

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Approval of Innis Arden Club Mini-Grant for \$2,200
DEPARTMENT: Communications & Intergovernmental Relations
PRESENTED BY: Joyce Nichols, C/IR Director

PROBLEM/ISSUE STATEMENT: The Innis Arden Club has completed the application process for a \$2,200 Mini-Grant project to clear and remove overgrown and invasive vegetation along City right-of-way in the Innis Arden neighborhood. The area of the project is along the street in front of and around the NE corner of the Clubhouse, and includes NW 188th to 15th Avenue NW and north to NW 190th. The playfield is used by community youth groups for soccer and baseball. When the clubhouse parking lot fills up, cars park on the shoulder of the road leaving no room for pedestrians to walk except in the street. The removal of the vegetation will increase pedestrian safety along both streets.

The project has been reviewed and approved by the Public Works Director. The project will require a right-of-way permit and traffic control plan. Permit costs are included in the project budget.

ALTERNATIVES ANALYZED: The budget for the grant application is included in Attachment A. Staff analyzed the following alternatives:


1. Take no action
2. Authorize the funding requested for an expenditure of \$2,200. (Recommended)

FINANCIAL IMPACT:

Council authorized \$30,000 in the 2002 budget to fund Neighborhood Mini-Grants. To date, one Mini-Grant has been awarded in 2002.

RECOMMENDATION

Staff recommends that Council approve \$2,200 in Mini-Grant funds for the Innis Arden Club.

Approved By: City Manager  City Attorney N/A

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INTRODUCTION

The Innis Arden Club has completed the application process for a \$2,200 Mini-Grant to clear and remove overgrown and invasive vegetation along City right-of-way to increase pedestrian safety in the area of a playfield used by community youth groups. Volunteers will cut back the vegetation, load it into trucks and take it to the transfer station.

BACKGROUND

Resolution No. 54 established the Neighborhood Mini-Grant program, with the process and administration of the funds to be handled by Neighborhoods staff. The allocation of the total funds available is determined from year to year by appropriation of the City Council. All such grants to individual neighborhood associations are governed by rules approved by the City Council on October 7, 1996 and amended on November 23, 1998. Grants must be approved by City Council prior to their implementation.

The Mini-Grant program provides equal grants of up to \$2,200 to each of the active organized, qualifying neighborhood associations in the City of Shoreline. Neighborhood associations are required to match Mini-Grant funds. A match may be generated from co-sponsoring groups, businesses, organizations, schools, media, in-kind donations and/or "sweat equity".

Mini-Grant project categories include the following:

- Projects that create or enhance a tangible improvement in the neighborhood
- Projects that disseminate information and increase awareness of the goals and mission of the neighborhood association to the neighborhood community;
- Projects that directly benefit a public agency or organization and its immediate neighborhood, and that require the active involvement of both the public agency and members of the neighborhood in planning and carrying out the program.

ALTERNATIVES ANALYSIS

The Innis Arden Club is seeking approval for a \$2,200 Mini-Grant to clear and remove overgrown and invasive vegetation along City right-of-way in the Innis Arden neighborhood. The area of the project is along the street in front of and around the NE corner of the Clubhouse, and includes NW 188th to 15th Avenue NW and north to NW 190th. The playfield is used by community youth groups for soccer and baseball. When the Clubhouse parking lot fills up, cars park on the shoulder of the road leaving no room for pedestrians to walk except in the street. Removal of the vegetation will increase pedestrian safety along both streets. The Public Works Director has reviewed and approved the project. The project meets the goals of the Mini-Grant program by making a tangible improvement in the neighborhood and active involvement of both the neighborhood association and community volunteers in planning and carrying out the program.

RECOMMENDATION

Staff recommends that Council approve \$2,200 in Mini-Grant funds for the Innis Arden Club.

ATTACHMENTS

Attachment A – Innis Arden Project Budget

**Innis Arden Club
2002 Mini-Grant Project Budget**

<u>Project / Item</u>	Cost
Truck rental expenses	\$ 300
Transfer station dump fees	\$ 200
Gravel for cleared area	\$ 900
Permits	\$ 300
Contingency	<u>\$ 500</u>
<u>Project Total</u>	\$2,200

Project Match

The Innis Arden Club proposes to provide match for its Mini-Grant through “sweat equity”. The group will provide labor for clearing, trimming and removing vegetation, hauling to transfer station, and spreading gravel in the cleared walking area. Once the vegetation is removed, the Innis Arden Club will maintain the cleared area. Public Works maintains a five foot width along the street. It will be the responsibility of the Innis Arden Club to maintain the rest of the cleared area.

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