

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

<p>AGENDA TITLE: Motion to Authorize the City Manager to Execute a Professional Services contract with Seattle Public Utilities for construction inspection and administration of the 3rd Avenue NW Drainage Improvement Project, NW Richmond Beach Road to NW 175th Street.</p> <p>DEPARTMENT: Public Works</p> <p>PRESENTED BY: Jill Marilley, City Engineer Jon Jordan, Project Manager</p>
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PROBLEM/ISSUE STATEMENT: Staff is requesting that Council authorize the City Manager to execute a contract with Seattle Public Utilities (SPU) to perform construction inspection and administration of the 3rd Avenue NW Drainage Improvement Project, NW Richmond Beach Road to NW 175th Street.

The professional services contract is to provide the following major items:

- Daily construction inspection and coordination with contractor;
- Daily documentation of contractor, equipment, materials and working days;
- Coordination with City staff and interaction with the community;
- Tracking of construction material quantities;
- Material and Submittal review; and
- Creation of project as-builts (record drawings).

The City will remain the lead on the project and the primary public information provider.

Staff is recommending SPU because:

- They have experienced, knowledgeable staff and state of the art technology for this kind of work
- They can commit their resources during the entire duration of the project and bring in other resources as needed;
- They have previously and successfully provided this type of work for other agencies outside of the City of Seattle;
- SPU's workload is currently low and they can do the work at a competitive price; and
- This experience will foster a working relationship with SPU for potential future projects.

FINANCIAL IMPACT:

Construction inspection and administration services for the 3rd Avenue NW project are estimated at \$170,000. This contract is 8.5% of the engineer's estimate for construction. There is sufficient funding in the Surface Water Capital Fund and the Public Works Trust Fund Loan to complete the improvements. The Seattle Public

Utilities contract for construction inspection and administration services for the 3rd Avenue NW project would expire December 31, 2005.

RECOMMENDATION

Staff recommends that Council authorize the City Manager to execute a professional services contract with Seattle Public Utilities, for the 3rd Avenue Drainage Improvements Project, NW Richmond Beach Road to NW 175th Street, for an amount not to exceed \$170,000.

Approved By: City Manager  City Attorney N/A