



SHORELINE CITY COUNCIL WORKSHOP DINNER MEETING

Monday, January 25, 2016
5:45 p.m.

Conference Room 104 · Shoreline City Hall
17500 Midvale Avenue North

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| 1. | CALL TO ORDER | 5:45 p.m. |
| 2. | PLANNING FOR THE COUNCIL GOAL SETTING WORKSHOP | 5:46 p.m. |
| 3. | ADJOURNMENT | 6:45 p.m. |

The Council meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at 801-2231 in advance for more information. For TTY service, call 546-0457. For up-to-date information on future agendas, call 801-2236 or see the web page at www.shorelinewa.gov. Council meetings are shown on Comcast Cable Services Channel 21 and Verizon Cable Services Channel 37 on Tuesdays at 12 noon and 8 p.m., and Wednesday through Sunday at 6 a.m., 12 noon and 8 p.m. Online Council meetings can also be viewed on the City's Web site at <http://shorelinewa.gov>.



Memorandum

DATE: January 25, 2016

TO: City Council

FROM: John Norris, Assistant City Manager

RE: Council Operations

CC: Debbie Tarry, City Manager
Allegra Calder, Principal, Berk Consulting

Every year, the Council holds an annual Strategic Planning Workshop for your goal setting exercise as well as for other topics. Council initially discussed your Strategic Planning Workshop at a Council Operations Dinner Meeting on November 23, 2015. Following that discussion, it was decided that Council would hold the Strategic Planning Workshop on Friday, February 19 and Saturday, February 20 at Shoreline City Hall. It was also recommended that Allegra Calder, Principal with Berk Consulting, would serve as the facilitator for the workshop. Ms. Calder will be in attendance at the dinner meeting tonight to hear Council's input on the workshop.

Attached to this memo is a *potential* draft agenda for this year's workshop (Attachment A). The agenda includes some of your typical workshop items, including prior year review and accomplishments, review of current Council goal work plan and new goal setting, and workshop wrap up. The agenda also includes a focus on Council Goal #1, Action Step #3 – Implementation of the 10 Year Financial Sustainability Plan.

Staff would like Council feedback on this draft agenda and any topics that Council would like to discuss as City policy issues. Draft City Policy Issue topics that we have already heard about from Councilmembers are listed on the agenda. Ms. Calder would also like know from Council whether you would like to meet with her/talk with her on the phone in advance of the workshop.

Workshop Service Project

Also included in the draft workshop agenda is a service activity on Friday afternoon. At your November 23 dinner meeting, Council expressed an interest in participating in another team building activity that was also a service project/volunteer opportunity. In researching local volunteer opportunities on the afternoon of February 19, staff found Fresh Rescue, a 'sort and pack' opportunity at Food Lifeline in Shoreline. This involves inspecting grocery rescue

donations and repacking them for food bank distribution. Carolyn Wurdeman has already registered the Council for this event. This activity will hopefully achieve Council's desire to form stronger working relationships and an even more cohesive team, and provide a positive outcome for those in need in our region.

Attachments

Attachment A - Potential Draft Agenda for 2016 Council Strategic Planning Workshop

Shoreline City Council Strategic Planning Workshop
 February 19-20, 2016
 Shoreline City Hall, Council Chambers

DRAFT Potential Agenda

Friday, February 19

Time	Agenda Item	Presenter
8:00-8:30	Breakfast – Special Occasions	
8:30-8:45	Welcome, Introduction & Purpose	Mayor
8:45-9:00	Review Agenda, Ground Rules & Introductory Exercise	Facilitator
9:00-9:30	Significant 2015 Accomplishments	Council/Facilitator
9:30-10:30	Review Current Council Goals <ul style="list-style-type: none"> • Completed Goals/Action Steps • Revisions Needed? • On Track? • Additional Goals? 	Council/Leadership Team/ Facilitator
10:30-10:45	Break	
10:45-12:15	Focus on Council Goal #1, Action Step #3 – Implement the 10 Year Financial Sustainability Plan <ul style="list-style-type: none"> • Levy Lid Lift Renewal Process • Transportation Benefit District • Business and Occupation Tax 	Council/Leadership Team/ Facilitator
12:15-1:15	Lunch – Special Occasions	
1:15-2:30	Revisit Council Goal #4 <ul style="list-style-type: none"> • Inclusion/Equity/Transparency 	Council/Leadership Team/ Facilitator
2:30	Break and Carpool to Food Lifeline 1702 NE 150 th Street, Shoreline (Arrive 2:45 – 2:50 for training)	
3:00-5:00	Service Activity – Food Lifeline, Fresh Rescue	Council
6:00	Dinner with Council, CM, ACM - Spouses/Significant Others at Hills <ul style="list-style-type: none"> • Dinner Per Diem: \$34.00 	Council

Saturday, February 20

Time	Agenda Item	Presenter
8:30-9:00	Breakfast – Panera	Council/CM/ACM/Facilitator
9:00-9:05	Welcome	Mayor
9:05-9:15	Review Agenda	Facilitator
9:15-10:00	Review Revised Council Goals	Council/CM/ACM/Facilitator
10:00-10:45	City Policy Issue Review <ul style="list-style-type: none"> • 145th Street Subarea Plan Timeline? • Paid Sick Leave Regulations? • Homelessness? • Sidewalks? • Senior Center Operations? • Minimum Wage? • Paid Parental Leave? • Tree Code Update to Protect Tree Canopy and Existing Large Trees? • Long Term Approach to LID and Natural Stormwater Features on City ROW? 	Council/CM/ACM/Facilitator
10:45-11:00	Break	
11:00-12:00	City Policy Issue Review Continued?	Council/CM/ACM/Facilitator
12:00-12:30	Lunch - Jerseys	
12:30-1:00	Workshop Takeaways	Council/CM/ACM/Facilitator
1:00	Adjourn	