

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Resolution No. 212 amending City Council's Rules of Procedure to clarify actions at Workshop and Special Meetings
DEPARTMENT: CMO/City Clerk
PRESENTED BY: Ian Sievers, City Attorney
Sharon Mattioli, City Clerk

PROBLEM/ISSUE STATEMENT:

Resolution No. 212 was discussed at the January 26, 2004 City Council Meeting. At that time Councilmember Gustafson moved to approve it with the changes indicated in the copy distributed that evening. Deputy Mayor Jepsen seconded the motion. After further discussion, the motion itself was postponed to February 2 for further discussion and to February 9 for possible adoption.

RECOMMENDATION

Staff recommends that Council adopt Resolution No. 212, as modified or agreed to at the February 2 work session, amending City Council's Rules of Procedure to clarify actions that may be taken by Council at Workshop and Special Meetings.

Approved By: City Manager  City Attorney 

RESOLUTION NO. 212

A RESOLUTION OF THE CITY OF SHORELINE, WASHINGTON, AMENDING SECTIONS 5.5 and 5.7 OF THE RULES OF PROCEDURE FOR THE CITY COUNCIL TO PERMIT FINAL ACTION AT WORKSHOP MEETINGS AND DISCUSSION ITEMS AT SPECIAL MEETINGS

WHEREAS, Chapter 35A.12.120 RCW gives the City Council of each code city the power to set rules for conducting its business within the provisions of Title 35A RCW; and

WHEREAS, the City Council has reviewed its rules of procedure and wishes to allow final action items to be added to workshop format meetings and to addition items to be considered on special meeting agendas; now therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON AS FOLLOWS:

Section 1. Amendments to Rules of Procedure. The City Council hereby amends Sections 5.5 and 5.7 of the Rules of Procedure for the City Council to read as follows:

Section 5. Council Meetings.

5.5 The Council shall hold *Workshops* on the first and third Monday of each month at 6:30 p.m. in the Shoreline Conference Center, located at 18560 First Ave. N.E., Shoreline, Washington. Workshops will be informal meetings for the purpose of 1) reviewing upcoming agenda items, current and future programs or projects or other information the City Manager or Council feels is appropriate, 2) providing necessary direction or decisions on discussion items on the workshop agenda, and 3) taking final action on items placed on the Workshop Agenda under Rule 3.2 . There will be no Workshop between December 15th and the end of the year.

5.7 *Special Meetings* may be held by the Council subject to notice requirements prescribed by State law. Special Meetings may be called by the Mayor, Deputy Mayor, or any four members of the City Council by written notice delivered to each member of the Council at least twenty-four hours before the time specified for the proposed meeting. The notice of such Special Meetings shall state the subjects to be considered for final action by the Council, and no subject other than those specified in the notice shall be considered. no final disposition shall be taken on any subject not specified in the notice.

ADOPTED BY THE CITY COUNCIL ON JANUARY 26, 2004.

Mayor Ronald B. Hansen

ATTEST:

Sharon Mattioli, City Clerk

Staff proposed amendments

RESOLUTION NO. 212

A RESOLUTION OF THE CITY OF SHORELINE, WASHINGTON, AMENDING SECTIONS 5.5 and 5.7 OF THE RULES OF PROCEDURE FOR THE CITY COUNCIL TO PERMIT FINAL ACTION AT WORKSHOP MEETINGS AND DISCUSSION ITEMS AT SPECIAL MEETINGS

WHEREAS, Chapter 35A.12.120 RCW gives the City Council of each code city the power to set rules for conducting its business within the provisions of Title 35A RCW; and

WHEREAS, the City Council has reviewed its rules of procedure and wishes to allow final action items to be added to workshop format meetings and to addition items to be considered on special meeting agendas; now therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON AS FOLLOWS:

Section 1. Amendments to Rules of Procedure. The City Council hereby amends Sections 5.5 and 5.7 of the Rules of Procedure for the City Council to read as follows:

Section 5. Council Meetings.

- 5.5 The Council shall hold *Workshops* on the first and third Monday of each month at 6:30 p.m. in the Shoreline Conference Center, located at 18560 First Ave. N.E., Shoreline, Washington. Workshops will be informal meetings for the purpose of 1) reviewing upcoming agenda items, current and future programs or projects or other information the City Manager or Council feels is appropriate, 2) providing necessary direction or decisions on discussion items on the workshop agenda, and 3) taking final action on items placed should only be placed on the Workshop Agenda under Rule 3.2 for final passage when consideration at a Regular Meeting would be detrimental due to time constraints, and no ordinance shall be passed at a Workshop without a Special Meeting Notice of the agenda item.. There will be no Workshop between December 15th and the end of the year.
- 5.7 *Special Meetings* may be held by the Council subject to notice requirements prescribed by State law. Special Meetings may be called by the Mayor, Deputy Mayor, or any four members of the City Council by written notice delivered to each member of the Council at least twenty-four hours before the time specified for the proposed meeting. The notice of such Special Meetings shall state the subjects to be considered for final action by the Council, and no subject other than those specified in the notice shall be considered no final disposition shall be taken on any subject not specified in the notice.

ADOPTED BY THE CITY COUNCIL ON , 2004.

Mayor Ronald B. Hansen

ATTEST:

Sharon Mattioli, City Clerk