

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Approval of Parkwood Neighborhood Association Mini-Grant of \$5,000
DEPARTMENT: Communications & Intergovernmental Relations
PRESENTED BY: Joyce Nichols, CIR Director

PROBLEM / ISSUE STATEMENT:

The Parkwood Neighborhood Association has applied for a \$5,000 Mini-Grant for two neighborhood projects. One part of the Mini-Grant will be used to purchase and install an ADA-approved playground picnic table and two benches (shown in Attachment B) at Parkwood Elementary School. The second part of the project will be used for the purchase of fencing (shown in Attachment C) that will be installed at Twin Ponds Park. The existing chain link fence along North 155th will be removed and replaced with new rail fencing that will extend around the north parking lot to the parking lot entrance on 1st Avenue Northeast. The new fencing will provide a boundary for the parking lot area to better delineate the park area for park users as well as being more "user friendly" and attractive.

FINANCIAL IMPACT:

The two-part project cost is \$5,000 and will be funded from the City's Mini-Grant program. City Council authorized \$30,000 in the 2004 budget to fund Neighborhood Mini-Grants. This is the first Mini-Grant submitted for approval this year. There are two more projects in the planning stage. The project budget is included in Attachment A.

RECOMMENDATION

Staff recommends that Council approve \$5,000 in Mini-Grant funds for the Parkwood Neighborhood Association for the ADA-accessible playground table and two benches and for the fencing around the north Twin Ponds Park parking lot project.

Approved by: City Manager  City Attorney N/K

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INTRODUCTION

The Parkwood Neighborhood Association is seeking approval for a \$5,000 Mini-Grant to purchase and install an ADA-approved picnic table and two benches for the Parkwood Elementary School that will provide a place for children to sit, read, or play boardgames during recess outside. The playground is open for public use after school hours and sees much use by the community. The second part of the Mini-Grant will be used to purchase fencing to be installed along the north parking lot at Twin Ponds Park. The items will be installed in late May or early June.

The group proposes to provide volunteer match for the grant in the form of "sweat equity". The volunteers will prepare the site, select vendor, order the materials, and work jointly with the Parkwood Neighborhood Association, Parkwood Elementary PTA and students on the project.

Parkwood Neighborhood Association has successfully completed other Mini-Grant projects that include neighborhood signage and improvements to Twin Ponds Park.

BACKGROUND

Resolution No. 54 established the Neighborhood Mini-Grant program, with the process and administration of the funds to be handled by Neighborhoods staff. The allocation of the total funds available is determined from year to year by appropriation of the City Council. All such grants to individual neighborhood associations are governed by rules approved by the City Council on October 7, 1996, and amended on November 23, 1998. Grants must be approved by City Council prior to their implementation.

The Mini-Grant program provides equal grants of up to \$5,000 to each of the active organized, qualifying neighborhood associations in the City of Shoreline. Neighborhood associations are required to match Mini-Grant funds. A match may be generated from co-sponsoring groups, businesses, organizations, schools, media, in-kind donations and/or "sweat equity".

Mini-Grant project categories include the following:

- ◆ Projects that create or enhance a tangible improvement in the neighborhood;
- ◆ Projects that disseminate information and increase awareness of the goals and mission of the neighborhood association to the neighborhood community;
- ◆ Projects that directly benefit a public agency or organization and its immediate neighborhood, and that require the active involvement of both the public agency and members of the neighborhood in planning and carrying out the program.

ALTERNATIVES ANALYSIS

The Parkwood Neighborhood Association is requesting approval for a \$5,000 Mini-Grant for a two-part project. One is to purchase an ADA-accessible table for the playground and two six-foot benches with back and arms. The second part is to purchase new fencing along the north Twin Ponds Park parking lot on North 155th. These two projects will be cooperative efforts with the Parkwood Neighborhood Association, the Parkwood Elementary PTA, and the City Parks Department.

The project complies with the neighborhood enhancement goal of the Mini-Grant program by creating a tangible improvement in the neighborhood as well as enhancing community and neighborhood pride. One of the benches will have a plaque noting the Parkwood Neighborhood Association's involvement and the other will honor a playground supervisor who has been with the school district for 30 years. The table and benches will become the property of Parkwood Elementary School and will be maintained by the school district.

The group proposes to provide volunteer match for the grant in the form of "sweat equity" by preparing the area for the benches and table; assisting with the assembly and installation of the equipment; cleaning the school grounds by removing debris, planting new flowers and shrubs.

The fencing project will be matched with 'sweat equity' by the volunteers. The area will be cleaned of debris by the volunteers. Installation will be by the Parks Department and fencing vendor.

Parkwood Neighborhood Association has completed other successful Mini-Grant projects including neighborhood signage and improvements to Twin Ponds Park.

RECOMMENDATION

Staff recommends that Council approve \$5,000 in Mini-Grant funds for the Parkwood Neighborhood Association for the ADA-accessible playground table and two benches and for the fencing around the north Twin Ponds Park parking lot project.

Attachments

- A Parkwood Neighborhood Association Project Budget
- B Benches and Table Sample
- C Fencing Sample

**Parkwood Neighborhood Association
Mini-Grant Project Budget
Picnic Table and Two Benches at Parkwood Elementary School
Fencing around north parking lot at Twin Ponds Park**

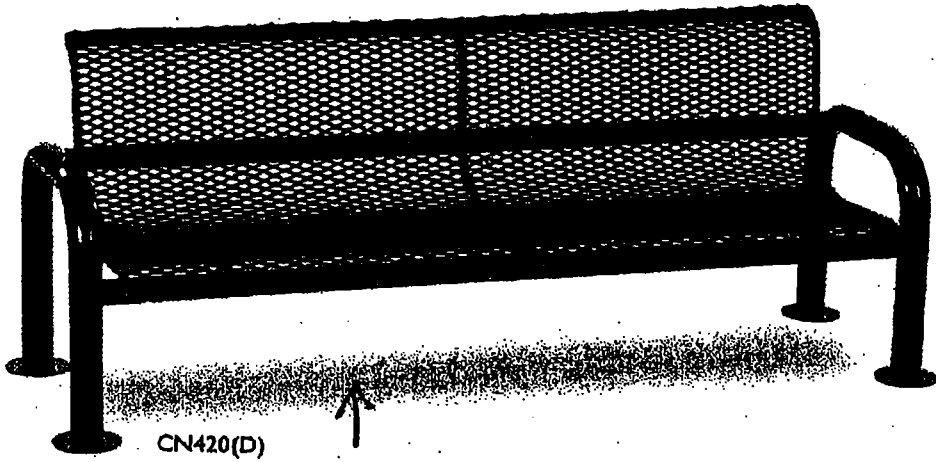
Item	Cost
1 - ADA Accessible table, 8 feet	\$ 509.00
2 – contemporary 6-foot benches with back and arms @ \$568 each	1,136.00
Shipping and tax	483.00
Installation	518.00
Less 6% discount	<u>-98.30</u>
TOTAL for table and benches	\$2,547.00
Fencing for parking lot	
Approximately 350 linear feet @ \$6 per linear foot	\$2,100.00
Installation cost (contingency)	<u>353.00</u>
TOTAL for fencing	\$2,453.00
Total Project Cost	\$5,000.00

Project Match

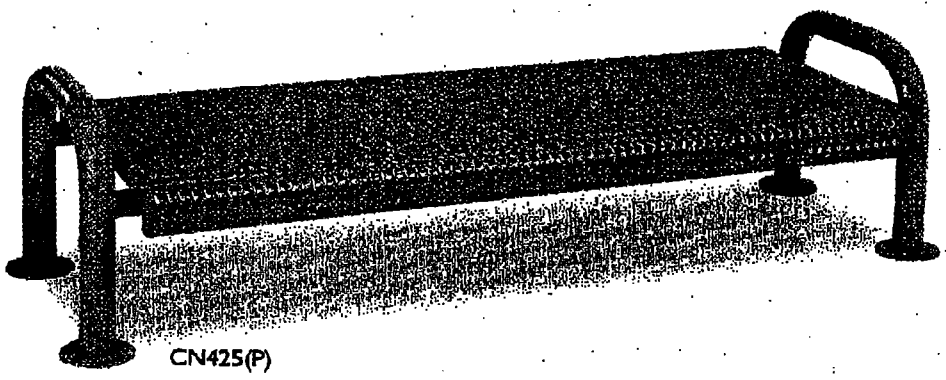
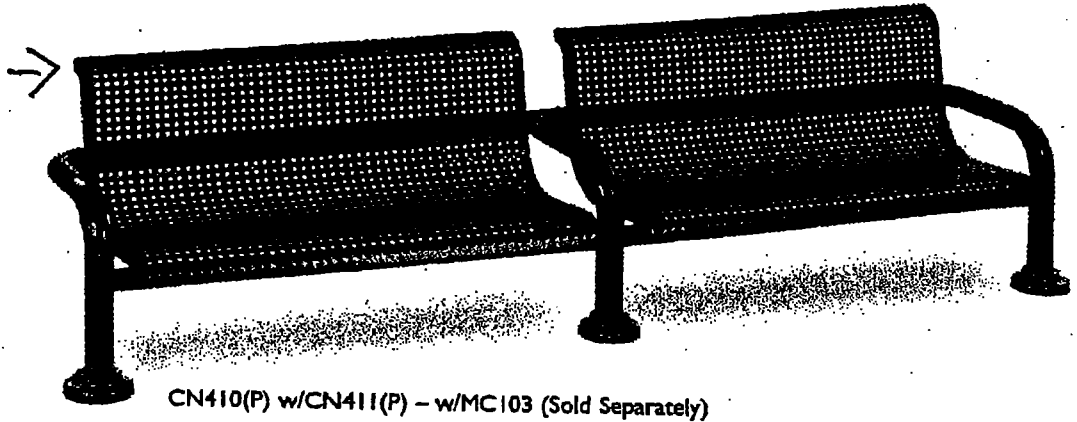
The Parkwood Neighborhood Association, Parkwood PTA and students propose to provide project match for its Mini-Grant through “sweat equity”. Materials will be ordered through the selected vendor. Volunteers will help prepare the area for the benches and table, assist in the assembly and installation of the equipment. The purchase, placement and maintenance of the table and benches has been approved by the Shoreline School District. The fencing was approved by the Parks Recreation and Cultural Services Board.

CONTEMPORARY SERIES

Attachment B



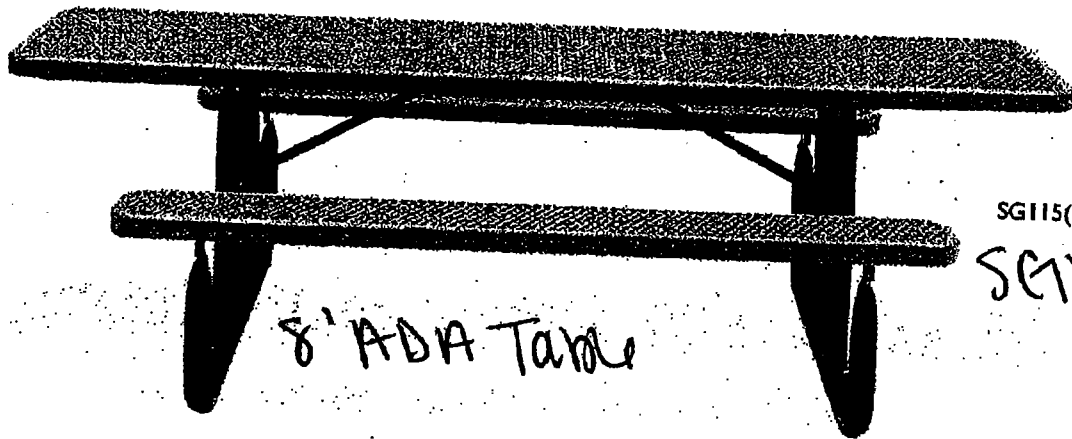
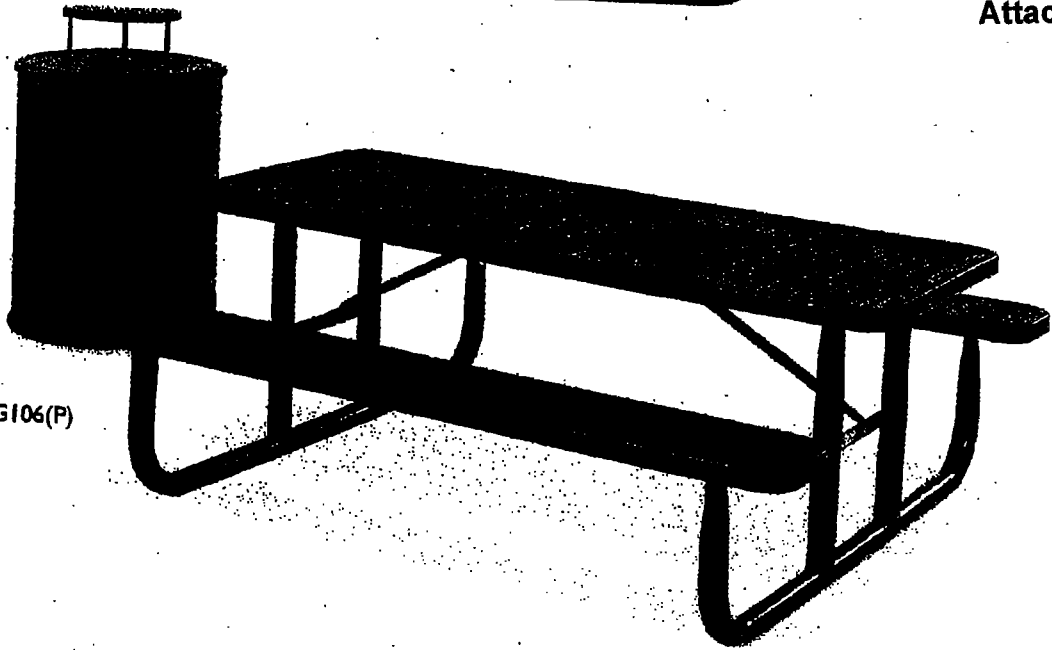
ply -
benches
1 bank



SIGNATURE SERIES

Attachment B

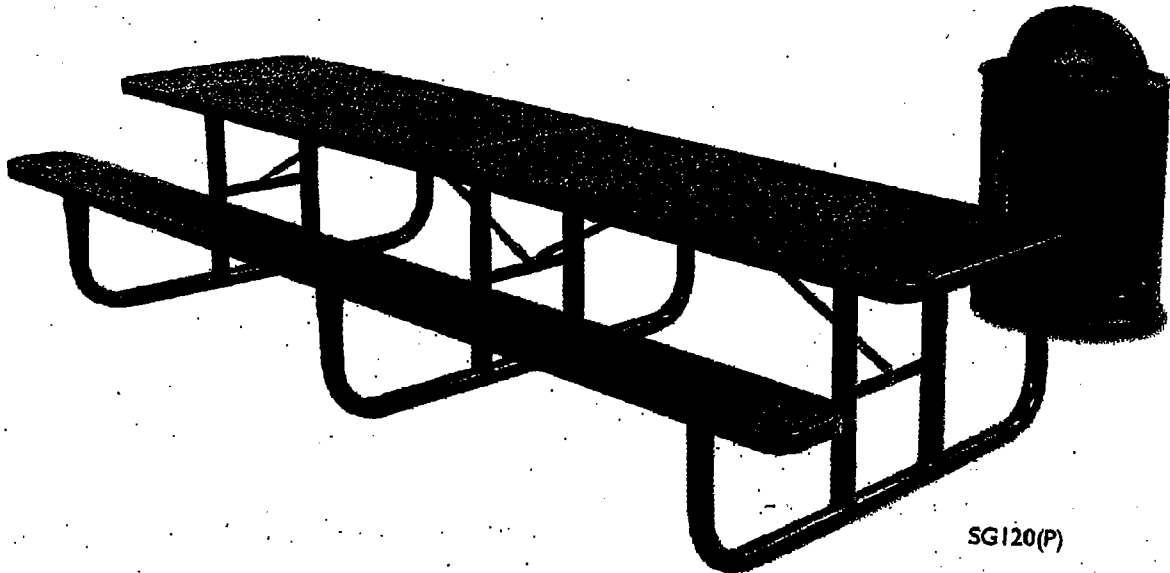
SG106(P)



SG115(D)

SG115

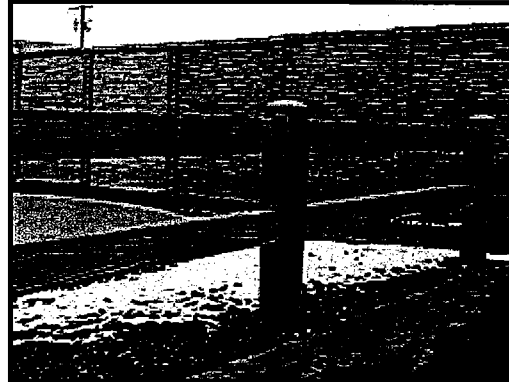
8' ADA Table



SG120(P)

STONEHENGE RAIL

Features a rugged wood grain texture on all sides of the posts and rails, including the distinctive post tops. The traditional beauty of the system makes it ideal for estates and ranches, bridle trails, homes, golf courses, parks and livestock corrals. Although uniform integral color is standard, once installed, the fence can be easily painted.



Steel reinforced rails and posts will not deteriorate and the system is safe from horse chewing and termites.

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