

**CITY OF SHORELINE**  
**SHORELINE CITY COUNCIL**  
**SUMMARY MINUTES OF DINNER MEETING**

Monday, February 27, 2006  
6:00 p.m.

Shoreline Conference Center  
Highlander Room

PRESENT: Mayor Ransom, Deputy Mayor Fimia, and Councilmembers Gustafson, Hansen, McGlashan, Ryu, and Way

ABSENT: none

STAFF: Bob Olander, Interim City Manager; Julie Modrzejewski, Assistant City Manager; Joyce Nichols, Communications and Intergovernmental Relations Director; Tho Dao, Information Systems Manager; and Scott Passey, City Clerk

GUEST: none

Mayor Ransom convened the meeting at 6:30 p.m.

Bob Olander, Interim City Manager, introduced two items of discussion for this meeting: 1) e-mail use and 2) e-mail retention. Julie Modrzejewski, Assistant City Manager, introduced Tho Dao, Information Systems Manager, who reviewed how to access the City's e-mail system. If an e-mail is sent to the whole Council, staff will prepare a response for the Mayor's signature. E-mail addressed to an individual Councilmember can be responded to individually, or Councilmembers can ask staff to draft a response. Either way, the e-mail and the response will be stored for purposes of complying with the public records statutes.

Mr. Dao said that the account has been set up and is ready to go for all City Councilmembers. He provided the HelpDesk phone number so Councilmembers could get help or answers to questions.

Councilmember Hansen arrived at 7:00 p.m.

Mayor Ransom discussed the upcoming NLC Conference in Washington, D.C. He suggested that the Council sign up for the concierge room at the hotel. He mentioned the benefits of being able to access the room for discussing the day's schedule and upcoming meetings. It is also a place to meet and take advantage of the breakfasts available each day. Mayor Ransom suggested using the breakfast per diem each day to help offset the costs of the concierge room. He asked Councilmembers who plan to attend the conference if they agreed and they did.

Councilmember Ryu mentioned that the Consul-General of Korea was leaving today for his next mission posting. The Korean government rotates officers in these positions every three years. She suggested a proclamation thanking him for his service and the Mayor also suggested sending a plaque as well. By consensus, the Council agreed.

Mayor Ransom asked for an update on activities of the Sister Cities Association. Ms. Modrzejewski said there was no activity at present that she was aware of. Councilmember Gustafson suggested getting an update and looking at the by-laws and charter at the next dinner meeting.

Scott Passey, City Clerk, entered the meeting and was asked when the last Sister Cities Association meeting occurred. He recalled that the last meeting occurred in June 2005.

Responding to Council, Ms. Modrzejewski said there is approximately \$7,000 in the City's budget for the Sister City Program. Deputy Mayor Fimia suggested using the dinner meeting to get updated on these issues.

Councilmember Ryu stated that she would be traveling to Korea this spring as a member of the Advisory Council on Democratic and Peaceful Unification (of Korea), Seattle Chapter. She said if people are interested, she would be happy to deliver some token of the City's esteem to the City of Boryeong during her visit. She also noted that a group of people is meeting informally to discuss ways to maintain the sister city relationship with Boryeong.

The Council also discussed dates to hold interviews for Planning Commission applicants. They set a meeting for 6:00 p.m. on March 21, 2006.

Mayor Ransom declared the meeting adjourned at 7:30 p.m.

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Joyce Nichols, Communications and Intergovernmental Relations Director