

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Motion to authorize the City Manager to Execute a Local Agency Agreement and a Project Prospectus for Funding the NE 150 th Street and 15 th Ave NE Signal Project
DEPARTMENT:	Public Works
PRESENTED BY:	Jill Marilley, P.E., City Engineer

PROBLEM/ISSUE STATEMENT: The City of Shoreline has been awarded a Hazard Elimination Grant (HES) grant to construct pedestrian safety improvements for the NE 150th Street Signal Project. In accordance with the City's Purchasing policies, Council authorization is required in order for staff to obligate grant funds exceeding \$50,000. Also, the Washington State Department of Transportation (WSDOT) Local Agency Guidelines (LAG) require the execution of a Local Agency Agreement and a Project Prospectus to obligate federal grant funds. WSDOT administers federal funds awarded to the City of Shoreline.

Staff is requesting that Council authorize the City Manager to execute a Local Agency Agreement and Project Prospectus to obligate \$72,000 of these funds. This grant amount may increase should additional grant funds become available. The NE 150th Street Signal Project is one of the project elements identified under the NCBD/15th Avenue Improvements Project and dedicated revenue sources are identified in the City's 2004-2009 Capital Improvement Program (CIP).

FINANCIAL IMPACT: The NCBD/15th Avenue Improvements Project is identified in the City's 2004 –2009 Capital Improvement Program (CIP). The construction of the total CIP project is estimated to cost \$372,110. The following provides a breakdown of the project funding:

Revenue Source	Amount
Roads Capital Fund	\$300,110
Hazard Elimination System Grant	\$72,000
Total:	\$372,110


Staff is requesting Council to authorize the City Manager to obligate \$72,000 of grant funds plus any additional HES grant funding as it may be acquired. This HES grant requires a 10% City match and has been anticipated as an expense in the CIP project. The Roads Capital Funds will also provide remaining needed funds for this project.

As staff completes important program requirements such as environmental milestones, right of way requirements, etc. we will be working with representatives from the Washington State Department of Transportation (WSDOT) to begin the grant obligation process. Staff may also recommend making adjustments in the distributions to maximize the grant funds usage.

Staff is recommending the Council authorize the City Manager to execute a Local Agency Agreement and Project Prospectus to obligate these revenue funds once critical milestones are completed and project agreements and prospectus documents are ready for execution. This project meets traffic signal warrant requirements as outlined in the Manual of Uniform Traffic Control Devices. This project is independent of the North City Business District Project and will provide significant local traffic flow and vehicle and pedestrian safety benefits.

RECOMMENDATION

Staff recommends that Council authorize the City Manager to execute Local Agency Agreements and Project Prospectus to obligate Hazard Elimination System (HES) grant fund for the NE 150th Street Signal Project, as well as any Supplemental Agreements necessary to obligate additional federal or state funds should they become available for this project.

Approved By: City Manager  City Attorney 