
Council Meeting Date: April 23, 2001

Agenda Item: 2(a)

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Boys High School Basketball Week Proclamation in Honor of King's High School Boy's Basketball Class A State Championship
DEPARTMENT:	City Manager's Office
PRESENTED BY:	Kristoff T. Bauer, Interim Assistant City Manager

EXECUTIVE / COUNCIL SUMMARY

The King's High School, a private school in Shoreline, boy's varsity basketball team, coached by Marv Morris, captured the state Class basketball championship on March 3, 2001. In order to honor this outstanding accomplishment, staff has prepared a proclamation designating April 23, 2001, as Boys High School Basketball Week. Coach Morris and a number of his players are expected to attend the meeting to accept the proclamation.

RECOMMENDATION

Execute proclamation of April 23, 2001, as Boys High School Basketball Week.

Approved By: City Manager  City Attorney ____

ATTACHMENTS

Attachment A Boys High School Basketball Week proclamation

Proclamation

Whereas, over 375 boys teams in the State of Washington compete in high school basketball; and

Whereas, the King's High School basketball programs have achieved great success over the years; and

Whereas, the King's boy's varsity basketball team recorded a 23-6 season in 2000-2001; and

Whereas, the King's High School squad defeated Seattle Christian 42-38, on March 3, 2001 at the SunDome in Yakima, Washington to win the Class A State basketball championship; and

Whereas, Coach Marv Morris lead the Knights to their first boy's basketball state title in his first year at King's;

Now, Therefore, on behalf of the Shoreline City Council, I Scott Jepsen, Mayor of the City of Shoreline, do hereby proclaim the week of April 23, 2001 as

Boys High School Basketball Week

in the City of Shoreline and commend coach Marv Morris and his staff for their outstanding basketball program and the King's High School boys on their team's success while making Shoreline the "Home of Basketball Champions."



Scott Jepsen, Mayor

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CITY OF SHORELINE

SHORELINE CITY COUNCIL SUMMARY MINUTES OF JOINT DINNER MEETING

Monday, March 19, 2001
6:00 p.m.

Shoreline Conference Center
Highlander Room

Shoreline City Council

PRESENT: Mayor Jepsen, Deputy Mayor Hansen and Councilmembers Grossman, Gustafson, Montgomery and Ransom

ABSENT: Councilmembers Lee

STAFF: Larry Bauman, Interim City Manager; Kristoff Bauer, Interim Assistant City Manager; Joyce Nichols, Community and Government Relations Manager

Shoreline Water District

PRESENT: Bob Chute, President; Mike Harrigan, Vice President; Ron Ricker, Secretary

STAFF: Cynthia Driscoll, Manager; Dave Calvo, Water System Superintendent

The meeting convened at 6:07 p.m. All Councilmembers were present with the exception of Councilmember Lee.

Mayor Jepsen welcomed the Shoreline Water District Board of Commissioners. He explained the purpose of the meeting to enable Councilmembers and Commissioners to get to know each other.

President Chute expressed the Commissioners' interest to discuss the District. He said the District intends to continue to provide water services, and the Commissioners do not want any votes that would tear the neighborhood apart.

Mayor Jepsen mentioned the recent earthquake. Interim City Manager Larry Bauman described problems the City experienced with the 800-megahertz radio system. He noted communication difficulties with the District and other entities. He invited the District to participate in the King County "Sound Shake" exercise this summer.

District Manager Cynthia Driscoll described the District response to the earthquake. She discussed the seismic retrofitting of the District reservoir scheduled for the summer.

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Continuing, Ms. Driscoll addressed potential cooperation between the District and the City. She distributed a handout on this issue.

Secretary Ricker discussed the current draft of the Water Supply Association (WSA) contract. He distributed photocopies of a letter to Interim Assistant City Manager Kristoff Bauer, which included an executive summary of key terms. He reviewed the history of water supply discussions with the City of Seattle, including the division of the Cascade Water Alliance (CWA) into the WSA and CWA. He noted District concern about the CWA process and the District preference for individual contracts. Ms. Driscoll commented that the WSA formed simply to negotiate contracts and included no dues.

Secretary Ricker reviewed the handout that Ms. Driscoll had distributed. He noted District and City agreement on the goal of one water system serving Shoreline and their disagreement on City operation of the system. He described the potential of a three-to-four-year conflict over City assumption of the District.

Deputy Mayor Hansen agreed that the City supports the consolidation of water services under one provider.

Councilmembers and Commissioners discussed the District service area within the City of Lake Forest Park.

Vice President Harrigan discussed another handout addressing past City concerns. He invited the City to participate in the District rate-setting process.

Commissioners discussed District plans to build and develop new facilities on the old Department of Natural Resources (DNR) property, which will enable the District to sell its building in North City.

Secretary Ricker invited Councilmembers to join him at upcoming meetings of the regional water supply committees. Councilmembers and Commissioners discussed the committee meetings and the obligations of those in attendance.

Vice President Harrigan noted concerns regarding the supply of potable water in the region.

Mayor Jepsen left the meeting at 7:05 p.m.

Vice President Harrigan discussed District interest in providing staff to the City to facilitate interaction. Ms. Driscoll said the District considered a number of ways the organizations could work together.

Responding to Mr. Bauman, Ms. Driscoll clarified that the District is interested in sharing the potential of the DNR property but that the District is not interested in separating its administrative staff from its operations staff.

March 19, 2001

DRAFT

At 7:10 p.m., Councilmembers Montgomery and Gustafson left the meeting, and the meeting adjourned.

Kristoff Bauer, Interim Assistant City Manager

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CITY OF SHORELINE

SHORELINE CITY COUNCIL

SUMMARY MINUTES OF WORKSHOP MEETING

Monday, April 2, 2001
6:30 p.m.

Shoreline Conference Center
Mt. Rainier Room

PRESENT: Mayor Jepsen, Deputy Mayor Hansen, Councilmembers Grossman, Gustafson, Lee and Ransom

ABSENT: Councilmember Montgomery

1. **CALL TO ORDER**

The meeting was called to order at 6:34 p.m. by Mayor Jepsen, who presided.

2. **FLAG SALUTE/ROLL CALL**

Mayor Jepsen led the flag salute. Upon roll by the City Clerk, all Councilmembers were present, with the exceptions of Councilmember Gustafson, who arrived shortly thereafter, and Councilmember Montgomery.

Councilmember Lee moved to excuse Councilmember Montgomery. Deputy Mayor Hansen seconded the motion, which carried unanimously.

3. **CITY MANAGER'S REPORT AND FUTURE AGENDAS**

Health and Human Services Manager Rob Beem reviewed a memorandum regarding 2000 Census figures for Shoreline.

Councilmember Gustafson arrived at 6:38 p.m.

Interim Assistant City Manager Kristoff Bauer discussed the recent announcement of the seven candidate sites for the BrightWater treatment facility and the consideration of sites for the marine outfall. He noted that Pt. Wells is one of these sites.

Planning and Development Services Director Tim Stewart introduced Jeff Thomas, Code Enforcement Officer, who reviewed recent abatement activities at 14929 Westminster Way.

4. **COUNCIL REPORTS**

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Councilmember Gustafson mentioned his participation in the March 22 Briarcrest Neighborhood Association anniversary party at Briarcrest Elementary School. He noted his attendance at a recent meeting of the Water Resource Inventory Area (WRIA) Eight Steering Committee.

Councilmember Grossman mentioned his participation in a recent meeting of the Seashore Transportation Forum.

Councilmember Ransom noted his participation on the Human Development Policy Committee during the National League of Cities Conference.

Mayor Jepsen mentioned his attendance at the Shoreline Foundation Breakfast March 29.

5. PUBLIC COMMENT

(a) Joe Ferris, 16739 Linden Avenue N, complained about vehicles parked at a neighboring property.

(b) Marc Chomos, 1406 NW Richmond Beach Road #2, said Shoreline Police mailed a traffic citation to him long after the incident for which he was cited.

Mr. Stewart discussed the City three-strike code enforcement program. He said staff will follow up with Mr. Ferris.

Interim City Manager Larry Bauman said he will ask the Shoreline Police Department to respond to Mr. Chomos about its procedures and the citation he received.

6. WORKSHOP ITEMS

- (a) Stakeholder Briefing on the Shoreline Park and Ride
Transit Oriented Development Project

Planning Manager Kirk McKinley introduced the following participating stakeholders in addition to City Council: King County Councilmember Maggi Fimia; Maureen Sullivan, Northwest Region Administrator, Washington State Department of Transportation (WSDOT); State Representative Carolyn Edmonds; and Ron Posthuma, Assistant Director, King County Department of Transportation.

Mr. McKinley described the preliminary constraints analysis, the updated market analysis, the transit needs report and community outreach. While the preliminary constraints analysis identified no major regulatory issues, Mr. McKinley acknowledged the constraints of State ownership of the Shoreline Park and Ride. The updated market analysis, which ERA performed, identified the following "supported uses": 250-350 apartments; auxiliary office as part of larger anchor; small scale retail as part of larger anchor; Puget Sound Learning Center (PSLC), YMCA, and Civic Center. The transit

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needs report, which Metro staff prepared, identifies four scenarios for transit operations at the site:

1. Retain all bus layover and parking capacity;
2. Relocate layover to the Aurora Village Transit Center but retain all parking;
3. Relocate layover and parking to the Aurora Village Transit Center; and
4. Relocate layover elsewhere but retain all parking.

Regarding community outreach, Mr. McKinley mentioned presentations and public comments at: the October 4 Council of Neighborhoods meeting; the December 12 Hillwood Neighborhood Association meeting; the March 6 joint meeting of the Hillwood and Echo Lake Neighborhood Associations; and the March 20 Echo Lake Neighborhood Association.

Mr. Posthuma reviewed the three phases of the Shoreline Park and Ride Transit-Oriented Development (TOD) Project process:

- Phase I: Information Gathering; Submittal to State
- Phase II: Develop Alternatives and Recommendations
- Phase III: Master Plan/SEPA, including a Planned Action Environmental Impact Statement (EIS)

Ms. Sullivan briefly addressed WSDOT involvement and interest in TOD in general and at the Shoreline Park and Ride.

Mr. Posthuma discussed the "bookends concept" currently under consideration to the development of the Shoreline Park and Ride site:

- enhanced highway purpose (e.g., expanding park-and-ride capacity, three-level garage, ongoing State ownership); and
- new land use emphasis (e.g., development of other uses, two-level garage, new ownership).

County Councilmember Fimia praised the progress of the project during recent months. She supported the proposed process outline. She noted the involvement of three jurisdictions (the State, County and City), the proximity to a transit center and the adjacent neighborhoods. She advocated that the elected officials and staffs of the stakeholder organizations sign a letter of agreement regarding the Shoreline Park and Ride TOD Project. She acknowledged that the City will become the lead agency after development of a master plan for the project.

Mayor Jepsen invited public comment.

(1) Walt Hagen, 711 N 193rd Street, questioned the impetus for the project. He asserted a lack of citizen support for changes to the Shoreline Park and Ride. He asserted that development of 200 to 300 apartments will result in vandalism at the site and the surrounding neighborhoods. He suggested a public referendum on the project.

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(2) Marc Chomos, 1406 NW Richmond Beach Road #2, said an expansion of parking at the Shoreline Park and Ride would encourage additional transit ridership.

Mayor Jepsen said consideration of a TOD at the Shoreline Park and Ride is still exploratory. He noted the need to determine whether State, County and City policies will allow the project. He commented that the lack of a market study and of information from Metro on service levels makes it difficult to assess potential development at the site.

County Councilmember Fimia said the Shoreline Community College search for a technology center site was the original impetus for the Shoreline Park and Ride TOD Project. She mentioned subsequent discussions regarding a YMCA site and City Civic Center site. She explained that housing and retail uses would support such other uses.

Councilmember Grossman explained that he has supported development at the Shoreline Park and Ride as a future site of good-paying local jobs for Shoreline residents. He said the site is "horrendously underutilized." He said the change in grade could accommodate development designed to have minimal impact on the adjacent neighborhood. He advised that developers should be included in Phase II of the project process. Noting that parking at the Shoreline Park and Ride already spills over to neighboring side streets, he advocated increased parking at the site.

Councilmember Lee noted the difficulty of commuting and the lack of office facilities in Shoreline. She asserted the value of a large office space at which a corporation could locate part of its operations. She expressed strong support for siting a technology center in Shoreline. She advocated more detailed concepts of possible development at the site to enable citizens to visualize the possibilities.

Councilmember Ransom noted the concerns of residents neighboring the site about the proposed project. However, he identified the Shoreline Park and Ride TOD Project as "a unique opportunity for development in Shoreline." He agreed with Councilmember Grossman that additional parking is needed there. He said traffic engineering will address concerns about potential increases in cut-through traffic in adjacent neighborhoods. He mentioned that the Shoreline Park and Ride TOD Project could encourage other needed development in Shoreline.

State Representative Edmonds provided a Statewide policy perspective on the proposed project. She noted the expectation that housing growth targets for cities such as Shoreline will increase. She pointed to high-density housing development as a means of accommodating such growth without decreasing lot sizes. She mentioned the need for more senior housing in particular (the fastest-growing population in the State is that over age 65). She said the availability of jobs in nearby communities makes Shoreline ineligible for benefits under State economic development legislation, but the Growth Management Act (GMA) forces development to occur in "edge cities." She asserted that Shoreline must take advantage of such requirements to create its own economic development. She described State policy supporting technology education and jobs. She

April 2, 2001

asserted that the Shoreline Park and Ride TOD Project takes advantage of State growth, economic development and education policy and that it serves the residents of Shoreline.

Mr. McKinley explained that market analysis of the site is available. He noted the next step of convening a team of consultants (including market analysts, architects and traffic engineers) to address its potential. He said staff will then prepare materials for stakeholder review in June and subsequent submission to the State.

Mayor Jepsen identified mixed-use development and shared parking as commonly-supported policies for the project. He noted that the project is meant to include housing and commercial development and increased transit service. He asked whether the TODs the County has already created have received increased transit service. He asked how to include Metro service plans in the planning for the Shoreline Park and Ride TOD.

Mr. Posthuma noted TODs under construction in Redmond and Renton. He said both are focuses of expanded transit service.

State Representative Edmonds said both the Blue Ribbon Commission on Transportation and the Legislature strongly support "one third for choices." She mentioned discussion of dedicating more than "one third for choices" (e.g., 40 percent) in the Puget Sound region. She indicated the likelihood of future State funding for transit given such support.

County Councilmember Fimia noted an emerging emphasis in the County Six-Year Transit Development Plan on those areas in the County with greater population density and traffic. She said Shoreline receives, and is likely to receive more, transit service because of the Aurora Corridor. She also mentioned the Metropolitan Transportation Plan, which indicates that the \$50-100 billion to be invested throughout four counties during the next 30 years will achieve only a six-percent mode split. She asserted the need to price single-occupancy-vehicle transportation to reflect its cost.

Continuing, County Councilmember Fimia recommended a focus on basic principles, rather than "bookends." She identified the following basic principles for the project: net enhancement for the community; mixed-use; additional parking; public space inside and out; attractive design; open process for tenants; and long-term viability.

Mayor Jepsen supported all of the basic principles that County Councilmember Fimia listed, except "additional parking." He advocated careful consideration of the need for additional parking.

Councilmember Gustafson asserted the need for an anchor tenant. He said the potential for locating the PSLC at the site "got him excited about this project."

In response to Councilmember Gustafson, Mr. McKinley said the PSLC lease at its current site in Canyon Park expires in 2003. The PSLC intends to consider permanent sites in the Shoreline area. He said the PSLC has reduced estimates of its initial size from 30,000-35,000 square feet to 15,000 square feet.

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Councilmember Grossman said PSLC officials have "shifted their thinking" from a large, central facility to a smaller central facility and distributed services. He said the limited availability and high price of large pieces of land has caused YMCA officials to shift from "an open field, flat, one-story approach" to an urban approach of two to three stories and, possibly, structured parking.

Councilmember Gustafson asked if the listing of Puget Sound salmon species under the Endangered Species Act (ESA) will affect the project. Mr. Posthuma indicated that the project is likely to improve water quality from the site.

Councilmember Ransom noted residents' concerns about the affordability of the housing proposed for the project. Mayor Jepsen commented that the State, County and City can prescribe terms for the housing, but that more government prescriptions will necessitate more government funding for the project. He said it is premature to make assumptions about housing as part of the project.

County Councilmember Fimia advocated:

- that the elected officials and staffs of the stakeholder organizations and the community draft basic principles to guide the Shoreline Park and Ride TOD Project;
- that the State determine its policy regarding the site;
- active recruitment of potential tenants;
- meeting with neighborhood representatives to address the reasonable height and bulk and other aspects of the development; and
- clarification of the long-term transit needs for the site.

County Councilmember Fimia distributed and discussed a draft letter of agreement concerning the process for the Shoreline Park and Ride TOD Project.

Mayor Jepsen suggested that the staff designated to sign the proposed draft review it. County Councilmember Fimia advocated that the elected officials of the stakeholder organizations also sign the letter of agreement. State Representative Edmonds said she has no authority to bind WSDOT.

Mayor Jepsen advocated that staff develop and add a statement of the specific roles and responsibilities of the stakeholder organizations (i.e., "who is going to do what by when").

County Councilmember Fimia suggested that the letter of agreement indicate that a statement of specific roles and responsibilities will be drafted.

Mayor Jepsen said Council previously expressed disinterest in signing a letter of agreement, although it supported a letter of agreement signed by staff. Deputy Mayor Hansen said he does not need to sign a letter of agreement "in order to have a feeling of ownership for the project."

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County Councilmember Fimia asserted that "formal material needs to reflect that the stakeholder organizations are entering into a collaborative process."

Councilmember Lee said she would support a separate letter of affirmation of the elected officials of the stakeholder organizations to work together to address citizens' concerns.

Councilmember Gustafson said he did not feel a need to sign the letter of agreement.

Councilmember Grossman expressed his willingness to sign a document in support of a process to consider alternatives for the Shoreline Park and Ride.

Councilmember Ransom asserted that progress toward its objective is sufficient for Council. He questioned whether Councilmembers' signatures would have any real legal value. He asserted the sufficiency of Councilmembers' public statements of their positions.

In response to County Councilmember Fimia, Councilmembers Gustafson and Lee and State Representative Edmonds expressed their willingness to sign a second letter recognizing the involvement of the three stakeholder organizations through the master planning process. Mayor Jepsen noted the need to review the wording of such a letter.

City Attorney Pro Tem Bruce Disend advised that individual Councilmembers have no authority to bind the City legally. He pointed out that the proposed document is intended as a formal statement of intent of the parties, and that Councilmembers are free to sign it.

Mayor Jepsen reiterated Council support for a statement and schedule of the roles and responsibilities of the stakeholder organizations. He noted the next stakeholder briefing scheduled for June.

In response to County Councilmember Fimia, Mayor Jepsen suggested the inclusion of "active recruitment of potential tenants" on the list of roles and responsibilities.

(b) Presentation of Updated Information Services Strategic Plan for 2001 - 2003

Finance Director Debbie Tarry provided background on the 1997 Council adoption of the Five-Year Technology Plan. She said the updated plan will cost \$2,052,700 between 2001 and 2003. This amount is within the original \$4.28 million allocated for the 1997 plan.

Tho Dao, Information Services (IS) Manager, explained the updating and reprioritization of the plan to address current City goals and objectives. He pointed out that additional staff and consultant resources are proposed to assist IS staff in plan implementation. He recapped the status of the 29 projects in the original plan: nine were completed; seven were moved to the operating budget or cancelled; 16 projects remain in the updated plan.

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Tom Krippeahne of Moss Adams Advisory Services explained the process for the update and outlined the five layers of the plan: hardware, operating systems, databases, applications, and enterprise tools (comprehensive Citywide capabilities such as the web, Internet, document management, etc.). He said the City "has come a long way" addressing hardware, operating systems and database issues. He noted the current focus on the application layer. He said the enterprise tools are yet to be fully developed. He concluded by outlining the 16 projects listed in the staff report. He explained that more projects were considered, but those on the list were considered to be of the highest priority. Then the list itself was prioritized into high, medium and low.

Responding to Councilmember Lee's question about the deliverables that can be expected for the e-government allocation, Mr. Dao said Shoreline participates in an e-government alliance of many Puget Sound municipalities. This group focuses on leveraging resources. The City is currently in the process of developing its own e-government strategic plan. It will deal with applications suitable for the intra/internet. Staff will bring the details and specific deliverables back to Council at a future date. He confirmed that the budgeted amount is both for planning and implementation.

Councilmember Grossman commented that it is impossible to know the components of e-government that will be available in another year. So he was glad to see that the process will be iterative, rather than "fixed in stone." He commented on the prioritization of item #13 (strengthen IS staff) and #16 (skills development). He pointed out that the plan envisions completion of twice as much work as the past two years. He questioned whether this can be accomplished without spending a significant amount of money on internal staff development and strengthening IS staff. He felt that it is better to have a staff whose responsibility is managing IS projects, as opposed to being IS staff. He acknowledged that such well-trained staff are highly compensated, but he said it would be a good investment because of the operational savings they could facilitate.

Ms. Tarry agreed, noting a request will be coming forward for enhanced IS staffing for the project management area.

Councilmember Grossman concluded that #13 and #16 should be high priorities.

Mr. Dao said the City is mindful of the need to retain and develop internal staff to take on the role of matching the understanding of the business process with the appropriate technology. The plan is to hire consultants as appropriate and then develop internal staff competencies to allow them to manage projects. Mr. Krippeahne added that quite a bit of training is already going on. He said the IS Steering Committee struggled with the prioritization of the projects but recognized that everything cannot be undertaken at the same time.

Councilmember Grossman thanked the Council for supporting the 1997 Technology Plan that set the foundation for the current work.

April 2, 2001

Councilmember Gustafson supported an annual review of the plan. He supported #10 (enhanced security) as a high priority.

Deputy Mayor Hansen complimented the Finance Department and the IS staff on its implementation of the plan so far. He highlighted items #14 (e-government) and #15 (integrating existing systems), which represent \$650,00. He noted these two were not on the original task list. He assumed from the update that the City is running more efficiently than expected. He wondered if these two items represent "placeholders" to make sure the funding does not disappear. He also raised the issue of specific deliverables for these two items. He did not oppose these being in the plan, but he felt that much more specificity would be required before he would approve the spending for these items.

Ms. Tarry assured him that these are not placeholders. The dollar amounts represent the experience of Moss Adams as to what it really costs to pursue these items. She said each will be defined in greater detail as time passes.

Mr. Krippeahne added that one of the biggest differences between the 1997 plan and the update is the City's "change of architecture" in moving from building Oracle-based systems to purchasing already-built software applications. Many of these are not programmed to integrate at a very detailed level. Once the software suites are implemented, work must be done to integrate all of them at a data level.

Ms. Tarry commented that the real challenge is that there is not a single vendor that provides software applications for all the various components of City business.

Mayor Jepsen expressed the general consensus in support of the proposed Technology Plan update. He reiterated the request for additional details on #14 and #15 and Councilmember Grossman's comment that staff training should be a high priority. He also asked to see the long-term staffing implications of the Technology Plan.

Councilmember Lee recommended that staff always keep in mind the question, "What is the tangible, measurable value that each of these projects brings to the City?"

(c) Status Report on the Channelization Plan for the
Aurora Corridor Project

Bill Conner, Public Works Director, introduced Anne Tonella-Howe, Aurora Corridor Project Manager. Ms. Tonella-Howe described the changes to the Aurora Corridor Pre-Design Study cross-section as a result of the WSDOT requirement for wider Business Access and Transit (BAT) lanes. The new cross-section remains at 110 feet and provides for 13-foot BAT lanes by reducing the median to 14 feet. She described how the cross-section is modified at intersections, still allowing it to remain at 110 feet. Where opportunities exist, staff will approach willing sellers to negotiate the purchase of additional property in order to retain 12-foot sidewalks. The channelization plan

incorporating the reduced cross-section has received initial approval from WSDOT, and an approved channelization plan is expected.

Continuing, Ms. Tonella-Howe described the upcoming steps for completing the first phase of the Aurora Corridor Project (145th Street to 165th Street). This includes completion of the environmental review and the appraisal/negotiation process to acquire right-of-way. A community meeting is planned in late May to gather public input on the changes to the plan. Following this meeting, staff will return to Council.

Another checkpoint with WSDOT is submittal of the right-of-way plan in order to receive authorization to start the appraisal process. As property acquisition proceeds, staff will work on the final construction plans. The project should be ready to go to bid in December. She emphasized the many approval processes, many of which are beyond Shoreline's control. She acknowledged that the schedule "has slid a bit," but she said this is not detrimental to the project because a contractor would "winter over" anyway.

Mayor Jepsen called for public comment.

(1) Marc Chomos, 1406 NW Richmond Beach Road #2, asked if the City will do Aurora Corridor projects outside Shoreline. He also asked about traffic impacts.

(2) Clark Elster, 1720 NE 177th Street, said the intersection cross-section that staff is using as an illustration is not a major intersection with two left-turns. Such intersections will require more right-of-way. He also pointed out that the wider road will take more time to cross, so the pedestrian islands must be wide enough for people to stand on safely.

(3) Walt Hagen, 711 193rd St., expressed concern about the impacts on the neighborhoods and on other streets, such as Meridian Avenue, 5th Avenue, 10th Avenue, and 15th Avenue. He said the plan for 15th Avenue to go from four lanes to three will impact Aurora Avenue. He commented that the City will need a Categorical Exclusion (CE) when the Environmental Assessment is submitted. He asked when this document would be available for public review.

Mayor Jepsen noted that Shoreline is coordinating its plans for Aurora Avenue with the jurisdictions to the north and south.

Mr. Conner explained that staff is working on a construction plan to determine where the contractor will place equipment. One approach is to dedicate a section of the right-of-way (e.g., the center turn lane or the sidewalk) to the contractor as a staging area. This would change as construction progresses. He also pointed out that the City is considering environmental impacts to the neighborhoods by planning for the entire City while looking at the individual areas. Traffic considerations have been taken into account as part of the design of the North City Plan.

Ms. Tonella-Howe agreed there are a number of intersections not represented in the packet where dual left-turn lanes already exist. She said the necessary width already exists in many instances, and it is just a matter of adding the curb and sidewalks to complete the entire cross-section.

With regard to pedestrian islands, Mayor Jepsen said the goal is to balance the desire to make Aurora Avenue a more useful transportation corridor with providing a safer pedestrian environment.

Responding to Mayor Jepsen, Mr. Conner said a four-foot pedestrian island is the smallest, narrowest island that would be safe. He noted that WSDOT prefers pedestrian islands of eight feet.

Mayor Jepsen pointed out that the intersections will be viewed on a case-by-case basis. Where there are opportunities to go beyond four feet, this will be considered.

Ms. Tonella-Howe said the CE is being completed this week. Once it is submitted, copies will be available for public review.

Responding to Councilmember Lee, Ms. Tonella-Howe said approximately 30 percent of the design has been completed. The next step is to complete the preliminary engineering. The next engineering milestone will be the completion of the construction plans, which will occur as the environmental documents are working their way through the approval process. The final design for this section should be completed by October, in order to bid the project in December.

Councilmember Lee wished to ensure that a four-foot pedestrian island is adequate for mothers with strollers or people in wheelchairs.

Mr. Conner clarified that the project will be designed so that the slowest possible user of the intersection will be able to get all the way across the street on one cycle of the traffic signal.

Deputy Mayor Hansen suggested that much of the construction could take place at night in order to allow partial use of the roadway during the day. He also noted that the intersections beyond 175th Street may require more study, but those are in the next phase.

Councilmember Lee supported staying within the 110-foot cross-section rather than the expanded option mentioned in the staff report. Deputy Mayor Hansen concurred.

Councilmember Ransom said he has received comments from the public that the traffic light at 185th Street is too short for the old and infirm. He said a four-foot island is not sufficient for an older person, considering the suction of large trucks passing by.

MEETING EXTENSION

At 9:56 p.m., Deputy Mayor Hansen moved to extend the meeting for 20 minutes. Councilmember Ransom seconded the motion, which carried 6 – 0.

Mr. Bauman noted that most of the accidents on Aurora Avenue have occurred in the middle of blocks, where there are no pedestrian islands or traffic lights to regulate traffic.

Ms. Tonella-Howe assured Councilmember Gustafson that WSDOT is expected to approve the revised channelization plan.

Councilmember Gustafson commented on the reduction of the turning radius for U-turns, noting that this will make U-turns impossible for certain vehicles. Ms. Tonella-Howe said this design accommodates passenger cars.

Councilmember Gustafson concurred with Councilmember Ransom that wider pedestrian islands would be preferable.

Mayor Jepsen wished to confirm that although trees are not shown in the cross-sections in the Council packet, they have not been eliminated from the plan. Ms. Tonella-Howe assured him that the medians will still have street trees and that the pedestrian islands will have ground cover or small shrubs.

Responding to Mayor Jepsen, Ms. Tonella-Howe said the goal is to bid the project in December. However, there is also a desire to underground utilities. The schedule for this is yet to be determined. There have already been discussions with Seattle City Light (SCL); however, other utilities must also be taken into consideration. Staff is working to bring all of these on board with the schedule. SCL will design their facility improvements and submit them to the consultant team for incorporation in the construction plans. She noted the hope that all other utilities will make an effort to do the same.

Mayor Jepsen emphasized the importance of having milestones that are attainable and knowing what the City must do to help ensure that they will be met. He then articulated Council concurrence to proceed, making adjustments to the cross-sections where there is more right-of-way. He emphasized the importance of keeping the project on schedule.

Councilmember Ransom concluded by noting that some businesses are concerned about truck access to their businesses. On the other hand, residents are concerned about trucks cutting through their neighborhoods.

Mayor Jepsen said that a lot of engineering work will occur between May and October and that businesses and residents will have this time to provide input on how the proposal affects them.

Ms. Tonella-Howe said this issue has not come up in the meetings she has conducted so far. She said staff will talk continually with property owners to work through the design.

April 2, 2001

DRAFT

Mayor Jepsen pointed out that these concerns will probably come up more in the next phase than during this first one.

- (c) Addressing Single Family design through the regulation of Bulk, scale and impervious surface

There was Council concurrence to postpone this item until the workshop of April 16, 2001.

7. ADJOURNMENT

At 10:09 p.m. Mayor Jepsen adjourned the meeting.

Sharon Mattioli, CMC
City Clerk

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April 9, 2001

CITY OF SHORELINE

SHORELINE CITY COUNCIL

SUMMARY MINUTES OF REGULAR MEETING

Monday, April 9, 2001
7:30 p.m.

Shoreline Conference Center
Mt. Rainier Room

PRESENT: Deputy Mayor Hansen, Councilmembers Grossman, Gustafson,
Montgomery and Ransom

ABSENT: Mayor Jepsen and Councilmember Lee

1. **CALL TO ORDER**

The meeting was called to order at 7:35 p.m. by Deputy Mayor Hansen, who presided.

2. **FLAG SALUTE/ROLL CALL**

Upon roll call by the City Clerk, all Councilmembers were present with the exceptions of Mayor Jepsen and Councilmember Lee.

Upon motion by Councilmember Gustafson, seconded by Councilmember Montgomery and unanimously carried, Mayor Jepsen and Councilmember Lee were excused.

(a) Proclamation of "Volunteer Week"

Eric Swansen, Senior Management Analyst, reminded Council of the Volunteer Recognition Breakfast on April 19 at 7:30 a.m. at the Shoreline Center. He noted that 173 volunteers donated over 5,300 hours of service to the City in 2000. Deputy Mayor Hansen proclaimed the week of April 15 "Volunteer Week" in Shoreline.

3. **REPORT OF CITY MANAGER**

Interim Assistant City Manager Kristoff Bauer updated Council on the Citywide transition to Waste Management as Shoreline's solid waste service provider. He noted some customer service issues and described Waste Management's efforts to address them. He said a mailer is going out with information that people have been requesting about rates and service options.

4. **REPORTS OF BOARDS AND COMMISSIONS:** None

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5. PUBLIC COMMENT

(a) Janet Way, 940 NE 147th Street, informed the Council that the Paramount Park Neighborhood Group is submitting two grants to do further wetland and creek habitat restoration near Paramount Park.

6. APPROVAL OF THE AGENDA

Councilmember Montgomery moved approval of the agenda. Councilmember Ransom seconded the motion, which carried unanimously, and the agenda was approved.

7. CONSENT CALENDAR

Councilmember Ransom moved to approve the consent calendar. Councilmember Gustafson seconded the motion, which carried 5-0, and the following items were approved:

Minutes of Workshop of March 5, 2001

Minutes of Special Meeting of March 16, 2001

Minutes of Special Meeting of March 19, 2001

Approval of expenses and payroll as of March 16, 2001 in the amount of \$1,037,118.66 and as of March 30, 2001 in the amount of \$1,108,748.61

Motion to authorize the Interim City Manager to execute a lease with M.L. Davies Investment Company for office space in the Richmond Beach Shopping Center

Motion to authorize the Interim City Manager to execute a settlement agreement with Rabanco (Allied Waste)

8. ACTION ITEMS: OTHER ORDINANCES, RESOLUTION AND MOTIONS

(a) Motion to appoint four new regular members and one alternate member to the Parks, Recreation and Cultural Services Advisory Committee

Councilmember Ransom explained that he and Councilmember Gustafson acted as a Council subcommittee. They interviewed seven of the eleven applicants for the vacancies on the Parks, Recreation and Cultural Services Advisory Committee. He said all four of the incumbents whose terms expired applied for reappointment. Three of them are recommended for reappointment, as is the current alternate member. Councilmember Ransom provided information on the background and accomplishments of these individuals.

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Councilmember Ransom moved to reappoint the following individuals to four year terms on the Parks, Recreation and Cultural Services Advisory Committee: Carolyn Ballo, Herb Bryce, William Clements and Dwight Stevens; and to appoint Michael Broilli for a two-year term as alternate. Councilmember Gustafson seconded the motion.

Councilmember Gustafson commented on the outstanding qualifications of all the candidates and on the difficulty of the decision. He noted that the selections represent geographic diversity and will serve the City well.

Councilmember Ransom commented that the recommendations were discussed with Mayor Jepsen, who concurs in the selection. He commented that the subcommittee received input from three other Councilmembers and from some of the Committee members. He concluded by thanking Janet Way for her service on the Committee.

A vote was taken on the motion, which carried unanimously; and Carolyn Ballo, Herb Bryce, William Clements and Dwight Stevens were appointed to four-year terms and Michael Broilli was appointed to the two-year alternate position on the Parks, Recreation and Cultural Services Advisory Committee.

Deputy Mayor Hansen confirmed the appointments and congratulated the individuals, who were introduced from the audience.

- (b) Motion to authorize the Mayor to execute an employment contract with Steven C. Burkett to serve as the City Manager

Councilmember Montgomery moved to authorize the Mayor to execute an employment contract with Steven C. Burkett to serve as the City Manager. Councilmember Gustafson seconded the motion.

Councilmember Ransom noted he had suggested some minor changes to the contract, but the Council as a whole did not feel they were necessary.

Councilmember Grossman added that Councilmembers have individually reviewed the contract several times as it was being drafted.

Deputy Mayor Hansen called for public comment.

- (a) Herb Bryce, speaking as President of the Shoreline School Board, extended a welcome to the new City Manager and said the School Board looks forward to working with him.

A vote was taken on the motion, which carried unanimously; and the Mayor was authorized to execute an employment contract with Steven C. Burkett as the new City Manager.

9. UNFINISHED BUSINESS

(a) Status Report on Landscape and Urban Design Elements for the Aurora Corridor Project

Anne Tonella-Howe, Aurora Corridor Project Manager, described the four planting and paving concepts for the Aurora Corridor contained in the Council packet on page 44: basic treatment, green treatment, urban treatment and enhanced treatment. She concluded with the staff recommendation to use either the green or enhanced treatment combined with the urban treatment in areas of high pedestrian use.

Next, Ms. Tonella-Howe referred to the tree matrix and identified those trees staff recommends to provide a progression of colors along the Corridor. Accent trees would be used behind the sidewalks in areas where space allows and at bus stops. In conclusion, Ms. Tonella-Howe explained how tree survival will be ensured and the infrastructure protected from tree roots.

Continuing, she outlined the steps in the Aurora Corridor project. She said the quest for funding is on going, although the first phase is fully funded. Surveying and mapping is completed, but the preliminary engineering has "slipped a little." She explained that a value engineering study is part of the preliminary engineering. It should start in June or July. The results of this study will confirm the design of the project or indicate the need for some re-design. She also pointed out the "critical interdependencies" in the project, meaning that if certain reviews and approvals do not occur as scheduled, the rest of the project schedule is affected. Environmental review could take between six months and a year. Approval of the environmental process is required before the appraisal negotiation process can begin.

Regarding utility undergrounding, Ms. Tonella-Howe said a kick-off meeting with all the utilities has occurred. Staff hopes to meet individually with these companies during the next three weeks. The utilities will be asked to generate designs of their preferred underground system or to identify areas where improvements are expected to already-undergrounded facilities.

Ms. Tonella-Howe said "it doesn't make much sense to get too much into final design" until the value engineering study is completed and the environmental process has been approved. She concluded that an appraisal firm will be brought on board to help determine land values. The Washington State Department of Transportation (WSDOT) must approve the right-of-way plan before the City can start acquiring right-of-way for the project. Once the right-of-way is all purchased, WSDOT will obligate the funding for construction.

Deputy Mayor Hansen called for public comment.

(a) Janet Way, 940 NE 147th Street, recommended that staff carefully consider drainage. She said the Thornton Creek Watershed Management Committee views Aurora Avenue as a contributor to stormwater problems in Thornton Creek. She also commented that the selection of street trees did not include any native species.

Councilmember Grossman liked the approach of having shrubs and groundcover in the amenity zone, both for safety and aesthetics reasons. He supported a good value engineering study in order to ensure that we "get the most bang for our buck."

Responding to Councilmember Grossman, Ms. Tonella-Howe said a fairly detailed analysis of drainage issues is done in the environmental review. For this phase of the project, staff is looking at the Boeing Creek Basin.

Councilmember Grossman asked if there will be any opportunities for using the planting strip for biofiltration. Ms. Tonella-Howe responded that this could be a possibility, but it has not been closely explored. Instead, staff is looking at the potential of using other open space, particularly the green space in the Westminster Triangle.

Councilmember Grossman asked Ms. Tonella-Howe to comment on the use of native species, and Councilmember Gustafson asked for assurances that there will be no problems with tree roots in the future.

Ms. Tonella-Howe introduced Jim Howard, one of the project's landscape consultants, who responded that certain native species would be appropriate as accent trees. He explained that the project will use state-of-the-art methodology regarding street trees in urban areas. He said native trees do not lend themselves to being street trees, but native species could be considered for shrubs and groundcover. He said that generally once the trees are established, they will live without irrigation. Drought-tolerant shrubs and groundcover could also be selected so that after two or three years, the irrigation system could be turned off.

Councilmember Montgomery said her priorities in tree selection are appropriate root systems and the colors produced.

Councilmember Ransom requested clarification of the continuous soil trench diagram on page 47 of the Council packet. He commented that 30-foot tall trees would seem to him to need a root system that penetrates deeper than 30 inches into the ground or one that spreads out more than indicated in the drawings. Mr. Howard said soil testing will be done of the subgrade soil to determine its ability to support root growth. The subgrade soil will provide additional soil volume to support the trees.

Councilmember Ransom also asked about visibility of businesses through the trees. Ms. Tonella-Howe said that the trees will be an average of 40 feet apart. There is a good chance that some properties will not have any trees in front of them. In addition, the trees will be limbed up to a height of 14 or 15 feet so that people can see under them. There is

no intent to block signage. The City will work closely with businesses that have signing across building faces when considering tree placement.

Councilmember Ransom pointed out that it appears that maintenance costs are similar for the basic treatment and for the green treatment. He felt that maintaining the plantings would appreciably increase costs. He wanted to be sure enough money is allocated for adequate maintenance of the landscaping. He concluded that the selection of the upper end of the special paving in the urban treatment has a huge cost impact.

Mr. Howard agreed that special paving materials are expensive. He also agreed the operation and maintenance costs are fairly similar in all the treatments.

Larry Bauman, Interim City Manager, pointed out that the median cost is included in the cost estimates. This is the most intensely planted and the most expensive part of the design and it is included in all four options.

Councilmember Gustafson said he supports the staff recommendation to combine the green treatment and the urban treatment. He felt the City should be conservative, but the project should "look nice."

Responding to Councilmember Gustafson, Ms. Tonella-Howe reiterated that to her knowledge none of this project drains into Thornton Creek. Councilmember Gustafson pointed out that this project will increase the pervious surface versus the impervious surface, which will enhance drainage by retaining more water naturally.

Deputy Mayor Hansen reported that Mayor Jepsen supported the staff recommendation, as he does. He concurred with Councilmember Montgomery that the priorities for tree selection should be coloration and root system. He suggested that staff consider connecting the irrigation systems to retained water rather than potable water.

Councilmember Ransom also supported the staff recommendation. He reiterated his concern about the special paving, which could cost an extra million dollars per mile. He wanted the paving to look nice and be porous, but not be chosen from the high-end materials.

Councilmember Montgomery felt the basic plan is too stark. She noted the importance of this project and said it should be something Shoreline can be proud of for years to come.

Councilmember Grossman pointed out that the value engineering study will deal with the treatment of urban borders as well as other aspects of the project and will look at a range of options.

Councilmember Gustafson reiterated the importance of having good figures on maintenance costs.

Deputy Mayor Hansen summarized Council support for the staff recommendation.

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10. CONTINUED PUBLIC COMMENT

(a) Richard Johnsen, 16730 Meridian Ave. N., spoke on several topics, including the Parks, Recreation and Cultural Services Committee, the neighborhood clean-up of Meridian Park blackberries and undergrowth, and the Aurora Corridor.

(b) Brian Bodenbach, Woodinville, explained the function of pervious pavement in allowing the exchange of oxygen between the atmosphere and tree roots. He supported the enhanced treatment for the Aurora Corridor. He added that in his opinion part of the Thornton Creek watershed "pierces up" into the area around 145th Street. He concluded by commending Janet Way as a very knowledgeable advocate for the environment.


Deputy Mayor Hansen thanked Ms. Way for her service on the Parks, Recreation and Cultural Services Committee and for what her group is doing in the area around Paramount Park.

11. ADJOURNMENT

At 9:13 p.m., Deputy Mayor Hansen declared the meeting adjourned.

Sharon Mattioli, CMC
City Clerk

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Approval of Expenses and Payroll as of April 06, 2001 DEPARTMENT: Finance PRESENTED BY: Al Juarez, Financial Operations Supervisor 

EXECUTIVE / COUNCIL SUMMARY

It is necessary for the Council to approve expenses formally at the meeting. The following claims expenses have been reviewed by C. Robert Morseburg, Auditor on contract to review all payment vouchers.

RECOMMENDATION

Motion: I move to approve Payroll and Claims in the amount of \$473,764.47 specified in the following detail:

Payroll and benefits for March 18 through March 31 in the amount of \$316,546.54 paid with check/voucher numbers 2919-2922, 5502, 5527, 5533, 5541, 5547-5590, 120018, 14001-140114, and benefit checks 8176 through 8185.

the following claims examined by C. Robert Morseburg paid on April 06, 2001:

Expenses in the amount of \$3,693.05 paid on Expense Register dated 04/02/01 with the following claim checks: 8099-8105 and

Expenses in the amount of \$73,531.78 paid on Expense Register dated 04/02/01 with the following claim checks: 8106-8116 and

Expenses in the amount of \$7,435.34 paid on Expense Register dated 04/03/01 with the following claim checks: 8117-8130 and

Expenses in the amount of \$26,687.53 paid on Expense Register dated 04/04/01 with the following claim checks: 8131-8146 and

Expenses in the amount of \$8,624.67 paid on Expense Register dated 04/04/01 with the following claim checks: 8147-8156 and

Expenses in the amount of \$26,282.75 paid on Expense Register dated 04/05/01 with the following claim checks: 8157-8167 and

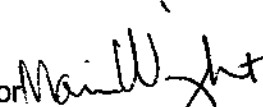
Expenses in the amount of \$12,181.33 paid on Expense Register dated 04/05/01 with the following claim checks: 8168-8175 and

Expenses in the amount of \$-56.91 reversed on Expense Register dated 04/03/01 with the following claim checks voided: 8128 and

Expenses in the amount of \$-1,161.61 reversed on Expense Register dated 04/04/01 with the following claim checks voided: 8131.

Approved By: City Manager _____ City Attorney _____

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Approval of Ordinance No. 270 Adding Information Systems Project Manager as a New Position and as a New Classification to the City's Classification and Compensation Plan
DEPARTMENT:	Human Resources
PRESENTED BY:	Marci Wright, Human Resources Director 

EXECUTIVE / COUNCIL SUMMARY


Earlier this month, your Council endorsed the City of Shoreline's updated Technology Plan. One recommendation contained in the updated Plan was to add project management resources to the Information Systems Division of the Finance Department. Human Resources and Finance explored three options to add these resources: 1) obtain the services through a consulting firm; 2) contract with a temporary agency for these services; and 3) create a regular benefited position to perform these services for the period of mid-2001 through the end of 2003. We are recommending the third option: creation of a new position and the new classification of Information Systems Project Manager and establishing the new classification in Range 50 of the City's Classification and Compensation Schedule.

RECOMMENDATION

Staff recommends that Council approve Ordinance No. 270 adding Information Systems Project Manager as a new position and as a new classification to the City of Shoreline's Classification and Compensation Plan.

ATTACHMENTS

Ordinance No. 270

Approved By: City Manager 

City Attorney 

BACKGROUND / ANALYSIS

Background

Moss Adams, the consulting company that assisted City staff in updating the Technology Plan, assessed the capacity of current Information Systems Division staff to manage all the projects approved as part of the updated Plan. Moss Adams recommended the City add additional project management resources and estimated the cost of additional resources to implement the Plan to range from \$175,000 to \$410,000.

Options

The additional project management resources are currently specifically linked to the accomplishment of the projects contained in the Technology Plan and may not be needed beyond the end of 2003. Therefore, staff considered three temporary options for this additional resource rather than simply recommending the addition of an ongoing regular position:

1) Obtain the services through a consulting firm

Moss Adams determined the average hourly rate charged by consulting firms for the services required is \$150. While services obtained by this method should generally be expected to be of high quality, this quality comes at quite a high price. Assuming a consultant worked an average of 30 hours a week for 30 months, the cost at \$150 an hour would equal \$585,000. An additional disadvantage of obtaining these services through a consulting firm is the lesser availability and accessibility of a consultant as compared to an employee.

2) Contract with a temporary agency for these services

Staff determined the hourly rate for contracting for services from a temporary agency is likely to be \$40 to \$45. The quality of a worker from a temporary agency is likely to be significantly decreased from consulting services, with most agencies offering experienced administrative assistants rather than experienced software development project managers. Even so, the cost of 30 hours a week for 30 months at \$45 an hour would be \$175,500 and the cost for 40 hours a week for the same period at the same rate would be \$234,000.

3) Create a regular benefited position to perform these services for the period of mid-2001 through the end of 2003

Staff surveyed our comparable jurisdictions to determine what our labor market pays for similar services. Based on the results of the survey and also on consideration of pay rates for current comparable internal Information Systems positions, staff determined appropriate pay for a City Information Systems Project Manager position would be salary range 50. The salary cost for a City employee is less than either of the other options—even assuming paying at the top of the range for the projected 30 month period, the salary cost would be just over \$154,000. We would anticipate the quality of an employee would be superior to that of an individual from temporary services. In addition, a City employee would have the advantage of maximum availability and accessibility.

Because we project the need for these services to extend through 2003, we recommend creation of this position as a regular, fully benefited position. However, because the workload for this position may go away with the completion of the Technology Plan's planned projects, we

recommend we plan for the position to expire at the end of 2003, unless the Council specifically authorizes the continuation of the position in the 2004 budget process. To implement this plan, IS will provide check-ins at 12 month and 24 month intervals to the City IS Steering Committee on progress, accomplishments and issues related to this position. This approach will provide opportunities to monitor this arrangement to ensure Plan goals are adhered to and to make any needed recommendations to your Council. During the hiring process it would be made clear to the employee that this is a limited term position.

The benefits cost for this position for 30 months are estimated at \$36,500, bringing the total projected cost for this recommended option to \$190,500.

Fiscal Impact

There are sufficient funds in the Finance Department 2001 budget and allocated to the Technology Plan to fund the recommended option.

RECOMMENDATION

Staff recommends that Council approve Ordinance No. 270 adding Information Systems Project Manager as a new position and as a new classification to the City of Shoreline's Classification and Compensation Plan.

ATTACHMENTS

Ordinance No. 270

ORDINANCE NO. 270
AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON,
ADDING A CLASSIFICATION TO THE CITY OF SHORELINE'S
CLASSIFICATION AND COMPENSATION PLAN.

WHEREAS, the City of Shoreline wishes to revise its Classification and Compensation Plan to add a new position and a new classification to be known as Information Services Project Manager; now therefore

THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON
DO ORDAIN AS FOLLOWS:

Section 1. Amendment. The City of Shoreline Classification and Compensation Schedule, and Exhibit A to Ordinance 265 amending the City's Classification and Compensation Plan, are amended as set forth in Exhibit A attached hereto.

Section 2. Amendment. The City of Shoreline 2001 Budget, *Finance-2001 Position Summary*, adopted by Ordinance 254 is amended to read as set forth in Exhibit B attached hereto.

Section 3. Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect five days after passage and publication

ADOPTED BY THE CITY COUNCIL ON APRIL 23, 2001.

Mayor Scott Jepsen

ATTEST:

APPROVED AS TO FORM:

Sharon Mattioli, CMC
City Clerk

Ian Sievers
City Attorney

City of Shoreline

Range Placement Table

2.5% Between Ranges; 4% Between Steps

Exhibit A

January 1, 2001

Range #	Title	Pay Period	Step 1	Step 2	Step 3	Step 4	Step 5	Maximum Step 6
1		Hourly	7.25	7.55	7.85	8.16	8.49	8.83
		Payperiod	580	604	628	653	679	706
		Annual	15,090	15,710	16,329	16,971	17,657	18,365
2		Hourly	7.45	7.73	8.04	8.36	8.69	9.04
		Payperiod	596	619	643	669	695	723
		Annual	15,489	16,086	16,728	17,392	18,077	18,808
3		Hourly	7.62	7.93	8.24	8.57	8.91	9.28
		Payperiod	609	634	660	686	713	742
		Annual	15,843	16,484	17,148	17,834	18,542	19,294
4		Hourly	7.81	8.13	8.45	8.79	9.14	9.51
		Payperiod	625	650	676	703	731	761
		Annual	16,241	16,905	17,569	18,277	19,007	19,781
5		Hourly	8.01	8.33	8.67	9.01	9.37	9.74
		Payperiod	641	666	694	721	750	780
		Annual	16,661	17,325	18,033	18,741	19,494	20,268
6		Hourly	8.21	8.53	8.88	9.23	9.61	9.99
		Payperiod	657	683	711	739	768	799
		Annual	17,082	17,746	18,476	19,206	19,980	20,777
7	Lifeguard/Instructor I	Hourly	8.43	8.75	9.11	9.47	9.85	10.24
		Payperiod	674	700	728	757	788	820
		Annual	17,524	18,210	18,940	19,693	20,489	21,308
8		Hourly	8.64	8.98	9.33	9.71	10.10	10.50
		Payperiod	691	718	746	777	808	840
		Annual	17,967	18,675	19,405	20,202	20,998	21,839
9	Lifeguard/Instructor II	Hourly	8.84	9.20	9.56	9.95	10.35	10.77
		Payperiod	707	736	765	796	828	861
		Annual	18,387	19,140	19,892	20,688	21,529	22,392
10		Hourly	9.07	9.44	9.81	10.20	10.61	11.03
		Payperiod	726	755	785	816	848	883
		Annual	18,874	19,626	20,401	21,219	22,060	22,945
11		Hourly	9.29	9.67	10.05	10.46	10.87	11.31
		Payperiod	743	774	804	837	870	905
		Annual	19,317	20,113	20,910	21,750	22,613	23,521

Range #	Title	Pay	Maximum					
		Period	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
12		Hourly	9.52	9.90	10.31	10.71	11.15	11.60
		Payperiod	762	792	825	857	892	928
		Annual	19,803	20,600	21,441	22,281	23,189	24,118
13		Hourly	9.77	10.16	10.56	10.99	11.42	11.88
		Payperiod	781	813	845	879	914	951
		Annual	20,312	21,131	21,972	22,857	23,764	24,715
14		Hourly	10.01	10.40	10.83	11.27	11.71	12.18
		Payperiod	801	832	866	901	937	974
		Annual	20,821	21,640	22,525	23,432	24,361	25,335
15		Hourly	10.25	10.67	11.10	11.54	12.00	12.48
		Payperiod	820	854	888	923	960	998
		Annual	21,330	22,193	23,078	24,007	24,959	25,955
16		Hourly	10.52	10.95	11.38	11.83	12.31	12.80
		Payperiod	842	876	911	946	985	1,024
		Annual	21,883	22,768	23,675	24,605	25,600	26,618
17		Hourly	10.79	11.21	11.66	12.13	12.62	13.12
		Payperiod	863	897	933	970	1,009	1,049
		Annual	22,436	23,321	24,251	25,224	26,242	27,282
18	Senior Lifeguard	Hourly	11.04	11.49	11.95	12.42	12.92	13.45
		Payperiod	883	919	956	994	1,034	1,076
		Annual	22,967	23,897	24,848	25,844	26,884	27,968
19		Hourly	11.32	11.78	12.24	12.73	13.24	13.78
		Payperiod	905	942	980	1,019	1,060	1,102
		Annual	23,543	24,494	25,468	26,486	27,548	28,654
20		Hourly	11.61	12.07	12.55	13.06	13.58	14.13
		Payperiod	928	966	1,004	1,045	1,087	1,130
		Annual	24,140	25,114	26,109	27,171	28,256	29,384
21		Hourly	11.89	12.37	12.87	13.38	13.91	14.48
		Payperiod	951	990	1,030	1,071	1,113	1,158
		Annual	24,738	25,733	26,773	27,835	28,942	30,114
22		Hourly	12.20	12.68	13.19	13.72	14.27	14.84
		Payperiod	976	1,014	1,055	1,098	1,141	1,187
		Annual	25,379	26,375	27,437	28,543	29,672	30,867
23		Hourly	12.50	13.00	13.52	14.06	14.63	15.21
		Payperiod	1,000	1,040	1,082	1,125	1,170	1,217
		Annual	25,999	27,039	28,123	29,251	30,424	31,641
24		Hourly	12.82	13.32	13.86	14.41	14.99	15.58
		Payperiod	1,025	1,065	1,109	1,153	1,199	1,247
		Annual	26,663	27,703	28,831	29,982	31,176	32,415

Range #	Title	Pay Period	Maximum					
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
25		Hourly	13.13	13.66	14.20	14.78	15.36	15.98
		Payperiod	1,050	1,093	1,136	1,182	1,229	1,278
		Annual	27,304	28,411	29,539	30,734	31,951	33,234
26		Hourly	13.46	14.00	14.55	15.14	15.74	16.38
		Payperiod	1,077	1,120	1,164	1,211	1,260	1,311
		Annual	27,990	29,119	30,269	31,486	32,747	34,075
27	Recreation Assistant I Teen Program Assistant Administrative Assistant I Finance Assistant I	Hourly	13.80	14.35	14.94	15.53	16.15	16.79
		Payperiod	1,104	1,148	1,195	1,242	1,292	1,343
		Annual	28,698	29,849	31,066	32,305	33,588	34,916
28		Hourly	14.15	14.71	15.30	15.91	16.55	17.21
		Payperiod	1,132	1,177	1,224	1,273	1,324	1,377
		Annual	29,428	30,601	31,818	33,101	34,429	35,801
29		Hourly	14.50	15.08	15.69	16.31	16.97	17.64
		Payperiod	1,160	1,207	1,255	1,305	1,357	1,411
		Annual	30,159	31,376	32,637	33,920	35,292	36,686
30		Hourly	14.86	15.46	16.07	16.72	17.38	18.08
		Payperiod	1,189	1,237	1,286	1,338	1,391	1,447
		Annual	30,911	32,150	33,433	34,783	36,155	37,615
31	Lead Teen Program Asst Park Maintenance Wrkr I Recreation Assistant II Administrative Assistant II Finance Assistant II	Hourly	15.23	15.85	16.48	17.14	17.82	18.53
		Payperiod	1,219	1,268	1,318	1,371	1,425	1,482
		Annual	31,685	32,969	34,274	35,646	37,062	38,545
32	Technical Assistant Public Wks. Maint. Worker I	Hourly	15.62	16.24	16.89	17.56	18.27	19.00
		Payperiod	1,249	1,300	1,351	1,405	1,461	1,520
		Annual	32,482	33,787	35,137	36,531	37,991	39,518
33		Hourly	16.01	16.65	17.31	18.01	18.72	19.48
		Payperiod	1,281	1,332	1,385	1,441	1,498	1,558
		Annual	33,301	34,628	36,000	37,460	38,943	40,514
34		Hourly	16.40	17.06	17.74	18.46	19.19	19.96
		Payperiod	1,312	1,365	1,420	1,477	1,535	1,597
		Annual	34,119	35,491	36,907	38,390	39,916	41,510
35	Park Maintenance Wrkr II Facilities Maint. Worker II Administrative Assistant III	Hourly	16.81	17.49	18.18	18.91	19.67	20.46
		Payperiod	1,345	1,399	1,454	1,513	1,574	1,637
		Annual	34,960	36,376	37,814	39,341	40,912	42,549
36		Hourly	17.24	17.92	18.65	19.38	20.16	20.97
		Payperiod	1,380	1,434	1,492	1,551	1,613	1,677
		Annual	35,867	37,283	38,788	40,315	41,930	43,612

Range #	Title	Pay Period	Maximum					
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
37	Public Wks. Maint. Worker II	Hourly	17.66	18.37	19.11	19.87	20.66	21.49
		Payperiod	1,413	1,470	1,528	1,590	1,653	1,719
		Annual	36,730	38,213	39,739	41,333	42,970	44,696
38		Hourly	18.09	18.82	19.57	20.36	21.18	22.02
		Payperiod	1,448	1,505	1,566	1,629	1,694	1,762
		Annual	37,637	39,142	40,713	42,350	44,054	45,802
39	Senior Park Maint Worker	Hourly	18.55	19.30	20.07	20.87	21.71	22.57
		Payperiod	1,484	1,544	1,606	1,670	1,737	1,806
		Annual	38,589	40,138	41,753	43,412	45,160	46,953
40	Deputy City Clerk	Hourly	19.02	19.79	20.57	21.40	22.25	23.15
		Payperiod	1,522	1,583	1,646	1,712	1,780	1,852
		Annual	39,562	41,155	42,793	44,519	46,289	48,147
41	CRT Representative	Hourly	19.50	20.29	21.09	21.94	22.81	23.72
	Exec Asst to the City Mgr	Payperiod	1,560	1,623	1,688	1,755	1,825	1,898
	Planner I	Annual	40,558	42,195	43,877	45,625	47,439	49,342
	Project Inspector I Surface Water Quality Specialist							
42	Computer/Network Specialist Sr. Public Works Maint. Worker	Hourly	19.99	20.79	21.62	22.48	23.37	24.32
		Payperiod	1,599	1,663	1,729	1,798	1,870	1,945
		Annual	41,576	43,235	44,961	46,754	48,612	50,581
43	Recreation Coordinator Teen Program Supervisor Right-of-Way Inspector Environmental Educator	Hourly	20.49	21.31	22.16	23.04	23.97	24.92
		Payperiod	1,639	1,705	1,773	1,843	1,917	1,994
		Annual	42,616	44,320	46,090	47,926	49,851	51,843
44	Plans Examiner I Code Enforcement Officer	Hourly	21.00	21.84	22.71	23.62	24.56	25.54
		Payperiod	1,680	1,747	1,817	1,889	1,965	2,043
		Annual	43,678	45,426	47,240	49,121	51,090	53,126
45	Grants Specialist Planner II	Hourly	21.52	22.38	23.28	24.21	25.18	26.19
		Payperiod	1,722	1,791	1,862	1,937	2,014	2,095
		Annual	44,762	46,554	48,413	50,360	52,374	54,476
46	Budget Analyst Management Analyst Staff Accountant	Hourly	22.05	22.95	23.86	24.81	25.81	26.84
		Payperiod	1,764	1,836	1,909	1,985	2,065	2,147
		Annual	45,868	47,727	49,630	51,599	53,679	55,825
47	Project Inspector II Human Resources Analyst Utility Coordinator	Hourly	22.63	23.52	24.47	25.43	26.46	27.52
		Payperiod	1,810	1,882	1,957	2,035	2,116	2,202
		Annual	47,063	48,922	50,891	52,905	55,029	57,242
48	Plans Examiner II Purchasing Officer Project Engineer (non-licensed)	Hourly	23.18	24.11	25.07	26.07	27.12	28.20
		Payperiod	1,854	1,928	2,006	2,086	2,169	2,256
		Annual	48,214	50,139	52,152	54,232	56,401	58,658

Range #	Title	Pay Period	Maximum					
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
49	Customer Resp. Team Superv. Coordinator Office of Neigh Facilities Coordinator Parks Superintendent Planner III Recreation Superintendent Surface Water Prog. Coord.	Hourly	23.76	24.71	25.70	26.72	27.80	28.90
		Payperiod	1,901	1,977	2,056	2,138	2,224	2,312
		Annual	49,431	51,400	53,458	55,582	57,817	60,118
50	Network Administrator Communications Specialist IS Project Manager	Hourly	24.35	25.32	26.34	27.39	28.49	29.63
		Payperiod	1,948	2,025	2,107	2,191	2,279	2,370
		Annual	50,648	52,661	54,785	56,976	59,255	61,623
51	Public Wks. Maint. Supervisor	Hourly	24.96	25.96	27.00	28.07	29.20	30.37
		Payperiod	1,997	2,076	2,160	2,246	2,336	2,430
		Annual	51,909	53,989	56,157	58,392	60,738	63,171
52	Plans Examiner III Senior Management Analyst Project Engineer (licensed)	Hourly	25.59	26.62	27.68	28.79	29.93	31.14
		Payperiod	2,048	2,129	2,214	2,303	2,395	2,491
		Annual	53,237	55,361	57,573	59,875	62,264	64,765
53	City Clerk	Hourly	26.23	27.28	28.37	29.51	30.69	31.91
		Payperiod	2,099	2,182	2,270	2,361	2,455	2,553
		Annual	54,564	56,733	59,012	61,379	63,835	66,380
54	Senior Budget Analyst Financial Operations Supervisor	Hourly	26.88	27.96	29.07	30.24	31.46	32.71
		Payperiod	2,151	2,236	2,326	2,419	2,516	2,617
		Annual	55,914	58,149	60,472	62,906	65,428	68,039
55	GIS Specialist Health/Human Services Mgr	Hourly	27.55	28.66	29.81	31.00	32.24	33.53
		Payperiod	2,204	2,293	2,385	2,480	2,579	2,682
		Annual	57,308	59,609	61,999	64,477	67,066	69,743
56	Capital Projects Manager Assistant to the City Manager Comm/Govt Relations Manager	Hourly	28.25	29.38	30.55	31.78	33.04	34.37
		Payperiod	2,260	2,351	2,444	2,542	2,643	2,750
		Annual	58,768	61,114	63,548	66,092	68,725	71,491
57	Database Administrator Economic Devel. Coord.	Hourly	28.96	30.12	31.32	32.57	33.87	35.23
		Payperiod	2,316	2,409	2,505	2,606	2,710	2,819
		Annual	60,229	62,640	65,141	67,752	70,451	73,283
58		Hourly	29.68	30.86	32.09	33.38	34.72	36.10
		Payperiod	2,374	2,469	2,568	2,671	2,778	2,888
		Annual	61,733	64,189	66,756	69,433	72,221	75,098
59	Public Works Ops Mgr Building Official Planning Manager	Hourly	30.42	31.65	32.90	34.22	35.59	37.01
		Payperiod	2,434	2,532	2,632	2,738	2,848	2,961
		Annual	63,282	65,827	68,438	71,181	74,036	76,978

Range #	Title	Pay							Maximum	
		Period	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6		
60		Hourly	31.18	32.42	33.72	35.07	36.48	37.93		
		Payperiod	2,494	2,594	2,698	2,806	2,918	3,035		
		Annual	64,853	67,442	70,141	72,951	75,872	78,903		
61	Aurora Corridor Project Manager	Hourly	31.97	33.24	34.57	35.96	37.39	38.89		
		Payperiod	2,557	2,659	2,766	2,876	2,991	3,111		
		Annual	66,490	69,146	71,911	74,788	77,775	80,895		
62	City Engineer Information Systems Manager	Hourly	32.76	34.08	35.45	36.86	38.33	39.86		
		Payperiod	2,621	2,727	2,836	2,949	3,066	3,189		
		Annual	68,150	70,894	73,726	76,669	79,722	82,908		
63		Hourly	33.57	34.92	36.32	37.77	39.29	40.86		
		Payperiod	2,686	2,794	2,905	3,022	3,143	3,269		
		Annual	69,832	72,642	75,540	78,572	81,714	84,988		
64	Asst. PADS Director	Hourly	34.42	35.80	37.23	38.72	40.26	41.88		
		Payperiod	2,754	2,864	2,979	3,098	3,221	3,350		
		Annual	71,602	74,456	77,443	80,541	83,749	87,112		
65	Human Resources Director	Hourly	35.27	36.69	38.16	39.68	41.27	42.92		
		Payperiod	2,822	2,935	3,053	3,174	3,302	3,434		
		Annual	73,372	76,315	79,368	82,532	85,851	89,281		
66		Hourly	36.16	37.60	39.12	40.68	42.31	44.00		
		Payperiod	2,893	3,008	3,129	3,254	3,385	3,520		
		Annual	75,208	78,218	81,360	84,612	87,998	91,516		
67		Hourly	37.07	38.55	40.09	41.70	43.37	45.09		
		Payperiod	2,966	3,084	3,208	3,336	3,470	3,607		
		Annual	77,111	80,187	83,395	86,736	90,210	93,795		
68		Hourly	37.99	39.51	41.08	42.73	44.44	46.22		
		Payperiod	3,039	3,161	3,287	3,419	3,556	3,698		
		Annual	79,014	82,178	85,453	88,883	92,445	96,140		
69	Assistant City Manager Finance Director Public Works Director Planning & Devel. Svcs. Director Parks & Rec Director	Hourly	38.94	40.50	42.12	43.81	45.55	47.38		
		Payperiod	3,116	3,240	3,369	3,505	3,644	3,790		
		Annual	81,006	84,236	87,599	91,117	94,746	98,552		
70	City Attorney	Hourly	39.91	41.51	43.18	44.90	46.70	48.56		
		Payperiod	3,193	3,321	3,454	3,592	3,736	3,885		
		Annual	83,019	86,338	89,812	93,396	97,136	101,008		
71		Hourly	40.91	42.55	44.25	46.02	47.86	49.77		
		Payperiod	3,273	3,404	3,540	3,682	3,829	3,982		
		Annual	85,099	88,506	92,047	95,720	99,548	103,530		

Range #	Title	Pay	Maximum					
		Period	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
72		Hourly	41.94	43.61	45.36	47.18	49.06	51.02
		Payperiod	3,356	3,489	3,629	3,774	3,925	4,082
		Annual	87,245	90,719	94,348	98,132	102,048	106,119
73		Hourly	42.99	44.71	46.50	48.36	50.28	52.30
		Payperiod	3,439	3,577	3,720	3,869	4,023	4,184
		Annual	89,414	92,998	96,715	100,588	104,592	108,774
74		Hourly	44.06	45.82	47.66	49.56	51.55	53.60
		Payperiod	3,525	3,665	3,813	3,965	4,124	4,288
		Annual	91,648	95,299	99,127	103,088	107,226	111,496
75		Hourly	45.17	46.98	48.85	50.81	52.84	54.94
		Payperiod	3,613	3,758	3,908	4,064	4,227	4,396
		Annual	93,950	97,711	101,605	105,677	109,903	114,284

Exhibit B

POSITION SUMMARY				
	1998	1999	2000	2001
	Budgeted	Budgeted	Budgeted	Budgeted
	Positions	Positions	Positions	Positions
Finance Director	1.00	1.00	1.00	1.00
Financial Operations Supervisor	1.00	1.00	1.00	1.00
Procurement Officer	1.00	1.00	1.00	1.00
Finance Assistant II	0.00	0.00	0.00	0.63
Accountant	0.00	0.00	1.00	1.00
Finance Assistant II	1.00	1.00	1.00	1.00
Finance Assistant II	1.00	1.00	1.00	1.00
Senior Budget Analyst	1.00	1.00	1.00	1.00
Budget Analyst	1.00	1.00	1.00	1.00
Administrative Assistant II	1.00	1.00	1.00	1.00
Information Services Manager	1.00	1.00	1.00	1.00
Database Administrator	1.00	1.00	1.00	1.00
GIS Specialist	1.00	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00	1.00
Computer/Network Specialist	1.00	1.00	1.00	1.00
Computer/Network Specialist	0.00	0.00	1.00	1.00
Information Systems Project Manager	0.00	0.00	0.00	1.00
	13.00	13.00	15.00	16.63

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Motion to Authorize the Interim City Manager to execute a Contract Amendment to Increase the Professional Design and Inspection Support Services Contract for the Shoreline Swimming Pool Project
DEPARTMENT:	Public Works
PRESENTED BY:	William L. Conner, Public Works Director <i>wlc</i>

EXECUTIVE / COUNCIL SUMMARY

The purpose of this report is to obtain your Council's approval to increase the professional design and inspection support services contract with the ORB Organization for the Shoreline Swimming Pool Project. The project is included in the 2001 – 2006 Capital Improvement Program (CIP).

On February 14, 2000, your Council approved a professional design and support services contract with the ORB Organization in an amount not to exceed \$149,000 for the Shoreline Swimming Pool Project. Staff is requesting to increase the consultant's existing contract from \$149,000 to \$162,567, an increase of \$13,567. Staff determined that additional inspection support services are necessary to ensure proper construction of the swimming pool remodel and allow staff to pursue progress on other CIP projects. The additional inspection support services will ensure that the building permit requirements are met, and the materials used in the construction are of good quality and properly installed. Sufficient funds exist in the project budget to fund the additional inspection and materials testing.

The change order will fund the following tasks:

- Increase the existing Construction Inspection budget by an additional \$9,057 to include an additional 30 site visits during the re-model of the pool. The consultant has been asked to provide these additional site visits due to the limited availability of staff resources.
- Add \$4,510 to the existing contract for materials testing. This testing will include:
 - Test and inspect reinforced concrete composition and installation
 - Test and inspect reinforced masonry composition and installation
 - Testing and inspect grout composition and installation
 - Inspect structural steel fabrication and erection, including high strength bolting
 - Inspection of Handicapped Auto Door assemblies for Code compliance
 - Preparation and distribute final material testing report

Staff anticipates receiving a building permit for this project by early April. The construction period will take approximately 109 working days and is expected to begin by mid April and extend to September 2001.

RECOMMENDATION

Staff recommends that your Council authorize the Interim City Manager to execute a Contract Amendment to Increase the Professional Design and Inspection Support Services Contract for an amount of \$13,567 for the Shoreline Swimming Pool Project.

Approved By: City Manager KTB City Attorney [Signature]

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Authorize the Interim City Manager to Execute an Agreement with New Beginnings for Battered Women and Their Children to Provide Domestic Violence Services to Shoreline Residents
DEPARTMENT:	Office of Health and Human Services
PRESENTED BY:	Rob Beem, Health and Human Services Manager Bethany Wolbrecht-Dunn, Grant Specialist

EXECUTIVE / COUNCIL SUMMARY

Each year the City of Shoreline uses funding from the Washington State Office of Community Development Criminal Justice Funding Distribution for services to victims of domestic violence. The 2001 Adopted Budget for the Office of Health and Human Services includes this revenue and General Fund resources to provide these services.

The City wishes to continue its contracting with New Beginnings for Battered Women and Their Children to provide domestic violence services. The agency has provided services through this program since incorporation. Through the agreement, New Beginnings for Battered Women and Their Children will provide a variety of domestic violence services to 40 Shoreline residents. Services will include:

- Crisis line, which will provide crisis intervention, safety planning, support and referral
- Emergency shelter, including medical screening, legal information, financial assistance, clothing, food and child care
- Services specific to children, including tutoring and children's support groups
- Advocacy based case management
- Group counseling

The total contract amount is \$26,203, which includes \$15,102 in Criminal Justice Funding Distribution and \$11,101 in General Funds as budgeted for 2001.

RECOMMENDATION

Staff recommends that your Council authorize the Interim City Manager to sign a contract with New Beginnings for Battered Women and Their Children for \$26,203 to provide crisis line response, community outreach, education, case management and other services to the residents of Shoreline who are victims of domestic violence.

Approved By: City Manager



City Attorney

