

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Adoption of Ordinance No. 322, Amending the 2003 Budget for Uncompleted 2002 Capital and Operating Projects, Revising the 2003 Capital Budget, and Funding Supplemental 2003 Requests
<b>DEPARTMENT:</b>	Finance
<b>PRESENTED BY:</b>	Debbie Tarry, Finance Director

**PROBLEM/ISSUE STATEMENT:**

In July 2002, as part of the 2003 budget development, departments projected their actual year end expenditures for year 2002. The actual year end results differ somewhat from those projections, as some projects that were in progress in year 2002 are actually going to be completed in year 2003. This results in year 2002 expenditures being less than projected and the 2002 ending fund balance being greater than projected. This is true for both capital and operating projects. In order to provide adequate budget resources to complete the projects initiated in 2002, additional budget authorization is needed for 2003. This results in re-appropriating a portion of the 2002 ending fund balance for expenditures in 2003.

In addition to the reappropriation requests, Ordinance No. 322, amending the 2003 budget (Attachment A) includes the following:

- An appropriation of \$75,000 in the General Fund for Planning & Development Services to complete the Central Shoreline Subarea Right-of-Way Mapping and Comp Plan Amendment
- An appropriation of \$220,000 for the Paramount School Park project for parking lots and frontage improvements as presented to the City Council on February 24, 2003
- An appropriation of \$20,500 for the Swimming Pool Improvement project. This funding is for the replacement of the heating coil that was originally programmed for 2004 in the 2003 – 2008 Capital Improvement Plan (CIP).
- An appropriation of \$1,254,800 for the North City Business District/ 15<sup>th</sup> Avenue Corridor Improvements. This was originally programmed for 2004 in the 2003 – 2008 CIP. The additional appropriation being requested is necessary to fund early construction of the project.

Attachment B to this staff report provides a listing of all the recommended budget changes contained in Ordinance No. 322.

**ALTERNATIVES ANALYZED:**

**Alternative 1: Take no action.**

If the Council chose not to approve this budget amendment either the projects that were initiated in 2002 would not be completed or to complete the projects, monies that were

budgeted for 2003 programs would need to be redirected for the completion of projects already in progress.

**Alternative 2: Approve Ordinance No. 322 (Recommended)**

Approval of ordinance no. 322 will provide the budget authority for the completion of projects that were initiated in 2002 without negatively impacting the programs and projects that are to be provided in year 2003. Also the budget amendment will result in accurately reflecting the anticipated expenditures in the City's capital funds.

**FINANCIAL IMPACT:**

The following table summarizes the budget amendment request for each of the affected City funds and the impact that this has on the City's reserve levels.

	Projected 2003 Beginning Fund Balance	Actual 2003 Beginning Fund Balance	Budget Amendment Request	Revenue Adjustments	Resulting 2003 Available Beginning Fund Balance	Amount Over/(Under ) Projected Beginning Fund Balance
Fund	(A)	(B)	(C)	(D)	(E) (B - C-D)	(F) (A-E)
General Fund	6,044,019	9,039,795	836,093	92,969	8,296,671	2,252,652
Street Fund	469,567	814,688	224,239	10,000	600,449	130,882
Asset Seizure Fund	28,520	27,638	6,201		21,437	(7,083)
Surface Water Management	2,135,490	2,370,539	176,444		2,194,095	58,605
General Capital Fund	3,854,938	4,260,443	764,578	50,000	3,545,865	(309,073)
Roads Capital Fund	12,934,167	15,662,529	3,129,021	865,632	13,399,140	464,973
Surface Water Capital	2,285,406	2,468,014	215,713	150,190	2,402,491	117,085
<b>Total</b>			<b>5,352,289</b>	<b>1,168,791</b>		

**RECOMMENDATION**

Staff recommends that Council approve Ordinance No. 322, amending the 2003 budget.

Approved By: City Manager  City Attorney 

## INTRODUCTION

Annually the City reviews the financial results of the prior year and identifies any expenditures that were anticipated to occur in the previous year, but which will actually occur in the current year. We have completed our review of the 2002 activity and have identified nearly \$2.9 million of 2002 expenditures that will actually occur in 2003. Since the expenditures did not occur in 2002, the City started 2003 with reserves (fund balance) in excess of projections. These expenditures were not included in the 2003 Budget adopted by the City Council in November 2002, and therefore staff recommends the 2003 budget be amended to provide adequate budget authority for the expenditures in 2003. In most cases the funding source is from fund balance.

## BACKGROUND

### Reappropriations

It is often difficult to fully project the status of a project. In some cases, projects are initiated in one year, but do not get completed until the following year. This is not always known when planning the next budget cycle and therefore the unexpended funds from one year become part of the fund balance carried into the next year. It is necessary to take the portion of the fund balance actually needed to complete the projects and re-appropriate those dollars for expenditure.

There are projects that were not completed in 2002 as projected, and a resulting under-expenditure occurred in both operating and capital funds. This under-expenditure was highlighted on March 24, 2003, as part of the 2002 Year End Financial Report. The proposed ordinance reappropriates available fund balances from these funds to complete these projects. The following table summarizes the re-appropriation request for each affected fund.

Fund	Dept/Program	Project/Item	Carryover Amount	
General Fund	IS/Tech Plan	Bi-tech Financial Software/Implementation	\$25,402	
		Network Security	\$17,300	
		Network Connectivity	\$34,896	
		Data Warehouse	\$8,300	
		Servers	\$19,299	
		Records Mgmt System Implementation	\$3,750	
		PW Inventory Project	\$180,000	
		IS Operations	I-Net	\$7,950
		GIS	Survey Project	\$48,676
		Police/Traffic	Radar Guns	\$4,164
			Pedestrian Safety Bookmarks	\$2,141
			SRO Program	\$4,831
			Emergency Management Consultant	12000
	Neighborhood Mini-Grants		\$15,744	
	Police/Special Support	Microfilming	\$9,489	
		Neighborhood Mini-Grants Support	\$7,000	
	Police/Emergency Management	Hopelink	\$32,180	
	C&GR/Neighborhoods	Central Shoreline Subarea Plan	\$6,849	
	City Clerk	Critical Areas Environmental Regulations	\$28,356	
	Parks, Rec & Cultural Serv/Maintenance	Policy Regulation Evaluation	\$4,548	
	Parks, Rec & Cultural Serv/Human Svcs.	Stream Inventory Review	\$10,000	
	PADS/Development Planning	Critical Areas/Watershed Planning	\$108,620	
		Shoreline Master Program	\$70,000	
	PADS/Projects			

Fund	Dept/Program	Project/Item	Carryover Amount
	Economic Development	Customer Survey Work	\$3,475
		Process Review	\$1,525
	PW/Admin	Project Management Certification	\$2,600
	PW/Facilities	Pool and Police Station Maintenance	\$7,300
	PW/Recycling	Recycling Events/Outreach	\$22,302
		Compost Facility	\$62,396
	<b>Total General Fund</b>		<b>\$761,093</b>
<b>Street Fund</b>	PW/Street Operations	Road Shoulder Maintenance Equipment	\$81,675
		Tree Removal	\$30,000
		Street Sweeping	\$30,250
		Tree Inventory & Assessment	\$40,000
		Traffic Signal Inventory	\$2,314
	PW/Street Engineering	Engineering Services	\$40,000
	<b>Total Street Fund</b>		<b>\$224,239</b>
<b>Surface Water Mgmt. Fund</b>	PW/SWM Operations	Drainage Infrastructure Inventory	\$62,330
		Drainage Basin Monitoring	\$25,000
		Street Sweeping	\$27,749
		Sewer Vactoring	\$12,893
		Municipal Stormwater Management Training	\$1,175
		Stream Inventory	\$22,297
		Engineering Services	\$25,000
	<b>Total Surface Water Mgmt. Fund</b>		<b>\$176,444</b>
<b>Asset Seizure Fund</b>	Police/Federal Seizure Program	Tasers & Holders	\$6,201
	<b>Total Asset Seizure Fund</b>		<b>\$6,201</b>
<b>General Capital Fund</b>	CIP	City Hall	\$68,116
	CIP	Police Station Security	\$32,113
	CIP	Shoreview Park	\$9,409
	CIP	Richmond Beach Saltwater Park	\$16,375
	CIP	Parks Improvements-Spartan Gym	\$56,449
	CIP	Neighborhood Parks Repair	\$26,783
	CIP	Paramount Park	\$104,765
	CIP	City Gateways	\$17,703
	CIP	Recreation Needs Survey	\$31,000
	CIP	Swimming Pool Improvements	\$61,365
	CIP	Paramount Open Space	\$100,000
	<b>Total General Capital Fund</b>		<b>\$524,078</b>
<b>Roads Capital Fund</b>	CIP	Curb Ramp Program	\$46,069
	CIP	175th & Meridian Sidewalks	\$42,163
	CIP	175th @ 15th Ave. N.E. (YMCA)	\$19,052
	CIP	1st Avenue Sidewalks	\$208,353
	CIP	Sidewalk Repair Program	\$111,735
	CIP	Richmond Beach Overcrossing	\$38,017
	CIP	Interurban Trail	\$158,186
	CIP	Transportation Improvement Formulation	\$12,790
	CIP	Neighborhood Traffic Safety Program	\$116,455

Fund	Dept/Program	Project/Item	Carryover Amount
	CIP	North City Business District/15th Avenue N.E. Corridor	\$124,837
	CIP	3rd Avenue N.E.	\$11,673
	CIP	Annual Road Maintenance	\$100,913
	CIP	15th Avenue & N.E. 165th Signal Project	\$15,000
	<b>Total Roads Capital Fund</b>		<b>\$1,005,243</b>
<b>Surface Water Capital Fund</b>	CIP	Ronald Bog Drainage Improvements	\$28,633
	CIP	3rd Avenue Drainage Improvements	\$150,190
	CIP	Surface Water Project Formulation	\$10,000
	CIP	Surface Water Small Projects	\$1,890
	CIP	Stream Rehab/Habitat Enhancement Program	\$25,000
	<b>Total Surface Water Capital Fund</b>		<b>\$215,713</b>
<b>GRAND TOTAL</b>			<b>\$2,913,011</b>

### CIP Revisions

**Paramount School Park:** An additional appropriation of \$220,000 will be used to complete items related to the right-of-way permit for the overall Paramount School Park project. Work will include the construction of and estimated 910 linear feet of curb, gutter and sidewalk along 8<sup>th</sup> Avenue N.E., N. E. 155<sup>th</sup> Street and 10<sup>th</sup> Avenue. Work also includes overlay of an existing parking lot along 10<sup>th</sup> Avenue. N.E. and construction of a new parking lot on 8<sup>th</sup> Avenue N.E.

**North City Business District/ 15th Avenue Corridor:** An additional appropriation of \$1,254,800 for the North City Business District/ 15<sup>th</sup> Avenue Corridor Improvements. This was originally programmed for 2004 in the 2003 – 2008 CIP. On February 24, Council approved the scope of improvements for the North City Project. Council also emphasized the importance of constructing these improvements as soon as possible.

The additional appropriation being requested is necessary to fund early construction of the project. Final design is expected to be completed in September of this year with advertising for bid to occur thereafter. Construction of the Project will begin late in 2003 and continue through 2004.

**Swimming Pool Improvements:** An additional appropriation of \$20,500 is required to purchase and install a new heating coil. This item was originally programmed for 2004 in the current CIP. According to our mechanical consultant, the heating coils are operating at such a low efficiency, that replacement is necessary at this time. Installation of the heating coils will not require closure of the pool. Replacement is scheduled for June 2003.

**CIP 2003 Budget Revision Summary:** The revisions to the 2003 CIP expenditures result in an increase to the General Capital Fund budget of \$240,500 and an increase to the Roads Capital Fund budget of 1,254,800.

### **Other Budget Amendments**

Staff is requesting an additional appropriation of \$75,000 for Planning and Development Services. This funding will be used to support the Central Subarea Plan. A portion of the funding, \$43,200, will be used to complete right-of-way mapping along Aurora Avenue North between N. 165<sup>th</sup> Street and N. 205<sup>th</sup> Street. This information will be included in the Central Subarea Comprehensive Plan Amendment. Approximately \$10,000 will be used for printing, publishing, noticing, and public hearings for the Comprehensive Plan amendment. An additional amount of \$21,800 will be used to continue work on the Central Subarea Plan as directed by the City Council. There are sufficient savings from 2002 in the Planning & Development Services department to fund this amendment.

### **ALTERNATIVES ANALYSIS**

#### **Alternative 1: Take no action.**

If the Council chose not to approve this budget amendment either the projects that were initiated in 2002 would not be completed or to complete the projects, monies that were budgeted for 2003 programs would need to be redirected for the completion of projects already in progress. Failure to adopt the budget ordinance would also result in the budgeted expenditures being greater than anticipated or needed for the Roads Capital and Surface Water Capital funds.

#### **Alternative 2: Approve Ordinance No. 322 (Recommended)**

Approval of ordinance no. 322 will provide the budget authority for the completion of projects that were initiated in 2002 without negatively impacting the programs and projects that are to be provided in year 2003. Also the budget amendment will result in accurately reflecting the anticipated expenditures in the City's capital funds.

### **SUMMARY**

The following table summarizes the budget amendments to each fund and the resulting 2003 appropriations for each of the affected funds.

<b>Fund</b>	<b>Adopted Budget</b>	<b>Budget Amendment Request</b>	<b>Amended Budget</b>
General Fund	\$ 25,790,325	\$ 836,093	\$ 26,626,418
Street Fund	2,742,801	\$ 224,239	2,967,040
Asset Seizure Fund	23,650	\$ 6,201	29,851
Surface Water Management	2,734,438	\$ 176,444	2,910,882
General Capital Fund	1,925,120	\$ 764,578	2,689,698
Roads Capital Fund	7,342,012	\$ 2,260,043	9,602,055
Surface Water Capital	965,750	\$ 215,713	1,181,463

### **RECOMMENDATION**

Staff recommends that Council approve Ordinance No. 322, amending the 2003 budget.

## **ATTACHMENTS**

Attachment A; Ordinance 322, Amending the 2003 Budget  
Attachment B: Budget Amendment Detail by Fund and Program

**ORDINANCE NO. 322**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, AMENDING ORDINANCE NO. 315, BY INCREASING THE APPROPRIATION FOR THE GENERAL FUND, CITY STREET FUND, ASSET SEIZURE FUND, AND SURFACE WATER MANAGEMENT FUND FOR COMPLETION OF OPERATING PROJECTS AND CONTRACTS; INCREASING THE APPROPRIATION FOR THE GENERAL CAPITAL FUND, THE ROADS CAPITAL FUND AND THE SURFACE WATER CAPITAL FUNDS TO COMPLETE CAPITAL PROJECTS;**

WHEREAS, the 2003 Final Budget for the City of Shoreline Budget was adopted by Ordinance No. 315, Section 1 (hereafter "2003 Budget"); and

WHEREAS, the 2003 – 2008 Capital Improvement Program was adopted in Ordinance 311; and

WHEREAS, the 2003 Budget had assumed the completion of specific capital improvement projects in 2002; and

WHEREAS, some of these 2002 capital projects were not able to be completed and need to be continued and completed in 2002; and

WHEREAS, due to these 2002 projects not being completed as projected, the 2002 ending fund balance and the 2003 beginning fund balance for the General Capital Fund, Roads Capital Fund, and Surface Water Capital Fund is greater than budgeted; and

WHEREAS, the City wishes to appropriate a portion of these greater than budgeted beginning fund balances in 2003 to complete 2002 capital projects; and

WHEREAS, various projects were included in the City's operating funds 2002 budget and were not completed during 2002; and

WHEREAS, due to these projects not being completed as projected, the 2002 ending fund balances and the 2003 beginning fund balances for the General Fund, Street Fund, Asset Seizure Fund and the Surface Water Management Fund are greater than budgeted; and

WHEREAS, the City of Shoreline is required by RCW 35A.33.075 to include all revenues and expenditures for each fund in the adopted budget;

**NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:**



**Section 1. Amendment to the 2003 Budget Summary.** The City hereby amends Section 1 of Ordinance No. 315 by increasing the appropriation for the General Fund by \$836,093 to \$26,626,418; for the Street Fund by \$224,239 to \$2,967,040; for the Asset Seizure Fund by \$6,201 to \$29,851; for the Surface Water Management Fund by \$176,444 to \$2,910,882; for the General Capital Fund by \$764,578 to \$2,689,698; for the Roads Capital Fund by \$2,260,043 to \$9,602,055; and for the Surface Water Capital Fund by \$215,713 to \$1,181,463 for a total City appropriation of \$48,538,968.

General Fund	<del>\$25,790,325</del>	26,626,418
Street Fund	<del>2,742,801</del>	2,967,040
Arterial Street Fund	358,905	
Surface Water Management Fund	<del>2,734,438</del>	2,910,882
General Reserve Fund	0	
Development Services Fund	1,859,545	
Code Abatement Fund	100,000	
Asset Seizure	<del>23,650</del>	29,851
Public Arts Fund	0	
General Capital Fund	<del>1,925,120</del>	2,689,698
Roads Capital Fund	<del>7,342,012</del>	9,602,055
Surface Water Capital Fund	<del>965,750</del>	1,181,463
Vehicle Operations/Maintenance Fund	55,000	
Equipment Replacement Fund	148,111	
Unemployment Fund	10,000	
Total Funds	<del>\$44,055,657</del>	\$48,538,968

**Section 2. Budget Amendment to Complete General Fund Operating Projects.** The 2003 Budget beginning fund balance for the General Fund is increased by \$743,124, 2003 budgeted revenues are increased by \$92,969 and the 2003 budgeted expenditures are increased by \$836,093 for a total fund appropriation of \$26,626,418.

**Section 3. Budget Amendment to Complete Street Fund Operating Projects.** The 2003 Budget beginning fund balance for the Street Fund is increased by \$214,239, 2003 budgeted revenues are increased by \$10,000 and the 2003 budgeted expenditures are increased by \$224,239 for a total fund appropriation of \$2,967,040.

**Section 4. Budget Amendment to Complete Surface Water Management Fund Operating Projects.** The 2003 Budget beginning fund balance for the Surface Water Management Fund is increased by \$176,444 and the 2003 budgeted expenditures are increased by \$176,444 for a total fund appropriation of \$2,910,882.

**Section 5. Budget Amendment to Complete Asset Seizure Fund Operating Projects.** The 2003 Budget beginning fund balance for the Asset Seizure Fund is increased by \$6,201 and the 2003 budgeted expenditures are increased by \$6,201 for a total fund appropriation of \$29,851.

**Section 6. Budget Amendment to Complete General Capital Fund Improvement Projects.** The 2003 Budget beginning fund balance for the General Capital Fund is increased by \$714,578, 2003 budgeted revenues are increased by \$50,000 and the 2003 budgeted expenditures are increased by \$764,578 for a total fund appropriation of \$2,689,698.

**Section 7. Budget Amendment to Complete Roads Capital Fund Improvement Projects.** The 2003 Budget beginning fund balance for the Roads Capital Fund is increased by \$2,048,168, 2003 budgeted revenues are increased by \$211,875 and the 2003 budgeted expenditures are increased by \$2,260,043 for a total fund appropriation of \$9,602,055.

**Section 8. Budget Amendment to Complete Surface Water Capital Fund Projects.** The 2003 Budget beginning fund balance for the Surface Water Capital Fund is increased by \$215,713 and the 2003 budgeted expenditures are increased by \$215,713 for a total fund appropriation of \$1,181,463.

**Section 9. Severability.** Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

**Section 10. Effective Date.** A summary of this ordinance consisting of its title shall be published in the official newspaper of the City and the ordinance shall take effect and be in full force five (5) days after the date of publication.

**PASSED BY THE CITY COUNCIL ON MARCH 24, 2003.**

\_\_\_\_\_  
Mayor Scott Jepsen

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Sharon Mattioli, CMC  
City Clerk

\_\_\_\_\_  
Ian Sievers  
City Attorney

Date of Publication: March 27, 2003

Effective Date: April 1, 2003

**ATTACHMENT B  
Budget Amendment Detail**

Fund	Dept/Program	Orgkey	Object	Project/Item	2003 Adopted Budget	CJP Revision	2003 Budget Amendment	Carryover Amount	Amended Budget	Revenue Source	Revenue Amount	Justification		
General Fund	IS/Tech Plan	1602013	5960000	Bi-Tech Software	\$4,378			\$4,378	\$4,378	Fund Balance	\$	4,378 Finish up Position Budgeting, E-time, HR, etc.		
			5410000	Bi-Tech Software	\$21,024			\$21,024	\$21,024	Fund Balance	\$	21,024 Finish up Position Budgeting, E-time, HR, etc.		
			5410000	Gravity Square Inc.	\$17,300			\$17,300	\$17,300	Fund Balance	\$	17,300 To assist with Network Security for Web Hosting		
			5400000	Nevenant Washington	\$34,896			\$34,896	\$34,896	Fund Balance	\$	34,896 To be paid in January/February/March timeframe		
			5940000	PWT Technologies, Inc.	\$9,300			\$9,300	\$9,300	Fund Balance	\$	9,300 Finish up with Data Warehouse project		
			5410000	Ascenium	\$3,750			\$3,750	\$3,750	Fund Balance	\$	3,750 Dell Servers - Delivered-yet to be paid		
			5410000	Public Works Inventory Project	\$180,000			\$180,000	\$180,000	Fund Balance	\$	180,000 Finish up Records Mgmt. System		
				Sub-Total	\$546,127			\$546,127	\$546,127	\$546,127	\$546,127		\$	Work will begin in 2003
					\$288,947			\$288,947	\$288,947	\$288,947	\$288,947		\$	
					\$651,693			\$651,693	\$651,693	\$651,693	\$651,693		\$	\$7,950 I-Net Contract
I.S. Operations	GIS	1602018	5410000	King County ITS - I Net	\$3,676			\$3,676	\$3,676	Fund Balance	\$3,676	Finish existing contract		
			5410000	CRTS Corporation	\$45,000			\$45,000	\$45,000	Fund Balance	\$45,000	\$45,000	Survey contract recently signed	
				Sub-Total	\$171,060			\$171,060	\$171,060	\$171,060	\$171,060	\$48,676		
Police		2005034	5350000	Radar Guns	\$4,164			\$4,164	\$4,164	Fund Balance	4,164	PO #020669		
			5510000	4th Qtr 2002 SRO Comp Time	\$4,831			\$4,831	\$4,831	Fund Balance	4,831	Inv. # 02-317		
			5310000	Pedestrian Safety Bookmarks	\$474,343			\$474,343	\$474,343	Fund Balance	2,141	PO # 020673		
C&GR/Neighborhoods		2709062/2005062	5410000	Emergency Management Plan	\$50,000			\$50,000	\$50,000	Fund Balance	12,000	PO # 020476		
			5495000	Innis Arden	\$5,000			\$5,000	\$5,000	Fund Balance	5,000			
			5495000	North City Highland Terrace Hillwood Sub-Total	\$7,644 \$1,700 \$1,400 \$15,744			\$7,644 \$1,700 \$1,400 \$15,744	\$7,644 \$1,700 \$1,400 \$15,744	Fund Balance Fund Balance Fund Balance Fund Balance	7,644 1,700 1,400 15,744			
City Clerk		1200000	5410000	Microfinancing Contract	\$9,489			\$9,489	\$9,489	Fund Balance	9,489	PO #010855 - State Treasurer's Office		
			5320000	Richmond Highlands Neighborhood Mini-Grant support	\$880,492			\$880,492	\$880,492	Fund Balance	7,000	Completion of new playground for Neighborhood contract amended to 12/31/03 to allow completion of contract		
			5495000	Hopelink	\$442,863			\$442,863	\$442,863	Fund Balance	32,180			
PRCS- Maintenance PRCS-Human Svcs		2400011	5410000	Lenmetz & Coyle	\$6,849			\$6,849	\$6,849	Fund Balance	6,849	Finalize Central Shoreline Subarea Plan		
			5410000	Berryman & Hennigar	\$28,356			\$28,356	\$28,356	Fund Balance	7,356	Complete Environmental requirements for critical areas		
			5410000	Berryman & Hennigar	\$4,548			\$4,548	\$4,548	Fund Balance	21,000	Policy regulation evaluation		
PADS- Development Planning		2506137	5410000	Various - TBD	\$75,000			\$75,000	\$75,000	Fund Balance	75,000	Aurora right-of-way mapping and environmental work		
				Sub-Total	\$39,753			\$39,753	\$39,753	Fund Balance	\$114,753			
			5410000	Adolfson Assoc	\$10,000			\$10,000	\$10,000	Fund Balance	10,000	Third party stream inventory review		
PADS-Projects		2506138	5410000	Various - TBD	\$108,620			\$108,620	\$108,620	Fund Balance	108,620	Critical areas and watershed planning		
			5410000	Various - TBD	\$70,000			\$70,000	\$70,000	Fund Balance	70,000	Shoreline Master Program		
				Sub-Total	\$213,321			\$213,321	\$213,321	Fund Balance	\$188,620			
Econ. Dev.		2506046	5410000	PRR	\$3,475			\$3,475	\$3,475	Fund Balance	\$3,475	Additional customer survey work		
			5493000	Kirkos	\$1,525			\$1,525	\$1,525	Fund Balance	\$1,525	Printing of Demarch final report		
				Sub-Total	\$151,957			\$151,957	\$151,957	Fund Balance	\$5,000			
PW/Admin		2708052	5494000	Project Management Certification	\$242,797			\$242,797	\$242,797	Fund Balance	\$2,600	Complete training planned for 2002		
				Sub-Total	\$242,797			\$242,797	\$242,797	Fund Balance	\$2,600			

Reappropriation Worksheet.xlsAmendment Detail

**ATTACHMENT B  
Budget Amendment Detail**

Fund	Dept/Program	Orgkey	Object	Project/Item	2003 Adopted Budget	CIP Revision	2003 Budget Amendment	Carryover Amount	Amended Budget	Revenue Source	Revenue Amount	Justification
			5460000	Southland Industries	\$1,387,509			\$17,300	\$1,394,809	Fund Balance	\$7,300	Final 2002 Invoice for maintenance work at Pool and Police Station
	PW/Facilities	2712053	5320000	Oil Drainainers				\$580		CFG	580	
			5320000	Green Cones				\$35		WR/R	35	
			5330000	Event Supplies				\$39		WR/R	39	
			5350000	Education/Outreach Equipment				\$134		WR/R	134	
			5410000	SRE Contract Services				\$495		WR/R	495	
			5410000	Compost Bins				\$447		WR/R	447	
			5410001	Compost Bins				\$5,840		CFG	5,840	
			5410000	Compost Facility Design				\$7,500		CFG	7,500	
			5410001	Compost Facility Design				\$1,250		WR/R	1,250	
			5410000	Compost Facility Permits				\$1,875		CFG	1,875	
			5410001	Compost Facility Permits				\$625		WR/R	625	
			5420000	Outreach/Education				\$2,146		WR/R	2,146	
			5490000	Outreach/Education				\$3,986		WR/R	3,986	
			5490000	Recycling Events				\$90		WR/R	90	
			5495000	Mini-Grant Program				\$8,500		WR/R	8,500	
			5640000	Compost Facility Tractor				\$18,750		CFG	18,750	
			5640001	Compost Facility Tractor				\$6,250		WR/R	6,250	
			5640000	Compost Facility Blower				\$938		CFG	938	
			5640001	Compost Facility Blower				\$312		WR/R	312	
			5640000	Compost Facility Monitor				\$168		CFG	168	
			5640001	Compost Facility Monitor				\$82		WR/R	82	
			5650000	Compost Facility				\$11,750		CFG	11,750	
			5650000	Compost Facility				\$3,917		WR/R	3,917	
			5650000	Compost Facility				\$12,729		Fund Balance	12,729	
				Sub-Total	\$183,245			\$64,698	\$217,943		\$64,698	
					\$25,790,325	\$0	\$75,000	\$761,093	\$26,626,418		\$836,093	

**ATTACHMENT B  
Budget Amendment Detail**

Fund	Dept/Program	Orgkey	Object	Project/Item	2003 Adopted Budget	CIP Revision	2003 Budget Amendment	Carryover Amount	Amended Budget	Revenue Source	Revenue Amount	Justification	
Street Fund	PW/Street Operations	2709054	5640000	Alpro Equipment Inc.				\$91,675		Fund Balance	\$	81,675 Late 2002 invoice for Road Shoulder Mainliner	
			5410000	H.W. Lochner Inc.				\$2,314		Fund Balance	\$	2,314 Final billing for Traffic signal Inventory.	
			5410000	Asplunth Tree Expert Company					\$30,000		Fund Balance	\$	\$30,000 Complete Tree Removal planned for 2002
			5410000	ACRT Inc.					\$40,000		Fund Balance	\$	\$30,000 Complete
PW Street Engineering	2713063	5410000	Street Sweeping				\$30,250		Grant	\$10,000	\$10,000 Tree inventory and assessment		
		5410000	Gray & Osborne				\$40,000		Fund Balance	\$30,250	Complete street sweeping work		
<b>Total Street Fund</b>											<b>\$</b>	<b>224,239</b>	<b>Complete contract</b>
Surface Water Mgmt. Fund	PW/SWMM Operations	2709000	5111000	Extra-Help Salaries				\$62,330		Fund Balance	\$	62,330 Complete inventory of drainage infrastructure	
			5410000	Drainage Basin Baseline Monitoring				\$25,000		Fund Balance	\$	25,000 Complete baseline monitoring of one drainage basin	
			5494000	ASCE Continuation Education					\$1,175		Fund Balance	\$	1,175 2002 payment for Municipal Stormwater Mgmt training
			5410000	Everson's Econo-Vac Inc.					\$27,749		Fund Balance	\$	27,749 Complete street sweeping work
			5410000	Everson's Econo-Vac Inc.					\$12,893		Fund Balance	\$	12,893 Complete sewer factoring work
			5410000	Tetra Tech/KCM, Inc.					\$22,297		Fund Balance	\$	22,297 Complete Stream Inventory project
Surface Water Mgmt. Total Fund	PW/SWMM Engineering	2713064	5410000	Gray & Osborne				\$25,000		Fund Balance	\$	25,000 Engineering Services	
			<b>Total</b>										
Asset Seizure Fund	Police	2005135	5350000	Taser Holders				\$1,159		Fund Balance	\$	1,159 PO# 030071	
			5350000	Tasers				\$5,042		Fund Balance	\$	5,042 PO# 030072	
			<b>Total</b>										
<b>FUND TOTAL</b>					<b>\$2,734,438</b>			<b>\$176,444</b>	<b>\$2,910,882</b>				
					<b>\$15,850</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,201</b>	<b>\$21,851</b>				
					<b>\$23,650</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,201</b>	<b>\$29,851</b>				

**ATTACHMENT B**  
**Budget Amendment Detail**

Fund	Dept/Program	Objkey	Object	Project/Item	2003 Adopted Budget	CIP Revision	2003 Budget Amendment	Carryover Amount	Amended Budget	Revenue Source	Revenue Amount, Justification
General Capital Fund	CIP	2819148	5410000	City Hall	\$641,543			\$68,116	\$709,658	Fund Balance	68,116
	CIP	2819158	5630000	Police Station Security	\$20,364			\$32,113	\$52,477	Fund Balance	32,113
	CIP	2820071	5410000	Shoreview Park				\$1,000		Fund Balance	1,000
			5630000	Shoreview Park				\$8,409		Fund Balance	8,409
				Sub-Total	\$0			\$9,409	\$9,409		\$9,409
	CIP	2820072	5410000	Richmond Beach Saltwater Park				\$9,500		Fund Balance	9,500
			5630000	Richmond Beach Saltwater Park				\$6,075		Fund Balance	6,075
				Sub-Total	\$72,257			\$16,575	\$88,832		16,575
	CIP	2820081	5510000	Parks Improvement - Spartan Gym	\$605,000			\$56,449	\$661,449	Fund Balance	56,449
	CIP	2820122	5410000	Neighborhood Parks Repair				\$4,913		Fund Balance	4,913
			5630000	Neighborhood Parks Repair				\$21,870		Fund Balance	21,870
				Sub-Total	\$75,000			\$26,783	\$101,783		26,783
	CIP	2820123	5410000	Paramount Park				\$1,774		Fund Balance	1,774
			5630000	Paramount Park		\$220,000		\$102,991		Fund Balance	102,991
				Sub-Total	\$0	\$220,000		\$104,765	\$324,765		104,765
	CIP	2820147	5410000	City Gateways	\$100,000			\$117,703	\$117,703	Fund Balance	117,703
	CIP	2820150	5110000	Recreation Needs Survey				\$2,000		Fund Balance	2,000
			5410000	Recreation Needs Survey				\$29,000		Fund Balance	29,000
				Sub-Total	\$0			\$31,000	\$31,000		31,000
	CIP	2821082	5630000	Swimming Pool Improvements	\$0	\$20,500		\$61,365	\$81,865	Fund Balance	61,365
	CIP	2822083	5610000	Paramount Open Space	\$0			\$100,000	\$100,000	Fund Balance Conservation/Futures	50,000 50,000
<b>General</b>				<b>FUND TOTAL</b>	<b>\$1,925,120</b>	<b>\$240,500</b>	<b>\$0</b>	<b>\$524,078</b>	<b>\$2,689,698</b>		<b>\$524,078</b>
Roads Capital Fund	CIP	2914096	5410000	Curb Ramp				\$3,092	\$3,092	Fund Balance	3,092
			5630000	Curb Ramp				\$42,977	\$42,977	Fund Balance	42,977
				Sub-Total	\$50,000			\$46,069	\$46,069		46,069
	CIP	2914141	5410000	175th N.E. Meridian Sidewalks				\$4,123		TIB	13,679
			5630000	175th N.E. Meridian Sidewalks				\$38,040		Fund Balance	28,284
				Sub-Total	\$0			\$42,163	\$42,163		42,163
	CIP	2916091	5630000	16th Avenue & N.E. 165th Signal Project	\$0			\$15,000	\$15,000	Fund Balance	15,000
	CIP	2914142	5410000	175th @ 15th Ave. N.E. (YMCA)				\$3,608		TIB	12,020
			5630000	175th @ 15th Ave. N.E. (YMCA)				\$15,444		Fund Balance	7,032
				Sub-Total	\$0			\$19,052	\$19,052		19,052
	CIP	2914143	5630000	1st Avenue Sidewalks				\$133,983		Fund Balance TIB Grant	77,157 56,826

Reappropriation Worksheet-Amendment Detail



**ATTACHMENT B  
Budget Amendment Detail**

Fund	Dept/Program	Orgkey	Object	Project/Item	2003 Adopted Budget	CIP Revision	2003 Budget Amendment	Carryover Amount	Amended Budget	Revenue Source	Revenue Amount	Justification
Surface Water Capital Fund	CIP	3017109	5410000	Ronald Bog Drainage Improvements	\$547,000			\$28,633	\$575,633	Fund Balance	\$28,633	
	CIP	3017110	5410000	3rd Avenue Drainage Improvements	\$100,000			\$150,190	\$250,190	PWTFPL	\$150,190	
	CIP	3017105	5630000	Surface Water Small Projects	\$175,000			\$1,890	\$176,890	Fund Balance	\$1,890	
	CIP	3018112	5630000	Stream Rehab/Habitat Enhancement Program				\$25,000	\$25,000	Fund Balance	\$25,000	
	CIP	3017108	5410000	SWM CIP Project Formulation	\$40,000			\$10,000	\$50,000	Fund Balance	\$10,000	
					\$865,750	\$0	\$0	\$215,713	\$1,181,463		\$215,713	
	Surface Water Total Capital Fund											
<b>GRAND TOTAL</b>					<b>\$1,495,300</b>		<b>\$75,000</b>	<b>\$2,913,011</b>				<b>(\$3,065,047)</b>