



Shoreline City Hall
17500 Midvale Avenue North
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SHORELINE CITY COUNCIL
SPECIAL MEETING NOTICE

**City Council Joint Meeting with
the Parks, Recreation and Cultural Services
(PRCS)/Tree Board
Monday, April 28, 2014
5:45 p.m. to 7:00 p.m.**

As required by RCW 42.30, the Open Public Meetings Act, YOU ARE HEREBY NOTIFIED that the Shoreline City Council will hold a special meeting on Monday, April 28, 2014.

The meeting will begin at 5:45 p.m. and is scheduled to conclude at 7:00 p.m. It will be held in Conference Room 303 at Shoreline City Hall, located at 17500 Midvale Avenue N, Shoreline, WA 98133.

The purpose of this meeting is to hold a joint meeting with the Parks, Recreation and Cultural Services (PRCS)/Tree Board to review the 2014 PRCS/Tree Board Work Plan and discuss Board responsibilities.

Dated this 22nd Day of April, 2014.

*Bonita A. Roznos
Deputy City Clerk*



AGENDA

SHORELINE CITY COUNCIL SPECIAL MEETING

Monday, April 28, 2014
5:45 p.m.

Conference Room 303 · Shoreline City Hall
17500 Midvale Avenue North

1. Joint Meeting with the Parks, Recreation and Cultural Services (PRCS)/Tree Board

- Welcome, Introductions, Confirm Agenda 5:45
- Review of 2014 PRCS/Tree Board Work Plan 5:50
 - 2014 Highlights
 - Items the Council would like to see added to the Work Plan
- Discussion of the addition of Tree Board responsibilities to PRCS Board 6:15
- Council direction to/support of the PRCS/Tree Board 6:30
- Other Discussion Topics 6:40
- Adjourn 6:45

Attachments

- A. Joint Council-PRCS/Tree Board Dinner Meeting Memorandum
- B. PRCS/Tree Board Work Plan

Attending

PRCS/Tree Board

Chair Katie Beth
Vice-Chair Jesse Sycuro
Member John Hoey
Member Garry Lingerfelt
Member Al Wagar
Member Betsy Robertson
Member Christine Southwick
Youth Member Vadim Dolgov

City of Shoreline

Mayor Shari Winstead
Deputy Mayor Chris Eggen
Councilmember Will Hall
Councilmember Doris McConnell
Councilmember Chris Roberts
Councilmember Jesse Salomon
Councilmember Keith McGlashan
Debbie Tarry, City Manager
John Norris, Assistant City Manager
Dick Deal, Parks, Recreation and Cultural Services
Director

The Council meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at 801-2231 in advance for more information. For TTY service, call 546-0457. For up-to-date information on future agendas, call 801-2236 or see the web page at www.shorelinewa.gov. Council meetings are shown on Comcast Cable Services Channel 21 and Verizon Cable Services Channel 37 on Tuesdays at 12 noon and 8 p.m., and Wednesday through Sunday at 6 a.m., 12 noon and 8 p.m. Online Council meetings can also be viewed on the City's Web site at <http://shorelinewa.gov>.



Memorandum

DATE: April 28, 2014

TO: Shoreline City Councilmembers

FROM: Dick Deal, Director of Parks, Recreation & Cultural Services

RE: City Council Joint Meeting with the Parks, Recreation & Cultural Services (PRCS)/Tree Board

CC: Debbie Tarry, City Manager
John Norris, Assistant City Manager

The PRCS/Tree Board was created to provide an avenue for citizen input on park maintenance and operations, design matters, programs and services in sports, leisure, cultural activities and the management of trees on City-owned public and right-of-way property. The Board acts in an advisory capacity to the City Council.

The Board is comprised of seven adults and two youth who meet the 4th Thursday of most months to discuss items related to the topics above. Occasional special meetings may be called, and an Arts Subcommittee regularly advises City staff on a variety of 1% For the Arts projects and other arts place-making activities. Youth members must be between 15 and 19 years of age and are non-voting members. At this time, one youth position is filled. Adults serve four-year terms, while youth serve one-year terms.

Most of the current Board members have one year or less of Board experience. Long-term Board members Bill Clements and Carolyn Ballo reached term limits last year after serving three consecutive four-year terms. At tonight's regular Council meeting, we will acknowledge Kevin McAuliffe who resigned his position in March, 2014 after serving on the Board for nine years. As a result, only two Board members have more than one year of experience: Chair Katie Beth with three years, and Jesse Sycuro, Vice-Chair, with five years experience.

New members of the Board have spent much time learning their role on the Board, dealing with design issues at Sunset School Park, guiding staff on public art programs and projects, and creating the draft Urban Forest Strategic Plan. Attached is a copy of the 2014 Board Work Plan approved in January. The dinner meeting will be a good opportunity for Council and Board members to discuss the Council's expectations for the Board, and to modify the work plan if needed for the remainder of the year.

2014 PRCS / Tree Board Work Plan

Approved January 23, 2014

Q-1 January - March

- Community Open House for Urban Forest Strategic Plan
- ROW Tree List Community Discussion
- Plan Arbor Day event
- Final Review of RBSWP Bridge Upgrade
- Receive Second Tree City USA Designation
- Quarterly Update on Tree Work and permit activity
- Sunset School Park Community Art Project Discussion
- Recommend Pesticide Use Policy for Council
- Final Review of Shoreline Pool Assessment

Q-2 April - June

- Urban Forest Strategic Plan Final Discussion / Approval and Forwarded to Council for Adoption
- ROW Tree List Finalized
- Training of new Youth Board members on Parks, Arts, Tree, and Recreational work of Dept.
- Quarterly Update on Tree Work and permit activity
- Shoreline CC Joint Use Agreement Review
- Shoreline School District Joint Use Agreement Review
- Sunset School Park Community Garden Dedication

Q-3 July - September

- Quarterly Update on Tree Work and permit activity
- Echo Lake Park Improvements Dedication
- CIP 2015 -2020 Review and Discussion
- 2015 Proposed Department Budget Review
- Board discussion of the Urban Forest Management Strategy Implementation
- Finalize Shoreline School District Joint Use Agreement Update

Q-4 October - December

- Quarterly Update on tree work and permit activity
- PROS Plan Mid-Term Review