

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

<p>AGENDA TITLE: Hazard Mitigation Plan DEPARTMENT: Police Department PRESENTED BY: Denise Turner, Chief of Police</p>

PROBLEM/ISSUE STATEMENT:

In 2003 the City of Shoreline contracted with the University of Washington Institute for Hazard Mitigation to assist in preparing the City's Hazard Mitigation Plan. Since that date the draft Hazard Mitigation Plan, in various stages of development has been before Council as described below. Additionally, per the requirements from FEMA on the development of the Plan, opportunity for public comment was required. To date the public comment period has remained open since January 5th, 2004. Staff received input from one community member. In addition to public comment the draft Plan has been reviewed with the Emergency Planning Team, the Emergency Management Council, the Council of Neighborhoods, the Planning Commission and the King County Office of Emergency Management.

At the Council's January 5 Workshop Meeting staff as well as the City's consultant, University of Washington Institute for Hazard Mitigation, presented the draft Hazard Mitigation Plan and asked for public input. This particular section of the Plan focused on the City's risk assessment, which described the risks that the City is likely to experience from hazard events.

At the Council's March 15 Workshop Meeting, staff and the City's consultants presented the last section of the plan, which focused on the hazard mitigation goals, objectives and strategies. Staff will continue to seek Council and public input on the draft plan until Council approves the plan, which is targeted for April 12, 2004.

Two items of input were recommended for consideration by individual councilmembers at the March 15th meeting. There was a recommendation to add a councilmember to the Emergency Management Council. (This recommendation would require a modification the City Ordinance 328 s 1, 2003; Rod. 103 s 4, 1996, and does not affect the Draft Hazard Mitigation Plan). The Emergency Management Council was established as an interjurisdictional administrative group, under the direction of the City Manager, to implement the emergency plans and policies established by the City Council. Under the council –manager form of government it would not be appropriate for elected officials to serve on an administrative committee directed by the City Manager. The second suggestion was to sort the 28 mitigation strategies in short, medium and long term projects and have a cost-benefit analysis done for future funding

Council. The 28 strategies are already rank ordered in the plan based on the following criteria by the Emergency Management Council: The first priority was in order for the plan to be implemented it required an FTE to serve as oversight and a project manager. From there the prioritization fell to life safety considerations. Section 9 of the Draft Plan has a mitigation strategy action plan that displays each strategy, the ranking and timeline for the strategy. The Action Plan matrix is on page 9-2 through 9-5.

With the adoption of the Hazard Mitigation Plan, the Plan will be forwarded to the Washington State Office of Emergency Management for review and approval. Once the Plan is approved by Washington State it will be forwarded to FEMA for review and ultimately adoption. Again, the goal is to have FEMA adopt the Plan by November 1, 2004.

BACKGROUND

As part of the City's Emergency Operations Plan, which the Council adopted on May 27, 2003, City staff contracted with the University of Washington Institute for Hazard Mitigation to assist in preparing the City's Hazard Mitigation Plan.

The goal of the City of Shoreline Hazard Mitigation Plan is to identify and recommend projects and programs that when implemented, would eliminate, minimize, or otherwise mitigate the vulnerability of the people, property, environmental resources, and economic vitality of the community to the impacts of future disasters. These identified projects and programs are termed "mitigation initiatives" and constitute the principal component of the plan. The fundamental purpose of the plan is to guide, coordinate, and facilitate the efforts of the agencies, organizations, and individuals participating as they seek funding, authority, or other resources necessary for implementation of mitigation initiatives.

An important step in securing approval of the plan by FEMA is to have community involvement. Staff has conducted outreach to residents to seek their input on the draft plan. At the Council's January 5 Workshop Meeting, the Council and the public had an opportunity to meet with representatives from the University of Washington Institute for Hazard Mitigation, who presented the section of the plan that focused on the City's risk assessment. In addition, prior to this meeting, staff ensured that the plan was made available to the public for review on the City's web site, at city hall, the two police storefronts, and at the City's two public libraries.

Following the Council's January 5 Workshop Meeting, the City's consultants drafted the hazard mitigation goals, objectives and strategies section of the plan. The staff reviewed this section with the consultants, the City's Emergency Planning Team, and the Emergency Council on February 6, 2004. The Emergency Planning Team, which consists of City department heads, Fire Department representatives, and the team manager of the Shoreline Auxiliary Communication Service provided revisions to the draft strategies, suggested additional strategies, and prioritized the strategies. Since there were a total of 28 strategies being recommended, this step provided City staff with guidance on what strategies to focus on for the next several years. Moreover, the Emergency Council, which consists of representatives from key City departments, the

Fire Department, the School District, utilities, and Crista, had an opportunity to review the hazard mitigation prioritized strategies and provide feedback.

This draft has also been placed on the City's web site for citizen input. Likewise, Chief Denise Turner and the City's consultants presented an overview of the Hazard Mitigation Plan at the March 4 Council of Neighborhoods Meeting. The Plan has been open for public comment since January 5th, 2004 and will remain open until approximately March 31, 2004.

FINANCIAL IMPACT:

To prepare the Hazard Mitigation Plan, the City contracted with the University of Washington Institute for Hazard Mitigation. The scope of work included developing all elements of the plan, coordinating efforts with City stakeholders and key agencies, and submitting the plan to the State/FEMA. The contract was budgeted for \$30,000. To assist in funding the project, the City applied to the State of Washington for a Pre-Disaster Mitigation Competitive Program (PDMC) grant. Currently, the State has recommended approval of the grant to FEMA for a total of \$37,500.

Most recently, the City received a contract for emergency management grant funds from the Washington State Military Department's Emergency Management Division, for \$21,273, which are funds that come from FEMA. This has the potential of becoming an annual source of funding for emergency management activity.

At the Council's February 9 Regular Meeting, the Council approved a fulltime Emergency Management Coordinator position. The position, which is a two-year contract position, budgeted for approximately \$58,700 will be reporting to the Chief of Police. This position will be responsible for updating and implementing the Emergency Operations Plan and the Hazard Mitigation Plan, training, overseeing the coordination efforts with City departments and local and regional agencies, and pursuing future grants.

Upon Council's adoption of the Hazard Mitigation Plan, the City will forward the Plan to Washington State Department of Emergency Management and then to FEMA for approval. Once FEMA has approved the Plan, the City will be eligible for FEMA assistance following a disaster. Likewise, the City will be eligible for future FEMA hazard mitigation grant funds.

Adoption of the Hazard Mitigation Plan with the 28 mitigation strategies does not create a mandate for the City to implement or fund the strategies. Staff will seek funding options for implementation of the strategies from Hazard Mitigation Planning Grants (HMPG) and Pre-Disaster Mitigation Grants (PDMG) from FEMA. Staff will also seek other grant opportunities from the State of Washington and King County. Several strategies will be implemented by utilizing existing staff and the current emergency management budget. Other strategies will be implemented by offering non-monetary incentives that would include training about retrofitting older structures to prevent against ground shaking from an earthquake.

RECOMMENDATION

Staff seeks Council adoption of the Hazard Mitigation Plan as presented on March 5, 2004.

Attachment A: Resolution 215

Approved By: City Manager  City Attorney N/D

RESOLUTION NO. 215

**A RESOLUTION OF THE CITY OF SHORELINE, WASHINGTON
ADOPTING THE CITY OF SHORELINE'S HAZARD
MITIGATION PLAN**

WHEREAS, pursuant to the revised Emergency Operations Plan adopted by City Council on May 27, 2003 as Ordinance No. 328, the City of Shoreline has developed a Hazard Mitigation Plan with the assistance of the University of Washington Institute for Hazard Mitigation;

WHEREAS, the goals of the Hazard Mitigation Plan are to:

- identify and recommend "mitigation initiatives," which are projects and programs that would eliminate, mitigate or minimize the impact of future disasters on people, property, environmental resources and the economic vitality of the community; and
- coordinate the efforts of participating agencies, organizations, and individuals as they seek funding, authority or other resources necessary to implement the mitigation initiatives;

WHEREAS, the Hazard Mitigation Plan has received citizen input, and has been reviewed by City staff, the City's Emergency Planning Team and the City's Emergency Council; and

WHEREAS, the Hazard Mitigation Plan identifies, prioritizes, and provides a timeline for twenty eight mitigation strategies and furthers the goal of coordinating efforts with other entities; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON AS FOLLOWS:

Section 1. The City Council adopts the Hazard Mitigation Plan, filed with the City Clerk under Clerk's Receiving Number 2742.

ADOPTED BY THE CITY COUNCIL ON APRIL 12, 2004.

Mayor Ronald B. Hansen

ATTEST:

Sharon Mattioli, City Clerk