-Biennial Budget Amendment in November 2021. **NOT RECOMMENDED**
 4. Use of Sales and Use Tax for New Sidewalk Program: The ballot measure for the increase in Sales and Use Tax requires the construction of twelve segments of sidewalk identified in the ballot measure but does allow for use to the funds for additional sidewalks such as this project. This is not recommended because the New Sidewalk Program is still in the early phases and there is still uncertainty in the revenue collected by the sales and use tax and the costs associated with the twelve segments that must be constructed with this revenue. **NOT RECOMMENDED**

- This segment of sidewalk was identified as a medium priority in the 2018 Sidewalk Prioritization Plan. This segment of sidewalk is located on a local street with no history of pedestrian accidents. There are several other sidewalk projects that were rated as higher priority segments including ones serving schools and located on higher volume streets.

Staff Recommendation:

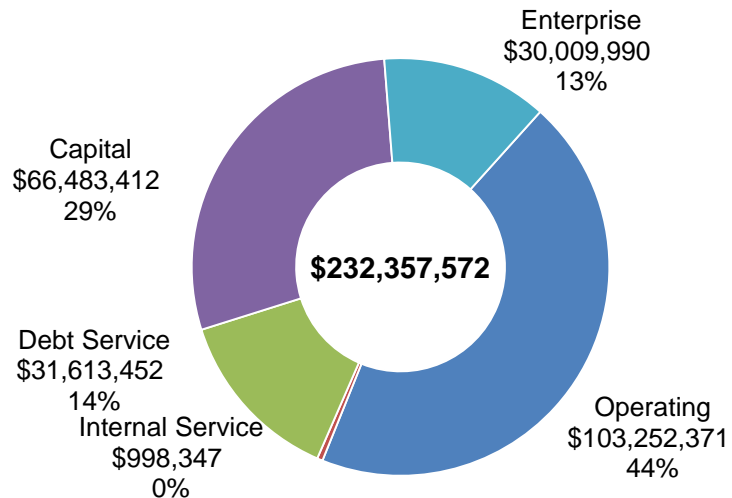
- Staff does not recommend approval of this amendment because it is medium priority route and there is no justification to raise its priority over other sidewalk projects or other projects currently funded in the CIP. The City will continue to monitor for the opportunity to incorporate this segment into a future grant and/or future capital projects such as during the construction of frontage improvements for the North Maintenance Facility.

Proposed Ordinance No. 903 does not reflect this proposed amendment but would be updated following adoption of the Ordinance if any amendments are approved.

RESOURCE/FINANCIAL IMPACT

The City's 2021-2022 Proposed Biennial Budget as presented to the City Council on October 12 is balanced in all funds and totals \$232.358 million as exhibited in the 2021-2022 All Funds Resources/Appropriations Summary. Budgeted Resources total \$245.021 million.

2021-2022 Proposed Biennial Budget



The 2021-2022 Proposed Biennial Budget is \$22.613 million, or 10.8%, more than the estimated expenditures for the 2019-2020 biennium (2019 actual plus 2020 year-end estimates). The increase can be linked to the following changes:

- \$9.452 million increase in the City's Enterprise Funds;
- \$6.144 million increase in the City's Capital Funds; and,
- \$1.243 million increase in the Operating Funds.

The 2021-2022 Proposed Biennial Budget includes adequate reserve levels to meet all adopted budget policies.

Staff discussed the proposed 2021-2026 CIP with the City Council on November 2. The proposed 2021-2026 CIP, inclusive of all General Capital, Roads Capital, City Facilities-Major Maintenance, and Surface Water Utility Projects, is balanced as required by the Growth Management Act. Attachment A – Exhibit B to this staff report contains a

summary of the proposed 2021-2026 Capital Improvement Plan's projects and resources. Detailed information about projects can be found in the 2021-2022 Proposed Biennial Budget and 2021-2026 Capital Improvement Plan book.

RECOMMENDATION

Staff recommends that the City Council adopt proposed Ordinance No. 903 adopting the 2021-2022 Biennial Budget including the City's appropriations for 2021-2022, 2021 salary schedule, 2021 fee schedules, 2021-2026 Capital Improvement Plan, and the 2021-2022 Capital Improvement Program.

ATTACHMENTS

Attachment A: Proposed Ordinance No. 903, including Exhibit A and Exhibit B

ORDINANCE NO. 903**AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON, ADOPTING THE BIENNIAL BUDGET OF THE CITY OF SHORELINE FOR THE PERIOD JANUARY 1, 2021 THROUGH DECEMBER 31, 2022, ADOPTING THE 2021-2026 SIX YEAR CAPITAL FACILITIES PLAN, AND ADOPTING THE FEE SCHEDULE, CHAPTER 3.01 OF THE SHORELINE MUNICIPAL CODE.**

WHEREAS, as authorized by Chapter 35A.34 Revised Code of Washington (RCW), Chapter 3.02 Shoreline Municipal Code (SMC) establishes a two-year fiscal biennium budget system and directs the City to follow the procedures set forth in Chapter 35A.34 RCW in adopting a biennial budget; and

WHEREAS, the Growth Management Act, at RCW 36.70A.070(3) and 36.70A.130(2), requires a six-year plan for financing capital facilities (CIP) and permits amendment of the City's Comprehensive Plan to occur concurrently with the adoption of the City budget; and

WHEREAS, as part of the City budget process, a Fee Schedule, setting forth the applicable fees, charges, rates, and administrative procedures for the public provision of City services is needed; and

WHEREAS, a proposed budget for fiscal biennium 2021-2022 has been prepared, filed, and submitted to the Shoreline City Council in a timely manner for review; and

WHEREAS, the Shoreline City Council conducted duly noticed public hearings on November 2, 2020 and November 9, 2020, for the purposes of fixing the final budget, including a public hearing on revenues held on November 2, 2020, to take public comment from all persons wishing to be heard with respect to the proposed Biennial Budget of the City of Shoreline for 2021-2022; and

WHEREAS, the Shoreline City Council has deliberated and has made adjustments and changes deemed necessary and proper;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. 2021-2022 Biennial Budget Adopted. The 2021-2022 Final Biennial Budget for the City of Shoreline for the period January 1, 2021 through December 31, 2022 as set forth in the 2021-2022 Proposed Biennial Budget, as amended, is hereby adopted.

Section 2. Summary of Revenues and Expenditures. The budget sets forth totals of estimated revenues and estimated expenditures of each separate fund, and the aggregate totals for all such funds, as summarized as follows:

Fund	Appropriation
General Fund	\$96,464,883
Shoreline Secure Storage Fund	2,259,500
Street Fund	4,140,897
Code Abatement Fund	200,000
State Drug Enforcement Forfeiture Fund	36,486
Public Arts Fund	124,605
Federal Drug Enforcement Forfeiture Fund	26,000
Transportation Impact Fees Fund	867,701
Park Impact Fees Fund	750,000
2006/2016 Unlimited Tax General Obligation Bond Fund	1,135,144
2009/2019 Limited Tax General Obligation Bond Fund	2,202,688
2020 Limited Tax GO Bond	25,960,000
2013 Limited Tax General Obligation Bond Fund	516,520
Sidewalk Limited Tax General Obligation Bond Fund	1,799,100
General Capital Fund	9,044,118
City Facility-Major Maintenance Fund	709,226
Roads Capital Fund	49,710,564
Sidewalk Expansion Fund	5,401,803
Surface Water Capital Fund	24,336,730
Wastewater Utility Fund	5,673,260
Vehicle Operations/Maintenance Fund	478,891
Equipment Replacement Fund	484,456
Unemployment Fund	35,000
Total Funds	\$232,357,572

Section 3. Repeal, Chapter 3.01. Shoreline Municipal Code Chapter 3.01 *Fee Schedule* is repealed in its entirety and replaced with a new Chapter 3.01 *Fee Schedule* as set forth in Exhibit A attached hereto.

Section 4. Capital Improvement Plan (CIP) Adoption. The *Capital Improvement Plan (2021-2026)* is adopted as set forth in Exhibit B attached hereto.

Section 5. Copies of Budget to be Filed. The City Clerk is directed to transmit a complete copy of the 2021-2022 Final Biennial Budget as adopted by the City Council to the Division of Municipal Corporations in the Office of the State Auditor and to the Association of Washington Cities as required by RCW 35A.34.120.

Section 6. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and/or the Code Reviser are authorized to make necessary corrections to this Ordinance, including the corrections of scrivener or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering and references.

Section 7. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state

or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 8. Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. The Ordinance shall take effect and be in full force at 12:01 am on January 1, 2021.

ADOPTED BY THE CITY COUNCIL ON NOVEMBER 16, 2020.

Mayor Will Hall

ATTEST:

APPROVED AS TO FORM:

Jessica Simulcik Smith
City Clerk

Margaret King
City Attorney

Date of Publication: _____, 2020
Effective Date: January 1, 2021

**City of Shoreline
Fee Schedules**

Exhibit A

3.01.010 Planning and Community Development

Type of Permit Application	2021 Proposed
A. BUILDING	
Valuation (The Total Valuation is the "Building permit valuations" as delineated in section R108.3 of the International Residential Code and section 108.3 of the International Building Code. The hourly rate referenced throughout SMC 3.01.010 is calculated by multiplying the minimum number of hours noted for each fee by the fee established in SMC 3.01.010(A)(1).	
1. \$0 - \$11,000.00	\$206.00
2. \$11,000.01 - \$25,000.00	\$75 for the first \$2,000.00 + \$14.00 for each additional 1,000.00, or fraction thereof, to and including \$25,000.00.
3. \$25,000.01 - \$50,000.00	\$397 for the first \$25,000.00 + \$11.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.
4. \$50,000.01 - \$100,000.00	\$672 for the first \$50,000.00 + \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00.
5. \$100,000.01 - \$500,000.00	\$1,122 for the first \$100,000.00 + \$7 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00.
6. \$500,000.01 - \$1,000,000.00	\$3,922 for the first \$500,000.00 + \$5 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00.
7. \$1,000,000.01 +	\$6,422 for the first \$1,000,000.00 + \$4 for each additional \$1,000.00, or fraction thereof.
8. Building/Structure Plan Review	65% of the building permit fee
9. Civil Plan Review, Commercial (if applicable)	Hourly rate, 12 Hour Minimum
10. Civil Plan Review, Residential (if applicable)	Hourly rate, 4 Hour Minimum
11. Civil Plan Review, Residential, up to 1,000 square feet (if applicable)	Hourly rate, 1-hour minimum
12. Floodplain Permit	\$220.00
13. Floodplain Variance	\$618.00
14. Demolition, Commercial	\$1,756.00
15. Demolition, Residential	\$659.00
16. Zoning Review	Hourly rate, 1-hour minimum
17. Affordable Housing Review	Hourly rate, 10-hour minimum
18. Temporary Certificate of Occupancy (TCO)-Single-Family	\$206.00
19. Temporary Certificate of Occupancy (TCO)-Other	\$618.00
B. ELECTRICAL	
1. Electrical Permit	Permit fee described in WAC 296-46B-905, plus a 20% administrative fee
C. FIRE - CONSTRUCTION	
1. Automatic Fire Alarm System:	
a. Existing System	
New or relocated devices up to 5	\$206.00
New or relocated devices 6 up to 12	\$618.00
Each additional new or relocated device over 12	\$7.00 per device
b. New System	
c. Each additional new or relocated device over 30	\$7.00 per device
2. Fire Extinguishing Systems:	
a. Commercial Cooking Hoods	
1 to 12 flow points	\$618.00
More than 12	\$824.00
b. Other Fixed System Locations	
	\$824.00
3 Fire Pumps:	
a. Commercial Systems	
	\$824.00
4. Commercial Flammable/Combustible Liquids:	
a. Aboveground Tank Installations	
First tank	\$412.00
Additional	\$206.00

3.01.010 Planning and Community Development

Type of Permit Application	2021 Proposed
b. Underground Tank Installations	
First tank	\$412.00
Additional	\$206.00
c. Underground Tank Piping (with new tank)	\$412.00
d. Underground Tank Piping Only (vapor recovery)	\$618.00
e. Underground Tank Removal	
First tank	\$412.00
Additional Tank	\$103.00 per additional tank
5. Compressed Gas Systems (exception: medical gas systems require a plumbing permit):	
a. Excess of quantities in IFC Table 105.6.9	\$412.00
6. High-Piled Storage:	
a. Class I – IV Commodities:	
501 – 2,500 square feet	\$412.00
2,501 – 12,000 square feet	\$618.00
Over 12,000 square feet	\$824.00
b. High Hazard Commodities:	
501 – 2,500 square feet	\$618.00
Over 2,501 square feet	\$1,030.00
7. Underground Fire Mains and Hydrants	\$618.00
8. Industrial Ovens:	
Class A or B Furnaces	\$412.00
Class C or D Furnaces	\$824.00
9. LPG (Propane) Tanks:	
Commercial, less than 500-Gallon Capacity	\$412.00
Commercial, 500-Gallon+ Capacity	\$618.00
Residential 0 – 500-Gallon Capacity	\$206.00
Spray Booth	\$824.00
10. Sprinkler Systems (each riser):	
a. New Systems	\$1,030.00 plus \$3.00 per head
b. Existing Systems	
1 – 10 heads	\$618.00
11 – 20 heads	\$824.00
More than 20 heads	\$1,030.00 plus \$3.00 per head
c. Residential (R-3) 13-D System	
1 – 30 heads	\$618.00
More than 30 heads	\$618.00 plus \$3.00 per head
Voluntary 13-D Systems in residencies when not otherwise required	\$206.00
11. Standpipe Systems	\$824.00
12. Emergency Power Supply Systems:	
10 kW - 50 kW	\$618.00
> 50 kW	\$1,030.00
13. Temporary Tents and Canopies	\$206.00
14. Fire Review -Single-Family	\$103.00
15. Fire Review -Subdivision	Hourly rate, 1-hour minimum
16. Fire Review -Other	Hourly rate, 1-hour minimum
17. Emergency Responder Radio Coverage System	\$618.00
18. Smoke Control Systems - Mechanical or Passive	\$824.00
D. MECHANICAL	
1. Residential Mechanical System	\$206.00 (including 4 pieces of equipment), \$12.00 per piece of equipment over 4
2. Commercial Mechanical System	\$550.00 (including 4 pieces of equipment), \$12.00 per piece of equipment over 4

**City of Shoreline
Fee Schedules**

Exhibit A

3.01.010 Planning and Community Development

Type of Permit Application	2021 Proposed
3. All Other Mechanical Plan Review (Residential and Commercial)	Hourly rate, 1-hour minimum
E. PLUMBING	
1. Plumbing System	\$206.00 (including 4 fixtures), \$12.00 per fixture over 4
2. Gas Piping System standalone permit	\$206.00 (including 4 outlets), \$12.00 per outlet over 4
3. Gas Piping as part of a plumbing or mechanical permit	\$12.00 per outlet (when included in outlet count)
4. Backflow Prevention Device - standalone permit	\$206.00 (including 4 devices), \$12.00 per devices over 4
5. Backflow Prevention Device as part of a plumbing systems permit	\$12.00 per device (when included in fixture count)
6. All Other Plumbing Plan Review (Residential and Commercial)	Hourly rate, 1-hour minimum
F. ENVIRONMENTAL REVIEW	
1. Single-Family SEPA Checklist	\$3,296.00
2. Multifamily/Commercial SEPA Checklist	\$4,944.00
3. Planned Action Determination	Hourly rate, 5-hour minimum
4. Environmental Impact Statement Review	\$8,560.00
G. LAND USE	
1. Accessory Dwelling Unit	\$879.00
2. Administrative Design Review	\$1,648.00
3. Adult Family Home	\$493.00
4. Comprehensive Plan Amendment – Site Specific (Note: may be combined with Rezone public hearing.)	\$18,128.00 , plus public hearing (\$3914.00)
5. Conditional Use Permit (CUP)	\$7,683.00
6. Historic Landmark Review	\$412.00
7. Interpretation of Development Code	\$770.00
8. Master Development Plan	\$27,439.00 , plus public hearing (\$3914.00)
9. Changes to a Master Development Plan	\$13,719.00 , plus public hearing (\$3914.00)
10. Rezone	\$17,779.00 , plus public hearing (\$3914.00)
11. SCTF Special Use Permit (SUP)	\$16,024.00 , plus public hearing (\$3914.00)
12. Sign Permit - Building Mounted, Awning, Driveway Signs	\$440.00
13. Sign Permit - Monument/Pole Signs	\$879.00
14. Special Use Permit	\$16,024.00 , plus public hearing (\$3914.00)
15. Street Vacation	\$11,305.00 , plus public hearing (\$3914.00)
16. Temporary Use Permit (TUP) EXCEPT fee is waived as provided in SMC 20.30.295(D)(2) for Transitional Encampments and Emergency Temporary Shelters	\$1,648.00
17. Deviation from Engineering Standards	Hourly rate, 8-hour minimum
18. Variances - Zoning	\$9,329.00
19. Lot Line Adjustment	\$1,648.00
20. Lot Merger	\$412.00
21. Development Agreement	Hourly rate, 125-hour minimum , plus public hearing (\$3914.00)
H. CRITICAL AREAS FEES	
1. Critical Area Field Signs	\$7.00 per sign
2. Critical Areas Review	Hourly rate, 2-hour minimum
3. Critical Areas Monitoring Inspections (Review of three reports and three inspections.)	\$1,976.00
4. Critical Areas Reasonable Use Permit (CARUP)	\$14,817.00 , plus public hearing (\$3914.00)
5. Critical Areas Special Use Permit (CASUP)	\$14,817.00 , plus public hearing (\$3914.00)
I. MISCELLANEOUS FEES	
1. Permit Fee for Work Commenced Without a Permit	Twice the Applicable Permit Fee

**City of Shoreline
Fee Schedules**

Exhibit A

3.01.010 Planning and Community Development

Type of Permit Application	2021 Proposed
2. Expedited Review – Building or Site Development Permits	Twice the applicable permit review fee(s)
3. All Other Fees Per Hour	Hourly rate, 1-hour minimum
4. Multiple Family Tax Exemption Application Fee	Hourly rate, 3-hour minimum
5. Extension of the Conditional Certificate for the Multiple Family Tax Exemption Application Fee	\$206.00
6. Multiple Family Tax Exemption or Affordable Housing Annual Compliance Verification	\$412.00
7. Pre-application Meeting	\$483.00 Mandatory pre-application meeting
	\$206.00 Optional pre-application meeting
8. Transportation Impact Analysis (TIA) Review (less than 20 trips)	\$206.00
9. Transportation Impact Analysis (TIA) Review (20 or more trips)	Hourly rate, 1-hour minimum
10. Noise Variance	\$412.00
J. RIGHT-OF-WAY	
1. Right-of-Way Utility Blanket Permits	\$206.00
2. Right-of-Way Use Limited	Hourly rate, 1-hour minimum
3. Right-of-Way Use	Hourly rate, 3-hour minimum
4. Right-of-Way Use Full Utility Permit	Hourly rate, 4-hour minimum
5. Right-of-Way Site	Hourly rate, 4-hour minimum
6. Right-of-Way Special Events	\$1,030.00
7. Residential Parking Zone Permit	\$20.00
8. Right-of-Way Extension	Hourly rate, 1-hour minimum
K. SHORELINE SUBSTANTIAL DEVELOPMENT	
1. Shoreline Conditional Permit Use	\$7,902.00
2. Shoreline Exemption	\$516.00
3. Shoreline Variance	\$10,976.00 , plus public hearing (\$3914.00)
Substantial Development Permit (based on valuation):	
4. up to \$10,000	\$2,744.00
5. \$10,000 to \$500,000	\$6,586.00
6. over \$500,000	\$10,976.00
L. SITE DEVELOPMENT	
1. Clearing and/or Grading Permit	Hourly rate, 3-hour minimum
2. Subdivision Construction	Hourly rate, 10-hour minimum
3. Multiple Buildings	Hourly rate, 10-hour minimum
4. Clearing and Grading Inspection - Sum of Cut and Fill Yardage:	
5. 50-500 CY without drainage conveyance	\$206.00
6. 50-500 CY with drainage conveyance	\$440.00
7. 501-5,000 CY	\$879.00
8. 5001-15,000 CY	\$1,756.00
9. More than 15,000 CY	\$4,611.00
10. Tree Removal	\$206.00
M. SUBDIVISIONS	
1. Binding Site Plan	\$6,256.00
2. Preliminary Short Subdivision	\$7,135.00 for two-lot short subdivision, plus (\$549.00) for each additional lot
3. Final Short Subdivision	\$2,086.00
4. Preliminary Subdivision	\$16,464.00 for ten-lot subdivision, plus \$770.00 for each additional lot and \$3,914.00 for public hearing
5. Final Subdivision	\$5,618.00
6. Changes to Preliminary Short or Formal Subdivision	\$4,062.00
7. Plat alteration	Hourly rate, 10-hour minimum
8. Plat alteration with public hearing	Hourly rate, 10-hour minimum , plus public hearing (\$3914.00)

**City of Shoreline
Fee Schedules**

Exhibit A

3.01.010 Planning and Community Development

Type of Permit Application	2021 Proposed
N. SUPPLEMENTAL FEES	
1. Supplemental permit fees	Additional review fees may be assessed if plan revisions are incomplete, corrections not completed, the original scope of the project has changed, or scale and complexity results in review hours exceeding the minimums identified in this schedule. Fees will be assessed at the fee established in SMC 3.01.010(A)(1), minimum of one hour.
2. Reinspection fees	\$274.00
	Reinspection fees may be assessed if work is incomplete and corrections not completed.
3. Additional Inspection fees	Additional inspection fees may be assessed for phased construction work or if more inspections are required than included in the permit fee. Fees will be assessed at the fee established in SMC 3.01.010(A)(1), minimum of one hour.
4. Investigation inspection	\$274.00
5. Consultant Services	Additional outside consultant services fee may be assessed if the scope of the permit application exceeds staff resources. Estimate of outside consultant services fees to be provided in advance for applicant agreement.
O. FEE REFUNDS	
The city manager or designee may authorize the refunding of:	
1. One hundred percent of any fee erroneously paid or collected.	
2. Up to 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code.	
3. Up to 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled and minimal plan review work has been done.	
4. The city manager or designee shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.	
P. FEE WAIVER	
1. The City Manager or designee may authorize the waiver of the double fee for work commenced without a permit for property owners not responsible for initiating the work without a permit. Any fee waiver request must be submitted in writing by the current property owner prior to permit issuance and detail the unpermitted work related to the dates of property ownership.	
Q. IMPACT FEE ADMINISTRATIVE FEES	
1. Administrative Fee - All applicable projects per building permit application	Hourly rate, 1-hour minimum
2. Administrative Fee - Impact fee estimate/preliminary determination for	Hourly rate, 1-hour minimum
3. Administrative Fee - Independent fee calculation per impact fee type	Hourly rate, 1-hour minimum
4. Administrative Fee - Deferral program	Hourly rate, 1-hour minimum
All administrative fees are nonrefundable.	
Administrative fees shall not be credited against the impact fee.	
Administrative fees applicable to all projects shall be paid at the time of building permit issuance.	
Administrative fees for impact fee estimates or preliminary determination shall be paid at the time the request is submitted to the city.	
Administrative fees for independent fee calculations shall be paid prior to issuance of the director's determination, or for fire impact fees, the fire chief's determination.	

[Ord. 872 § 3 (Exh. A), 2019; Ord. 857 § 2 (Exh. B), 2019; Ord. 855 § 2 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 785 § 1, 2017; Ord. 779 § 1, 2017; Ord. 778 § 1, 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 737 § 1 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3, 2012; Ord. 646 § 2, 2012; Ord. 641 § 1, 2012; Ord. 629 § 1, 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 563 § 3 (Exh. B), 2009; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 § 1, 2006; Ord. 426 § 4, 2006]

**City of Shoreline
Fee Schedules**

3.01.015 Transportation Impact Fees

ITE Code	Land Use Category/Description	2021 Proposed	
		Impact Fee Per Unit @	
		\$7,675.28 per Trip	
A. Rate Table			
90	Park-and-ride lot w/ bus svc	3,638.09	per parking space
110	Light industrial	9.94	per square foot
140	Manufacturing	7.49	per square foot
151	Mini-warehouse	2.67	per square foot
210	Single family house Detached House	7,111.87	per dwelling unit
220	Low-Rise Multifamily (Apartment, condo, townhome, ADU)	4,608.25	per dwelling unit
240	Mobile home park	3,323.57	per dwelling unit
251	Senior housing	1,520.95	per dwelling unit
254	Assisted Living	697.10	per bed
255	Continuing care retirement	2,268.91	per dwelling unit
310	Hotel	4,754.55	per room
320	Motel	3,787.52	per room
444	Movie theater	14.91	per square foot
492	Health/fitness club	19.63	per square foot
530	School (public or private)	5.77	per square foot
540	Junior/community college	15.10	per square foot
560	Church	3.88	per square foot
565	Day care center	37.29	per square foot
590	Library	18.84	per square foot
610	Hospital	9.13	per square foot
710	General office	13.74	per square foot
720	Medical office	24.97	per square foot
731	State motor vehicles dept	120.34	per square foot
732	United States post office	28.72	per square foot
820	General retail and personal services (includes shopping center)	10.40	per square foot
841	Car sales	19.12	per square foot
850	Supermarket	28.40	per square foot
851	Convenience market-24 hr	52.77	per square foot
854	Discount supermarket	28.96	per square foot
880	Pharmacy/drugstore	16.72	per square foot
912	Bank	40.69	per square foot
932	Restaurant: sit-down	29.34	per square foot
934	Fast food	67.51	per square foot
937	Coffee/donut shop	85.65	per square foot
941	Quick lube shop	30,454.32	per service bay
944	Gas station	27,693.48	per pump
948	Automated car wash	59.20	per square foot
B. Administrative Fees - See SMC 3.01.010			

[Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 737 § 2 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 720 § 1, 2015; Ord. 704 § 1, 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 690 § 2 (Exh B), 2014]

**City of Shoreline
Fee Schedules**

3.01.016 Park Impact Fees

		2021 Proposed	
A. Rate Table			
Use Category		Impact Fee	
Single Family Residential		4,327	per dwelling unit
Multi-Family Residential		2,838	per dwelling unit
B. Administrative Fees - See SMC 3.01.010			

[Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 786 § 2 (Exh. B), 2017]

**City of Shoreline
Fee Schedules**

3.01.017 Fire Impact Fees

		2021 Proposed	
A. Rate Table			
Use Category	Impact Fee		
Residential			
Single-Family Residential	2,311.00	per dwelling unit	
Multi-Family Residential	2,002.00	per dwelling unit	
Commercial			
Commercial 1	2.84	per square foot	
Commercial 2	1.83	per square foot	
Commercial 3	5.73	per square foot	
B. Administrative Fees - See SMC 3.01.010			

[Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 791 § 2 (Exh. 2), 2017]

**City of Shoreline
Fee Schedules**

3.01.020 Fire - Operational

Type of Permit Application	2021 Proposed
A. FIRE - OPERATIONAL	
1. Aerosol Products	\$206.00
2. Amusement Buildings	\$206.00
3. Carnivals and Fairs	\$206.00
4. Combustible Dust-Producing Operations	\$206.00
5. Combustible Fibers	\$206.00
6. Compressed Gases	\$206.00
7. Cryogenic Fluids	\$206.00
8. Cutting and Welding	\$206.00
9. Dry Cleaning (hazardous solvent)	\$206.00
10. Flammable/Combustible Liquid Storage/Handle/Use	\$206.00
11. Flammable/Combustible Liquid Storage/Handle/Use - (add'l specs)	Add'l fee based on site specs
12. Floor Finishing	\$206.00
13. Garages, Repair or Servicing - 1 to 5 Bays	\$206.00
14. Garages, Repair or Servicing - (add'l 5 Bays)	\$103.00
15. Hazardous Materials	\$616.00
16. Hazardous Materials (including Battery Systems 55 gal>)	\$206.00
17. High-Piled Storage	\$206.00
18. Hot Work Operations	\$206.00
19. Indoor Fueled Vehicles	\$206.00
20. Industrial Ovens	\$206.00
21. LP Gas-Consumer Cylinder Exchange	\$103.00
22. LP Gas-Retail Sale of 2.5 lb or less	\$103.00
23. LP Gas-Commercial Containers (Tanks)	\$206.00
24. LP Gas-Commercial Containers, Temporary (Tanks)	\$206.00
25. Lumber Yard	\$206.00
26. Misc Comb Material	\$206.00
27. Open Flames and Candles	\$206.00
28. Open Flames and Torches	\$206.00
29. Places of Assembly 50 to 100	\$103.00
30. Places of Assembly up to 500	\$206.00
31. Places of Assembly 501>	\$411.00
32. Places of Assembly (add'l assembly areas)	\$103.00
33. Places of Assembly - A-5 Outdoor	\$103.00
34. Places of Assembly - Outdoor Pools	\$103.00
35. Places of Assembly - Open Air Stadiums	\$206.00
36. Pyrotechnic Special Effects Material	\$206.00
37. Pyrotechnic Special Effects Material (add'l specs)	Add'l fee based on site specs
38. Refrigeration Equipment	\$206.00
39. Scrap Tire Storage	\$206.00
40. Spraying or Dipping	\$206.00
41. Waste Handling	\$206.00
42. Wood Products	\$206.00

[Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 3 (Exh. A), 2013]

**City of Shoreline
Fee Schedules**

3.01.025 Affordable Housing Fee In-Lieu

		2021 Proposed	
A. Rate Table			
Zoning District	Fee per unit if providing 10% of total units as affordable	Fee per unit if providing 20% of total units as affordable	
MUR-45	207,946.00	159,827.00	
MUR-70	207,946.00	159,827.00	
MUR-70 with development agreement	256,064.00	207,946.00	
Note: The Fee In-Lieu is calculated by multiplying the fee shown in the table by the fractional mandated unit. For example, a 0.40 fractional unit multiplied by \$207,946 would result in a Fee In-Lieu of \$83,179.			

[Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 2 (Exh. A), 2019; Ord. 817 § 1, 2018]

**City of Shoreline
Fee Schedules**

3.01.100 Animal Licensing and Service Fees

Annual License	2021 Proposed
A. PET - DOG OR CAT	
1. Unaltered	\$60.00
2. Altered	\$30.00
3. Juvenile pet	\$15.00
4. Discounted pet	\$15.00
5. Replacement tag	\$5.00
6. Transfer fee	\$3.00
7. License renewal late fee – received 45 to 90 days following license expiration	\$15.00
8. License renewal late fee – received 90 to 135 days following license expiration	\$20.00
9. License renewal late fee – received more than 135 days following license expiration	\$30.00
10. License renewal late fee – received more than 365 days following license expiration	\$30.00 plus license fee(s) for any year(s) that the pet was unlicensed
<i>Service Animal Dogs and Cats and K-9 Police Dogs: Service animal dogs and cats and K-9 police dogs must be licensed, but there is no charge for the license.</i>	
B. GUARD DOG	
1. Guard dog registration	\$100.00
C. ANIMAL RELATED BUSINESS	
1. Hobby kennel and hobby cattery	\$50.00
2. Guard dog trainer	\$50.00
3. Guard dog purveyor	\$250.00
D. GUARD DOG PURVEYOR	
1. If the guard dog purveyor is in possession of a valid animal shelter, kennel or pet shop license, the fee for the guard dog purveyor license shall be reduced by the amount of the animal shelter, kennel or pet shop license.	
E. FEE WAIVER	
1. The director of the animal care and control authority may waive or provide periods of amnesty for payment of outstanding licensing fees and late licensing penalty fees, in whole or in part, when to do so would further the goals of the animal care and control authority and be in the public interest. In determining whether a waiver should apply, the director of the animal care and control authority must take into consideration the total amount of the fees charged as compared with the gravity of the violation and the effect on the owner, the animal's welfare and the animal care and control authority if the fee or fees or penalties are not waived and no payment is received.	

[Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 595 § 3 (Att. B), 2011]

City of Shoreline Fee Schedules

3.01.200 Business License Fees

License	2021 Proposed	
A. BUSINESS LICENSE FEES - GENERAL		
1. Business license registration fee for new application filed between January 1 and June 30)	\$40.00	
2. Business license registration fee for new application filed between July 1 and December 31	\$20.00	
The annual business license fee is prorated as necessary to conform to SMC 5.05.060.		
3. Annual business license renewal fee due January 31	\$40.00	
a. Penalty schedule for late annual business license renewal as described in SMC 5.05.080 received on or after:		
i. February 1	\$10.00	
ii. March 1	\$15.00	
iii. April 1	\$20.00	
B. REGULATORY LICENSE FEES		
1. Regulated massage business	\$226.00 Per Year	
2. Massage manager	\$49.00 Per Year	
Plus additional \$11 fee for background checks for regulated massage business or massage manager		
3. Public dance	\$154.00 Per Dance	
4. Pawnbroker	\$723.00 Per Year	
5. Secondhand Dealer	\$70.00 Per Year	
6. Master solicitor	\$141.00 Per Year	
7. Solicitor	\$35.00 Per Year	
Late fees for the above regulatory licenses: A late penalty shall be charged on all applications for renewal of a regulatory license received later than 10 working days after the expiration date of such license. The amount of such penalty is fixed as follows: * For a license requiring a fee of less than \$50.00, two percent of the required fee. * For a license requiring a fee of more than \$50.00, ten percent of the required fee.		
8. Adult cabaret operator	\$723.00 Per Year	
9. Adult cabaret manager	\$154.00 Per Year	
10. Adult cabaret entertainer	\$154.00 Per Year	
11. Panoram Operator	\$721.00 Per Year	
Plus additional \$58 fee for fingerprint background checks for each operator:		
12. Panoram premise	\$297.00 Per Year	
13. Panoram device	\$85.00 Per Year Per Device	
Penalty schedule for Adult cabaret and Panoram licenses:		
Days Past Due		
7 - 30	10%	of Regulatory License Fee
31 - 60	25%	of Regulatory License Fee
61 and over	100%	of Regulatory License Fee

City of Shoreline Fee Schedules

14. Duplicate Regulatory License	\$6.00	
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[Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 734 § 2, 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 650 § 3 (Exh. A), 2012; Ord. 625 § 4, 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 563 § 4 (Exh. B), 2009]

3.01.205 Filmmaking Permit Fees

	2021 Proposed
A. PERMIT FEES	
1. Low Impact Film Production	\$25.00 flat fee per production (for up to 14 consecutive days of filming)
2. Low Impact Daily Rate (each additional day after 14 days)	\$25.00 per additional day
3. Moderate Impact Film Production	\$25.00 per day
4. High Impact Film Production	Applicable permit fees apply, including but not limited to, permits for the right-of-way and park rental fees.
B. FEE WAIVER	
The city manager may consider a waiver for any fees that may apply under this section. Any fee waiver request must be submitted concurrently with the filmmaking permit application.	
C. ADDITIONAL COSTS	
Any additional costs incurred by the city, related to the filmmaking permitted activity, shall be paid by the applicant. The applicant shall comply with all additional cost requirements contained in the Shoreline Film Manual.	

[Ord. 872 § 3 (Exh. A), 2019; Ord. 859 § 2 (Exh. B), 2019]

3.01.210 Hearing Examiner Fees

	2021 Proposed
A. HEARING EXAMINER APPEAL HEARING FEE	\$550.00

[Ord. 872 § 3 (Exh. A), 2019; Ord. 855 § 2 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 650 § 3 (Exh. A), 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 § 2, 2006]

3.01.220 Public Records

	2021 Proposed
1. Photocopying paper records	
a. Black and white photocopies of paper up to 11 by 17 inches - if more than five pages	\$0.15 Per Page
b. Black and white photocopies of paper larger than 11 by 17 inches - City Produced	\$5.00 First Page \$1.50 Each additional page
c. Color photocopies up to 11 by 17 inches - if more than three pages	\$0.25 Per Page
2. Scanning paper records	
a. Scans of paper up to 11 by 17 inches - if more than five pages	\$0.15 Per Page

City of Shoreline Fee Schedules

3. Copying electronic records		
a. Copies of electronic records to file sharing site - if more than five pages (2 minute minimum)	\$0.91 Per Minute	
b. Copies of electronic records onto other storage media	Cost incurred by City for hardware plus \$0.91/minute	
4. Other fees		
a. Photocopies - vendor produced	Cost charged by vendor, depending on size and process	
b. Convert electronic records (in native format) into PDF format – if more than 15 minutes	\$50.00 Per hour	
c. Service charge to prepare data compilations or provide customized electronic access services	Actual staff cost	
d. Photographic prints and slides	Cost charged by vendor, depending on size and process	
e. Clerk certification	\$1.50 Per document	
5. Geographic Information Systems (GIS) services		
a. GIS maps smaller than 11 by 17 inches	\$0.50	Per Page
b. GIS maps larger than 11 by 17 inches	\$1.70	Per Square Foot
c. Custom GIS Mapping and Data Requests	\$101.00	Per Hour (1 Hour Minimum)

[Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 784 § 1, 2017; Ord. 778 § 1, 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 738 § 1, 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 563 § 3 (Exh. B), 2009; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 § 6, 2006; Ord. 435 § 7, 2006; Ord. 404, 2005; Ord. 366, 2004; Ord. 342, 2003; Ord. 315, 2002; Ord. 294 § 1, 2001; Ord. 285 § 3, 2001; Ord. 256 § 3, 2000]

**City of Shoreline
Fee Schedules**

3.01.300 Parks, Recreation and Community Services

Fee	2021 Proposed Resident Rate	2021 Proposed Non-Resident Rate
A. OUTDOOR RENTAL FEES		
1. Picnic Shelters – (same for all groups)		
a. Half Day (9:00am-2:00pm or 2:30pm-Dusk)	\$72	\$92
b. Full Day (9:00am - Dusk)	\$105	\$132
2. Cromwell Park Amphitheater & Richmond Beach Terrace		
a. Half Day	\$72	\$92
b. Full Day	\$105	\$132
3. Alcohol Use		
a. Per hour, 4 hour minimum (includes shelter rental)	\$93	\$112
4. Athletic Fields (Per Hour)		
a. Lights (determined by dusk schedule; hourly rate includes \$5 Capital Improvement Fee)	\$24	\$24
b. Non-Profit Youth Organization - All Use *	\$7	\$10
c. For-Profit Youth Organization All-Use *	\$18	\$22
d. All Other Organizations/Groups - Practice	\$18	\$22
e. All Other Organizations/Groups - Games *	\$33	\$40
f. * Additional field prep fee may be added	\$27	\$37
5. Synthetic Fields (Per Hour)		
a. Non-Profit Youth Organizations - All Use	\$20	\$29
b. For-Profit Youth Organization - All Use	\$30	\$40
c. All Other Organizations/Groups - All Use	\$68	\$83
d. Discount Field Rate **	\$20	\$29
**Offered during hours of low usage as established and posted by the PRCS Director		
6. Tennis Courts		
a. Per hour	\$8	\$9
7. Park and Open Space Non-Exclusive Area		
a. Event Permit Hourly Fee *	\$16	\$19
b. Concession Sales Hourly Fee**	\$3	\$4
* Event Permit fees waived for sanctioned Neighborhood events. **Concession Sales Hourly fee waived for youth non-profit organizations and sanctioned neighborhood events		
8. Community Garden Plot Annual Rental Fee		
a. Standard Plot	\$44	N/A
b. Accessible Plot	\$22	N/A
9. Amplification Supervisor Fee		
a. Per hour; when applicable	\$27	\$27
10. Attendance Fee		
a. 101+ Attendance	\$53	\$53
B. INDOOR RENTAL FEES		
	Per Hour (2 Hour Minimum)	Per Hour (2 Hour Minimum)
1. Richmond Highlands (same for all groups) Maximum Attendance 214		
a. Entire Building (including building monitor)	\$64	\$77
2. Spartan Recreation Center Fees for Non-Profit Youth Organizations/Groups		
a. Multi-Purpose Room 1 or 2	\$13	\$18
b. Multi-Purpose Room 1 or 2 w/Kitchen	\$22	\$27
c. Gymnastics Room	\$13	\$18
d. Dance Room	\$13	\$18
e. Gym-One Court	\$22	\$27
f. Entire Gym	\$38	\$49
g. Entire Facility	\$104	\$132

**City of Shoreline
Fee Schedules**

3.01.300 Parks, Recreation and Community Services

Fee	2021 Proposed Resident Rate	2021 Proposed Non-Resident Rate
3. Spartan Recreation Center Fees for All Other Organizations/Groups		
a. Multi-Purpose Room 1 or 2	\$26	\$32
b. Multi-Purpose Room 1 or 2 w/Kitchen	\$37	\$45
c. Gymnastics Room	\$26	\$32
d. Dance Room	\$26	\$32
e. Gym-One Court	\$37	\$45
f. Entire Gym	\$70	\$84
g. Entire Facility	\$137	\$165
As a health and wellness benefit for regular City employees, daily drop-in fees for regular City employees shall be waived.		
* Rentals outside the normal operating hours of the Spartan Gym may require an additional supervision fee. (See Below)		
4. City Hall Rental Fees		
a. City Hall Rental - Third Floor Conference Room	\$38 Per Hour	\$46 Per Hour
b. City Hall Rental - Council Chambers	\$111 Per Hour	\$132 Per Hour
c. AV Set-up Fee - Per Room	\$16	\$16
5. Other Indoor Rental Fees:		
a-1. Security Deposit (1-125 people): (refundable)	\$200	\$200
a-2. Security Deposit (126+ people): (refundable)	\$400	\$400
b. Supervision Fee (if applicable)	\$20/hour	\$20/hour
c. Daily Rates (shall not exceed)	\$933	\$1,119
C. CONCESSIONAIRE PERMIT FEES		
1. Concession Permit (requires additional hourly fee)	\$53	\$64
Concession Permit fees and additional Concession Fees are exempt for Non-Profit Youth Organizations, and sanctioned Neighborhood Association Events. Sanctioned Neighborhood Associations Events are exempt from all rental fees with the exception of associated supervision fees when applicable. Concession/Admission/Sales Fees may be modified at the discretion of the PRCS Director.		
D. INDOOR DROP-IN FEES		
1. Showers Only (Spartan Recreation Center)	\$1	\$1
2. Drop-In		
a. Adult	\$3	\$4
b. Senior/Disabled	\$2	\$3
3. 1 Month Pass		
a. Adult	\$26	\$33
b. Senior/Disabled	\$18	\$23
4. 3 Month Pass		
a. Adult	\$66	\$77
b. Senior/Disabled	\$46	\$54
Senior is 60+ years of age		
E. GENERAL RECREATION PROGRAM FEES		
General Recreation Program Fees are based upon Recreation and Community Services' Cost Recovery/Fee Setting Framework.		
F. FEE IN LIEU OF STREET TREE REPLACEMENT	\$2,634	N/A
G. FEE REFUNDS		
Whenever a fee is paid for the use of parks or recreation facilities or property or for participation in a Recreation and Community Services Department sponsored class or program, and a refund request is made to the city, fees may be refunded according to the Recreation and Community Services Department's Refund Policy and Procedures.		
H. RECREATION SCHOLARSHIPS		
Scholarships for the fee due to the participate in a Recreation and Community Services Department sponsored class or program may be awarded when a request is made to the city according to the Recreation and Community Services Department's Recreation Scholarship Policy and Procedures.		

[Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 647 § 2, 2012; Ord. 627 § 4, 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 602 § 1, 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 563 § 3 (Exh. A), 2009; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 § 3, 2006; Ord. 428 § 1, 2006; Ord. 404, 2005; Ord. 366, 2004; Ord. 342, 2003; Ord. 315, 2002; Ord. 294 § 1, 2001; Ord. 285 § 2, 2001; Ord. 256 § 2, 2000]

**City of Shoreline
Fee Schedules**

3.01.400 Surface Water Management Rate Table

Rate Category	Percent Hard Surface	2021 Proposed SWM Annual Fee			
		2021 SWM Annual Fee	Effective Utility Tax	Per Unit	Fee + Utility Tax
A. Rate Table					
1. Residential: Single-family home		\$281.44	\$16.89	Per Parcel	\$298.33
2. Very Light	Less than or equal to 10%	\$281.44	\$16.89	Per Parcel	\$298.33
3. Light	More than 10%, less than or equal to 20%	\$653.65	\$39.22	Per Acre	\$692.87
4. Moderate	More than 20%, less than or equal to 45%	\$1,350.37	\$81.02	Per Acre	\$1,431.39
5. Moderately Heavy	More than 45%, less than or equal to 65%	\$2,619.02	\$157.14	Per Acre	\$2,776.16
6. Heavy	More than 65%, less than or equal to 85%	\$3,318.05	\$199.08	Per Acre	\$3,517.13
7. Very Heavy	More than 85%, less than or equal to 100%	\$4,346.14	\$260.77	Per Acre	\$4,606.91
Minimum Rate		\$281.44	\$16.89		\$298.33
<p>There are two types of service charges: The flat rate and the sliding rate. The flat rate service charge applies to single family homes and parcels with less than 10% hard surface. The sliding rate service charge applies to all other properties in the service area. The sliding rate is calculated by measuring the amount of hard surface on each parcel and multiplying the appropriate rate by total acreage.</p>					
B. CREDITS					
Several special rate categories will automatically be assigned to those who qualify					
1.	An exemption for any home owned and occupied by a low income senior citizen determined by the assessor to qualify under RCW 84.36.381.				
2.	A public school district shall be eligible for a waiver of up to 100% of its standard rates based on providing curriculum which benefits surface water utility programs. The waiver shall be provided in accordance with the Surface Water Management Educational Fee Waiver procedure. The program will be reviewed by July 1, 2021.				
3.	Alternative Mobile Home Park Charge. Mobile Home Park Assessment can be the lower of the appropriate rate category or the number of mobile home spaces multiplied by the single-family residential rate.				
C. RATE ADJUSTMENTS					
Any person receiving a bill may file a request for a rate adjustment within two years of the billing date. (Filing a request will not extend the payment period). Property owners should file a request for a change in the rate assessed if:					
1. The property acreage is incorrect;					
2. The measured hard surface is incorrect;					
3. The property is charged a sliding fee when the fee should be flat;					
4. The person or property qualifies for an exemption or discount; or					
5. The property is wholly or in part outside the service area.					
D. REBATE					
Developed properties shall be eligible for the rebate under SMC 13.10.120 for constructing approved rain gardens or conservation landscaping at a rate of \$2.50 per square foot not to exceed \$2,000 for any parcel.					

[Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 704 § 1, 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 1, 2013 (Exh. A); Ord. 659 § 2, 2013; Ord. 650 § 3 (Exh. A), 2012; Ord. 642 § 1, 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 § 3(a), 2010; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 §§ 7, 14, 2006; Ord. 404, 2005; Ord. 366, 2004; Ord. 342, 2003; Ord. 315, 2002. Formerly 3.01.070.]

**City of Shoreline
Fee Schedules**

3.01.800 Fee Waiver

The city manager or designee is authorized to waive the following fees as a city contribution toward events which serve the community and are consistent with adopted city programs:

- A. Right-of-way permits (SMC 3.01.010).
- B. Facility use and meeting room fees (SMC 3.01.300).
- C. Concessionaire permits (SMC 3.01.300).
- D. The city manager is authorized to designate collection points in the City Hall lobby, Shoreline Pool, or Spartan Recreation Center for any charitable organization without charge to be used for the donation of food or goods that will benefit Shoreline residents in need.

[Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 779 § 1, 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 704 § 1, 2015; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 602 § 2, 2011; Ord. 570 § 2, 2010; Ord. 243 § 1, 2000]

3.01.805 Damage Restitution Administrative Fee

	2021 Proposed
An administrative fee to cover a portion of the cost of collecting information and processing damage restitution invoices. This fee shall be added to the amount of calculated restitution necessary to repair, replace or restore damage to City property when invoiced. The administrative fee may be reduced or waived as provided	\$50.00

[Ord. ___ § __ (Exh. __), 2020]

3.01.810 Collection Fees (Financial)

	2021 Proposed
The maker of any check that is returned to the city due to insufficient funds or a closed account shall be assessed a collection fee	\$34.00

[Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 704 § 1, 2015; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 § 3(b) (Exh. B), 2010; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 §§ 5, 14, 2006; Ord. 315, 2002; Ord. 294 § 1, 2001; Ord. 285 § 1, 2001. Formerly 3.01.040.]

3.01.820 Annual Adjustments

Increases of the fees contained in the fee schedules in this chapter shall be calculated on an annual basis by January 1st of each year by the average for the period that includes the last six months of the previous budget year and the first six months of the current budget year of the Seattle-Tacoma-Bellevue Consumer Price Index for all urban consumers (CPI-U), unless the Shoreline Municipal Code calls for the use of another index / other indices, the fee is set by another agency, or specific circumstances apply to the calculation of the fee. The appropriate adjustment shall be calculated each year and included in the city manager's proposed budget. The city manager may choose to not include the calculated adjustments in the city manager's proposed budget and the city council may choose to not include the calculated adjustments in the adopted budget for select user fees in any individual budget year without impacting the full force of this section for subsequent budget years. The annual adjustments to the fees in this chapter shall be rounded as appropriate to ensure efficient administration of fee collection.

[Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 779 § 1, 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 704 § 1, 2015; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 451 § 15, 2006]

City of Shoreline 2019 - 2026 Capital Improvement Plan
PROGRAM SUMMARY

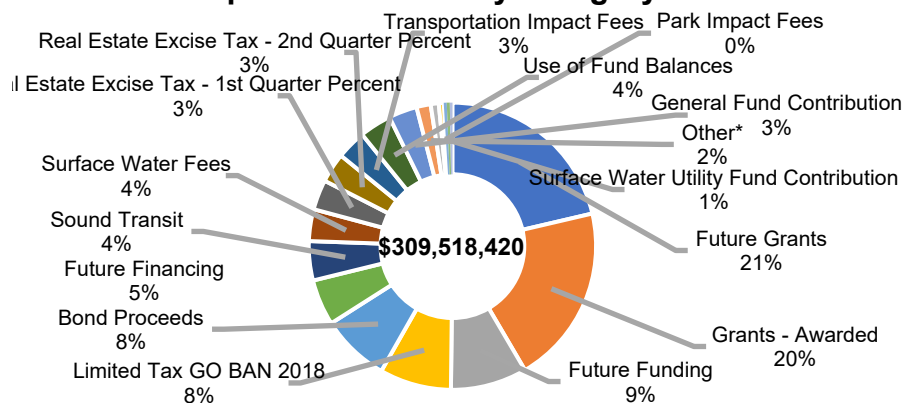
	Current 2019-2020	Estimate 2019-2020	Proposed 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Total 2019-2026
EXPENDITURES									
Fund									
<i>Project Category</i>									
General Capital									
<i>Parks Maintenance Projects</i>									
King County, Trails And Open Space Replacement Levy	\$0	\$225,000	\$225,000	\$0	\$7,513	\$95,060	\$47,280	\$0	\$599,853
Kruckeberg Env Ed Center (Residence Stabilization)	265,000	0	0	265,000	0	0	0	0	\$265,000
Park Ecological Restoration Program (Sai 8)	80,000	220,735	264,206	301,303	247,487	159,940	207,720	255,000	\$1,656,391
Parks Repair And Replacement	533,582	533,583	275,000	275,000	275,000	275,000	275,000	275,000	\$2,183,583
Playground Replacement	1,000,000	1,000,000	500,000	0	0	0	400,000	400,000	\$2,300,000
Turf & Lighting Repair And Replacement	154,675	10,143	0	50,000	805,000	360,000	0	0	\$1,225,143
Echo Lake Park Improvements	195,793	191,511	0	0	0	0	0	0	\$191,511
Boeing Creek Shoreview Park Trail Repair	1,892,000	0	0	0	0	0	0	0	\$0
Parks Improvements-Sound Trans	113,000	0	0	0	0	0	0	0	\$0
<i>Facilities Projects</i>									
City Maintenance Facility	1,746,614	1,261,111	4,216,209	30,000	490,000	1,779,500	18,801,300	5,161,200	\$31,739,320
Civic Center/City Hall	190,000	32,168	157,832	0	0	0	0	0	\$190,000
Police Station At City Hall	135,919	74,061	0	0	0	0	0	0	\$74,061
<i>Parks Development Projects</i>									
PROS Plan Acquisitions (SAI7)	25,012,309	27,389,000	500,000	0	0	0	0	0	\$27,889,000
Parks Facilities Recreation Amenities (SAI3)	185,000	3,020	0	487,000	0	0	0	0	\$490,020
Outdoor Multi-Use Sports Court	75,000	0	0	0	0	0	0	0	\$0
Community & Aquatics Center	16,800	122,932	0	0	0	0	0	0	\$122,932
<i>Non-Project Specific</i>									
General Capital Engineering	176,528	115,081	60,000	60,000	60,000	60,000	60,000	60,000	\$475,081
Pros Plan Update	0	0	0	0	250,000	0	0	0	\$250,000
Cost Allocation Charges	62,956	62,956	15,268	15,268	30,000	30,000	30,000	30,000	\$213,492
City Hall Debt Service Payment	1,340,796	1,340,796	683,250	663,782	683,782	664,770	689,770	664,770	\$5,390,920
General Capital Fund Total	\$33,175,972	\$32,582,097	\$6,896,765	\$2,147,353	\$2,848,782	\$3,424,270	\$20,511,070	\$6,845,970	\$75,256,307
City Facilities - Major Maintenance									
<i>General Facilities Projects</i>									
City Hall Long-Term Maintenance	\$47,086	\$47,086	\$108,400	\$40,000	\$100,000	\$100,000	\$226,618	\$0	\$622,104
City Hall Garage Long-Term Maintenance	0	0	0	24,192	0	0	0	0	\$24,192
Duct Cleaning	17,350	0	10,000	13,350	10,000	0	0	0	\$33,350
<i>Parks Facilities Projects</i>									
Parks Restrooms Long-Term Maintenance	30,000	29,119	0	0	0	0	0	0	\$29,119
Shoreline Pool Long-Term Maintenance	40,000	35,905	0	0	0	0	0	0	\$35,905
Richmond Highlands Community Center Long-Term Maintenance	565,000	45,000	490,000	23,284	0	0	0	0	\$558,284
Spartan Recreation Center	4,500	0	0	0	0	0	0	0	\$0
City Facilities - Major Maintenance Fund Total	\$703,936	\$157,110	\$608,400	\$100,826	\$110,000	\$100,000	\$226,618	\$0	\$1,302,954

	Current 2019-2020	Estimate 2019-2020	Proposed 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Total 2019-2026
EXPENDITURES									
Fund									
Project Category									
Roads Capital Fund									
Pedestrian / Non-Motorized Projects									
Sidewalk Rehabilitation Program	\$1,757,534	\$377,547	\$400,000	\$314,000	\$0	\$0	\$0	\$0	\$1,091,547
New Sidewalks Program	4,245,000	213,154	1,200,000	3,500,000	2,800,000	4,000,000	4,500,000	4,500,000	\$20,713,154
147th/148th Non-Motorized Bridge	2,083,838	1,626,127	3,326,348	3,925,165	0	0	16,926,523	0	\$25,804,163
NSP 1st Ave Ne (N 192nd To N 195th)	0	240,000	691,792	650,000	0	0	0	0	\$1,581,792
1st Ave Ne (N 145th To N 155th)	2,540,000	1,000	300,000	399,000	1,300,000	0	0	0	\$2,000,000
NSP 5th Ave Ne (N 175th To N 182nd)	400,000	410,000	1,880,011	2,180,000	0	0	0	0	\$4,470,011
Ridgecrest Safe Routes To School	20,000	20,000	147,500	210,800	0	0	0	0	\$378,300
N 195th St Bridge Connector	50,000	50,000	437,500	12,500	0	0	0	0	\$500,000
Trail Along The Rail	329,117	1,500	327,618	0	0	0	0	0	\$329,118
WTSC School Zone Flashers	125,878	206,413	0	0	0	0	0	0	\$206,413
Complete Streets- Ped/Bike Gaps	5,000	3,100	0	0	0	0	0	0	\$3,100
Echo Lake Safe Routes To School	0	1,335	0	0	0	0	0	0	\$1,335
System Preservation Projects									
Annual Road Surface Maintenance Program	4,920,925	4,061,102	650,000	1,350,000	530,000	530,000	530,000	530,000	\$8,181,102
Traffic Signal Rehabilitation Program	321,638	318,606	140,711	147,747	152,180	156,745	156,745	156,745	\$1,229,479
Curb Ramp, Gutter And Sidewalk Maintenance Program	13,670	28,986	0	0	0	0	0	0	\$28,986
Safety / Operations Projects									
145th Corridor - 99th To I5	8,761,800	5,705,355	7,513,071	12,925,303	10,138,108	9,742,555	9,568,555	8,022,243	\$63,615,190
145th and I5 Interchange	1,700,000	1,700,000	4,161,905	638,095	18,500,000	0	0	0	\$25,000,000
160th and Greenwood/Innis Arden Intersection	101,548	131,939	0	100,000	270,000	1,710,000	0	0	\$2,211,939
N 175th St - Stone Ave N to I5	3,639,193	1,692,718	1,475,000	1,475,000	4,040,000	40,000	9,040,000	4,040,000	\$21,802,718
Meridian Ave Safe Impr	50,000	181,254	558,200	501,800	0	0	0	0	\$1,241,254
Westminster And 155th Improvements	5,259,284	4,288,785	11,311	0	0	0	0	0	\$4,300,096
Traffic Safety Improvements	391,387	339,226	175,355	184,123	193,330	199,130	199,130	199,130	\$1,489,424
Richmond Beach Mdblk Xing/Rect	217,700	217,830	1,166,600	20,264	0	0	0	0	\$1,404,694
Driveway Relocation Richmond Beach Rd	60,000	85,000	0	0	0	0	0	0	\$85,000
185th Corridor Study	390,691	359,765	0	0	0	0	0	0	\$359,765
Meridian Ave N & N 155Th St Signal Improv	481,085	952,374	0	0	0	0	0	0	\$952,374
Non-Project Specific									
General Fund Cost Allocation Overhead Charge	297,017	297,017	107,997	107,997	50,000	50,000	50,000	50,000	\$713,011
Transportation Master Plan Update	474,374	175,555	351,500	266,500	198,500	0	0	0	\$992,055
Roads Capital Engineering	871,027	1,062,833	539,617	642,037	642,037	661,298	681,137	683,180	\$4,912,139
Roads Capital Fund Total	\$39,507,706	\$24,748,521	\$25,562,036	\$29,550,331	\$38,814,155	\$17,089,728	\$41,652,090	\$18,181,298	\$195,598,159

	Current 2019-2020	Estimate 2019-2020	Proposed 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Total 2019-2026
EXPENDITURES									
Fund									
Project Category									
Surface Water Capital									
Capacity									
10th Ave NE Drainage Improvements	\$539,895	\$410,671	\$12,500	\$5,000	\$1,430,000	\$0	\$0	\$0	\$1,858,171
25th Ave NE Ditch Improv Between NE 177th And 178th Street	0	0	158,697	0	0	0	0	0	\$158,697
25th Ave. NE Flood Reduction Improvements	633,831	466,339	56,275	0	0	0	0	0	\$522,614
Heron Creek Culvert Crossing At Springdale Ct NW	0	0	0	446,900	460,307	1,703,990	958,311	0	\$3,569,508
NE 148th Infiltration Facilities	448,904	74,747	457,500	10,000	0	0	0	0	\$542,247
NW 195th Place And Richmond Beach Drive Flooding	0	0	0	432,989	445,978	0	0	0	\$878,967
Repair and Replacement									
Hidden Lake Dam Removal	1,979,204	1,051,792	242,548	2,252,452	50,000	1,925,000	1,925,000	0	\$7,446,792
Pump Station 26 Improvements	334,180	460,291	2,326,000	2,233	0	0	0	0	\$2,788,524
Pump Station 30 Upgrades	91,258	10,328	0	292,000	1,825,000	0	0	0	\$2,127,328
Pump Station Miscellaneous Improvements	786,357	40,915	0	76,000	393,000	0	0	0	\$509,915
Stormwater Pipe Replacement Program	805,230	784,583	925,351	1,078,451	1,459,774	500,000	50,000	1,500,000	\$6,298,159
Surface Water Small Projects	646,088	438,302	1,067,352	391,907	630,459	772,898	50,000	650,000	\$4,000,918
Westminster Way N Pipe Replacement	0	500,000	0	0	0	0	0	0	\$500,000
Other									
Boeing Creek Regional Stormwater Facility Study	60,704	21,495	0	0	0	0	0	0	\$21,495
Storm Creek Erosion Management Study	77,128	77,128	0	0	0	0	0	0	\$77,128
Climate Impacts And Resiliency Study	84,872	84,872	0	0	0	0	0	0	\$84,872
System Capacity Modeling Study	318,270	418,270	0	0	0	0	0	0	\$418,270
Non-Project Specific									
Surface Water Master Plan	0	0	0	289,819	298,513	0	0	0	\$588,332
General Fund Cost Allocation Overhead Charge	395,015	395,015	209,357	209,357	238,762	245,925	245,925	245,925	\$1,790,266
Transfers Out	242,571	212,893	997,066	0	20,000	0	0	0	\$1,229,959
Surface Water Capital Engineering	421,617	378,149	223,270	248,770	258,721	269,070	279,832	291,026	\$1,948,838
Surface Water Capital Fund Total	\$7,865,124	\$5,825,790	\$6,675,916	\$5,735,878	\$7,510,514	\$5,416,883	\$3,509,068	\$2,686,951	\$37,361,000
TOTAL EXPENDITURES	\$81,252,738	\$63,313,518	\$39,743,117	\$37,534,388	\$49,283,451	\$26,030,880	\$65,898,846	\$27,714,219	\$309,518,420

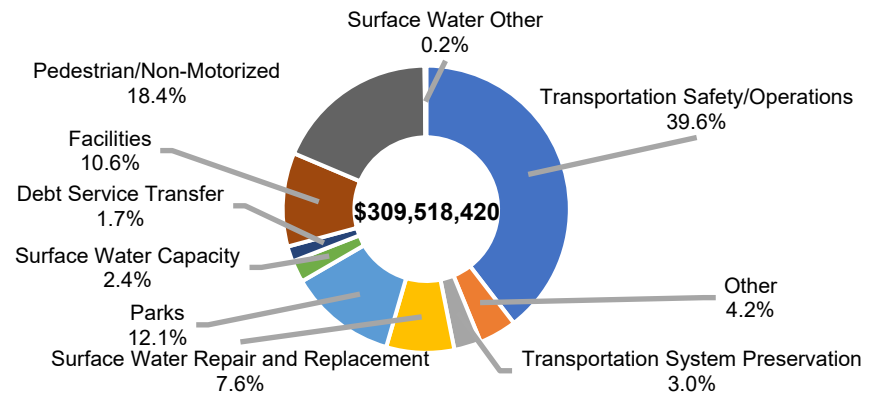
	Current 2019-2020	Estimate 2019-2020	Proposed 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Total 2019-2026
RESOURCES									
General Fund Contribution	\$5,473,413	\$4,362,352	\$3,545,384	\$498,496	\$649,869	\$287,251	\$291,439	\$295,753	\$9,930,544
Surface Water Utility Fund Contribution	242,571	712,893	997,066	0	20,000	0	0	0	\$1,729,959
Transportation Benefit District	1,452,500	2,240,554	323,741	237,741	0	0	0	0	\$2,802,036
Transportation Benefit District (*)	511,616	0	0	0	0	0	0	0	\$0
Transportation Impact Fees	486,000	227,391	199,125	668,576	4,040,000	40,000	4,040,000	1,040,000	\$10,255,092
Park Impact Fees	175,000	300,000	750,000	0	0	0	0	0	\$1,050,000
Bond Proceeds for New Sidewalks	4,245,000	453,154	2,181,803	5,530,000	2,800,000	4,000,000	4,500,000	4,500,000	\$23,964,957
Real Estate Excise Tax - 1st Quarter Percent	2,333,072	2,974,416	1,080,213	1,109,160	1,122,904	1,277,450	1,405,001	1,533,825	\$10,502,969
Real Estate Excise Tax - 2nd Quarter Percent	2,333,072	2,748,433	1,080,213	1,109,160	1,122,904	1,277,450	1,405,001	1,533,825	\$10,276,986
Limited Tax GO BAN 2018	25,000,000	25,000,000	0	0	0	0	0	0	\$25,000,000
Soccer Field Rental Contribution	260,000	260,000	130,000	130,000	130,000	130,000	130,000	130,000	\$1,040,000
Cable - Education/ Govt. Grant	0	20,775	0	0	0	0	0	0	\$20,775
Insurance Restitution	33,464	15,500	0	0	0	0	0	0	\$15,500
Surface Water Fees	3,240,327	2,293,706	2,729,957	(10,007,617)	5,970,284	3,172,419	3,215,039	3,687,451	\$11,061,239
Investment Interest Income	187,384	211,130	27,515	122,840	274,960	156,806	101,173	81,778	\$976,202
Sound Transit	0	0	989,491	2,710,509	10,000,000	0	0	0	\$13,700,000
King County Flood Zone District Opportunity Fund	221,796	221,796	110,898	110,898	110,898	110,898	110,898	110,898	\$887,184
KC - 4Culture Dev.Auth.	20,000	20,000	0	0	0	0	0	0	\$20,000
Conservation Futures Tax Grant	0	2,089,000	0	0	0	0	0	0	\$2,089,000
Grants - Awarded	17,957,102	16,085,338	18,550,682	9,563,758	9,796,411	204,000	30,000	30,000	\$54,260,189
Future Grants	5,660,000	0	0	6,481,975	10,051,448	9,568,555	29,371,734	10,622,243	\$66,095,955
Future Financing	0	200,000	3,900,000	11,850,000	0	0	0	0	\$15,950,000
Future Funding	1,907,000	0	490,000	265,000	103,316	1,779,500	18,801,300	5,161,200	\$26,600,316
King County Voter Approved Trail Funding	120,000	359,259	1,637,000	1,439,656	225,000	225,000	2,348,344	0	\$6,234,259
Private Donations	2,120,000	487,000	1,354,000	100,000	270,000	1,710,000	0	0	\$3,921,000
Use / (Gain) of Accumulated Fund Balance	7,273,421	2,030,821	(333,971)	5,614,236	2,595,457	2,091,551	148,918	(1,012,754)	\$11,134,257
TOTAL RESOURCES	\$81,252,738	\$63,313,518	\$39,743,117	\$37,534,388	\$49,283,451	\$26,030,880	\$65,898,846	\$27,714,219	\$309,518,420

Capital Resources by Category



*Other includes Non-Project Specific and the General Fund Overhead Charge

Capital Projects by Category



CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Discussion of State Legislative Priorities and Issues of Shared Interest with the 32 nd District Delegation
DEPARTMENT:	City Manager's Office
PRESENTED BY:	Jim Hammond, Intergovernmental Relations Manager
ACTION:	<input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

PROBLEM/ISSUE STATEMENT:

Senator Jesse Salomon, Representative Cindy Ryu, and Representative Lauren Davis ("Delegation") represent the 32nd Legislative District in Washington State, which includes the City of Shoreline. Consequently, the Delegation and the City Council have a shared interest in maintaining a common understanding of information, interests and priorities that make a difference in the lives of Shoreline residents. Tonight's conversation will explore those shared interests, many of which are identified and summarized in this staff report.

RESOURCE/FINANCIAL IMPACT:

Tonight's discussion with the 32nd District Delegation is informational in nature and has no financial impact.

RECOMMENDATION

No action is required by the City Council. Staff recommends that the City Council discuss these issues of shared interest and provide staff direction for further action, as warranted.

Approved By: City Manager **DT** City Attorney **MK**

BACKGROUND

Senator Jesse Salomon, Representative Cindy Ryu, and Representative Lauren Davis (“Delegation”) represent the 32nd Legislative District in Washington State, which includes the City of Shoreline. Consequently, the Delegation and the City Council have a shared interest in maintaining a common understanding of information, interests and priorities that make a difference in the lives of Shoreline residents. Tonight’s conversation will explore those shared interests, many of which are identified and summarized in this staff report.

This report will address the following:

1. The need for local funding tools, both for general revenue and Transportation Benefit District (TBD) funding;
2. The need for statewide transportation funding and the value/importance of the proposed 148th Street non-motorized bridge;
3. The ongoing importance of addressing challenges related to housing and human service needs, which has been particularly aggravated during the current COVID-19 pandemic;
4. The future of the Fircrest Campus;
5. The importance of a coordinated state/local partnership and a watershed-based approach when tackling culverts and other barriers to fish passage; and
6. State-level proposals for implementing changes to law enforcement practices.

Many of these topics are also part of the City of Shoreline’s draft 2021 State Legislative Priorities, which is also part of tonight’s Council meeting. Please refer to the accompanying staff report for additional information on these State Legislative Priorities. Also, the Council and members of the Delegation may identify and raise other issues during the course of their conversation.

DISCUSSION

Local Funding - Both General and for Transportation Benefit Districts

Although the voter-approved Initiative 976 was ruled unconstitutional, it highlights the uncertain future of vehicle license fees as a means to fund local transportation needs, such as the street and sidewalk maintenance funded by the City’s TBD. It will be important to work with the legislature to create new revenue options for cities.

More generally, the City continues to advocate for a more self-sufficient model for local funding that allows greater city control over its revenue streams and an improved ability to plan for the future. Modifying the existing 1% property tax limit and creating greater flexibility on the use of existing sources would be strong steps in this direction.

Statewide Funding for Transportation and the 148th Street Bridge

The experience with I-976 also highlights the statewide need to broaden the base of transportation funding and increase the emphasis on mass transit and non-motorized modes of transportation. The transportation sector generates a significant amount of the greenhouse gases produced in Washington State, and the City supports the use of carbon-based revenue options that would simultaneously fund transportation and help to limit the impacts of climate change. Additionally, the City’s planned non-motorized

bicycle/pedestrian bridge at 148th Street serves as a strong example of a green transportation project.

Housing and Human Service Needs and the Impacts of COVID-19

Shoreline recognizes that its community and communities across the state face a crisis of affordable and available housing. The economic impacts of the current pandemic have exacerbated this greatly. While state and local governments continue to look to the federal government for lasting and comprehensive relief, the State can help by continuing to support the City's ability to attract and preserve multi-family development, including additional funding and regulatory support. However, the state must avoid mandates and allow local government to tailor the tools to the specific need within its community.

The Future of the Fircrest Campus

Pursuant to legislative direction from the 2019 legislative session, the State has hired MAKERS, a respected architecture and urban design firm, to evaluate potential options for the Fircrest campus. To date, this process appears to be both comprehensive and open-minded in its approach. Shoreline has been able to fully and clearly express its interests during this work, including unlocking the economic potential of the site and ensuring that any intensification of uses on the Campus would be paired with corresponding community benefits to offset the impacts of development. Specifically, the City has articulated interest in open space that is publicly accessible for active recreation purposes.

A Regional Approach to Culverts

The State is tackling its legal obligation to address fish-blocking culverts across the state. Many critical fish runs are blocked by a series of culverts that are both State and locally owned. The City advocates for a shared strategic vision and a State/local partnership that effectively addresses the need in each watershed and makes real progress toward helping our threatened fish runs.

State-level Reforms Related to Law Enforcement

During the Summer of 2020, several national events, including the killing of George Floyd, brought to the forefront inequities in law enforcement that disproportionately impact people of color. National and statewide concerns were voiced locally in Shoreline as well. At the state level, legislators, including members of the Delegation, have expressed interest in making changes that would impact law enforcement practices in Washington State, ranging from providing additional support services to at-risk individuals to preempt the involvement of the criminal justice system to changes to law enforcement practices and accountability.

RESOURCE/FINANCIAL IMPACT

Tonight's discussion with the 32nd District Delegation is informational in nature and has no financial impact.

RECOMMENDATION

No action is required by the City Council. Staff recommends City Council discuss these issues of shared interest and provide staff direction for further action, as warranted.

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Discussing the 2021 State Legislative Priorities
DEPARTMENT:	City Manager's Office
PRESENTED BY:	Jim Hammond, Intergovernmental Program Manager
ACTION:	<input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

PROBLEM/ISSUE STATEMENT:

Tonight, Council will discuss the upcoming 2021 Legislative Session and the City's proposed 2021 Legislative Priorities ("Priorities"). For 2021, staff proposes the continuation of efforts to secure funding and/or other legislative support for: a bike/pedestrian bridge at N 148th Street that would connect neighborhoods to the Shoreline South/148th Street light rail station; funding through Local/Community Project allocations for select public facilities; more secure funding sources for the local Transportation Benefit District; and a Fircrest Campus redevelopment that aligns with City goals.

In terms of policy, staff proposes to seek passage of legislation that would:

- Improve local government financial sustainability and flexibility, with secure funding sources;
- Support efforts to continue to address homelessness and affordable housing, including increased housing instability created by the economic impact of the COVID-19 pandemic;
- Pursue creation of a tax increment financing option for cities, particularly for high-growth neighborhoods, such as light rail station areas;
- Advocate for state/local collaboration on a watershed-based approach to tackling fish-blocking culverts; and
- Support legislation, including a statewide transportation package, that promotes sustainable investments and addresses climate change impacts, particularly in the transportation sector.

The proposed 2021 State Legislative Priorities (Attachment A) will be considered by Council tonight. Council is scheduled to adopt these Legislative Priorities on November 30, 2020.

RESOURCES/FINANCIAL IMPACT:

This item has no direct financial impact.

RECOMMENDATION

No action is required tonight; this item is for discussion purposes only. Staff recommends that the City Council move to adopt the 2021 State Legislative Priorities when this item is brought back to Council for adoption on November 30, 2020.

Approved By: City Manager ***DT*** City Attorney ***MK***

BACKGROUND

2021 is the first year of the State's 2021-2023 biennium, or "long" legislative session, which is scheduled to last 120 days. The City's legislative priorities provide policy direction in a highly fluid and dynamic legislative environment. They guide staff in determining whether the City supports or opposes specific legislation and amendments in Olympia during the legislative session. The City actively monitors legislative proposals at the state level, as success in advancing the City's position in Olympia depends on providing accurate and timely information to Legislators and their staff that illustrates the impacts of pending legislation on Shoreline.

The legislative priorities are the general policy positions that provide staff and Council representatives the flexibility to respond to requests for information and input. Key topics of legislation that do not fall under the adopted Legislative Priorities will be presented to the Council in regular briefings. The City also continues to partner with the Association of Washington Cities (AWC) and Sound Cities Association (SCA), which provides a consistent voice and a strong presence for cities in Olympia.

DISCUSSION

The proposed 2021 State Legislative Priorities (Attachment A) are attached to this staff report for Council for review and potential approval. Some of the Shoreline legislative agenda is influenced by and/or in line with the priorities adopted through a statewide process by AWC. For background information, this memo will review AWC-identified priorities first.

AWC Priorities/Concerns

With the engagement of city officials from across the state, AWC arrived at a legislative agenda for the 2021 session that calls out five key issue areas. AWC's Legislative Priorities body made the intentional decision to narrow their focus this session, given that the legislative process will be operated differently this year (specifics still to be determined) in order to accommodate public health needs in the face of the COVID-19 pandemic. Additional information on AWC's legislative priorities can be found at the following link: <https://wacities.org/advocacy/City-Legislative-Priorities>.

- 1. State-shared revenues.** Maintain revenue sharing with cities. Cities support increased shared revenue distributions to cities, particularly when there is a corresponding increase in state revenue. Will also explore other opportunities to expand revenue sharing.
- 2. Transportation revenue package.** Adopt a new transportation revenue package that emphasizes maintenance/preservation funding and provide an equitable level of local funding as well as additional local revenue option for cities.
- 3. Fiscal flexibility.** Provide cities greater flexibility to use funds from existing revenue sources to help cities manage the impacts of the current economic

downturn. This will allow cities to direct scarce resources where they are most needed when responding to pressing community conditions.

4. **Housing stability assistance.** Work in coalition to develop additional resources to address housing instability created by the economic impacts of the Covid-19 pandemic, including rent assistance and foreclosure/eviction prevention assistance.
5. **Statewide policing reforms.** Support local control over city law enforcement policy decision to meet the needs of each community and appropriately contain costs. Cities understand our obligation to address racial equity in policing— both state requirements and local policies. AWC cities support the following statewide reforms:
 - Develop a statewide standard for use of force that preserves the right of local jurisdictions to enact more restrictive standards based on community input.
 - Create a database to track officers who have been fired for misconduct.
 - Expand grounds for decertification to include use of force violations.
 - Require that officer misconduct investigations be completed, regardless of an officer’s resignation.
 - Establish a duty for all law enforcement officers to immediately intervene and report misconduct or illegal activity by a fellow police officer.
 - Require that all officers receive regular support for vicarious trauma and mental well-being, including peer support, mental health counseling, and appropriate mental health screenings. Officers involved in any fatal use of force must undergo a mental health screening prior to returning to duty.

Shoreline Priorities/Concerns

Below are the proposed specific legislative priorities and a list of issues the City supports:

Shoreline-specific interests:

1. *N 148th Street Pedestrian/Bicycle Bridge.* Pursue funding support for a non-motorized pedestrian/bike bridge to integrate connections to the Shoreline South/148th Street light rail station. Promote as a strong example of a green transportation project.
2. *Fircrest Campus Underutilized Property Redevelopment.* Partner with State agencies to seek legislative action that supports City goals and the long-term vision of an approved Fircrest Master Development Plan.
3. *Local/Community Project Funding.* Seek funding in the Capital Budget for important Shoreline park improvements, including construction of a pavilion at Shoreline Park, renovation of outdated public restrooms at key park facilities, and habitat restoration at Southwoods Park.

Shoreline-supported legislative issues:

1. *Transportation policies, funding and local control.* The challenges of expanding transportation funding beyond road investments has converged with the need to address the critical threats of climate change. The projected impacts of a changing climate represent one of the most serious threats to Shoreline, the region, and the world. The Governor and Legislature share the City's commitment to this issue, and the City will advocate for legislation that advances toward this goal. Given its contribution to greenhouse gases, the transportation sector is a high priority focus area. Accordingly, it is recommended that Shoreline pursue a statewide funding package and related transportation policies that help the state achieve this convergence, including increased funding for transit and non-motorized transportation.

Additionally, the state needs to provide to Transportation Benefit Districts secure funding options to replace the vulnerable car tab source that has been shown as such by I-976 and previous attempts to eliminate it.

2. *Local Government Financial Sustainability and Flexibility.* Building on the conversation started with legislators over the past several years, staff proposes advocating for a more self-sufficient model where the City can control its revenue streams. Cities need to be able to plan for funding from one year to the next; providing cities more local financial flexibility allows each jurisdiction to make their own choices of how to fund local services. Examples include:
 - a. *Maintain shared revenues.* While the state will need to tackle its own funding challenges, this cannot come at the expense of revenues that cities rely upon for basic operations. However, to the extent the state chooses to increase marijuana or liquor taxes, the City should support a corresponding increase in distribution of those funds.
 - b. *Increased flexibility on existing revenues.* Many available revenue options are constricted, restricted, or unpredictable, which makes it hard to maintain or increase city services, such as public safety, infrastructure, and human services programs.
 - c. *1% Property tax limit.* This existing limit does not keep pace with inflation and restricts cities' ability to maintain services. Setting a limit tied to a tangible number (e.g. Consumer Price Index) would allow cities to better maintain existing services.

3. *Support efforts to increase affordable housing and further address homelessness through use of incentives and address additional housing instability created by the economic impacts of the global pandemic.* Last session saw significant strides toward tackling issues related to homelessness and affordable housing. But there remain significant opportunities to make additional progress, ranging from additional incentives and councilmanic revenue authority to new tools to attract/preserve multifamily development. It is important to avoid mandates that constrain City efforts or create unintended issues. The COVID-19 pandemic and the resulting economic downturn have led to increased risk of housing loss for many families in Shoreline and across the state. Rent assistance and foreclosure-prevention assistance are needed.
4. *Development of tax increment financing (TIF) to support economic development.* The City would benefit from economic development tools that help maintain, expand, and modernize local infrastructure to spur local private sector investment. The City has seen in places along Aurora and in North City that public investment in infrastructure can spur desired development. The future light rail station areas present a similar opportunity. Despite the high level of multifamily development activity in the region over the past five years, the costs of building in in the MUR-70 zones and the comparatively low market rent have prevented private investors from building any multifamily projects in those areas since zoning was adopted five years ago. TIF has the potential to change that equation for high density residential development. Both property and sales tax-based TIF options would give all cities the tools and the flexibility to best meet the needs of each community.
5. *Advocate for a watershed-based approach and statewide strategic plan to address fish-blocking culverts in an efficient and effective manner.* Many critical fish runs are blocked by a series of fish-blocking culverts that are both State and locally owned. Funding that is focused solely on state culverts creates risk that the work won't yield results. A shared strategic vision and local funding are both essential to making progress that helps our threatened fish runs.
6. *Support legislation that addresses climate change impacts, across all sectors.* While the transportation sector is one of the greatest generators of greenhouse gases, the City of Shoreline recognizes that opportunities for policy and operational improvements exist throughout the state. The City strongly supports all efforts to tackle this tremendous challenge.
7. *Support statewide policing reforms, including those identified by the Association of Washington Cities, that address social injustice and police accountability, and promotes equitable treatment of people of color.* During the summer of 2020, several searing national events brought to the forefront the disparate treatment of people and communities of color in terms of law enforcement and criminal justice. These national concerns have been voiced in Shoreline and across the state, leading to proposals to make changes to the status quo. The City supports legislation that lead to constructive and meaningful change.

RESOURCES/FINANCIAL IMPACT

This item has no direct financial impact.

RECOMMENDATION

No action is required tonight; this item is for discussion purposes only. Staff recommends that the City Council move to adopt the 2021 State Legislative Priorities when this item is brought back to Council for adoption on November 30, 2020.

ATTACHMENTS

Attachment A: Draft 2021 State Legislative Priorities



City of Shoreline 2021 State Legislative Priorities

Shoreline-Specific Priorities:

- Maintain project visibility for the N 148th Street non-motorized pedestrian/bike bridge as a strong candidate for any state transportation package.
- Partner with State agencies to seek legislative action that supports City goals and the long-term vision of an approved Fircrest Master Development Plan.
- Seek Local/Community Project funding in the Capital Budget for important Shoreline park improvements, including construction of a pavilion at Shoreline Park, renovation of outdated public restrooms at key park facilities, and habitat restoration at Southwoods Park.

Legislative Issues the City Supports:

- Pursue statewide transportation funding and policy changes, including:
 - Creation of a statewide funding package that provides new financial resources, and increases funding for transit and non-motorized transportation;
 - Transportation policy changes that address climate change, including the use of carbon-based revenue sources and increase emphasis on sustainable investments; and
 - Secure funding options for local Transportation Benefit Districts that replace the vulnerable car tab source currently in use.
- Preserve City fiscal health with secure funding sources.
 - Maintain existing shared revenues; support increase in city distribution related to any increases in marijuana or liquor taxes.
 - Provide greater flexibility to use funds from existing revenue sources to help manage the impacts of the economic crisis.
 - Remove the existing 1% property tax limitation or revise by indexing it to inflation, population growth, or some related indicator.
- Continue to address homelessness and opportunities to increase affordable housing at the state and local level through incentives and support, while avoiding mandates.
- Develop additional resources to address housing instability created by the economic impacts of the COVID-19 pandemic, including rent assistance and foreclosure-prevention assistance.
- Pursue the creation of a tax increment financing option for cities to use in potential high-growth areas, such as light rail station areas.
- Continue to advance a watershed-based approach and strategic plan to address local fish-blocking culverts along with state culverts and provide significant local funding.
- Support legislation that addresses climate change impacts, across all sectors.
- Support for statewide policing reforms, including those identified by the Association of Washington Cities legislative priorities, that address social injustice, police accountability and promote equitable treatment for people of color.

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Discussion of Resolution No. 467 - Declaring the City's Commitment to Building an Anti-Racist Community - <i>Sponsored by Councilmembers Roberts and Robertson</i>
DEPARTMENT:	City Manager's Office
PRESENTED BY:	Christina Arcidy, Management Analyst
ACTION:	<input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

PROBLEM/ISSUE STATEMENT:

Recent events, both locally and national, have prompted a significant degree of interest in policy issues, as well as proposals for change, related to racism. Councilmembers Chris Roberts and Betsy Robertson request Council consider a Resolution declaring the City's commitment to building an anti-racist community. The Councilmembers are interested in acknowledging the systemic and chronic issue of racism in Shoreline and ensure the City's work towards becoming an anti-racist organization has impacts within the broader community. Tonight, Council will discuss the draft resolution and provide feedback for a final possible resolution. Council is currently scheduled to consider adoption of proposed Resolution No. 467 on November 30, 2020.

RESOURCE/FINANCIAL IMPACT:

Adopting proposed Resolution No. 467 has no direct financial impact. Some policy and/or practice changes may create additional financial costs for the City in the future.

RECOMMENDATION

No action is required by the City Council tonight. Staff recommends that Council discuss the various aspects of proposed Resolution No. 467 and determine if there are any further questions or information that staff should bring back for Council consideration. Council is currently scheduled to consider adoption of proposed Resolution No. 467 on November 30, 2020.

Approved By: City Manager **DT** City Attorney **MK**

BACKGROUND

On May 25, 2020, the world saw the horrific killing of George Floyd, a Black man, at the hands of a white police officer. Although much focus was put on the killing of George Floyd, it is only one example of multiple recent occurrences throughout the United States of the death of a Black individual as a result of the actions of a police officer. The killing of George Floyd has sparked local, regional, and national discussions about how law enforcement systems disproportionately impact people of color as a result of systemic racist policies and practices that have existed not only in law enforcement, but in the broader criminal justice system (courts, jails, legal systems) and other areas where social and racial injustice needs to be addressed, such as housing, health, education, and financial systems and policies.

These recent events have prompted a significant degree of interest in policy issues, as well as proposals for change, related to institutional bias and racism, however this is not a new issue. For example, racism is already the well-documented cause of many negative public health outcomes. Black women are up to [four times](#) more likely to die of pregnancy related complications than white women. Black men are more than [twice as likely](#) to be killed by police as white men. And the [average life expectancy](#) of African Americans is four years lower than the rest of the U.S. population. Racism has been shown to cause persistent discrimination and disparate outcomes in many other areas of life as well, including housing, education, employment, and criminal justice.

The bleak statistics have helped convince cities and counties around the country, and at least three states (Michigan, Ohio and Wisconsin), to declare racism a public health crisis and/or a public emergency. These declarations are seen as an important first step in the movement to advance racial equity and justice and must be followed by allocation of resources and strategic action.

Shoreline's Diversity and Inclusion Efforts

The City has made both policy decisions and completed staff work plan items that have laid the groundwork for a Resolution such as this. In 2016, the City created the Diversity and Inclusion Coordinator position to support the City's work in becoming an anti-racist multicultural organization. Three areas of focus are to increase the capacity of City staff to promote service equity and inclusion; increase access to City information and services by diverse communities; and increase community-based support for diverse communities.

On January 23, 2017, the Shoreline City Council adopted [Resolution No. 401](#) declaring the City of Shoreline to be an inviting, equitable, and safe community for all. The resolution states, "As leaders in the community, we have a special responsibility not to stay silent in the face of discrimination, harassment or hate against any of our residents, and we choose to be a leader in protecting human rights, equity, public safety and social well-being." Additional information regarding Council's discussion on Resolution No. 401 can be found here: [Adoption of Resolution No. 401 Declaring the City of Shoreline to be an Inviting, Equitable and Safe Community for All and Prohibiting Inquiries by City of](#)

[Shoreline Officers and Employees Into Immigration Status and Activities Designed to Ascertain Such Status.](#)

Defining common language from which to work has been an important foundational step for the City's work. The City has accepted that race is a social construct with no biological basis. The working definition of racism, which is used in anti-racist work accepted by the City, is defined as institutional prejudice plus the power to act on such prejudice. Racism is a real social system with multiple dimensions that structures opportunity and assigns value based on the social interpretation of how someone looks, or their "race."

The City's staff-led Diversity and Inclusion Team adopted the following vision statement to guide its work: "A City where staff understand and address the impacts of historical and systemic oppression to promote equity, so that all people, regardless of race, cultural and economic background, sexual orientation, gender, or ability, experience Shoreline as an inclusive city with equitable access to opportunities to live, work, and play." The supporting guiding principles are identified as 1) lead with race, 2) develop multicultural proficiency, 3) respect all, 4) listen with intent, and 5) seek equity. The vision and guiding principles are included as Attachment A: City of Shoreline Diversity and Inclusion Vision and Guiding Principles.

DISCUSSION

After participating in community events and one-on-one discussions with Shoreline community members for the last six months, Councilmembers Chris Roberts and Betsy Robertson are sponsoring proposed Resolution No. 467, which would declare the City's commitment to building an anti-racist community in Shoreline. The City is committed to taking steps to undo institutional racism and acting as a leader in this journey to the City of Shoreline becoming an anti-racist community. As a next step in this and recognizing its own historical role in maintaining and perpetuating racism, the proposed Resolution outlines its intent to keep this as an integral and leading role in Council and staff's day-to-day work, as well as recognizing that the City must engage the larger community in co-creating a vision for Shoreline as an anti-racist community if it wants to create lasting and meaningful change beyond this moment. A variety of considerations to support Council's discussion on this Resolution, as well as draft Resolution language (included as Attachment B), follows.

Types of Resolutions

There are three general types of resolutions regarding racism Council could consider, each with different intended outcomes. Options include: 1) declaring racism a public health emergency, 2) declaring racism a public emergency (or other broad step), or 3) a more specific resolution about a certain action Council intends to take. Each is explained in further detail below.

Declaring racism a public health emergency uses national and local public health data to emphasize the need for the declaration and is often done in conjunction with the local health department, similar to what King County and Public Health – Seattle & King County declared in June 2020 (see below for more information about this resolution). Most resolutions staff found were in this category. Intended outcomes are typically related to addressing disparities in health outcomes for Black people, Indigenous people, Hispanic/Latinx people, and other People of Color, such as heart disease, asthma rates, and overall mortality rates, but can also address more general policies and procedures or police-related reforms. Activities addressing outcomes include improving health metric data collection by race, creating new programs for Black people, Indigenous people, Hispanic/Latinx people, and other People of Color to decrease health disparities, and conducting an assessment of city-wide policies and procedures for unintended biases, to name a few examples.

Declaring racism a public emergency or other such declaration is a broader step that typically includes intended changes to the city’s policy and procedures but is not necessarily tied to health outcomes. Intended outcomes are typically related to determining policies to be changed or engaging with the public to determine next steps. The jurisdiction has typically worked within their community, and with Black people, Indigenous people, Hispanic/Latinx people, and other People of Color and communities specifically, to determine the outcomes and activities the jurisdiction will take related to the resolution.

Adopting a resolution on a more specific race-related action typically reflects one step the jurisdiction is taking related to diversity, inclusion, and equity. Intended outcomes are typically very specific to the action instead of being part of an overall anti-racist organizational plan or are aimed at creating an organizational plan before taking on further actions. Activities are similarly limited in scope, such as contracting with a consultant to complete a certain work plan item.

National Resolutions

Nationally, staff found resolutions declaring racism a public health emergency, though not necessarily in conjunction with a public health authority. It is unlikely that these are the only such resolutions on racism, however, a compilation or searchable database does not exist nationally. Here are some examples of the resolutions and their intended outcomes:

Jurisdiction (adoption date)	Resolution Type	Outcome Summary
Boston (June 12, 2020)	Public Health	Create a task force to develop objectives and measurable goals to focus on root causes of inequities; form a new task force on police use-of-force policies; and ensure race and ethnicity data related to health inequities are complete and available (transfers \$3 million from the city’s police department to public health accounts to pay for activities.)

Los Angeles (June 25, 2020)	Public Health	Assess internal City policies and procedures; advocate locally to improve health in communities of color; encourage racial equity training with partners and vendors; and identify goals and objectives to further advance racial equity.
Minneapolis (July 17, 2020)	Public Health	Conduct an internal evaluation of the City Charter as well as all City policies and procedures to prioritize racial equity; create a comprehensive public safety system that decentralizes Black, Indigenous, and People of Color over-policing and criminalization; and allocate money in the Mayor's budget to address inequities.
Pittsburg (December 17, 2019)	Public Health	Continue creating internal policies and procedures centering racial equity in City's work; incorporate efforts to address and dismantle racism in organizational work plans; and advocate for relevant policies that improve health in communities of color.

These resolutions often build on anti-racist work already being done by the cities and include budgets to complete actions outlined in the resolutions. Many other resolutions were found; however, they lacked discernable outcomes. Instead they acknowledged the disparities in health outcomes and planned to do more work on equity in the future without committing to specific outcomes or actions.

Additional resolution examples passed in 26 states can be found on the [American Public Health Association's Racism Declarations webpage](#).

Local Resolutions

Several jurisdictions in the region have acted by resolution to take steps to create an anti-racist organization or mitigate past discriminatory practices. Summaries of a few such resolutions follow:

Jurisdiction (adoption date)	Resolution Type	Outcome Summary
Auburn (May 30, 2019)	Specific Action	Engage a consulting group for diversity training and policy development.
Kirkland (August 4, 2020)	Broad	Drafted based on four key guiding principles: 1) build on previous City work to become safe, inclusive and welcoming; 2) listen, learn and partner with the Black community and People of Color on actions and outcomes; 3) create broad community engagement to identify actions to increase the safety of Black residents and visitors and reduce structural racism; 4) create policy and program outcomes that are specific, measurable, timely and funded. It also included hiring a Temporary Special Projects

		Coordinate to support a citywide engagement program about structural racism and policy and program solutions.
King County (June 11, 2020)	Public Health	Developed a policy agenda and budget centered on communities most impacted by systemic racism and economic inequity. The budget includes new investments and transformations in the criminal legal system, as well as funding priorities for anti-racism, pro-equity work, developed in partnership with advocates, community members, and public servants.
Langley (July 13, 2020)	Broad	Create a multi-racial working group for listening to the communities affected by policies and practices contributing to systemic racism; conduct public educational workshops led by Black, Indigenous, and People of Color; and assess internal policies, especially related to the public safety department, for instances of bias.

City of Shoreline Considerations

A meaningful resolution of this type builds on the City’s previous anti-racist work and shows growth from the missteps made in that process as well. As mentioned in the Background section of this staff report, the City has previously made a commitment to becoming an anti-racist, multicultural organization. That said, the City has received limited direct feedback from residents who identify as Black, Indigenous, Hispanic/Latinx, and other People of Color regarding this work. When looking at the most recent resident satisfaction survey of respondents who are of color, there are somewhat mixed results to the question, “Please rate your satisfaction with the City’s overall efforts to promote diversity & inclusiveness in the community.”

	African American/ Black	White/ Caucasian	Asian	Hispanic/ Latino	Other	Total
Very satisfied	9%	11%	5%	16%	11%	10%
Satisfied	31%	35%	35%	24%	22%	34%
Neutral	42%	41%	46%	24%	34%	41%
Dissatisfied	11%	10%	8%	16%	22%	10%
Very Dissatisfied	7%	3%	6%	20%	11%	5%
Total	100%	100%	100%	100%	100%	100%
<i>Very satisfied, satisfied or neutral</i>	<i>72%</i>	<i>87%</i>	<i>86%</i>	<i>64%</i>	<i>67%</i>	<i>85%</i>

Community Engagement Regarding Resolution

Staff conducted some preliminary community engagement with individuals and groups who may have an interest in this Resolution. Staff explained the intent of the proposed Resolution and asked for feedback about what outcomes and activities community

members would expect within it. Here is a summary of some of the feedback received prior to developing the resolution:

Resolution Framework

- Include City's values and define the terms of "race," "racism," and "institutional racism" so we can act from the same understanding as a community.
- Acknowledge that systemic racism exists, and the City has previously caused harm in both its actions and inactions.
- Commit to making systemic change and principals that include working with the community proactively and directly.
- Possible to seek to build an anti-racist community and declare racism a public emergency; can be both.

Actions/Activities to Include

- Plan for training and engaging the entire community on the resolution to ensure they are part of an ongoing process related to this work.
- Consider how to influence what the City controls or influences, such as City hiring practices, Police contracting, COVID-19 support, economic opportunities for more Black and brown businesses.
- Must be wholistic and work with other systems/institutions to make change (health care provides, school district, courts, etc.).
- Go beyond training, since an organization cannot train its way to becoming anti-racist, it must engage in its work differently on its journey to becoming anti-racist.
- Consider how the activities will be measured so that progress can be tracked (collect unemployment data, police stops, school disciplinary, health metrics/COVID-19 impacts, housing affordability).

Community Building & Engagement Strategies

- Create a space for community to create the vision for Shoreline as an anti-racist community by establishing a multi-month visioning effort by the community.
- City should act as a facilitator for neighbors to know each other, as those individual relationships strength then community as a whole.
- Facilitation process should use strategies to ensure Black and brown voices are centered.

Organizational Capacity Building

- Ensure Councilmembers, Board Members and Commissioners have the training and tools to implement this vision and are able to commit to being an anti-racist leader.
- City hiring process should be audited for anti-racist best practices.
- City staff – especially managers and supervisors – need to buy into and lead this work instead of "doing more of the same" or having the vision of the City's leadership "go in one ear and out the other".
- City staff need ongoing support and training, such as training on anti-racism, equity, and inclusion.

- Focus on strategies and best practices to ensure Black, Indigenous, Hispanic/Latinx, and People of Color staff members are invested in professionally and have opportunities for advancement; focus on recruiting and hiring Black, Indigenous, Hispanic/Latinx, and People of Color managers and supervisors.

Resolution Follow Up Opportunities

- Ensure there is adequate budget and staff capacity to implement the activities needed to bring about change.
- Train elected/appointed officials, staff, and community to create common understanding of the resolution’s purpose and provide meaningful ways to join in this work with the City and other institutions within Shoreline.
- Commit to principals of how to accomplish this work, such as caucusing by race, meeting with community proactively and directly, and creating space for visioning by the community to occur.

The draft Resolution was shared with the same people who spent time providing feedback to staff prior to its development. Here is a summary of some of the feedback received, much of which was incorporated into proposed Resolution No. 467 before Council this evening:

General Feedback

- The definitions are helpful and should be expanded to include a definition of anti-racism.
- Do not include language that can be interpreted as white saviorism or in benefit to society at a whole; instead focus on the humanity of Black people and their right to opportunity and a fulfilling life.
- Focus on people over profits, people over property.
- Reflect that this is a journey that individuals who are part of these organizations and systems are on and the work cannot be just a “check the box” activity; the work is not “done”.
- Community members expect that all elected Councilmembers attend these trainings and make a commitment to being anti-racist, and want to know if Councilmembers are attending and taking action as expected by the community.
- Want to see more engagement with other institutions to broaden who is doing this work; cannot just be “the City” but must also include institutions such as the school district, etc.

Resolution Implementation

- While there is recognition that this is not the work plan for the resolution, future work needs to include metrics so that the work’s impact can be measured.
- Do not want this work – specifically the work needing to be done around hate crimes – to be used as a reason to increase Shoreline’s law enforcement budget.
- Include a workplan goal of changing/improving the community’s relationship with law enforcement.

- Looking for really specific actions related to how the City’s hiring practices will be addressed to reflect the community; work plan items can include implementing blind resume screening, addressing implicit biases in hiring practices, adding paid internships, creating professional development tracks and other on the job training programs.
- Want to see an easy dashboard for the public to view regarding elected officials’ participation in equity training and community engagement work; including and especially with youth.
- Want to know how Council plans to fund this work as budgets reflect the actual organizational values (not necessarily the publicly touted values on an organization’s website).

Staff Recommendation

After discussing the intent of this proposed Resolution with Councilmembers Roberts and Robertson and gathering feedback from some community members, staff is recommending a broader declaration that centers where the City is in its anti-racist work currently, prioritizes developing meaningful relationships with the community, and has measurable action steps that the City can be held accountable to in the future.

STAKEHOLDER OUTREACH

Staff has reached out to members of Black Lives Matter – Shoreline (including youth members), the Black Student Union, and United Shoreline Organized Against Racism (USOAR) and BIPOC City staff for input and feedback on proposed Resolution No. 467. Feedback has been incorporated into the Resolution’s draft language.

COUNCIL GOAL ADDRESSED

The Resolution supports Council Goal 4: “Expand the City’s focus on equity and inclusion to enhance opportunities for community engagement.”

RESOURCE/FINANCIAL IMPACT

Adopting proposed Resolution No. 467 has no direct financial impact. Some policy and/or practice changes may create additional financial costs for the City in the future.

RECOMMENDATION

No action is required by the City Council tonight. Staff recommends that Council discuss the various aspects of proposed Resolution No. 467 and determine if there are any further questions or information that staff should bring back for Council consideration. Council is currently scheduled to consider adoption of proposed Resolution No. 467 on November 30, 2020.

ATTACHMENTS

Attachment A: City of Shoreline Diversity and Inclusion Vision and Guiding Principles

Attachment B: Proposed Resolution No. 467 - Declaring the City's Commitment to Building an Anti-Racist Community, Sponsored by Councilmembers Roberts and Robertson

City of Shoreline Diversity and Inclusion Vision and Guiding Principles

Vision

A City where staff understand and address the impacts of historical and systemic oppression to promote equity, so that all people, regardless of race, cultural and economic background, sexual orientation, gender, or ability, experience Shoreline as an inclusive city with equitable access to opportunities to live, work, and play.

Guiding Principles

- **Lead with Race:** We recognize that efforts to eliminate racism are essential to achieving an equitable society, and that those efforts by themselves are insufficient. As we center racial equity, we must also address sexism, heterosexism, ableism and other oppressions to be effective.
- **Develop Multicultural Proficiency:** In order to promote equity and inclusion in City services, we must increase our capacity to engage in multicultural processes and effectively engage with all members of our community. We must understand the history of racism, the continued impacts on communities of color, and how power dynamics and our biases impact our work.
- **Respect All:** Value and treat everyone with fairness and dignity, and strive to understand their experiences. Respect for our staff and all members of the community is a cornerstone of how we engage in diversity and inclusion work.
- **Listen with Intent:** Listening is an action focused on hearing both thoughts, feelings and context. We respectfully listen with our ears, our eyes and our hearts to make sure we can understand one another's meaning and intentions, and address unintended consequences.
- **Seek Equity:** By recognizing and working to correct historical and systemic racism and other oppressions, we create a fair and just community where equity is the outcome.

RESOLUTION NO. 467

A RESOLUTION OF THE CITY COUNCIL, CITY OF SHORELINE, WASHINGTON, DECLARING THE CITY'S COMMITMENT TO BUILDING AN ANTI-RACIST COMMUNITY.

WHEREAS, race is a social construct with no biological basis; and

WHEREAS, racism is defined as a system of institutional prejudice plus the power to act on such prejudice; and

WHEREAS, racism is a social system with multiple dimensions: individual racism that is internalized or interpersonal; systemic racism that is institutional or structural, and is a system of structuring opportunity and assigning value based on the social interpretation of how one looks; and

WHEREAS, racism causes persistent discrimination and disparate outcomes in many areas of life, including housing, education, employment, criminal justice, and health; and

WHEREAS, our Black community members bear the brunt of racism and anti-Blackness, and these biases and the pervasiveness of whiteness hurts us all; and

WHEREAS, anti-racism is a process of actively identifying and opposing racism with the goal of eliminating racism at the individual, institutional, and structural levels through changing the policies, behaviors, and beliefs that perpetuate racist ideas and actions; and

WHEREAS, we are committed to being ever thoughtful in our work – as public officials – to ensure that all members of our community feel part of Shoreline and feel protected, listened to, and served by their public servants; and

WHEREAS, the City recognizes Shoreline's historical complicity in maintaining and perpetuating structural racism, and that as an institution we must be a vital player in dismantling oppressive systems that are grounded in white supremacy; and

WHEREAS, the City expects all elected Councilmembers, Council-appointed Board Members and Commissioners, and staff to be committed to building an anti-racist, multicultural organization through intentional action to advance racial equity and continual learning on how racism and other biases impact their work as public servants; and

WHEREAS, the City will continue to work in cooperation with our community partners and leaders to disrupt and dismantle racism and protect the health and well-being of Black, Indigenous, Hispanic, Asian, and other community members of color in Shoreline; and

WHEREAS, the City affirms the June 11, 2020, King County Executive and Public Health – Seattle King County's Declaration of Racism as a Public Health Crisis; and

WHEREAS, as leaders in the community, we have a special responsibility to speak up and take action in the face of discrimination, harassment or hate against any of our residents, and we choose to be a leader in protecting human rights, equity, public safety and social well-being;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:

That the City is committed to Shoreline becoming an anti-racist community, which includes addressing all the ways racism persists as a systemic and chronic reality.

That for meaningful and lasting change to occur, the City must work together with members of our community, especially those who identify as Black, Indigenous, Hispanic, Asian, and other People of Color, to co-create a vision of this anti-racist community and the outcomes and activities that will bring us closer to this vision.

That for our community to work to create this change, the City must build trusting, working relationships with community members, and provide opportunities they find meaningful to engage with us in this journey, recognizing that the City must remain committed to learning, addressing past harm, and supporting the community in using its own strengths to create an anti-racist community.

That the City Council reaffirms its previous commitment made in Council Resolution No. 401 to make Shoreline an inviting, equitable, and safe community for everyone; committed to standing together with the people of Shoreline in opposing racism, hate, violence, and acts of intolerance committed against our community members; and committed to continuing our work to reach out to and connect with all members of our community to ensure that our programs are accessible and open to all individuals.

That the City Council and the City Manager recognize the need of the City's Boards, Commissions, Committees, and staff to reflect the diversity of our community.

That the City commits to building and including funding for its own organizational capacity to lead and embody this work through ensuring that hiring practices align with anti-racist core principles, providing ongoing training for all staff to be successful in building an anti-racist community through their day-to-day work, and investing in managers and supervisors to carry out this vision in their roles as organizational leaders.

That the City will educate the community on reporting hate crimes in Shoreline, communicate the hate crime investigative procedures, commit to communicating outcomes to hate crime victims in a timely and understandable method, and report these crimes in the Annual Police Services Report to City Council.

That the City will continue to advocate locally for relevant policies that improve the condition of communities of color, and will support local, state, regional, and federal initiatives that advance efforts to dismantle systemic racism.

That the City will facilitate community listening sessions to hear directly from Shoreline community members – centering the voices of those who identify as Black, Indigenous, Hispanic, Asian, and other People of Color – about their expectations and desired outcomes for City services, policies, and practices as the City recognizes there are opportunities for changes that would result in a more equitable outcome for Shoreline community members.

ADOPTED BY THE CITY COUNCIL ON NOVEMBER 30, 2020.

Will Hall
Mayor

ATTEST:

Jessica Simulcik Smith, City Clerk

DRAFT