

# DRAFT

## CITY OF SHORELINE

### SHORELINE CITY COUNCIL

### SUMMARY MINUTES OF WORKSHOP MEETING

Monday, November 20, 2000  
6:30 p.m.

Shoreline Conference Center  
Mt. Rainier Room

PRESENT: Mayor Jepsen, Deputy Mayor Hansen, Councilmembers Grossman, Gustafson, Lee, Montgomery and Ransom

ABSENT: None

1. CALL TO ORDER

The meeting was called to order at 6:35 p.m. by Mayor Jepsen, who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Jepsen led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present with the exceptions of Deputy Mayor Hansen and Councilmember Montgomery, who arrived later in the meeting.

3. CITY MANAGER'S REPORT AND FUTURE AGENDAS

Interim City Manager Larry Bauman said King County has yet to provide voting precinct subtotals regarding Initiative 722 (I-722).

Wendy Barry, Parks, Recreation and Cultural Services Director, distributed and discussed photographs of Twin Ponds Park in response to public comments at recent City Council meetings. She also shared her letter to Sharon Cass in which she responded to Ms. Cass's recent comments.

In response to Councilmember Gustafson, Ms. Barry said staff is not aware of any in-fill at Twin Ponds Park.

Deputy Mayor Hansen arrived at 6:40 p.m.

Responding to comments about the Aegis Assisted Living project, Tim Stewart, Planning and Development Services Director, discussed the landscape plan for the site.

Mr. Bauman distributed copies of the lawsuit that several cities have filed against I-722. He said the court has not yet issued a decision on the request for injunctive relief.

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Councilmember Gustafson requested staff updates on Pt. Wells, the School Resource Officer (SRO) Program and the School Emergency Resource Guidelines.

## 4. COUNCIL REPORTS

Councilmember Gustafson said he attended the final official meeting of the Human Resources Roundtable. He advocated that Health and Human Services Manager Rob Beem brief Council on efforts to proceed following the dissolution of the organization.

Deputy Mayor Hansen said he attended the November 15 meeting of the Suburban Cities Association Board of Directors. He noted that Lake Forest Park Mayor Dave Hutchinson expressed interest in cities in north King County forming a group to succeed the Human Resources Roundtable similar to those forming in south King County and on the eastside. He also mentioned the 1<sup>st</sup> Avenue NE Solid Waste Transfer Station, the City-supported proposal to construct connector roads to the Interstate ramps at the North Metro Bus Base and the budget proviso that County Councilmember Maggi Fimia has suggested to prevent the Solid Waste Division from undertaking capital improvements to the facility before completing master planning. Finally, he said he attended the dedication of the new elevator at the Shoreline Historical Museum.

In response to Mayor Jepsen, Mr. Bauman said the County Council has not yet acted on the County budget. He asserted the understanding of staff that the proviso regarding the 1<sup>st</sup> Avenue NE Solid Waste Transfer Station is still a part of the budget.

## 5. PUBLIC COMMENT:           None

## 6. WORKSHOP ITEMS

### (a)     2001 Budget

Mr. Bauman explained staff intent to respond to questions raised during previous Council reviews of the 2001 proposed City budget.

Finance Director Debbie Tarry noted the organization chart and position listing for the Shoreline Police Department. She went on to review a table, "Law Enforcement Rates per 1,000 Inhabitants." She pointed out that Shoreline has .92 commissioned police officers per 1,000 residents, a lower rate than that of other cities of similar size.

In response to Council requests, Mr. Bauman estimated the cost of a detailed long-range planning program for Shoreline parks at \$100,000. He explained that such a program would involve staff, the public, the Parks, Recreation and Cultural Services Advisory Committee and Shoreline neighborhoods. He said Council would need to establish the program as one of its goals.

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Noting the capital projects the City will delay due to passage of I-722, Mayor Jepsen asserted that the City cannot undertake a long-range planning program for Shoreline parks at this time. Councilmembers Lee, Grossman and Gustafson agreed.

In response to previous Council comments, Ms. Barry discussed the City's vegetation management program. She said the City follows the Tri-Cities Integrated Pest and Vegetation Management Policy. She explained that the City uses mechanical control (i.e., pulling out or cutting down), biological means (i.e., disease-resistant, hearty plants) and limited chemical applications to manage vegetation. She noted a total of ten chemical applications since June 1999: six for noxious weeds in response to notifications by the Noxious Weed Control Board; two to address insect infestations on particular trees; and one each to control weeds and moss, respectively, in high-traffic areas in which they posed safety problems. She mentioned that the City's landscape contractor is authorized to use minor applications of Roundup herbicide for weed control in very limited situations.

In response to previous comments about steam weeding, Ms. Barry said this is a slow process (e.g., 30-60 seconds per plant). She mentioned that the equipment works "fairly well" on level surfaces but that it would be difficult to use on hilly or uneven terrain.

Ms. Barry explained that staff intends to use the chemical application trailer included in the 2001 proposed budget primarily for watering—she noted a project to propagate sea grasses in Richmond Beach Saltwater Park to replace Scot's Broom. In the rare event that staff must use the large tank to apply herbicide, she said it could triple-rinse the tank afterward using special products to neutralize any residual chemicals.

Finally, Ms. Barry advised that she contacted the Shoreline School District regarding joint City-District use of maintenance equipment. She said District staff indicated that it is using all of the District maintenance equipment.

Next, Ms. Tarry explained that the \$519,947 increase shown for the Surface Water Management Fund under "Resources" on page 152 of the 2001 proposed budget does not reflect a commensurate increase in surface water revenues. The "Expenditures" on page 152 come from many funds (e.g., the General Fund, the Street Fund, the Surface Water Management Fund), and the "Resources" represent the combined revenues. Ms. Tarry said the "Surface Water Management Fund Summary" on page 67 of the 2001 proposed budget shows an accurate, slight increase in surface water revenues from 2000 to 2001. She confirmed that the \$519,947 increase on page 152 reflects an increase in spending in 2001 on surface water operations (as opposed to capital spending).

Mr. Bauman discussed the schedule for emergency operations planning. He said staff will provide an update to Council in early 2001 regarding the emergency plan it recently rewrote and plans for future exercises in conjunction with other organizations (e.g., the Shoreline School District).

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In response to Deputy Mayor Hansen, Mr. Bauman explained that the City is responsible for overall community emergency planning. He said City staff works closely with the Shoreline Fire Department to insure coordinated planning and activities.

Public Works Director Bill Conner discussed the \$1.3 million Shoreline Pool renovation scheduled to be awarded in January 2001. He explained that current activity at the pool relates to a \$33,000 contract to water seal the structure.

In response to a previous question regarding the noxious weed and soil conservation assessments on property tax bills, Ms. Tarry said the County Council approved the noxious weed assessment (\$.85 per parcel and \$.09 per acre) in 1998 in response to a State mandate that the County provide a noxious weed control program. She mentioned that staff is waiting for further information regarding the soil conservation assessment.

Ms. Tarry advised that staff has not yet obtained information regarding the King County unincorporated property tax rate for 2001.

Ms. Tarry went on to review a memorandum regarding an I-722 reserve fund. She reiterated the staff recommendation to establish a reserve fund of approximately \$3 million, primarily to respond to the following provisions of I-722: 1) property tax rollback to 1999 assessed valuation (AV) levels; 2) refund of 2000 tax and fee collections; and 3) 60-day gap for utility taxes. She explained the staff recommendation to establish the reserve from general revenues allocated previously for capital purposes. This will necessitate changes to the proposed 2001-2006 Capital Improvement Program (CIP). Ms. Tarry reviewed the CIP changes recommended by staff and the criteria staff used to identify them. Mr. Bauman noted that staff identified other CIP projects for Council consideration as alternative or additional changes.

Mayor Jepsen asserted the difficulty of delaying capital projects that Council has long-sought to implement. He expressed concern that Initiative 695 (I-695) and I-722 are now affecting City capital spending as well as operational spending.

Councilmember Lee asked how the City will respond to the financial impacts of I-722 in future years if courts find the initiative to be constitutional. Ms. Tarry said the City will need to consider operational spending reductions. She mentioned that such reductions would be comparable to those that staff suggested last year in response to I-695.

Councilmember Montgomery arrived at 7:30 p.m.

Deputy Mayor Hansen expressed appreciation for the analysis in the memorandum regarding the I-722 reserve fund. However, he asserted that the City is unlikely to have to refund the \$2,220,721 in 2000 tax and fee collections. Therefore, he advocated a reduction in the proposed reserve fund—and in the proposed changes to the 2001-2006 CIP—by \$2,220,721.

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Continuing, Deputy Mayor Hansen requested that the City Attorney determine whether Council could readopt the franchise tax as early as next week and then submit the tax to a public vote at a later date. He commented that voter approval may protect the tax from repeal by future initiatives, while voter rejection would signal Council to begin reviewing operational spending reductions.

Ms. Tarry reviewed the schedule of remaining activities related to the 2001 proposed City budget. She requested Council direction regarding the \$30,000 that staff had included in the 2001 proposed budget for a special election. She advised that staff will make an adjustment to the Surface Water Management Fund to include the stream assessment project at a cost of slightly more than \$200,000.

(b) Status Update Report of the Aurora Avenue N Corridor and Interurban Trail Projects

Paul Cornish, Project Manager, discussed the relationship of the Interurban Trail to the regional trail system, the proposed recommended alignment of the Interurban Trail and the four preliminary concepts for coordinating the Aurora Corridor Project and the Interurban Trail between N 175<sup>th</sup> Street and N 185<sup>th</sup> Street. He noted that the Parks, Recreation and Cultural Services Advisory Committee and the Echo Lake Elementary School Site Committee support the use of sidewalks and bike lanes along N 200<sup>th</sup> Street to connect the Interurban Trail at Echo Lake to the trail at Ballinger Commons.

Mr. Conner provided a status update on the Aurora Corridor Project. He went on to discuss the draft right-of-way policy and procedures manual. He said the draft manual is "basically boilerplate" (i.e., federal and State guidelines and information necessary for the Aurora Corridor Project). He explained that staff will present the draft manual to the public at the November 30 open house and that staff will return to Council with a final draft manual early in 2001.

Mayor Jepsen invited public comment.

(1) Harley O'Neil, 1521 NW 190<sup>th</sup> Street, mentioned that he co-chaired the Citizen Advisory Task Force (CATF) for the Aurora Corridor Project. He explained that the task force recommended a 12-foot sidewalk (a four-foot planting area and an eight-foot concrete sidewalk including street lighting, bus shelters, fire hydrants, etc). He asserted that an eight-foot sidewalk (a two-foot planting area and a six-foot sidewalk) does not provide enough space.

(2) Gretchen Atkinson, 2148 N 183<sup>rd</sup> Place, advocated that the Aurora Corridor Project include as much sidewalk and beautification as possible.

(3) Paulette Gust, 14805 Whitman Avenue N, Apt. 10, expressed support for the implementation of the Aurora Corridor Project preferred alternative. She said it represents an opportunity to attract "all sorts of economic vitality" to Shoreline.

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(4) Rick Sola, 2315 NW 197<sup>th</sup> Street, asserted that traffic volume justifies the development of the Aurora Avenue Corridor as wide as possible. He supported the CATF recommendation, including the median strip.

(5) Daniel Mann, 17920 Stone Avenue N, said he has a business at the corner of Aurora Avenue N and N 200<sup>th</sup> Street. He said "there was not a lot of information available when this plan was originally designed." He asserted that reduction of commercial property along Aurora Avenue will require the future expansion of commercial properties into adjacent neighborhoods.

(6) Jim Mackey, 14925 NW Cherry Loop, expressed strong support of the proposed improvements to the Aurora Corridor as an impetus for business investment.

(7) Russ McCurdy, business owner, stated the business community position that an eight-foot sidewalk is sufficient and that it will have less impact on existing businesses.

(8) Edsel Hammond, 18541 Burke Avenue N, said the City has not determined how much revenue it will lose, and how it will replace the revenue, from the displacement of businesses by the Aurora Corridor Project.

Mayor Jepsen noted that staff seeks Council input on the draft right-of-way policy and procedures manual and the alignment of the Interurban Trail and Aurora Corridor.

In response to Councilmember Lee, Mr. Conner said staff mailed written meeting invitations to all business and property owners along Aurora Avenue N between N 145<sup>th</sup> and 165<sup>th</sup> Streets, and staff delivered invitations to each building in the area. He said representatives of 14 of the 63 businesses attended the meeting. He reported that only three representatives responded to the meeting invitations that staff mailed and delivered to business and property owners along Aurora Avenue N between N 185<sup>th</sup> and 205<sup>th</sup> Streets.

In response to Councilmember Lee, Mr. Conner said staff presented the new, modified alignment at the meetings with business representatives. Councilmember Lee expressed interest in seeing the new, modified alignment and in the distribution of it to Aurora business and property owners.

Mr. Conner went on to discuss the potential impacts of the preferred alignment between N 145<sup>th</sup> and 165<sup>th</sup> Streets. He said staff has determined that the preferred alignment is likely to affect only one structure in the area and that it will likely affect the parking at approximately 12 businesses.

Mayor Jepsen asked staff to make the engineering drawings of the new, modified alignment available for Councilmembers to review.

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In response to Mayor Jepsen, Consultant Tim Bevan, CH2MHill, said the new, modified alignment between N 145<sup>th</sup> and 165<sup>th</sup> Streets minimizes the impact on parking stalls located on private property. He noted a slight increase in the number of parking stalls located on public right-of-way affected by the preferred alignment. Mr. Conner specified that the preferred alignment will affect parking at 11 businesses between N 145<sup>th</sup> and 165<sup>th</sup> Streets. The parking at five of the businesses is on public right-of-way and on private property at the other six businesses.

In response to Mayor Jepsen, Mr. Bevan said current designs of the Aurora Corridor Project show only the "outer line work, from the face of the curb to the back of the sidewalk." Mayor Jepsen asserted his understanding that the area between the curb and the sidewalk would be a relatively contiguous landscape strip. Mr. Bevan said this is still open for discussion. Mr. Conner commented that the City does not have a design, that the project is still in the pre-design phase.

In response to Mayor Jepsen, Mr. Conner said the design standard is to include a U-turn every 800-1000 feet (approximately every three blocks).

Mayor Jepsen questioned the width of the sidewalk and landscape strip at the following Aurora Avenue businesses: Walgreens; Hollywood Video; and the Cadillac dealership. Planning Manager Kirk McKinley said these businesses (and Seattle Restaurant Supply and Shuck's Auto Parts) comply with the current code for an eight-foot sidewalk. He explained that the City established the landscape strip at these businesses as a flexible zone. Mr. Conner said Walgreens at N 145<sup>th</sup> Street provides the best example of the dimensions of the 12-foot sidewalk proposed for the Aurora Corridor Project.

Councilmember Gustafson supported development of the Interurban Trail. He advocated careful consideration of N 195<sup>th</sup> Street to connect the Interurban Trail at Echo Lake to the trail at Ballinger Commons given the pedestrian Interstate overpass at N 195<sup>th</sup> Street which leads to the Burke-Gilman Trail. Mr. Conner suggested that staff develop cost estimates for developing sidewalks and bike lanes along both N 195<sup>th</sup> Street and N 200<sup>th</sup> Street.

Councilmember Gustafson asked if staff changed any of the boilerplate language in preparing the draft right-of-way policy and procedures manual. Mr. Conner noted that staff omitted Section 1.8, "Potential Extra Benefits for Owners/Tenants Along the Aurora Corridor," in order to develop the section further. He mentioned that staff is using the 32 points that the CATF recommended in its development of this section.

Councilmember Gustafson said he generally concurs with the 32 points that the CATF recommended. He asked if the project schedule on pages six and seven of the Council packet is still reasonable. Mr. Conner said nothing has arisen to date to preclude the beginning of construction on the south segment in fall 2001.

Councilmember Montgomery stressed her appreciation of Mr. Mann and Mr. McCurdy's concerns. She went on to assert that businesses along Aurora Avenue will change

regardless of City actions. She mentioned the changing needs of a rapidly-aging society as an example of the forces requiring change. She noted widespread concern about the condition of Aurora Avenue at the time of incorporation and during the first City Council election. She said she ran for reelection in 1997 to allow citizens to indicate whether they approved of the Comprehensive Plan discussions. She asserted that the 1999 City Council election showed clear support for the proposed Aurora Corridor Project. She said Council wants to make sure that inevitable changes serve Shoreline well. She asserted the need for a stronger economic base. She expressed her support for continuing with the Aurora Corridor Project as planned.

Councilmember Grossman supported the use of N 195<sup>th</sup> Street and the existing pedestrian overpass. Noting the amount of money the City plans to invest in the Interurban Trail, he favored development of the N 200<sup>th</sup> Street connection as well.

Continuing, Councilmember Grossman said he fully supports 12-foot sidewalks (including a four-foot landscape strip) in the 20-year plan for the Aurora Corridor. However, he suggested the City might temporarily waive the 12-foot-sidewalk requirement for individual businesses for which the waiver would make a substantial difference.

Councilmember Grossman concurred with Councilmember Montgomery's appreciation of the concerns of the owners of existing Aurora Avenue businesses. He went on to stress the importance of a useful 20-year vision for the Aurora Corridor. He expressed his hope that existing businesses will invest in the redevelopment of the Aurora Corridor.

Councilmember Ransom expressed his preference for Preliminary Concept D of the four options that staff presented for coordinating the Aurora Corridor Project and the Interurban Trail between N 175<sup>th</sup> Street and N 185<sup>th</sup> Street. He said the original proposal was to "follow the lines" of Seattle City Light north from N 175<sup>th</sup> Street along Midvale Avenue and transition to Aurora Avenue at N 180<sup>th</sup> or 183<sup>rd</sup> Street where the distance between the trail and Aurora Avenue would be too little to accommodate businesses. He favored this option for the Interurban Trail between N 175<sup>th</sup> Street and N 185<sup>th</sup> Street.

Councilmember Ransom also expressed his appreciation for the concerns of the owners of existing Aurora Avenue businesses. He advocated the "least amount of disturbance." He suggested that the City delay any disturbance for five to ten years to allow owners of affected businesses to plan accordingly.

Next, Councilmember Ransom addressed Section 4.5, "Acquisition of tenant-owned improvements," of the draft right-of-way policy and procedures manual. He said timelines are the only factor on which the City has "real maneuverability," but Section 4.5 does not address them. He asserted that the City should more clearly define when businesses will be affected by the Aurora Corridor Project.

Deputy Mayor Hansen said Section 4.5 sets out a City policy; whereas, timelines are project specific. He commented that he would not expect to find time information in a

policy statement. Councilmember Ransom responded that the City needs to set out specific time information somewhere.

Councilmember Ransom said he has talked to 80 Aurora Avenue businesses. He identified the median and access and egress for delivery trucks as "the biggest single concern."

Mr. Bevan addressed right-of-way acquisition in the N 145<sup>th</sup> Street to N 165<sup>th</sup> Street segment of the Aurora Corridor Project, the only portion for which the City now has funding. He said the City hopes to begin to work with property owners on right-of-way acquisition as early as March 2001. He noted plans for further one-on-one meetings with property owners and tenants in January and February to resolve issues including truck access and egress. He mentioned ongoing simulations of truck and traffic turns into businesses and work with the State Department of Transportation (DOT) on the development of the left- and U-turn lanes.

Mr. Conner reviewed Preliminary Concept D for the Aurora Corridor Project and the Interurban Trail between N 175<sup>th</sup> Street and N 185<sup>th</sup> Street. He noted that the original center-line proposal would have affected businesses on both sides of Aurora Avenue. He clarified that the impacts under Concept D to existing businesses on the east side of Aurora Avenue result from the Aurora Corridor Project, not the Interurban Trail. He acknowledged that the area between N 175<sup>th</sup> Street and N 185<sup>th</sup> Street is in the last phase of the Aurora Corridor Project. However, he explained that the Interurban Trail Project will proceed more quickly, making it important to choose between the preliminary concepts.

Mayor Jepsen expressed his support for the CATF recommendations. He supported Councilmember Grossman's suggestion to add language to the right-of-way procedures manual to balance protection of existing businesses with the realization of the objectives of the Aurora Corridor Project. He expressed his preference for a combination of Preliminary Concept B and Preliminary Concept D that would include green space and that would not have the Interurban Trail crossing commercial properties immediately north of N 175<sup>th</sup> Street.

Deputy Mayor Hansen opposed Preliminary Concept A. He expressed support for the Aurora Corridor Project as currently planned. He concurred with previous comments about mitigations to accommodate existing businesses. He asserted that the City will learn a great deal in completing the N 145<sup>th</sup> to 165<sup>th</sup> Streets section of the Aurora Corridor Project.

Councilmember Gustafson expressed enthusiasm about the potential of the Interurban Trail. He advocated that the City work with the City of Edmonds and the City of Seattle to encourage their participation in the development of the Interurban Trail.

## 7. EXECUTIVE SESSION

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At 9:12 p.m., Mayor Jepsen announced that Council would recess into executive session for 15 minutes to address one item of litigation. At 9:28 p.m., the executive session concluded, and the workshop reconvened.

6. WORKSHOP ITEMS (CONTINUED)

(c) Review of Gambling Policies and Ordinance No. 247

Mr. Stewart provided a brief overview of the staff report.

Deputy Mayor Hansen said he still supports Option 4 (which Council established in June 1999 as City policy regarding gaming establishments), and he supports Ordinance No. 247. He asserted that the ordinance removes ambiguities from the previous ordinance and that it will be much less likely to be litigated. Councilmember Montgomery agreed. She commented that she still supports Option 4.

Councilmember Lee said she supports Ordinance No. 247 as a clarification of the previous ordinance.

Councilmember Gustafson said he supports Option 4 and Ordinance No. 247.

Councilmember Ransom said discussion of Ordinance No. 247 during the September 18, 2000 Council meeting established that there was no effect on the community from pari-mutuel betting. He mentioned that the City Attorney suggested an option to include pari-mutuel betting under the list of minor gambling activities. He commented that the State limitation of one off-track betting site in each county limits the number of potential sites in Shoreline to one. He advocated classification of pari-mutuel betting as a minor gambling activity that a card room facility could add. He went on to question the parking requirements of Ordinance No. 247. He asserted that the requirements for "1 parking space per 75 square feet in dining or lounge areas" and "one parking space per every three seats (not associated with a gaming/card table) available for gambling or viewing gambling activities" are redundant. Moreover, he indicated that such requirements are unnecessary for establishments in which dining facilities are underutilized.

Referencing pages 96 and 97 in the Council packet, Mr. Stewart explained that staff determined that pari-mutuel betting meets the three criteria of serious gambling (having a regional customer base, having no monetary limit to the amount of individual wagers and having an ongoing ability to wager) and that it is, therefore, a serious form of gambling. Referring to an article titled "Gaming Casino Traffic" (referenced on pages 108 and 127 of the Council packet), he said the greater rates of traffic generated by gambling establishments over those generated by typical restaurant uses justify the parking requirements of Ordinance No. 247.

Councilmember Grossman asserted his interest in determining what the City needs to do to encourage redevelopment in Shoreline. He said developers of mixed-use projects are unanimous in their disinterest in locations near gambling uses. He expressed support for

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the readoption of Ordinance No. 247 to slow the development of additional gambling uses in Shoreline.

Mayor Jepsen advocated that Council direct staff to bring forward an ordinance to readopt Ordinance No. 247.

Councilmember Ransom reiterated the proposal to amend Section 1 of Ordinance No. 247 to list pari-mutuel betting as one of the minor gambling activities "with the caveat that it only be at card rooms."

(d) Discussion of Garbage Regulations to Support Proposed Solid Waste Collection Services Contract

Kristoff Bauer, Assistant to the City Manager, provided a brief overview of the staff report.

Councilmember Lee advocated that the proposed ordinance provide a warning for first-time violations involving household hazardous wastes. Mr. Bauer agreed to work with the City Attorney to address the inclusion in the ordinance of a mandatory warning.

Councilmember Grossman asserted that written communications should address language differences.

Mr. Bauer clarified that the City, not the waste collection contractor, will enforce the ordinance. He explained that the City will address problems the contractor is unable to resolve.

Deputy Mayor Hansen recommended that the City include a warning for first-time violations in its enforcement policies, not the ordinance. He asserted that a warning provision in the ordinance could encourage residents to ignore the ordinance.

Mayor Jepsen directed staff to bring forward a final ordinance for Council consideration at a future date.

8. CONTINUED PUBLIC COMMENT

(a) LaNita Wacker, 19839 8<sup>th</sup> Avenue NW, complained that the cable television provider in Shoreline has eliminated the Food Network and Channel 12. She went on to advocate preservation of the red brick road of Ronald Place and other historic structures in the Aurora Corridor.

In response to Councilmember Gustafson, Mr. Bauman said the City encourages cable television subscribers to contact AT&T with complaints about programming changes. He explained that the City has no control over AT&T programming choices.

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## MEETING EXTENSION

At 10:00 p.m., Deputy Mayor Hansen moved to extend the meeting until 10:30 p.m. Councilmember Lee seconded the motion, which carried 5-2, with Councilmembers Grossman and Montgomery dissenting.

## 7. EXECUTIVE SESSION (CONTINUED)

At 10:00 p.m., Mayor Jepsen announced that Council would recess into executive session for 25 minutes to discuss one item of property. Mayor Jepsen left the meeting at this time. At 10:15 p.m., the executive session concluded, and the workshop reconvened.

## 9. ADJOURNMENT

At 10:16 p.m., Deputy Mayor Hansen declared the meeting adjourned.

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Sharon Mattioli, CMC  
City Clerk

# DRAFT

November 27, 2000

## CITY OF SHORELINE

### SHORELINE CITY COUNCIL

### SUMMARY MINUTES OF DINNER MEETING

Monday, November 27, 2000  
6:00 p.m.

Shoreline Conference Center  
Highlander Room

PRESENT: Mayor Jepsen, Deputy Mayor Hansen, Councilmembers Grossman, Gustafson and Ransom

ABSENT: Councilmembers Lee and Montgomery

STAFF: Larry Bauman, Interim City Manager; Kristoff Bauer, Assistant to the City Manager; Joyce Nichols, Community and Government Relations Manager; Bill Conner, Public Works Director, and Anne Tonella-Howe, Aurora Corridor Project Manager

The meeting convened at 6:00 p.m. and began with a general discussion of alternatives regarding the issue on tonight's agenda of setting the property tax levy rate.

Joyce Nichols, Community and Government Relations Manager, distributed a memorandum summarizing provisos attached by King County Councilmember Maggi Fimia to specific operating proposals in the King County budget. Ms. Nichols also distributed for Council review a draft Letter to the Editor regarding the 1<sup>st</sup> NE Transfer Station ramp proposal. Council discussed the letter and the King County budget process, as well as the transfer station and the benefits of the access ramp proposal.

Councilmember Ransom arrived at 6:16 p.m..

Discussion turned to the Fircrest/North Rehabilitation Facility planning process and inconsistencies in Councilmember Fimia's positions.

Moving on, Larry Bauman, Interim City Manager, introduced Anne Tonella-Howe, Aurora Corridor Project Manager. He said that tonight's discussion specifically concerns lane widths and potential added opportunities to ease the impact of the project on adjoining properties.

Ms. Tonella-Howe explained that the City has been negotiating with the Washington State Department of Transportation (WSDOT) regarding the channelization plan for Aurora Avenue. The plan must be approved by WSDOT because Aurora Avenue is a State Highway. She reported that WSDOT has accepted nearly every aspect of the

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design, with the exception of the width of the outside Business Access and Transit (BAT) Lanes. WSDOT would like to see these lanes be 13-feet wide, while the plan calls for 12-foot wide BAT Lanes.

Mr. Bauman pointed out that WSDOT local representatives participated throughout the Aurora Corridor design process; however, the State Engineer is now objecting to the 12-foot BAT Lanes.

Ms. Tonella-Howe described the position articulated by the State Engineer and then provided the Council with three alternatives for a response from the City:

- Accept WSDOT 13-foot lanes;
- Accept WSDOT 13-foot lanes but maintain the preferred alternative overall width by narrowing the median or the sidewalks; or
- Do not accept WSDOT 13-foot lanes and continue to negotiate for the preferred alternative cross-section.

Ms. Tonella-Howe noted that agreeing to increase the lane width would result in greater impacts to adjacent properties (22 buildings along the 3-mile length) and would add approximately \$2 million in cost to the project. There was general discussion raising concerns that the estimation of impacts is too low. Councilmembers questioned whether the second option is even possible, given the impacts of alternative cross-sections.

Ms. Tonella-Howe noted that following the third alternative and not accepting the WSDOT requirement could delay the implementation of the project. The cross-section must be finalized in order to allow the project to move forward. Pursuit of the third option will likely require participation by the Council and state elected officials from Shoreline. There was general discussion in support of this option.

Mayor Jepsen offered to meet with WSDOT officials as soon as possible.

Ms. Tonella-Howe pointed out that other jurisdictions that have accepted the 13-foot requirement have included a bike lane within the 13 feet. Shoreline has the Interurban Trail to facilitate bike travel.

There was general discussion of ways the City could provide additional support for property owners impacted by the Aurora Corridor project.


Councilmembers signed the draft letter circulated earlier in the meeting.

The meeting adjourned at 7:20 p.m.

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Kristoff Bauer, Assistant to the City Manager

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Approval of Expenses and Payroll as of November 22, 2000
<b>DEPARTMENT:</b>	Finance
<b>PRESENTED BY:</b>	Al Juarez, Financial Operations Supervisor 

**EXECUTIVE / COUNCIL SUMMARY**

It is necessary for the Council to approve expenses formally at the meeting. The following claims expenses have been reviewed by C. Robert Morseburg, Auditor on contract to review all payment vouchers.

**RECOMMENDATION**

Motion: I move to approve Payroll and Claims in the amount of \$560,480.70 specified in the following detail:

Payroll and benefits for October 29 through November 11, 2000 in the amount of \$256,835.63 paid with ADP checks 5017 through 5078, vouchers 460001 through 460114 and benefit checks 6591 through 6599.

**the following claims examined by C. Robert Morseburg paid on November 16:**

Expenses in the amount of \$2,701.00 paid on Expense Register dated 11/14/00 with the following claim checks: 6501-6516 and

Expenses in the amount of \$17,141.44 paid on Expense Register dated 11/15/00 with the following claim checks: 6517-6538 and

Expenses in the amount of \$15,910.79 paid on Expense Register dated 11/15/00 with the following claim checks: 6539-6556 and

Expenses in the amount of \$103,799.23 paid on Expense Register dated 11/16/00 with the following claim checks: 6557-6590

**the following claims examined by C. Robert Morseburg paid on November 22:**

Expenses in the amount of \$125,316.68 paid on Expense Register dated 11/20/00 with the following claim checks: 6600-6644 and

Expenses in the amount of \$38,775.93 paid on Expense Register dated 11/22/00 with the following claim checks: 6645-6682

Approved By: City Manager \_\_\_\_\_ City Attorney \_\_\_\_\_

**CITY COUNCIL AGENDA ITEM**

CITY OF SHORELINE, WASHINGTON

**AGENDA TITLE:** Authorization for the Interim City Manager to Execute Legal Service Contracts for 2001

**DEPARTMENT:** City Attorney

**PRESENTED BY:** Ian Sievers, City Attorney 

**EXECUTIVE / COUNCIL SUMMARY**

The City Attorney's Office budgets for professional service contracts to provide prosecution and legal services for civil litigation brought by the City or defended by the City where defense is not available through risk pool coverage. Council is asked to approve four contracts in these areas for 2001. Fees are tracked on individual matters assigned with a total 2001 proposed budget of \$120,000 for prosecution and \$120,000 for civil litigation and support.

**Prosecution.**

Two contracts are proposed to meet the prosecution responsibility for city misdemeanors brought in the Shoreline municipal division of Shoreline District Court. The first is with Kenyon Dornay Marshall PLLC which has provided prosecution services since adoption of our criminal code in March 1996.

The rate proposed in this contract is a flat fee of \$8900 per month plus reimbursement of necessary costs. This fee includes 12 appeals to superior court over the course of the year, with additional appeals charged at the firm's hourly attorney rates which range from \$105 to \$140/hr for prosecuting attorneys. This is an increase of \$400 per month over the rate charged in 1999; all other terms remain unchanged.

As part of this proposed rate, Kenyon Dornay Marshall has negotiated an interlocal agreement between King County and seven cities it represents as city prosecuting attorneys, including Shoreline. This agreement appoints the King County Prosecuting Attorney's Office as special prosecutors for Shoreline to handle initial appearances by Shoreline defendant held at the King County Jail. By handling these preliminary hearings for city prisoners from several cities as well as state prisoners, the county prosecutors save the cost of the city prosecutors also attending and waiting through these lengthy calendars for a small number city defendants. Cities assigning this function are billed in proportion to the number of prisoners handled, but Kenyon Dornay Marshall will deduct the full amount of the County's charge from its flat fee. Efficiencies of this arrangement help Kenyon Dornay Marshall to maintain a reasonable structure for

prosecution services. There is no additional charge to Shoreline for this interlocal agreement.

### **Civil Litigation.**

Three firms that are currently used by the City for litigation services are proposed for contracts in this area for 2001. These contracts include continued services of work in progress into 2001 and allow additional matters to be assigned by the City Manager in areas defined by the contract and assigned to the firm based upon the strength of the firm's practice in that area.

Kenyon Dornay Marshall PLLC has represented the City in past years, and currently represents the City, in code enforcement litigation, including adult entertainment and nuisance abatement. This firm has also served as the primary administrative back up during absences of the City Attorney and for special consultation on municipal law issues. The proposed contract with this firm covers the prosecution services discussed above, as well as civil litigation and administrative support not to exceed \$40,000 for calendar year 2001. Rates for civil litigation services range from \$115 to \$140/hr during 2001.

Buck and Gordon, LLC worked as a consultant with Planning and Development Services in designing approaches to the development code. This firm is one of the preeminent land use firms in the state representing local government and private developers. They currently represent the City in litigation before the Growth Management Hearing Board challenging Snohomish County's MUGA process and on related annexation and planning issues concerning Pt Wells. It is expected that services on these matters will extend into 2001. In addition, the contract retains services of this firm as needed to review key steps in the upcoming North City Planned Action and Subarea Plan adoption. The proposed contract allows the City Manager to assign additional matters in the area of land use and environmental law through the end of 2001 not to exceed \$75,000. This maximum rate includes all billing under the contract executed by the City Manager in 2000 for the Snohomish County litigation and annexation matters. Rates for attorneys that may be used range from \$165 to \$265/hr.

Foster, Pepper, & Shefelman PLLC has also been retained by the City in the past on a variety of general municipal law issues, land use and back-up during absence of the City Attorney. Stephen DiJulio and Grover Cleveland are currently representing the City in litigation to clarify Shoreline's rights and responsibilities regarding termination of its garbage franchises and transitioning this service to City control. At least as to Rabanco, this litigation is expected to extend into 2001. The proposed contract authorizes the City Manager to assign additional matters in the area of general municipal law not to exceed \$50,000 through the end of 2001. This maximum amount includes fees paid during 2000 in the Rabanco and Waste Management superior court suit. Rates for Mr. DiJulio are \$275/hr with lesser rates for associates.

## **RECOMMENDATION**

Staff recommends that Council authorize the Interim City Manager to execute these legal services contracts for 2001:

- 1) Kenyon Dornay Marshall for prosecution services, civil litigation and administrative support not to exceed \$8900/mo plus expenses for prosecution, \$40,000 for civil.
- 2) King County Interlocal Agreement for jail calendar prosecution services, cost to be included in prosecution services rate.
- 3) Buck and Gordon, LLC for land use/ environment litigation and support not to exceed \$75,000.
- 4) Foster, Pepper and Shefelman for municipal law litigation and support not to exceed \$50,000.

Approved By: City Manager  City Attorney 

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Approval of Briarcrest Neighborhood Association Mini-Grant for \$3,600
<b>DEPARTMENT:</b>	Community/Government Relations <i>gn</i>
<b>PRESENTED BY:</b>	Ellen Broeske, Neighborhoods Coordinator <i>SB</i> Joyce Nichols, C/GR Manager

**EXECUTIVE / COUNCIL SUMMARY**

The Briarcrest Neighborhood Association is requesting \$3,600 in 2000 Mini-Grant funds to purchase trees to plant in the Briarcrest Neighborhood.

The neighborhood will purchase 25 Thundercloud Plum trees to plant along the west side of 25<sup>th</sup> NE, from N.E. 158<sup>th</sup> to N.E. 160<sup>th</sup> and from N.E. 163<sup>rd</sup> to N.E. 165<sup>th</sup> on property adjacent to Hamlin Park and Kellogg Middle School (Attachments A & B). The trees selected will be similar in size and maturity to the Thundercloud Plums recently planted on the south side N.E. 175<sup>th</sup> near Ronald Bog. These more mature trees with larger diameter trunks are less vulnerable to vandalism.

The trees will be placed in the center of the planting strips, spaced 30 feet apart. A watering sump in the form of a 3" PVC pipe or drain line will be installed on two sides at the base of each tree to prevent run-off and ensure deeper watering of the soil. Wood lodge poles, similar to those at NE 175<sup>th</sup>, will be used to stake the trees.

Project Coordinator Stan Terry has personal experience planting trees and has detailed reference material about proper planting technique for this species. In addition, Dick Nicholson, who has served as Project Coordinator on several tree-planting projects in the Ridgecrest Neighborhood, has offered to serve as project "consultant." Mr. Terry will also be discussing planting technique with the Shoreline Parks Superintendent and submitting detailed site plans for approval.

The project has support of the Shoreline Department of Parks, Recreation and Cultural Services for planting at Hamlin Park (Attachment C). The Shoreline School District owns the easement at the Kellogg site and School District staff have approved the tree planting providing the neighborhood removes sod and replaces it with beauty bark (Attachment D). The neighborhood has agreed to these conditions.

At least thirteen volunteers have agreed to assist with planting the trees and maintaining them for a period of two years. The neighborhood will obtain insurance for its volunteers and the City of Shoreline to cover potential liability related to the project.

Your Council previously approved \$5,000 in 1998 Mini-Grant Funds for the Briarcrest Neighborhood to construct a community kiosk and \$1,200 in 1999 Mini-Grant Funds to install neighborhood identification signage. Both those projects have been successfully completed.

#### **Project Budget**

25 Trees @ \$65 ea.	\$1,625
50 Lodge poles (stakes) @ \$5 ea.	250
Peat moss & soil amendments	250
Beauty bark 20 cubic yards @\$20	400
Liability Insurance	185
Straps & misc.	190
Contingency (15%)	434
Sales Tax	266
<b>TOTAL</b>	<b>\$3,600</b>

#### **Volunteer Match**

Planning, purchasing & transporting trees	
30 hrs. x \$10	\$ 300
Sod removal, planting trees, installing stakes & watering sumps & beauty bark distribution	
350 hours x \$10/hour (over 2 years)	<u>3,500</u>
<b>TOTAL VOLUNTEER MATCH</b>	<b>\$3,800</b>

#### Background:

Resolution No. 54 established the Neighborhoods Mini-Grant Program, with the process and administration of funds to be handled by the Office of Neighborhoods. The allocation of total funds available is determined from year to year by appropriation of the City Council. All such grants to individual neighborhood associations are governed by rules approved by the City Council on November 23, 1998. Grants must be approved by your Council prior to their implementation.

Mini-Grants provide equal grants of up to \$5,000 to each of the active, organized, qualifying neighborhood associations in the City of Shoreline. Neighborhood associations are required to match Mini-Grant funds. A match may be generated from co-sponsoring groups, businesses, organizations, schools, or media, in the form of cash, in-kind donations and/or "sweat equity."

Mini-Grant project categories include the following:

- Projects that create or enhance a tangible improvement in the neighborhood;
- Projects that disseminate information and increase awareness of the goals and mission of the neighborhood association to the neighborhood community;
- Projects that directly benefit a public agency or organization and its immediate neighborhood, and that require the active involvement of both the public agency and members of the neighborhood in planning and carrying out the program.

The Briarcrest Neighborhood Association project is appropriate for Mini-Grant funding, providing a tangible and lasting improvement to the neighborhood. Addition and replacement of trees enhances neighborhood livability, provides habitat for wildlife, provides a buffer in the urban environment, and increases community pride.

## **RECOMMENDATION**

Staff recommends authorization of \$3,600 in 2000 Mini-Grant funds for the Briarcrest Neighborhood Association to purchase trees for the Briarcrest Neighborhood.

Approved By:

City Manager



City Attorney



## **ATTACHMENTS**

Attachment A: Planting site on 25<sup>th</sup> NE adjacent to Hamlin Park

Attachment B: Planting site on 25<sup>th</sup> NE adjacent to Kellogg School

Attachment C: Letter of Endorsement from Parks Superintendent

Attachment D: Letter of Endorsement from Shoreline School District Director of Facilities

North  
↑

Trees centered in planting area  
Spacing = 30' apart





25th Ave NE

North  
↑

Trees centered in planting area  
Spacing = 30' apart

20



10/31/00

Dear Office of Neighborhoods:

The City of Shoreline Parks, Recreation and Cultural Services Department has reviewed Briarcrest Neighborhood Association's mini-grant proposal for the planting of street trees in Hamlin Park along 25<sup>th</sup> Ave NE. The flowering plum trees proposed by the Association would be a valuable contribution to the park.

Staff appreciates Briarcrest Neighborhood Association's hard work and the Park Maintenance Department endorses their efforts.

Please do not hesitate to contact me with any questions.

Thank you,

Kirk Peterson

Parks Superintendent

Cc. Wendy Barry, Parks Director

Mr. Stan Terry  
Briarcrest Neighborhood Association  
Fax: 368-3192

November 2, 2000

RE: Planting of Trees

Dear Stan:

We have reviewed your request to plant (up to 12) Thundercloud Plum trees along 25<sup>th</sup> Ave. N. E. adjacent to the Kellogg Middle School soccer field.

Your request is approved with the following provisions:

- 1) All existing grass between the sidewalk and the chainlink fencing is removed and replaced with landscaping bark where the trees are planted.
- 2) The Briarcrest Neighborhood Association assumes responsibility for maintaining the area in the future.

If we can be of any further assistance to you in your project, please let me know.

Sincerely,



Hal Beumel, Director of Facilities Modernization

Sh

Xc: Paul Plumis, Director of Maintenance  
Jill Hudson, Principal, Kellogg Middle School

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Adoption of Ordinance 254, the Year 2001 Operating and Capital Budget
<b>DEPARTMENT:</b>	City Manager's Office
<b>PRESENTED BY:</b>	Larry Bauman, Interim City Manager <i>LB</i>

**EXECUTIVE / COUNCIL SUMMARY**

On October 23, 2000, the 2001 Proposed Budget was presented to the City Council. Since that time, changes have been made to the Proposed Budget to reflect the impact of the passage of Initiative 722, the adoption of the 2001 property tax ordinance, suggested adjustments from your Council, and additional items that were unknown at the time that the proposed budget was presented.

Two budget workshops were held on November 6 and 13, where your Council reviewed with City staff each departmental budget and the proposed capital budget for 2001 through 2006. At that time, your Council discussed its priorities and provided input to the City Manager on the Proposed Budget. The public was also invited to comment at each of these workshops.

On November 20, staff presented in detail, new information obtained since the 2001 Proposed Budget was presented on October 23. Your Council reviewed that information and staff's proposed adjustments including those caused by the passage of I-722. Based on these discussions, public testimony during the budget hearings, and the passage of the property tax levy on November 27, staff has made adjustments to the Proposed Budget. All adjustments made to the original 2001 Proposed Budget are outlined in the body of this staff report. A summary of these adjustments will be presented at this meeting.

The 2001 budget ordinance would appropriate a total of \$80,519,682 to thirteen separate funds. As noted during the presentation of the 2001 Proposed Budget, this total appropriation is inflated due to governmental accounting standards that require us to report both sides of transfers between funds in the budget. The 2001 budget appropriates \$27,171,322 to the General Fund for the general operations and service delivery programs of the City.

The budget ordinance also refers to the 2001 Salary Schedule. This schedule needs to be approved by the City Council as part of the budget adoption process and for that reason we have incorporated the schedule into the budget adoption ordinance.

## **RECOMMENDATION**

Move to approve the 2001 Budget Ordinance No. 254, appropriating funds for the operating and capital budgets of the City for the 2001 budget year and approving the 2001 Salary Schedule.

Approved By:

City Manager



City Attorney



## **BACKGROUND / ANALYSIS**

Since the presentation of the Proposed Year 2001 budget to your Council on October 23, your Council has held three public workshops to review the budget and held a public hearing to take citizen's comments. Based upon these discussions, your Council has provided consensus to staff to implement adjustments to the budget.

The adjustments to the 2001 Proposed Budget are described below:

- The 2001 proposed budget contained funding for any special elections required by Initiative 695 for tax or fee increases that your Council desired to enact. Since the State Supreme Court made the determination that Initiative 695 was unconstitutional, there are no special elections required. A reduction in the Citywide program in the amount of \$30,000 has been made with an offsetting increase in the Community and Government Relations program to further your Council's Goal No. 8 – *Enhance Two Way Communication Through the Use of Technology (Government Access Channel and Website)*. This funding will improve and expand the programming available on the City's cable access channel.
- The passage of Initiative 722 repealed the park and development fee increases and the new utility taxes that your Council adopted in late 1999. It also changed the calculation method used for property tax levies, since it both limits annual growth to 2%, and "rollback" assessed values to 1999 levels. Your Council has taken various actions to respond to the impacts of I-722.

The proposed budget included property tax revenues valued at \$6,059,659. This was calculated by applying a 2% increase to the current 2000 property tax levy, as opposed to the highest allowable levy (1996). Your Council adopted the 2001 property tax levy on November 27. The levy rate was set at \$1.5252 per thousand dollars of assessed value for a total levy amount of \$6,384,125. Allowing for delinquencies, the revised property tax revenue estimate for 2001 is \$6,256,443. This will result in a gain in property tax revenues equal to \$196,784. The 2001 levy was calculated by applying a 3.9% increase to the City's highest levy from 1996, and then adding the allowable new construction and annexation levy amounts.

One of the provisions of I-722 was to "rollback" assessed valuation to 1999 levels. In fact, if all of the provisions of I-722 are enacted, property tax revenues would be reduced by \$407,574 with the 2001 levy being reduced to \$5,848,869. Since the property tax levy passed on November 27 did not follow this provision and the final outcome of I-722 will not be known until a later date, the \$407,574 increase in revenues will be placed into a reserve until a final decision occurs. If I-722 is found unconstitutional, a budget amendment will be presented to your Council to reprogram the reserved funds back into the capital programs.

Also, to respond to the provisions of I-722, on November 27, your Council re-enacted the utility taxes and the park and development fee increases. The fee increases will become effective on December 7, 2000. The utility taxes will also become effective on December 7 if there is no filing of a referendum petition within

seven days of the adoption of the utility tax ordinance. If a referendum is filed, then the utility tax ordinance will be suspended until either a deadline of the referendum process is not met or there is a vote on the referendum. If the utility tax ordinance is suspended then the existing tax would be repealed December 7, 2000 and a gap in utility tax would exist. If this gap is 60 days, the City will lose \$404,000 in utility tax revenue before the tax becomes effective. It is likely that if a referendum is filed, the gap in utility tax will be greater in order to meet the required timelines associated with submitting a ballot issue to Kind County.

Your Council has directed staff to establish a reserve equal to the difference between the adopted property tax and that allowed by I-722 and a possible 60-day gap in utility tax in the General Fund. The reserve totals \$811,574 (\$407,754 property tax, \$404,000 utility tax).

The reserve is funded with the increase in property tax of \$196,784 and a delay in the implementation of the Shoreline Community College Sports Fields project within the General Capital Fund. The construction phase of this project was originally programmed to begin in 2003. Construction will now be delayed until a future date. Funding in the amount of \$614,790 earmarked for this project will remain in the General Fund to establish the I-722 reserve. Therefore the transfers from the General Fund to General Capital Fund will be reduced by \$439,966 and a transfer in the amount of \$174,824 will be made from the General Capital Fund to the General Fund. In the event that all or a portion of I-722 is found to be unconstitutional, funding for the capital project will be restored.

- Adjustments have been made in the City's Surface Water Management and Surface Water Capital funds as well as the 2001 – 2006 Capital Improvement Program (CIP). Funding for a Stream Assessment project in the amount of \$203,845 has been added to the Surface Water Management Fund. This project responds to Council Goal No. 6 – *Develop comprehensive program response to Endangered Species Act, Clean Water Act, and Shoreline Master Program*. This project will inventory, assess, and characterize each stream and wetland resource within the City of Shoreline. Funding for the project comes from a variety of funding sources. The beginning fund balance has been increased by \$25,000 due to projected savings in expenditures during 2000. A grant from the King Conservation District in the amount of \$ 61,600 has been added to the budget and the Shoreline Wastewater District has agreed to participate in this project and will provide funding in the amount of \$35,000. The amount of transfer to the Surface Water Capital Fund has been reduced by \$82,245. This reduction will impact the following three Surface Water Capital projects respectively; Surface Water Small Projects (\$42,245), Stream Rehab/Habitat Enhancement (\$25,000), and SWM CIP Project Formulation (\$15,000). The dollars allocated for these projects were originally planned to be used for the Stream Assessment Project.

The following table summarizes the appropriation changes that have been made to the original proposed budget resulting in the 2001 Budget that is being presented tonight for adoption. These changes reflect all of the adjustments that your Council made to the 2001 Proposed Budget. These adjustments affect four of the City's thirteen funds.

<u>Primary Revenue Funds</u>	Total Proposed Budget	Changes to Proposed Budget	Total Adopted Budget
General Fund	\$26,799,714	\$371,608	\$27,171,322
Development Services Fund	2,459,111		2,459,111
Street Fund	3,936,604		3,936,604
Arterial Street Fund	455,955		455,955
Surface Water Management Fund	4,863,387	121,600	4,984,987
General Capital Fund	9,316,825	(439,966)	8,876,859
Roads Capital Fund	25,283,161		25,283,161
Surface Water Capital Fund	5,000,345	(82,245)	4,918,100
<u>Transfer Funds</u>			
General Reserve Fund	\$1,509,771		\$1,509,771
Equipment Replacement Fund	634,972		634,972
Vehicle Operations/Maintenance Fund	94,972		94,972
Unemployment Fund	85,868		85,868
Code Abatement Fund	108,000		108,000
<i>Total City Appropriation</i>	\$80,548,685	(\$29,003)	\$80,519,682

Exhibit B displays the details of each adjustment that has been made in the affected funds.

### **LONG-TERM FINANCIAL POSITION**

The table below shows the relation of the 2001 Budget to the City's long-term financial position. Your Council's budget policy says that we should not fund a short-term budget that cannot be sustained in the future. The five-year outlook provides us with a useful view of our current financial position with the following limitation: Since we are very dependent upon the financial health of the State and regional economy, economic downturns will invariably impact the City's financial position. If inflation returns beyond our recent past, these estimates will change.

Based on our current resources and expenditures and our assumptions for the future, the General Fund appears to be very stable over the five-year period. The ending fund balance for year 2001-2005 complies with the required fund balance policies. This does not include any additional funds for new initiatives in future years or unknown impacts from regional finance and governance issues or State mandates.

	<b>2000 Budget</b>	<b>2001 Proposed</b>	<b>2002 Forecast</b>	<b>2003 Forecast</b>	<b>2004 Forecast</b>	<b>2005 Forecast</b>
<b>Beginning Fund Balance</b>	\$3,489,102	\$3,817,767	\$1,480,983	\$1,121,437	\$1,138,189	\$1,160,993
<b>Contingency Carry-forward</b>			505,000	505,000	505,000	505,000
Revenues	19,853,583	20,936,200	20,348,123	20,786,751	21,237,569	21,700,925
Transfers-In	2,459,732	2,417,356	2,080,617	1,977,003	1,982,293	1,987,689
<b>Resources</b>	<b>25,802,417</b>	<b>27,171,322</b>	<b>24,414,723</b>	<b>24,390,191</b>	<b>24,863,051</b>	<b>25,354,607</b>
Expenditures	18,578,467	20,548,590	19,962,388	20,289,257	20,624,930	20,969,650
Transfers-Out	2,412,514	2,253,335	2,201,285	2,241,875	2,343,924	2,362,314
Capital Transfer	3,884,045	2,888,415	1,129,613	720,870	733,204	838,211
<b>Expenditures</b>	<b>24,875,026</b>	<b>25,690,339</b>	<b>23,293,286</b>	<b>23,252,002</b>	<b>23,702,058</b>	<b>24,170,175</b>
<b>Ending Fund Balance</b>	<b>\$ 927,391</b>	<b>\$1,480,983</b>	<b>\$1,121,437</b>	<b>\$1,138,189</b>	<b>\$1,160,993</b>	<b>\$1,184,432</b>

### **SALARY SCHEDULE**

The 2001 Budget Ordinance also includes the 2001 Salary Schedule shown in Exhibit A. This schedule includes the recommended Cost of Living Adjustment (COLA) of 3.4% as provided in the 2001 Proposed Budget. Human Resources performed a survey of several local cities. The median increase in salary rates was 3.4%. This COLA is included in the 2001 Budget and equals an increased total cost of \$189,084. The City Council is required to approve the City's salary schedule and therefore is included as a component of the budget adoption ordinance.

## **RECOMMENDATION**

Move to approve the 2001 Budget Ordinance No. 254, appropriating funds for the operating and capital budgets of the City for the 2001 budget year, and the 2001 Salary Schedule.

## **ATTACHMENTS**

Attachment A - Proposed Ordinance 254

Exhibit A— Proposed 2001 Salary Schedule

Exhibit B – Adjustments to the 2001 Proposed Budget

**ORDINANCE NO. 254****AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, ADOPTING THE ANNUAL BUDGET OF THE CITY OF SHORELINE FOR THE YEAR 2001**

WHEREAS, State law, Chapter 35A.33 RCW requires the City to adopt an annual budget and provides procedures for the filing of a proposed budget, deliberations, public hearings, and final fixing of the budget; and

WHEREAS, a proposed budget for fiscal year 2001 has been prepared and filed, a public hearing has been held for the purposes of fixing the final budget, and the City Council has deliberated and has made adjustments and changes deemed necessary and proper;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1.** The 2001 budget for the City of Shoreline for the period January 1, 2001 through December 31, 2001 as set forth in the 2001 Proposed Budget, and as revised by inclusion of the City Salary Schedule (Exhibit A) and the fund adjustments shown in Exhibit B, is hereby adopted.

**Section 2.** Summary of Revenues and Expenditures. The budget sets forth totals of estimated revenues and estimated expenditures of each separate fund, and the aggregate totals for all such funds, as summarized below:

General Fund	\$27,171,322
Development Services Fund	2,459,111
Street Fund	3,936,604
Arterial Street Fund	455,955
Surface Water Management Fund	4,984,987
General Capital Fund	8,876,859
Roads Capital Fund	25,283,161
Surface Water Capital Fund	4,918,100
General Reserve Fund	1,509,771
Equipment Replacement Fund	634,972
Vehicle Operations/Maintenance Fund	94,972
Unemployment Fund	85,868
Code Abatement Fund	108,000
Total Funds	<u>80,519,682</u>

**Section 3.** Copies of Budget to be Filed. The City Clerk is directed to transmit a complete copy of the Final Budget as adopted to the Division of Municipal Corporations in the Office of the State Auditor and to the Association of Washington Cities as required by RCW 35A.33.075.

**Section 4.** Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or

otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

**Section 5. Effective Date.** A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. The ordinance shall take effect and be in full force January 1, 2001.

**PASSED BY THE CITY COUNCIL ON DECEMBER 11, 2000.**

\_\_\_\_\_  
Mayor Scott Jepsen

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Sharon Mattioli, CMC  
City Clerk

\_\_\_\_\_  
Ian Sievers  
City Attorney

Date of Publication:

Effective Date:        January 1, 2001

**Exhibit A**

**City of Shoreline  
Range Placement Table  
2.5% Between Ranges; 4% Between Steps  
January 1, 2001**

Range #	Title	Pay Period	Maximum					
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
1		Hourly	7.25	7.55	7.85	8.16	8.49	8.83
		Payperiod	580	604	628	653	679	706
		Annual	15,090	15,710	16,329	16,971	17,657	18,365
2		Hourly	7.45	7.73	8.04	8.36	8.69	9.04
		Payperiod	596	619	643	669	695	723
		Annual	15,489	16,086	16,728	17,392	18,077	18,808
3		Hourly	7.62	7.93	8.24	8.57	8.91	9.28
		Payperiod	609	634	660	686	713	742
		Annual	15,843	16,484	17,148	17,834	18,542	19,294
4		Hourly	7.81	8.13	8.45	8.79	9.14	9.51
		Payperiod	625	650	676	703	731	761
		Annual	16,241	16,905	17,569	18,277	19,007	19,781
5		Hourly	8.01	8.33	8.67	9.01	9.37	9.74
		Payperiod	641	666	694	721	750	780
		Annual	16,661	17,325	18,033	18,741	19,494	20,268
6		Hourly	8.21	8.53	8.88	9.23	9.61	9.99
		Payperiod	657	683	711	739	768	799
		Annual	17,082	17,746	18,476	19,206	19,980	20,777
7	Lifeguard/Instructor I	Hourly	8.43	8.75	9.11	9.47	9.85	10.24
		Payperiod	674	700	728	757	788	820
		Annual	17,524	18,210	18,940	19,693	20,489	21,308
8		Hourly	8.64	8.98	9.33	9.71	10.10	10.50
		Payperiod	691	718	746	777	808	840
		Annual	17,967	18,675	19,405	20,202	20,998	21,839
9	Lifeguard/Instructor II	Hourly	8.84	9.20	9.56	9.95	10.35	10.77
		Payperiod	707	736	765	796	828	861
		Annual	18,387	19,140	19,892	20,688	21,529	22,392
10		Hourly	9.07	9.44	9.81	10.20	10.61	11.03
		Payperiod	726	755	785	816	848	883
		Annual	18,874	19,626	20,401	21,219	22,060	22,945
11		Hourly	9.29	9.67	10.05	10.46	10.87	11.31
		Payperiod	743	774	804	837	870	905
		Annual	19,317	20,113	20,910	21,750	22,613	23,521

**Exhibit A**

Range #	Title	Pay	Maximum					
		Period	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
12	Senior Lifeguard	Hourly	9.52	9.90	10.31	10.71	11.15	11.60
Payperiod		762	792	825	857	892	928	
Annual		19,803	20,600	21,441	22,281	23,189	24,118	
13		Hourly	9.77	10.16	10.56	10.99	11.42	11.88
Payperiod		781	813	845	879	914	951	
Annual		20,312	21,131	21,972	22,857	23,764	24,715	
14		Hourly	10.01	10.40	10.83	11.27	11.71	12.18
Payperiod		801	832	866	901	937	974	
Annual		20,821	21,640	22,525	23,432	24,361	25,335	
15		Hourly	10.25	10.67	11.10	11.54	12.00	12.48
Payperiod		820	854	888	923	960	998	
Annual		21,330	22,193	23,078	24,007	24,959	25,955	
16		Hourly	10.52	10.95	11.38	11.83	12.31	12.80
Payperiod		842	876	911	946	985	1,024	
Annual		21,883	22,768	23,675	24,605	25,600	26,618	
17		Hourly	10.79	11.21	11.66	12.13	12.62	13.12
Payperiod		863	897	933	970	1,009	1,049	
Annual		22,436	23,321	24,251	25,224	26,242	27,282	
18		Hourly	11.04	11.49	11.95	12.42	12.92	13.45
Payperiod		883	919	956	994	1,034	1,076	
Annual		22,967	23,897	24,848	25,844	26,884	27,968	
19		Hourly	11.32	11.78	12.24	12.73	13.24	13.78
Payperiod		905	942	980	1,019	1,060	1,102	
Annual		23,543	24,494	25,468	26,486	27,548	28,654	
20	Hourly	11.61	12.07	12.55	13.06	13.58	14.13	
Payperiod	928	966	1,004	1,045	1,087	1,130		
Annual	24,140	25,114	26,109	27,171	28,256	29,384		
21	Hourly	11.89	12.37	12.87	13.38	13.91	14.48	
Payperiod	951	990	1,030	1,071	1,113	1,158		
Annual	24,738	25,733	26,773	27,835	28,942	30,114		
22	Hourly	12.20	12.68	13.19	13.72	14.27	14.84	
Payperiod	976	1,014	1,055	1,098	1,141	1,187		
Annual	25,379	26,375	27,437	28,543	29,672	30,867		
23	Hourly	12.50	13.00	13.52	14.06	14.63	15.21	
Payperiod	1,000	1,040	1,082	1,125	1,170	1,217		
Annual	25,999	27,039	28,123	29,251	30,424	31,641		
24	Administrative Assistant I Finance Assistant I	Hourly	12.82	13.32	13.86	14.41	14.99	15.58
		Payperiod	1,025	1,065	1,109	1,153	1,199	1,247
		Annual	26,663	27,703	28,831	29,982	31,176	32,415

**Exhibit A**

Range #	Title	Pay	Maximum					
		Period	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
25		Hourly	13.13	13.66	14.20	14.78	15.36	15.98
		Payperiod	1,050	1,093	1,136	1,182	1,229	1,278
		Annual	27,304	28,411	29,539	30,734	31,951	33,234
26		Hourly	13.46	14.00	14.55	15.14	15.74	16.38
		Payperiod	1,077	1,120	1,164	1,211	1,260	1,311
		Annual	27,990	29,119	30,269	31,486	32,747	34,075
27	Recreation Assistant I Teen Program Assistant	Hourly	13.80	14.35	14.94	15.53	16.15	16.79
		Payperiod	1,104	1,148	1,195	1,242	1,292	1,343
		Annual	28,698	29,849	31,066	32,305	33,588	34,916
28	Administrative Assistant II Finance Assistant II	Hourly	14.15	14.71	15.30	15.91	16.55	17.21
		Payperiod	1,132	1,177	1,224	1,273	1,324	1,377
		Annual	29,428	30,601	31,818	33,101	34,429	35,801
29		Hourly	14.50	15.08	15.69	16.31	16.97	17.64
		Payperiod	1,160	1,207	1,255	1,305	1,357	1,411
		Annual	30,159	31,376	32,637	33,920	35,292	36,686
30		Hourly	14.86	15.46	16.07	16.72	17.38	18.08
		Payperiod	1,189	1,237	1,286	1,338	1,391	1,447
		Annual	30,911	32,150	33,433	34,783	36,155	37,615
31	Lead Teen Program Asst Park Maintenance Wrkr I Recreation Assistant II	Hourly	15.23	15.85	16.48	17.14	17.82	18.53
		Payperiod	1,219	1,268	1,318	1,371	1,426	1,482
		Annual	31,685	32,969	34,274	35,646	37,062	38,545
32	Administrative Asst III Technical Assistant Admin. Graphics Assistant Public Wks. Maint. Worker I	Hourly	15.62	16.24	16.89	17.56	18.27	19.00
		Payperiod	1,249	1,300	1,351	1,405	1,461	1,520
		Annual	32,482	33,787	35,137	36,531	37,991	39,518
33		Hourly	16.01	16.65	17.31	18.01	18.72	19.48
		Payperiod	1,281	1,332	1,385	1,441	1,498	1,558
		Annual	33,301	34,628	36,000	37,460	38,943	40,514
34		Hourly	16.40	17.06	17.74	18.46	19.19	19.96
		Payperiod	1,312	1,365	1,420	1,477	1,535	1,597
		Annual	34,119	35,491	36,907	38,390	39,916	41,510
35	Park Maintenance Wrkr II Facilities Maint. Worker II	Hourly	16.81	17.49	18.18	18.91	19.67	20.46
		Payperiod	1,345	1,399	1,454	1,513	1,574	1,637
		Annual	34,960	36,376	37,814	39,341	40,912	42,549
36		Hourly	17.24	17.92	18.65	19.38	20.16	20.97
		Payperiod	1,380	1,434	1,492	1,551	1,613	1,677
		Annual	35,867	37,283	38,788	40,315	41,930	43,612

**Exhibit A**

Range #	Title	Pay Period	Maximum					
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
37	Public Wks. Maint. Worker II	Hourly	17.66	18.37	19.11	19.87	20.66	21.49
		Payperiod	1,413	1,470	1,528	1,590	1,653	1,719
		Annual	36,730	38,213	39,739	41,333	42,970	44,696
38	Deputy City Clerk	Hourly	18.09	18.82	19.57	20.36	21.18	22.02
		Payperiod	1,448	1,505	1,566	1,629	1,694	1,762
		Annual	37,637	39,142	40,713	42,350	44,054	45,802
39	Senior Park Maint Worker	Hourly	18.55	19.30	20.07	20.87	21.71	22.57
		Payperiod	1,484	1,544	1,606	1,670	1,737	1,806
		Annual	38,589	40,138	41,753	43,412	45,160	46,953
40		Hourly	19.02	19.79	20.57	21.40	22.25	23.15
		Payperiod	1,522	1,583	1,646	1,712	1,780	1,852
		Annual	39,562	41,155	42,793	44,519	46,289	48,147
41	CRT Representative	Hourly	19.50	20.29	21.09	21.94	22.81	23.72
	Exec Asst to the City Mgr	Payperiod	1,560	1,623	1,688	1,755	1,825	1,898
	Planner I	Annual	40,558	42,195	43,877	45,625	47,439	49,342
	Project Inspector I Surface Water Quality Specialist							
42	Computer/Network Specialist Sr. Public Works Maint. Worker	Hourly	19.99	20.79	21.62	22.48	23.37	24.32
		Payperiod	1,599	1,663	1,729	1,798	1,870	1,945
		Annual	41,576	43,235	44,961	46,754	48,612	50,581
43	Recreation Coordinator Teen Program Supervisor Right-of-Way Inspector Environmental Educator	Hourly	20.49	21.31	22.16	23.04	23.97	24.92
		Payperiod	1,639	1,705	1,773	1,843	1,917	1,994
		Annual	42,616	44,320	46,090	47,926	49,851	51,843
44	Plans Examiner I Code Enforcement Officer	Hourly	21.00	21.84	22.71	23.62	24.56	25.54
		Payperiod	1,680	1,747	1,817	1,889	1,965	2,043
		Annual	43,678	45,426	47,240	49,121	51,090	53,126
45	CDBG/Grant Specialist Planner II	Hourly	21.52	22.38	23.28	24.21	25.18	26.19
		Payperiod	1,722	1,791	1,862	1,937	2,014	2,095
		Annual	44,762	46,554	48,413	50,360	52,374	54,476
46	Budget Analyst Management Analyst	Hourly	22.05	22.95	23.86	24.81	25.81	26.84
		Payperiod	1,764	1,836	1,909	1,985	2,065	2,147
		Annual	45,868	47,727	49,630	51,599	53,679	55,825
47	Project Inspector II Human Resources Analyst	Hourly	22.63	23.52	24.47	25.43	26.46	27.52
		Payperiod	1,810	1,882	1,957	2,035	2,116	2,202
		Annual	47,063	48,922	50,891	52,905	55,029	57,242
48	Plans Examiner II Purchasing Officer Project Engineer (non-licensed)	Hourly	23.18	24.11	25.07	26.07	27.12	28.20
		Payperiod	1,854	1,928	2,006	2,086	2,169	2,256
		Annual	48,214	50,139	52,152	54,232	56,401	58,658

**Exhibit A**

Range #	Title	Pay Period	Maximum					
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
49	Customer Resp. Team Superv.	Hourly	23.76	24.71	25.70	26.72	27.80	28.90
	Coordinator Office of Neigh	Payperiod	1,901	1,977	2,056	2,138	2,224	2,312
	Facilities Coordinator	Annual	49,431	51,400	53,458	55,582	57,817	60,118
	Parks Superintendent							
	Planner III							
	Recreation Supervisor							
50	Surface Water Prog. Coord.							
	Project Engineer	Hourly	24.35	25.32	26.34	27.39	28.49	29.63
	Network Administrator	Payperiod	1,948	2,025	2,107	2,191	2,279	2,370
	Communications Specialist	Annual	50,648	52,661	54,785	56,976	59,255	61,623
51	Public Wks. Maint. Supervisor	Hourly	24.96	25.96	27.00	28.07	29.20	30.37
		Payperiod	1,997	2,076	2,160	2,246	2,336	2,430
		Annual	51,909	53,989	56,157	58,392	60,738	63,171
52	Financial Operations Supv	Hourly	25.59	26.62	27.68	28.79	29.93	31.14
	Plans Examiner III	Payperiod	2,048	2,129	2,214	2,303	2,395	2,491
	Senior Budget Analyst	Annual	53,237	55,361	57,573	59,875	62,264	64,765
	Senior Management Analyst							
53	City Clerk	Hourly	26.23	27.28	28.37	29.51	30.69	31.91
		Payperiod	2,099	2,182	2,270	2,361	2,455	2,553
		Annual	54,564	56,733	59,012	61,379	63,835	66,380
54	Assistant to City Manager	Hourly	26.88	27.96	29.07	30.24	31.46	32.71
	Capital Projects Manager	Payperiod	2,151	2,236	2,326	2,419	2,516	2,617
		Annual	55,914	58,149	60,472	62,906	65,428	68,039
55	Comm/Govt Relations Mgr	Hourly	27.55	28.66	29.81	31.00	32.24	33.53
	GIS Specialist	Payperiod	2,204	2,293	2,385	2,480	2,579	2,682
	Health/Human Services Mgr	Annual	57,308	59,609	61,999	64,477	67,066	69,743
	Transportation Manager							
56		Hourly	28.25	29.38	30.55	31.78	33.04	34.37
		Payperiod	2,260	2,351	2,444	2,542	2,643	2,750
		Annual	58,768	61,114	63,548	66,092	68,725	71,491
57	Database Administrator	Hourly	28.96	30.12	31.32	32.57	33.87	35.23
	Economic Devel. Coord.	Payperiod	2,316	2,409	2,505	2,606	2,710	2,819
		Annual	60,229	62,640	65,141	67,752	70,451	73,283
58		Hourly	29.68	30.86	32.09	33.38	34.72	36.10
		Payperiod	2,374	2,469	2,568	2,671	2,778	2,888
		Annual	61,733	64,189	66,756	69,433	72,221	75,098
59	Public Works Ops Mgr	Hourly	30.42	31.65	32.90	34.22	35.59	37.01
	Building Official	Payperiod	2,434	2,532	2,632	2,738	2,848	2,961
		Annual	63,282	65,827	68,438	71,181	74,036	76,978

**Exhibit A**

Range #	Title	Pay							Maximum	
		Period	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6		
60		Hourly	31.18	32.42	33.72	35.07	36.48	37.93		
		Payperiod	2,494	2,594	2,698	2,806	2,918	3,035		
		Annual	64,853	67,442	70,141	72,951	75,872	78,903		
61	City Engineer Info Systems Mgr	Hourly	31.97	33.24	34.57	35.96	37.39	38.89		
		Payperiod	2,557	2,659	2,766	2,876	2,991	3,111		
		Annual	66,490	69,146	71,911	74,788	77,775	80,895		
62		Hourly	32.76	34.08	35.45	36.86	38.33	39.86		
		Payperiod	2,621	2,727	2,836	2,949	3,066	3,189		
		Annual	68,150	70,894	73,726	76,669	79,722	82,908		
63		Hourly	33.57	34.92	36.32	37.77	39.29	40.86		
		Payperiod	2,686	2,794	2,905	3,022	3,143	3,269		
		Annual	69,832	72,642	75,540	78,572	81,714	84,988		
64	Asst. PADS Director	Hourly	34.42	35.80	37.23	38.72	40.26	41.88		
		Payperiod	2,754	2,864	2,979	3,098	3,221	3,350		
		Annual	71,602	74,456	77,443	80,541	83,749	87,112		
65	Human Resources Director Parks and Recreation Director	Hourly	35.27	36.69	38.16	39.68	41.27	42.92		
		Payperiod	2,822	2,935	3,053	3,174	3,302	3,434		
		Annual	73,372	76,315	79,368	82,532	85,851	89,281		
66		Hourly	36.16	37.60	39.12	40.68	42.31	44.00		
		Payperiod	2,893	3,008	3,129	3,254	3,385	3,520		
		Annual	75,208	78,218	81,360	84,612	87,998	91,516		
67		Hourly	37.07	38.55	40.09	41.70	43.37	45.09		
		Payperiod	2,966	3,084	3,208	3,336	3,470	3,607		
		Annual	77,111	80,187	83,395	86,736	90,210	93,795		
68		Hourly	37.99	39.51	41.08	42.73	44.44	46.22		
		Payperiod	3,039	3,161	3,287	3,419	3,556	3,698		
		Annual	79,014	82,178	85,453	88,883	92,445	96,140		
69	Assistant City Manager Finance Director Public Works Director Planning & Devel. Svcs. Director	Hourly	38.94	40.50	42.12	43.81	45.55	47.38		
		Payperiod	3,116	3,240	3,369	3,505	3,644	3,790		
		Annual	81,006	84,236	87,599	91,117	94,746	98,552		
70	City Attorney	Hourly	39.91	41.51	43.18	44.90	46.70	48.56		
		Payperiod	3,193	3,321	3,454	3,592	3,736	3,885		
		Annual	83,019	86,338	89,812	93,396	97,136	101,008		
71		Hourly	40.91	42.55	44.25	46.02	47.86	49.77		
		Payperiod	3,273	3,404	3,540	3,682	3,829	3,982		
		Annual	85,099	88,506	92,047	95,720	99,548	103,530		

**Exhibit A**

Range #	Title	Pay	Maximum					
		Period	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
72		Hourly	41.94	43.61	45.36	47.18	49.06	51.02
		Payperiod	3,356	3,489	3,629	3,774	3,925	4,082
		Annual	87,245	90,719	94,348	98,132	102,048	106,119
73		Hourly	42.99	44.71	46.50	48.36	50.28	52.30
		Payperiod	3,439	3,577	3,720	3,869	4,023	4,184
		Annual	89,414	92,998	96,715	100,588	104,592	108,774
74		Hourly	44.06	45.82	47.66	49.56	51.55	53.60
		Payperiod	3,525	3,665	3,813	3,965	4,124	4,288
		Annual	91,648	95,299	99,127	103,088	107,226	111,496
75		Hourly	45.17	46.98	48.85	50.81	52.84	54.94
		Payperiod	3,613	3,758	3,908	4,064	4,227	4,396
		Annual	93,950	97,711	101,605	105,677	109,903	114,284

Exhibit B  
Adjustments to the 2001 Proposed Budget

	<i>Proposed Budget</i>	<i>Adjustments</i>	<i>Final Budget</i>
<b><u>General Fund Adjustments</u></b>			
Beginning Fund Balance:	\$ 3,817,767		\$ 3,817,767
Revenues:			
Total Proposed Revenues	\$ 20,739,416		
Adjustments:			
Property Tax Levy		\$ 196,784	
Total Adjustments		\$ 196,784	
Total Amended Revenues			\$ 20,936,200
Transfers From Other Funds:			
Total Transfers In	\$ 2,242,532		
Adjustments:			
Transfer From General Capital Fund		\$ 174,824	
Total Adjustments		\$ 174,824	
Total Amended Transfers In			\$ 2,417,356
TOTAL RESOURCES	\$ 26,799,714	\$ 371,608	\$ 27,171,322
Expenditures:			
Total Proposed Expenditures	\$ 19,737,016		
Adjustments:			
Reserve for I-722		\$ 811,574	
Total Adjustments		\$ 811,574	
Total Amended Expenditures			\$ 20,548,590
Transfers to Other Funds:			
Total Proposed Transfers Out	\$ 5,581,716		
Adjustments:			
Transfer to General Capital Fund		\$ (439,966)	
Total Adjustments		\$ (439,966)	
Total Amended Transfers Out			\$ 5,141,750
Ending Fund Balance:	\$ 1,480,983		\$ 1,480,983
TOTAL APPROPRIATIONS	\$ 26,799,714	\$ 371,608	\$ 27,171,322
<b><u>Surface Water Management Fund Adjustments</u></b>			
Beginning Fund Balance:			
Total Proposed Beginning Fund Balance:	\$ 2,645,193		
Adjustments:			
Projected Additional Savings in 2000		\$ 25,000	
Total Adjustments		\$ 25,000	
Total Amended Beginning Fund Balance			\$ 2,670,193
Revenues:			
Total Proposed Revenues	\$ 2,218,194		
Adjustments:			
King Conservation District Grant		\$ 61,600	
Shoreline Wastewater District Participation		\$ 35,000	
Total Adjustments		\$ 96,600	
Total Amended Revenues			\$ 2,314,794
TOTAL RESOURCES	\$ 4,863,387	\$ 121,600	\$ 4,984,987

Exhibit B  
Adjustments to the 2001 Proposed Budget

	<i>Proposed Budget</i>	<i>Adjustments</i>	<i>Final Budget</i>
Expenditures:			
Total Proposed Expenditures	\$ 1,680,316		
Adjustments:			
Stream Assessment Project		\$ 203,845	
Total Adjustments		\$ 203,845	
Total Amended Expenditures			\$ 1,884,161
Transfers to Other Funds:			
Total Proposed Transfers Out	\$ 1,522,083		
Adjustments:			
Transfer to Surface Water Capital Fund		\$ (82,245)	
Total Adjustments		\$ (82,245)	
Total Amended Transfers Out			\$ 1,439,838
Ending Fund Balance:	\$ 1,660,987		\$ 1,660,987
TOTAL APPROPRIATIONS	\$ 4,863,387	\$ 121,600	\$ 4,984,987
<b><u>General Capital Fund Adjustments</u></b>			
Beginning Fund Balance:	\$ 7,856,849		\$ 7,856,849
Revenues:	\$ 1,020,010		\$ 1,020,010
Transfers From Other Funds:			
Total Transfers In	\$ 439,966		
Adjustments:			
Reduction in Transfer From General Fund		\$ (439,966)	
Total Amended Transfers In		\$ (439,966)	\$ -
TOTAL RESOURCES	\$ 9,316,825	\$ (439,966)	\$ 8,876,859
Expenditures:			
Total Proposed Expenditures	\$ 6,522,948		
Adjustments:			
Shoreline Community College Sports Fields		\$ (614,790)	
Total Adjustments		\$ (614,790)	
Total Amended Expenditures			\$ 5,908,158
Transfers to Other Funds:			
Total Transfers Out	\$ -		
Adjustments:			
Transfer to General Fund (I-722 Reserve)		\$ 174,824	
Total Adjustments		\$ 174,824	
Total Amended Transfers Out			\$ 174,824
Ending Fund Balance:	\$ 2,793,877		\$ 2,793,877
TOTAL APPROPRIATIONS	\$ 9,316,825	\$ (439,966)	\$ 8,876,859

Exhibit B  
Adjustments to the 2001 Proposed Budget

	<i>Proposed Budget</i>	<i>Adjustments</i>	<i>Final Budget</i>
<b><u>Surface Water Capital Fund Adjustments</u></b>			
Beginning Fund Balance:	\$ 970,199		\$ 970,199
Revenues:	\$ 3,224,245		\$ 3,224,245
Transfers From Other Funds:			
Total Proposed Transfers In	\$ 805,901		
Adjustments:			
Reduction in Transfer From Surface Water Management F		\$ (82,245)	
Total Adjustments		\$ (82,245)	
Total Amended Transfers In			\$ 723,656
TOTAL RESOURCES	\$ 5,000,345	\$ (82,245)	\$ 4,918,100
Expenditures:			
Total Proposed Expenditures	\$ 4,900,345		
Adjustments:			
Surface Water Small Projects		\$ (42,245)	
Stream Rehab/Habitat Enhancement Program		\$ (25,000)	
SWM CIP Project Formulation		\$ (15,000)	
Total Adjustments		\$ (82,245)	
Total Amended Expenditures			\$ 4,818,100
Ending Fund Balance:	100,000		\$ 100,000
TOTAL APPROPRIATIONS	\$ 5,000,345	\$ (82,245)	\$ 4,918,100

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

**AGENDA TITLE:** Council Adoption of Ordinance No. 253 Authorizing the City's 2001 – 2006 Capital Improvement Program  
**DEPARTMENT:** Public Works  
**PRESENTED BY:** William L. Conner, Public Works Director *CP for WC*

**EXECUTIVE / COUNCIL SUMMARY**

The purpose of this report is to request that your Council adopt Ordinance No. 253 (Attachment A), which authorizes the 2001 – 2006 Capital Improvement Program (CIP). The CIP provides a six-year overview of proposed projects in the General Capital Fund, the Roads Capital Fund and the Surface Water Capital Fund.

On November 13, 2000, staff made a presentation before your Council on the proposed 2001 – 2006 Capital Improvement Program. The presentation included an overview of 2001 Operations Budget, projects completed in 2000 and currently in design or construction, and a summary of the revenues and expenditures for the six year plan. With the staff report for that presentation, your Council received a draft copy of the six-year CIP.

On November 27, 2000, your Council conducted a public hearing to solicit public input from citizens and other interested parties on the proposed 2001 – 2006 CIP. The public hearing provided interested parties with an opportunity to comment on the overall program or specifically on projects that are of interest to them. During the public hearing staff requested to return to your Council with an Ordinance for adoption of the 2001 – 2006 CIP. The only I-722 related change to this CIP is with the Shoreline Community College Sports Fields project. There is a potential construction delay in 2003 - 2004, which will free up approximately \$615,000 in General Funds to cover I-722 shortfalls.

**RECOMMENDATION**

Staff recommends that your Council adopt Ordinance No. 253 (Attachment A) authorizing the 2001 – 2006 Capital Improvement Program.

Approved By: City Manager *LB* City Attorney *[Signature]*

**ATTACHMENT**

Attachment A Ordinance No. 253

# **Attachment A**

**Ordinance No. 253**

**ORDINANCE NO. 253**

**AN ORDINANCE OF THE CITY OF SHORELINE,  
WASHINGTON, APPROVING AND ADOPTING THE 2001 - 2006  
SIX-YEAR CAPITAL IMPROVEMENT PROGRAM**

WHEREAS, the City Council adopted Ordinance No. 219 on December 13, 1999, which adopted the 2000 – 2005 Capital Improvement Program; and

WHEREAS, the State Growth Management Act (RCW 36.70A) requires the adoption of the Capital Improvement Program; and

WHEREAS, the City Council conducted a public hearing on the proposed Capital Improvement Program on November 27, 2000;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF  
SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1.** Adopting the 2001 - 2006 Capital Improvement Program. The City hereby adopts the six-year Capital Improvement Program for the years 2001 – 2006 filed with the City Clerk under Clerk's Receiving No. 1323.

**Section 2.** Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in full force five (5) days after the date of publication.

**PASSED BY THE CITY COUNCIL ON DECEMBER 11, 2000.**

\_\_\_\_\_  
Mayor Scott Jepsen

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Sharon Mattioli, CMC  
City Clerk

\_\_\_\_\_  
Ian Sievers  
City Attorney

Date of Publication: December 13, 2000  
Effective Date: December 18, 2000

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Authorize the Interim City Manager to Execute a Contract with Waste Management for City Solid Waste Collection Services
<b>DEPARTMENT:</b>	City Manager's Office
<b>PRESENTED BY:</b>	Kristoff T. Baker, Assistant to the City Manager

**EXECUTIVE / COUNCIL SUMMARY**

On September 5, 2000 your Council concurred with staff's recommendation to select Waste Management as the provider of solid waste collection services for the City. This recommendation was based upon a Request For Proposal (RFP) process initiated last Spring. The RFP, discussed with your Council on May 15, 2000, included a discussion of the desired services to be provided under the proposed contract a draft of which was also included in the RFP. Proposed for your Council's consideration is a seven year contract for solid waste collection services across the entire City with Waste Management and an implementation plan for that contract.

As your Council may recall, the City's ability to terminate the right of current providers of solid waste collection services to operate in the City and award a contract to a single provider through a competitive process is the subject of ongoing litigation. The first substantive decision in this case was handed down on Friday, October 27. The King County Superior Court Judge granted the City's motion for partial summary judgment affirming the City's authority to terminate current provider's authority to operate under state law. This decision is subject to appeal and there is still the potential for damages under state law for taking this action.

The proposed contract would grant Waste Management an exclusive right to provide solid waste collection services within the City for a period of seven years. The scope of this exclusive grant includes:

- Residential solid waste, recycling, and yard waste; and
- Commercial solid waste, yard waste, and construction, demolition, and land clearing (CDL) debris.

Hazardous Waste, Medical Waste, Commercial Recycling, and other waste streams that will continue to be regulated by the state are not included in the exclusive grant of the contract.

**Key benefits and elements of the proposed contract (Attachment A) include:**

- A consistent level of service across the entire City;
- A seven-year service commitment with two one-year options;
- A single entity accountable to the City for service quality;

- Specific service standards and a specific schedule of liquidated damage fees to enforce those service standards (e.g. three missed pickups within six month period results in a \$100 liquidated damage fee to the City);
- Specific and competitive market rates that would result in lower rates for all customers with some seeing as much as a 29% rate decrease;
- A single annual opportunity for rate changes based solely upon 75% of any increase in the Consumer Price Index and increases in taxes and/or King County transfer station fees;
- Council authority to review rate increases and design rate classes;
- Support for City clean-up events and recycling program activities;
- New services (such as commingled recycling and curbside bulky item collection) and new service flexibility (such as mini-can service); and
- Flexibility to adjust service levels through the contract based upon customer input.

Since Waste Management is one of the two current providers that has challenged the City's authority to take this action, the proposed contract has the additional benefit of resolving all issues raised by Waste Management reducing the City's legal risk.

The contract does represent a change in services offered to customers currently served by Waste Management specifically in the frequency of Yard Waste and Recyclables collection. This change requires Waste Management to focus carefully on the timing of its communications with customers needed to implement this service change.

#### **Implementation:**

To ease the transition from one service provider to another (for half the City) and from one level of service to another (in the other half of the City), the contract is written to delay actual service delivery responsibility for at least 65 days. This will provide Waste Management with an opportunity to mail notices to all customers 30 to 45 days in advance of any change and provide opportunities for Waste Management to respond to and resolve issues that arise in reaction to that notification. If your Council takes the recommended action, then Waste Management will begin providing services under the contract on March 1, 2001. This has the advantage of being the month when yard waste service returns to normal levels after the winter monthly service period. After this initial implementation, Waste Management will notify current non-customers of the new service options to see if service penetration can be improved. They will also contact existing and potential commercial and multi-family customers to determine the nature of service that will best meet their individual needs.

In order to continue existing service through February 28, 2001, the City Manager has issued a notice to the current providers, Waste Management and Rabanco, extending their franchises to operate in accordance with Ordinance No. 245 adopted by your Council in July 2000.

#### **RECOMMENDATION**

Motion authorizing the City Manager to execute a contract for Solid Waste Collection Services with Waste Management substantially in the form attached.

Approved By: City Manager LB City Attorney [Signature]