

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Saltwater Park Contract Amendment – Hewitt Architects
DEPARTMENT:	Parks, Recreation and Cultural Resources and Public Works
PRESENTED BY:	Dick Deal, Director of Parks, Recreation and Cultural Resources Maureen Colaizzi, Park Project Coordinator Dave Buchan, Capital Projects Manager

INTRODUCTION:

The City Council work plan for 2007-2008 emphasizes the importance of completing the projects approved in the 2006 Parks Bond (Council Goal #1). Richmond Beach Salt Water Park is one of the Bond Projects.

This Staff Report provides background and a recommendation regarding an amendment to the contract with Hewitt Architects for the design of Phase 1 Capital Improvements at Saltwater Park.

This amendment will complete project design and bidding documents including project oversight by the consultant architects. We anticipate bidding the project this fall and awarding the bid late this year with construction beginning in early 2008.

BACKGROUND:

On February 12, 2007, Council adopted the Richmond Beach Saltwater Park Master Plan to guide the development and management of Saltwater Park for many years ahead. At that same session Council authorized Hewitt Architects to proceed with the Schematic and Design Development phases of design for the individual projects that make up Phase 1 package of Saltwater Park improvements, as identified in the master plan document.

On May 7, 2007, the Hewitt Design Team presented the Design Development drawings for Saltwater Park Phase 1 projects to Council. After review, the Council approved the Design Development drawings for Saltwater Park.

The next step in the design process is the preparation of detailed Construction Documents for the project. The elements of this phase of work for Hewitt Architects include:

1. Construction drawings and bid documents - Produce detailed construction drawings, structural calculations and related specifications for the Saltwater Park project that will form the bid documents for the Phase 1 work.

2. Permitting - Prepare materials as needed for review of project drawings by the City's Department of Planning and Development Services and other permitting agencies to determine the necessary permits and potential mitigation activities associated with this project. This work will include a wetland and stream delineation report. This delineation report will inform the City on the impacts of construction proposals for the site and how the project scope may need to be modified to proceed with construction.

3. 1% for Art Opportunities – The design team will review the project scope to determine where art will be integrated on site. Staff will assist the design team in selecting potential art project(s) to be recommended to the Park Board. If the art projects are approved, they will be included in the bid documents for contractor installation.

4. Interpretive Program – The design team will develop a detailed interpretive program for Saltwater Park. Program proposals will be prepared and illustrated for review by the Park Board. If approved, the interpretive graphics will be detailed for bidding and award in a separate fabrication and installation contract.

5. Construction Administration – The design team will administer the construction contract for the successful bidder. This includes, at minimum, weekly site visits, the preparation of agendas and producing written minutes for weekly construction meetings, advising the City on possible change orders, scope modifications and other contract-related matters.

FINANCIAL IMPACT:

Staff and representatives from Hewitt Architects have been discussing the scope of work for Saltwater Park and the fees needed for Hewitt Architects to complete this work. After careful review, Staff recommends that Council authorize the City Manager to amend the existing contract in the amount of \$132,260 for Hewitt Architects to carry out the above referenced scope for completion of Construction Documents for Saltwater Park.

- The proposed amendment is \$132,260
- The existing Hewitt Architects contract is \$242,300
- The total combined contract amount is \$374,560

The Phase 1 package of capital improvements for Saltwater Park is being funded out of proceeds from the Parks Bond package passed by Shoreline voters in May of 2006. The allocation for Saltwater Park improvements is \$2.64 million.

RECOMMENDATION

Staff recommends that Council authorize the City Manager to amend the existing contract in the amount \$132,260 for preparation of construction documents for Phase 1 improvements for Saltwater Park.

Approved By:  City Manager _____ City Attorney _____