



AGENDA

SHORELINE CITY COUNCIL WORKSHOP DINNER MEETING

Monday, July 14, 2008
6:00 p.m.

Shoreline Conference Center
Highlander Room

TOPICS/GUESTS: Port of Seattle

SHORELINE CITY COUNCIL BUSINESS MEETING

Monday, July 14, 2008
7:30 p.m.

Shoreline Conference Center
Mt. Rainier Room

	<u>Page</u>	<u>Estimated Time</u>
1. CALL TO ORDER		7:30
2. FLAG SALUTE/ROLL CALL		
3. REPORT OF THE CITY MANAGER		
4. REPORTS OF BOARDS AND COMMISSIONS		
5. GENERAL PUBLIC COMMENT		7:40
<i>This is an opportunity for the public to address the Council on topics other than those listed on the agenda and which are not of a quasi-judicial nature. Speakers may address Council for up to three minutes, depending on the number of people wishing to speak. If more than 15 people are signed up to speak each speaker will be allocated 2 minutes. When representing the official position of a State registered non-profit organization or agency or a City-recognized organization, a speaker will be given 5 minutes and it will be recorded as the official position of that organization. Each organization shall have only one, five-minute presentation. The total public comment period under Agenda Item 5 will be no more than 30 minutes. Individuals will be required to sign up prior to the start of the Public Comment period and will be called upon to speak generally in the order in which they have signed. If time is available, the Presiding Officer may call for additional unsigned speakers.</i>		
6. APPROVAL OF THE AGENDA		8:00
7. CONSENT CALENDAR		8:00
(a) Minutes of Special Meeting of May 19, 2008	1	
Minutes of Business Meeting of May 27, 2008	15	
Minutes of Study Session of June 2, 2008	26-1	
Minutes of Workshop Dinner Meeting of June 23, 2008	27	
(b) Approval of expenses and payroll as of June 27, 2008 in the amount of \$ 2,304,769.87	31	

(c) Ordinance No. 509 Authorizing the 2009-2014 Capital Improvement Plan (CIP) for the City of Shoreline	<u>33</u>
(d) Resolution No. 278 Authorizing the 2009 – 2014 Transportation Improvement Program (TIP) for the City of Shoreline	<u>39</u>
(e) Ordinance No. 510 Amending the 2008 Budget for the City Facility Major Maintenance Fund	<u>45</u>
(f) Motion to Adopt the Environmental Sustainability Strategy	<u>49</u>
(g) Motion to Approve the Lake Ballinger Basin Interlocal Agreement	<u>55</u>
(h) Motion to Approve Mini-Grant Projects for Briarcrest Neighborhood Association and Richmond Beach Community Association	<u>67</u>
(i) Motion to Authorize the Participation in the King County Community Development Block Grant Consortium for the Federal Fiscal Years 2009-2011	<u>75</u>
(j) Motion to Approve a Contract with RW Beck to Develop the Thornton Creek Basin Plan	<u>95</u>
(k) Motion to Adopt the Proposed 2008-2009 Council Goals	<u>101</u>

8. ACTION ITEMS: OTHER ORDINANCES, RESOLUTIONS, AND MOTIONS

(a) Ordinance No. 507 Adopting the Annual Comprehensive Plan and Associated Development Code Amendments	<u>129</u>	8:10
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9. NEW BUSINESS

(a) Long Range Planning Work Program Update	<u>155</u>	8:50
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10. ADJOURNMENT 9:30

The Council meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at 546-8919 in advance for more information. For TTY service, call 546-0457. For up-to-date information on future agendas, call 546-2190 or see the web page at www.cityofshoreline.com. Council meetings are shown on Comcast Cable Services Channel 21 Tuesdays at 8 p.m. and Wednesday through Sunday at 6 a.m., 12 noon and 8 p.m. Council meetings can also be viewed on the City's Web site at cityofshoreline.com/cityhall/citycouncil/index.

CITY OF SHORELINE

**SHORELINE CITY COUNCIL
SUMMARY MINUTES OF SPECIAL MEETING**

Monday, May 19, 2008 - 6:30 PM
Shoreline Conference Center
Mt. Rainier Room

PRESENT: Mayor Ryu, Deputy Mayor Scott, Councilmember Eggen, Councilmember Hansen, Councilmember McConnell, Councilmember McGlashan, and Councilmember Way

ABSENT: None

1. CALL TO ORDER

At 6:30 p.m. the meeting was called to order by Deputy Mayor Scott, who presided.

2. FLAG SALUTE/ROLL CALL

Deputy Mayor Scott led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present, with the exception of Mayor Ryu and Councilmember McConnell. Mayor Ryu and Councilmember McConnell were expected to arrive later.

3. CITY MANAGER'S REPORT AND FUTURE AGENDAS

(a) Legislative Report by Representative Maralyn Chase

Julie Underwood, Acting City Manager, introduced State Representative Maralyn Chase, who provided a report of the past legislative session.

Representative Chase stated that she would focus on the following concepts: environment, economic development, condominium conversion, education, and the "precautionary principle." She said the City of Shoreline is getting a reputation around the country for being "green." She discussed the Climate Action bill and said there are opportunities for the City to participate. She highlighted that people have to stop driving so much and reduce the number of miles driven by 50% by 2050. She discussed the building of recharging stations for plug-in hybrid vehicles and the implementation of "green industries" job training. She highlighted the need to support small businesses going green and develop a skilled labor pool. She said the legislature would like to create 25,000 "green collar" jobs. She added that the legislature increased education funding, but state funding for staffing has decreased every year since 1990. She noted that COLAs and pensions will outstrip revenue growth and there is a task force working on basic education and education financing.

Continuing, she said she is very interested in cleaning up Puget Sound and low impact development. She announced that the condominium conversions bill passed, pointing out that the City lost 240 low income units between January 2004 and August 2007. She said there isn't enough affordable housing and 60% of Washington residents make less than median income. There is a "pipeline leak" in education, she explained, and it relates to every 100 students that enter the 9th grade and that 87% reach the 12th grade, 76% graduate, 40% go to college, and 19% get some type of degree. Additionally, 13% actually get a college degree and 8% receive associate degrees. She said there is also a retirement crisis in the workforce. She explained that the "precautionary principle" occurs when activity raises the threat of harm to health or environment; precautionary measures should be taken before there is hard scientific evidence. She said this involves foresight and preparation which is best linked to exploring alternatives to possibly harmful actions, to place the proof of burden on proponents of an activity, to set goals in protecting the health and the environment, and bringing democracy and transparency to decision-making that affects health and the environment. She added that the State of Washington is one of the nation's leaders when it comes to preparation for emergency response activities and the emergency response network is developing well. Additionally, the Public Health Laboratory is undergoing a risk assessment, and she hoped the Council sets up a task force about the expansion plans. Comparing risk assessment with the precautionary principle, she said a risk assessment measures how much harm can be inflicted, while the precautionary principle asks what can be done to avoid harm. If first responders are preparing for worst-case events, then the City must prepare for worst-case events in response to the expansion of the Public Health Laboratory.

Councilmember McConnell arrived 6:37 p.m., and Mayor Ryu arrived at 6:44 p.m.

Councilmember McGlashan asked how many apartments have been converted to condominiums. Representative Chase responded that there were 250 converted in Kenmore, but she was unsure of the total in Shoreline.

Councilmember Way asked for information concerning Fircrest. Representative Chase noted that the master planning process is underway and it incorporates the Fircrest School in the community. She said the master planning process is currently in Phase 2 and they will be coming to the City soon to participate in the City's master planning process. She hoped the City can build affordable housing of different kinds, assisted living, family housing, etc. She hoped Fircrest would be a global example of the best of modern growth and building planning.

Councilmember Way inquired if the "hybrid vision" was supported at the legislature. Representative Chase said there was support for it and that it is a vision, but actual planning has yet to take place. She also stated that funding was put into the housing trust fund and she will make sure Shoreline gets its fair share.

Mayor Ryu appreciated Representative Chase's support for Phase I of the Fircrest Master Plan, as it has been a goal of this Council for the past two years. She appreciated the Fircrest School being saved. She thanked Representative Chase for her efforts over the years. Representative Chase highlighted that 3-5% of the disabled population in Shoreline are severely disabled and the Federal government pays 53-57% of the care costs which also provides respite care to family

members. She noted that the hospital is on the Fircrest campus, too. She said Fircrest has some wonderful opportunities that need to be maximized.

Councilmember Eggen commented that the transit situation is troubling in Shoreline and it will require funding. He said since Proposition 1 failed the City is looking at issues and sees no indication where there will be more funding unless a new bond levy happens. He wondered what the role was of the State in the bond levy. Representative Chase responded that the role of the State keeps changing and Shoreline doesn't necessarily have to wait to make a move.

Recognizing it as a regional issue, Councilmember Eggen commented that Sound Transit is focusing on another bond issue. Representative Chase stated that Shoreline residents have paid \$3,000,000 into Sound Transit and aren't getting anything back. She asked if Sound Transit can buy shuttles and run them.

Mayor Ryu said it looks like Sound Transit II from 2008 – 2010 will be an additional \$4,000,000 per year. She concluded the discussion and said the past session was record-setting, stressful, and the Council appreciated her work and representation.

Julie Underwood, Acting City Manager, provided reports and updates on various City projects, meetings, and events. She highlighted that May 16th was Bike-to-Work Day and there were 180 riders who stopped at the Shoreline Interurban Trail Bike Station. She congratulated Shoreline Police Officer Eric White for his actions in the assistance he gave to the Edmonds Police Department in apprehending an armed robbery suspect. For his actions, Officer White received the Distinguished Service Medal of Valor at an awards ceremony on May 15th from the Edmonds Police Department.

4. COUNCIL REPORTS

Councilmember McGlashan said he took a tour of the YMCA and the building is on schedule. He said there was an open house of the new Northshore Family and Living Family center in Bothell. He thanked the fourth grade class at Dunlop Elementary School, which he visited.

5. GENERAL PUBLIC COMMENT

(a) John Murray, Seattle, stated he owns the property at 1210 North 152nd Street and shared his frustrations in trying to bring affordable housing to Shoreline. He noted he has provided low-income housing to trailer occupants and was assured by the City that he could pursue a relatively high-density, affordable housing project on his property. However, he was discouraged and saddened to find out his project will not happen. He said the development process is highly flawed and provides little evidence of fairness. He said the City also didn't request input from the other 70 property owners, nor senior citizens concerning the initial moratorium.

(b) David Crow, Shoreline, discussed the City Hall project LEED score and that this project can lead the way in green economy. He encouraged the Council to lead by example and that the City Hall project should embody this. He displayed the January 25th LEED score and

said the project is doing little on energy efficiency. He said he designed the 30 kilowatt solar generating panels which contain interpretive signage and are an educational opportunity. He commented that the parking garage is twice the footprint of City Hall and there are four other surface parking options considered. He communicated that a permeable tarmac surface is better than what is proposed and the City should do something to get a better transit service at the site.

(c) Dennis Lee, Shoreline, thanked the City staff and Planning Department for the Southeast Subarea Neighborhood Plan meeting. He said there will be a PowerPoint with neighborhood issues listed to get people to think about land use.

(d) Les Nelson, Shoreline, commented that the City adopted the RB, CB terms in 1998 and they have caused confusion ever since. He stated that the City staff advertised Ordinance No. 505 and it passed last week. He read the moratorium wording and said it is confusing. He hoped that in the future the City can clearly define these terms and be clear about land use and zoning.

(e) Joe Krause, Shoreline, said he doesn't trust planners because they sound like developers. He said eight months ago the permit said the building would be 65 feet high with 15 feet more for equipment, which means 80 feet, or 8 stories. He said the studies need to be done by an independent person and that the affordable housing around 130th and Linden is in the \$700 range. The developers make it sound like a bargain, but the planners don't inform the public about it. He said the traffic and the parking study were given to the Planning Department and he was told that the Murray's attorney made a mistake with the study.

Ms. Underwood commented that Mr. Crow met with Jesus Sanchez regarding City Hall and that the City is striving for LEED gold certification.

Councilmember Way asked that any current documentation on LEED scoring be forwarded to the Council. She asked about Les Nelson's notice being advertised and the ordinance summary wording. Mr. Sievers replied that land use district is the legal term for zone. Mr. Tovar added that the RB wording has been problem for a while and the City staff will work on permanent regulations for the RB zone.

6. ACTION ITEMS: OTHER ORDINANCES, RESOLUTIONS, AND MOTIONS

(a) Ordinance No. 500 Amending the Shoreline Municipal Code Chapters 20.50.020 and 20.50.230 to Establish Transition Area Requirements for Development of Land in Regional Business (RB), Community Business (CB) and Industrial (I) Land Use Districts in Proximity to Residential Neighborhoods

Julie Underwood, Acting City Manager, commented that the City staff has brought back some language and the recommendations of the Planning Commission. She noted that the City staff is seeking action on Ordinance No. 500.

Joe Tovar, Planning & Development Services Director, gave a brief overview of the history and evolution of the transition area requirements. He cautioned the Council that if they wanted any

additional changes or edits the City staff could advise them if they are able to be done or not. He noted that the City staff recommendation is to adopt the item and make changes later after the public process. He further explained that the protection afforded by this draft will not be available if it is not adopted tonight.

Mayor Ryu asked about transition areas in CB. Mr. Tovar said this would also require a work program to look at tree retention requirements. He said the City staff can come back with responses to various issues important to Council, to include landscaping standards in all land uses. Mayor Ryu asked if landscaping and tree retention could be available to discuss in the next six months. Mr. Tovar said that can occur. Mayor Ryu commented that things she would like to look at in the RB zone include transition, significant tree retention, increases in pervious surface, and density bonuses. She inquired whether these RB items could apply to the CB zone once they are studied and implemented. Mr. Tovar confirmed that they would.

Paul Cohen, Planner, discussed Ordinance No. 500 and noted that it addresses issues related to rooftop equipment. He highlighted the alternative language. He added that everything fits under the 2:1 slope requirement, but limits what can happen on top of the building and includes transparent safety railings.

Councilmember Way moved to adopt Ordinance No. 500 Amending the Shoreline Municipal Code Chapters 20.50.020 and 20.50.230 to Establish Transition Area Requirements for Development of Land in Regional Business (RB), Community Business (CB) and Industrial (I) Land Use Districts in Proximity to Residential Neighborhoods, Councilmember Eggen seconded the motion.

Mayor Ryu called for public comment.

(a) LaNita Wacker, Shoreline, said the diagram and ordinance address transition. She said this legislation takes 80 feet from the RB property. She noted that it is 70 feet on the other side by the residential. She said this equals a downsizing of 150 feet. She said there is a limited amount of land space and this is clearly a taking because it diminishes the economic value of the property and reduces the amount of shelter. She said this could be amended by eliminating the stepbacks on the street side. She noted that this has been going on for seven months and the City has had ample time to notify the 70 property owners. She said the City's actions have diminished opportunities for affordable housing.

(b) Susan Melville, Shoreline, highlighted that Representative Chase said the median income is \$60,000 and having an income of less than \$45,000 qualifies people for affordable housing. She said the Murray's property was appraised at \$1,500,000 and Ms. Wacker owns properties, too. She introduced Lila Amadon and Juanita Grim. Lila, she commented, has lived on Stone Avenue for 60 years and Juanita has lived on Interlake for 40 years. Both of them make much less than \$45,000 and the rents would not be appropriate to pay either. She commented that the median income for seniors need to be determined and then properties should be built based on that number.

(c) Joe Krause, Shoreline, urged extending the moratorium on Ordinance No. 488 for enough time to add amendments. He noted that there was public comment stating this needed to be adopted. He said this property is in very big demand and is close to Seattle. He felt there are plenty of developers who would like to build. He hoped Shoreline has the courage to put this on hold.

(d) Les Nelson, Shoreline, supported the extension of the moratorium to address the scale of the buildings. He said the high density allowance was added to the Code in 2000 and it didn't go through a public process. He stated that the comprehensive plan (CP) amendment, Ordinance No. 276 introduced the term RB and it wasn't supposed to be above R-48. Thus, he felt that last week's decision of R-110 is still out of conformance with the CP and developers can still develop high densities. He added that Ordinance No. 500 still allows an 80-foot building next to single-family zones. He urged the Council to create a true transitional zone.

(e) Dennis Lee, Shoreline, commented that this is unplanned density and wanted to know why the Ordinance cannot be extended. He reminded the Council that there was a problem and there was discussion about having RB north of 185th. Meanwhile, the zoning designation got changed from CB to RB, but the Comprehensive Plan was never changed and that's why this came up. He said there was an assumption that R-48 would be next to R-24. He said the drawing in the packet shows the slope, however, there is no case in the City where there will be single family on both sides of property. He urged the Council to extend the moratorium.

(f) Dwight Gibb, Shoreline, stated that it isn't clear how the RB change was done and whether the Code should be consistent with the CP. He questioned if the Code should follow the CP, which follows the Growth Management Act. He did not understand how the R-110 designation is an absolute limit and whether or not buying two lots and doubling them up on one is acceptable. He said having an 80 foot building 20 feet way from residences is not a transitional zone. He also doesn't know how this arrangement has centered on one specific site. He noted that the Council's responsibility is to pass laws based on informed opinions.

Mr. Tovar noted that the regulations for RB zones apply to everything in the City that is zoned RB. He said this legislation isn't being proposed to solve the problem of one specific property; it will apply to every RB zone in Shoreline. He explained that the moratorium is on projects that have a multi-family component within 90 feet of the CB, RB, and I zones. He said this concerns projects that go beyond multi-family zones.

Deputy Mayor Scott stated that this doesn't preclude the Council from addressing transitions. Mr. Tovar responded affirmatively and stated the Council could direct the City staff to look at other areas such as landscaping standards. Deputy Mayor Scott inquired how many subject properties do not have direct access to Aurora Avenue. Mr. Tovar responded that it is a small fraction of the total. He stated that a majority of the RB zones abut or have access to Aurora Avenue or Ballinger Way.

Councilmember McGlashan moved to amend the vertical slope designation from 2:1 to 1:1. Councilmember Hansen seconded the motion.

Councilmember McGlashan questioned why there will be railings and other amenities with a 2:1 slope; he suggested that the slope be 1:1. He added that he is disappointed that the lot development is gone. He noted that the Council is challenged with protecting citizens. He said he is not comfortable telling someone the City is going to devalue their property.

Councilmember Eggen commented that Mr. Cohen's amendment allows railings to exceed the slope as long as they are not solid railings that impede views.

Councilmember Hansen clarified the amendment that with a 1:1 slope any fencing would have to stay within the 1:1 envelope.

Councilmember Way supported the City staff and Planning Commission recommendation.

A vote was taken on the motion to amend the vertical slope designation from 2:1 to 1:1, which failed 3-4, with Councilmember McGlashan, Councilmember McConnell, and Councilmember Hansen voting in the affirmative.

Councilmember Eggen said he didn't understand where the 800 foot open space would be in item 2(b).

Councilmember Eggen moved to replace the language in item 2(c) "may approve" with "may work with neighbors within 500 feet to develop." Councilmember Way seconded the motion. Councilmember Way moved to add the language ", significant tree preservation, and a solid eight-foot property line fence for transition area setbacks" after the terms "Type 1 landscaping." This was accepted as a friendly amendment.

Mayor Ryu asked about the possibility of increasing tree retention or buffering and giving neighbors more say in the process. Mr. Tovar said he is curious about the suggestion of consulting with neighbors, because didn't hear "authorizing the City to approve something different," which would retain some discretion and help the City staff determine the community value.

Mr. Cohen stated that when the City gets the neighbors within 500 feet to a meeting, consensus is difficult to achieve because abutting property owners have a greater stake in the proposal.

Councilmember McConnell said she understands the intent, however, the wording is vague. She said she can't support it like this. However, she was concerned about significant trees.

Mr. Tovar commented that the focus was on alternative screening. He felt the language should be reviewed when the item is addressed over the next six months.

Councilmember Eggen withdrew his motion.

Councilmember Way moved to add the language after the word "landscaping" in item 2(c) ", significant tree preservation, and solid eight-foot property line fence for transition area setbacks. The City may work with neighbors based on their comments to develop an

alternative of equal value and potential canopy cover and the City may approve an alternative landscaping buffer.” Councilmember Eggen seconded the motion. Mr. Tovar suggested this be based on public comment and added “with substitute tree species, spacing, and size, provided that the alternative materials will have equal value and achieve at least equal tree canopy” after the term “buffer” in the proposed language. Mr. Cohen proposed striking “based on their comments” and adding “based on comments at a public meeting held by the City staff, the City shall...”

Councilmember Hansen could not support the proposed changes because he felt that these are very subjective words being introduced. He said he supported the original staff recommendation. Councilmember McGlashan agreed and asked how significant tree preservation is different from the City’s current tree regulations. Mr. Cohen responded that it ensures significant trees are included in the landscape buffer.

Councilmember Eggen stated that trees 5-10 feet within a foundation are not preserved, however, he isn’t sure the Council should mandate them. He asked if this going to require the City to do the impossible.

Councilmember Way suggested including arborist approval. Mr. Cohen noted that arborist approval is already in the regulations.

Deputy Mayor Scott highlighted that Shoreline is a built-out community and taking advantage of trees and buffers is good instead of waiting for the saplings to grow. Mayor Ryu agreed and supported the motion.

Councilmember McGlashan disagreed because he felt this doesn’t provide incentives for property owners and it constitutes a taking.

A vote was taken on the motion to add the language after the word “landscaping” in item 2(c) “, significant tree preservation, and solid eight-foot property line fence for transition area setbacks. The City may work with neighbors based on comments at a public meeting held by City staff the City may approve an alternative landscaping buffer with substitute tree species, spacing, and size provided the alternative will have equal value and achieve equal tree canopy,” which carried 5-2, with Councilmember Hansen and Councilmember McGlashan dissenting.

Councilmember McGlashan moved to strike "or across street rights-of-way from" from page 17, line 2. Councilmember Hansen seconded the motion. Councilmember McGlashan explained there isn’t a need for setbacks on the street side because there is already a 90-foot buffer.

Mr. Tovar said this is based on the premise of having an intervening ROW such as amenity strips. He felt the amendment was good because it creates more flexibility in the RB zones.

Mayor Ryu pointed out that section 2 in Ordinance No. 488 says that any parcel of the RB, CB, and I zones is 90 feet. Now, she said, the City staff recommendation says the 90 foot radius is

gone and substituted by abutting or across the street from. She wanted to know how many properties would be affected by this new legislation. Mr. Cohen stated that it would be from three to five properties.

Councilmember McGlashan revealed that the ROW was lowered to 90 feet because of the trail. Mr. Tovar agreed and stated it had to do with the Interurban Trail.

Councilmember Eggen moved to substitute for the previous striking amendment the following language: "utilize a 1:1 stepback if there are single family residences across the street, and a 2:1 stepback if there is an abutting single family residence." Deputy Mayor Scott seconded the motion.

Councilmember Way felt that this goes against the spirit of the original moratorium and the language clearly says 90 feet, which was the language the Commission and City staff proposed.

Councilmember McGlashan said that the original said within 90 feet.

Councilmember McConnell asked Councilmember Eggen if he was trying to amend this because it feels like a compromise. Councilmember Eggen responded that he was in an attempt to make both sides equivalent.

Councilmember Ryu did not support the amendment. She asked if changes can be made to add to the language "within 90 feet of R-4, R-6, R-8..."

Deputy Mayor Scott commented on the City staff and Commission recommendation. He felt the Commission came up with a reasonable solution but thought it was looking to soften the impact by creating as much of a buffer as possible. He was more comfortable with the Commission recommendation.

A vote was taken on the substitute, which failed 2-5, with Councilmember Eggen and Councilmember McConnell voting in the affirmative.

A vote was taken on the motion to strike "or across street rights-of-way from" from page 17, line 2," which failed 2-4, with Councilmembers Hansen and McGlashan voting in the affirmative and Councilmember McConnell abstaining.

Mayor Ryu asked why the moratorium language of "within 90 feet of R-4, R-6, or R-8 zones shall meet the following transition area requirements" was changed. Mr. Cohen explained that it was an unstudied threshold reason to establish a moratorium. Now that the studies have been done, it was found that most of the abutting properties that trigger transition area requirements are usually greater than 90 feet in depth. Therefore, he concluded, this is mostly an academic problem, not a real problem.

Councilmember Way moved to insert the word "abutting" after the words "without an" in item 2(b) and insert "However, the additional open spaces may be adjusted or combined to preserve significant trees..." at the end of item 2(b). Mayor Ryu seconded the motion.

Mr. Cohen commented that there was some flexibility with the 800 square feet of open space, but this adds more flexibility, where it would occur. He also responded to Councilmember McGlashan that the 50 feet of wall came from the City staff looking at development and the bulk of existing new houses and larger buildings. He said the length was workable.

Councilmember Way felt this would make an effective transition and takes advantage of spaces provided. Mayor Ryu agreed, noting that trees can make natural courtyards.

A vote was taken on the motion to insert the word "abutting" after the words "without an" in item 2(b) and insert "However, the additional open spaces may be adjusted or combined to preserve significant trees..." at the end of item 2(b), which carried 5-2, with Councilmembers Hansen and McGlashan dissenting.

Councilmember Way discussed the potential for the future and looking at additional ideas on transitioning. She said Ordinance No. 505 will be in front of the Council within the next 6 months, so there will be a lot of opportunities to do transition code that is even more effective. Mr. Tovar added that in the next 6 months the Council will also see proposals for RB zoning designation and tree retention requirements. Councilmember Way asked if there would be an opportunity to address issues about scale. Mr. Tovar replied that it will be an issue with RB and in the subarea plans.

Councilmember Hansen felt the proposed ordinance is too restrictive. However, he said he will vote in favor of it because it represents a compromise, and there is no way the Council can justify an emergency extension of the moratorium.

Mayor Ryu wanted to know if design standards would be included in this item. Mr. Tovar responded that the Council talked about having a committee for that. He said the City staff will need direction on how to proceed.

A vote was taken on the motion to adopt Ordinance No. 500 amending the Shoreline Municipal Code Chapters 20.50.020 and 20.50.230 to establish Transition Area Requirements for Development of Land in Regional Business (RB), Community Business (CB) and Industrial (I) Land Use Districts in Proximity to Residential Neighborhoods, as amended. Motion carried 5-1, with Councilmember McGlashan dissenting and Councilmember Hansen abstaining.

RECESS

At 9:21 p.m. Mayor Ryu called for a five minute recess. Mayor Ryu reconvened the meeting at 9:31 p.m.

(b) 2007 Fourth Quarter Financial Report

Debbie Tarry, Finance Director, stated that the General Fund revenue including carryovers totaled \$29,776,251 which was greater than the projected revenue of \$29,001,142 which is also

an increase of 7.26% over total 2006 revenues. She stated this is primarily the result of increased revenues from sales tax, utility tax and franchise fees, permit revenue, investment interest grants and recreation fees. She highlighted total expenditures including carryovers is \$33,334,508 which is \$502,978 below projected expenditures. Overall, she highlighted that the net result of revenues exceeded projections by \$775,110 and expenditures being \$502,978 below projections increased the fund balance by \$1,278,080. In 2007, she said the City staff projected a 2007 budget savings of at least \$545,000 and these monies were transferred to the City Hall project in 2007. With that said, the final 2007 savings were \$1.278 million greater than the original projection. In March 2008, the City Council authorized \$446,265 of these savings for the City Hall project, leaving \$831,815 of net savings unallocated. At this time, she noted that the City staff is recommending that the remaining savings be allocated as follows; \$81,000 for City Hall Project Utility Hookups, \$500,000 for the City Hall Project, and \$250,000 for the City's new telephone system acquisition.

Ms. Tarry continued and discussed the Street Fund. She noted that the revenues were \$2,367,674, which is \$37,501 above projected revenue. She announced that right-of-way fee revenue was above projections by \$35,615 due to increased activity, investment interest was above projections by \$21,332, and fuel tax collections were below projections by \$17,674. Total expenditures from the fund including carryovers were \$2,464,321. This, she noted, is \$68,231 below projected expenditures of \$2,532,552 and the total ending fund balance is \$984,322.

Ms. Tarry discussed the Surface Water Utility Fund. She stated that the total revenues in this fund were \$3,850,061. This, she announced, was \$117,053 more than projected. She said the fund was primarily affected by the investment revenue being above projections, the City receiving \$117,876 from Hidden Lake mitigation, \$75,000 in grant revenue carryover, the City receiving 1.24% less in storm drainage fees collected, and \$290,635 of unused funds in the Public Works Trust Fund. She continued and said that expenditures including carryovers in this fund were \$4,159,152. This, she stated, is \$341,118 below projected expenditures. She stated that the operating expenditures were \$98,234 under projections and capital expenditures were \$242,884 under projections. The ending balance for this fund is \$6,308,410 which includes all revenue and expenditure activity and the requested carryovers.

She reviewed the Capital Fund revenues including carryovers which were \$5,895,470. This amount is \$816,414 above projected revenues, she announced. She explained that the primary reason for the better than expected revenue is \$719,498 in unanticipated revenue from investment interest. She said investment interest was primarily higher than projected because of major land purchases funded by the 2006 bond proceeds occurring later than originally projected. Real Estate Excise Tax (REET) collections were \$148,708. The 2007 expenditures including carryovers were \$14,100,698. This is only \$216,841 over projected expenditures. Finally, the resulting 2007 ending Capital Fund balance is \$15,611,586.

Ms. Tarry continued with the Roads Capital Fund. She said the revenues including carryovers were \$8,821,909. This represents \$416,396 below projected revenues. Revenues, she highlighted, were less than expected due to project timing delays for grants, and lower than expected investment interest and fuel tax revenues. She also noted that Real Estate Excise Tax (REET) revenue was \$148,708 or 16.2% better than projected. The 2007 actual expenditures and

carryovers were \$13,674,446. In summary, this is \$634,039 or 4.43% below projected expenditures of \$14,308,485 and the resulting 2007 ending fund balance is \$5,844,344.

Councilmember Hansen commented that casino and gambling revenues are steadily declining because it is getting harder to compete with the tribal casinos. He congratulated Ms. Tarry on a great presentation and stated that it is clear that the margins between revenues and expenditures are getting thinner.

Mayor Ryu called for public comment.

(a) Michael Grunson, Shoreline, encouraged people to drive less and shop Shoreline and gamble locally. He urged people to think globally, but act locally.

Councilmember Way discussed the surface water utility fund on page 112. She wanted to know why the revenues are down in that fund. Ms. Tarry said it is primarily related to the capital side of the fund because some of the projects didn't occur during the timeframe they were anticipated. As a result, the revenues related to the projects weren't received. Councilmember Way confirmed that the funds are still available, but weren't reported because they weren't used.

Councilmember Eggen asked about a "rainy day fund" and if it was possible to use the 2007 surplus. Ms. Tarry stated that there is a fund and last year the Council revised the policy. This fund, she explained, is the revenue stabilization fund and it is equal to 30% of economically sensitive funds, which is about \$6,000,000. She highlighted that it helps with cash flow. She also said there are budget contingencies such as \$3,800,000 in reserves, and \$9,000,000 operating reserve which are reserves not to be used for ongoing operating needs.

Councilmember Hansen commented that there is state legislation concerning a reserve limit. Ms. Tarry responded that the State's regulations allow the City to regulate it though the revenue stabilization fund.

Councilmember McGlashan said the report is clear and easy to understand. He inquired if it has been presented to the Long Range Financial Planning Committee. Ms. Tarry said it has not because they have been busy with the budget and long-term financial projections.

MEETING EXTENSION

At 10:03 p.m., Councilmember Way moved to extend the meeting until 10:30 p.m. Mayor Ryu seconded the motion, which carried 7-0.

Mayor Ryu asked if Shoreline households are having problem paying their bills. Ms. Tarry replied that the City doesn't get that information. She said there are electricity funds available to assist needy households with their bills.

Mayor Ryu noted the gambling income drop and asked if any businesses were closed during the quarter. Ms. Tarry responded that there weren't any that closed; however, the Hideaway reopened in 2008.

Councilmember Way noted that the Parks, Recreation and Cultural Services fee revenue went up. Ms. Tarry explained that it is really based on participation and facility rentals related to fields. She added that there have been more rentals and fees have been increased. Additionally, there has been increased usage in general recreation, especially aquatics.

Mayor Ryu asked if there was an increased expense because of additional programs. Ms. Tarry responded that the department still came in under budget by 3%, even with the added programs.

Councilmember McGlashan noted that 1.2% of the additional revenue was from facility rentals. He wondered if that was a little low since the field rental rates were increased. Ms. Tarry replied that the projections were revised in 2007 and if it was compared to the budget it would be significantly higher.

(a) Proposed 2008-2009 Council Goals and Public Input Process

Ms. Underwood noted that this item came from the goal-setting retreat. She said the Council reviewed the 10 goals, and 8 of them are ongoing goals. Two are the proposed goals for next year. She noted that the first goal is to complete the projects approved with the 2006 Parks Bond and the second goal is to implement the Economic Development Strategic Plan. She reviewed both of the goals in detail.

Councilmember McGlashan commented that the City doesn't have much control over the Park-n-Ride on Aurora and 192nd Avenue. Ms. Underwood explained that WSDOT and King County own the property and are very interested in working together to redevelop that site. Mayor Ryu expressed the City's intent to stay involved in that project.

Mayor Ryu said it makes sense to hear from the Economic Development Advisory Committee (EDAC) and allow it to establish a plan to present to the Council. She noted that the Chamber of Commerce has a Green Business Certification process and wondered if the City staff planned on partnering with them. Ms. Underwood replied that they are open to that. Councilmember Eggen commented that he would like to get some input from the EDAC.

Councilmember Way suggested that this goal include an emphasis on green building, low impact development (LID), renewable energy, LEED in #C for the new City Hall building. Ms. Underwood added that the City will be striving for a LEED gold certified City Hall facility.

Councilmember Eggen commented that the vision workshops were focused primarily on future growth and development and it seemed vague. He wanted the Framework Policies clarified.

Councilmember Hansen pointed out that these are goals, not work plans.

Councilmember Way felt that the Council shouldn't focus visioning only on growth and development. She felt it involves the City's values too.

Deputy Mayor Scott explained that this is supposed to represent a comprehensive look and the Council will have to be careful, because the bullets (details) tend to gather the most attention.

MEETING EXTENSION

At 10:30 p.m. Councilmember Eggen moved to extend the meeting to 10:45 p.m. Mayor Ryu seconded the motion, which carried 7-0.

Ms. Underwood reviewed the sub-bullets under the two newly proposed goals.

Councilmember Way asked about tree retention and Mayor Ryu pointed out that it is included in the forest management portion. She also suggested adding an energy and climate change policies bullet. She said it will be a framework that will be addressed in the Comprehensive Plan, Environmentally Sustainable Community Plan, and in the Transportation Plan. She also added a bullet to consider the public health laboratory plans at Fircrest. She inquired about having a full database of all groups that work with the City to be coordinated by a City employee. Ms. Underwood responded that in order to have a lean City Hall the City staff is for the most part decentralized and City employees utilize their own volunteers, consultants, and networks to complete tasks.

Councilmember Way urged the City staff to explore it and move towards more centralization. She wondered if there was any plan to connect the bike and walking trails in a plan. Ms. Underwood responded that they are meant to be included in the Citywide Trail Connection Plan and in the Transportation Plan.

Councilmember Way suggested adding a theme of "healthy city" as a sub-bullet to the human services goal. She also suggested adding a reference to senior services. Ms. Underwood noted that seniors are called out in the Human Services Plan.

MEETING EXTENSION

At 10:45 p.m. Councilmember Way moved to extend the meeting to 10:50 p.m. Councilmember Eggen seconded the motion, which carried 7-0.

There was discussion of the timeline for adopting the Council goals. Ms. Underwood proposed having the first community meeting in mid-June at the Shoreline Fire Station and a second two weeks later at the Shoreline Center. She felt it could be adopted by mid-July.

8. ADJOURNMENT

At 10:52 p.m., Mayor Ryu declared the meeting adjourned.

Scott Passey, City Clerk

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF BUSINESS MEETING

Tuesday, May 27, 2008 - 7:30 PM
Shoreline Conference Center
Mt. Rainier Room

PRESENT: Mayor Ryu, Deputy Mayor Scott, Councilmember Eggen, Councilmember Hansen, Councilmember McConnell, Councilmember McGlashan, and Councilmember Way

ABSENT: None

1. CALL TO ORDER

At 7:36 p.m., the meeting was called to order by Mayor Ryu, who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Ryu led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

3. CITY MANAGER'S REPORT

Bob Olander, City Manager, reported on various City projects, meetings, and events. He noted there is a Kruckeberg Botanical Garden work party on June 1 from 12:00-4:00 p.m. He stated that there was a great turnout at the first Southeast Neighborhood Subarea Plan meeting on May 20 and neighborhood representatives will be appointed to serve on the citizen advisory committee (CAC). He highlighted that Mayor Ryu met with the University of Washington Asian Student Commission on May 21 and that there is a Ridgecrest Association 9th Annual Spring Garden Program on May 28 at the Ridgecrest Elementary School gym from 7:00 – 9:00 p.m.

Mayor Ryu inquired about the deadline for CAC applications. Mr. Tovar responded that applications were due last Friday, but some were accepted this morning.

4. REPORTS OF BOARDS AND COMMISSIONS

Councilmember Hansen said he attended the Suburban Cities Association quarterly meeting.

Councilmember Way attended the WRIA-8 meeting and the second meeting of the Lake Ballinger Basin committee.

Mayor Ryu stated that the Republic of Korea has sent a new General Consul to the Consulate in Seattle.

5. GENERAL PUBLIC COMMENT

a) Dennis Lee, Shoreline, said the Southeast Neighborhood Subarea Plan meeting was great and expertly co-chaired. He noted that there is a big pool of applicants for the CAC.

b) Les Nelson, Shoreline, said public hearings at the Planning Commission are meant to give the public a chance to help create legislation and to give the Council a chance to deliberate and it seems both should occur. He asked if there would be a public hearing on the proposed Comprehensive Plan amendments. He said the adoption date is June 9 and there hasn't been a public hearing. He added that the Growth Management Act says do a good job informing the public and this needs to be done very clearly.

6. APPROVAL OF THE AGENDA

There was Council consensus to remove Consent Item 7(h), Ordinance No. 506, and make it New Business Item 8(a). **Councilmember Hansen moved approval of the agenda as amended. Deputy Mayor Scott seconded the motion, which carried 7-0 and the amended agenda was approved.**

7. CONSENT CALENDAR

Councilmember Hansen moved approval of the Consent Calendar. Councilmember Way seconded the motion, which carried 7-0 and the following items were approved:

- (a) Minutes of Study Session of April 7, 2008
Minutes of Business Meeting of April 14, 2008
Minutes of Study Session of April 21, 2008
- (b) Approval of expenses and payroll as of May 13, 2008 in the amount of \$1,910,619.65 as specified in the following detail:

***Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
4/6/08-4/19/08	4/25/2008	23701-23895	7536-7573	36207-36218	\$500,758.47
					<u>\$500,758.47</u>

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
4/29/2008	36166	36179	\$18,729.30

4/29/2008	36180	36205	\$593,778.75
4/30/2008	36206		\$182.20
5/2/2008	36219	36221	\$14,639.09
5/2/2008	36222	36224	\$26,684.51
5/2/2008	36225	36238	\$6,266.13
5/6/2008	36239		\$3,750.00
5/6/2008	36240		\$25,000.00
5/7/2008	36241	36269	\$282,312.68
5/9/2008	36270	36288	\$76,518.15
5/9/2008	36289	36338	\$156,133.43
5/13/2008	36339	36365	\$144,766.94
5/13/2008	36366		\$61,100.00
			<u>\$1,409,861.18</u>

(c) Motion to Authorize the City Manager to Execute a Discretionary Work Request with King County for the 2008 Road Overlay Program

(d) Motion to Authorize the City Manager to Acquire Paramount Park Open Space Property

(e) Motion to Authorize the City Manager to Award a Contract for Professional Services with INCA Engineers for the Design of the Traffic Signal at NE 170th Street and 15th Avenue NE in the amount of \$105,000

(f) Motion to Authorize the City Manager to Execute a Contract Amendment with the Berger Partnership, Landscape Architects, for Design of Citywide Baseball/Softball Field Improvements and Citywide Trail Corridors

(g) Motion to Authorize the City Manager to 1) Award Contract with Scarsella Bros., Inc. for Construction of the Pan Terra Regional Stormwater Facility Improvements; and 2) Award Professional Services Contract Amendment with Otak, Inc. for Engineering Services

8. NEW BUSINESS

(a) Ordinance No. 506, amending Ordinance No. 498 by increasing the appropriation in the General Fund and General Capital Fund, and authorizing an amended City Contingency in the Civic Center Development Agreement Budget

Ian Sievers, City Attorney, explained that this ordinance adds carryover from the City Hall/Civic Center Project to the City's contingency and allows OPUS to commence construction orders.

Mr. Olander said this was previously presented to the Council and most of it is contained in the City staff recommendation, but there was additional carryover from 2007 which the City staff is recommending be added to the contingency for the City Hall project. This would increase the contingency to \$2,100,000. He added that it has taken OPUS longer to secure construction financing and the City needs to assure OPUS has sufficient contingency.

Jesus Sanchez, Project Manager, highlighted that OPUS has informed the City that US Steel is expecting a cost increase on steel soon.

Mayor Ryu called for public comment. There was no one wishing to provide public comment.

Councilmember Hansen moved to adopt Ordinance No. 506. Councilmember Eggen seconded the motion.

Councilmember Way said she received the amended staff report on Friday to authorize a total contingency of \$1,000,000 and this represents a substantial change. She thought it was appropriate for the public to see how the City is allocating funds. She wanted to know who is responsible for the increases in the contract that the Council approved.

Mr. Sanchez commented that the City is responsible for increases and OPUS is responsible for the delivery. The biggest cost to the City is the financing costs, which are designed for the City to anticipate what the cost will be to borrow money. Whatever those costs are, if OPUS has to make up the costs, they incur additional costs. They have to charge somebody, financing cost for carrying that equity cost. For OPUS to feel secure, they need to know there is enough financing in the event the first bank doesn't work out, because the City will be paying financing costs. It is up to the City to control contingency costs and if all the funds aren't used, those funds should be available for other uses.

Councilmember Way asked why this wasn't anticipated prior to the agreement being executed. Mr. Olander replied that an estimate of OPUS' cost to finance the project was done and the City is obligated to pay it. He said the City staff did its best to anticipate the future, but markets have changed and are more volatile now.

Mayor Ryu commented that \$616,000 of the funds have already been approved by the Council. She explained that this formalizes that portion of it and adds the \$500,000 extra contingency.

Councilmember Way said this needs to have an expectation of building sustainability. She asked about a solar installation. Mr. Sanchez said there are always opportunities, however, there are increasing costs. He said there are a number of elements pertaining to the completion of the project such as furniture, audio/visual equipment, and an emergency generator. There are a number of elements that will be brought back and measured along with the current priorities.

Mr. Olander noted that a solar array is still in the project budget, but the question is how much and how large it is.

Councilmember Way stated that her goal is to have the capacity designed so we can increase it at a later date if need be.

Councilmember Eggen noted that \$581,000 will be allocated to City Hall/Civic Center project and asked if the remainder will carryover to 2007. Mr. Olander stated that the Council agreed that the remainder would primarily be allocated to the new telephone system. Councilmember

Eggen stated that there is a possibility finance costs will be higher than anticipated and some of the carryover would be held in case this occurs.

A vote was taken on the motion to adopt Ordinance No. 506, amending Ordinance No. 498 by increasing the appropriation in the General Fund and General Capital Fund, and authorizing an amended City Contingency in the Civic Center Development Agreement Budget, which carried 7-0.

(b) Urban Forest Assessment Presentation

Dick Deal, Parks, Recreational and Cultural Services (PRCS) Director, noted that the Council appropriated \$50,000 for an urban forest assessment. He introduced members of Seattle Urban Nature (SUN), Sharon London and Ella Elman, who are helping the City staff with this task.

Ms. London provided a PowerPoint presentation. She said SUN is small non-profit company that creates tools to empower stewards for healthy urban ecosystems. She reviewed her organization's background and history. She said they have worked in South Woods, Hamlin Park, Shoreview Park, and Boeing Creek. She reviewed the three project phases and discussed the data collection, analysis, and three management reports that were generated.

Ms. Elman highlighted that in the Council packets there were three papers titled "15-year Plans" which lists priorities for each park. She explained the habitat delineation maps. She highlighted that the most pressing problem facing South Woods is English holly, which is an invasive species. Boeing Creek/Shoreview Park has a wider variety of noxious weed species. She noted that there are 12 acres of land filled with noxious weeds that are listed on the King County noxious weed list in the Shoreview portion of this park. She also cautioned that the habitat in Boeing Creek is eroding and it is critical to keep the invasive species from entering the intact area of the forest. Hamlin Park is a 15-acre conifer forest with nothing growing under the tree canopy. She added that management issues are similar to the other parks in that there are invasive tree species and English holly. Additionally, there is no formal trail network in Hamlin Park. She added that there were soil samples taken which showed a PH of 4.5, which is very low. This reading, she said, prevents plants from growing. She discussed a scientific experiment that they have set up to determine if trampling affects the plant growth in Hamlin Park; they will be monitoring it over the next 2 years.

Mr. Deal summarized the presentation and noted that it is an ongoing study. He said that some invasive species removal and the report from SUN will help guide us and show the City how to use the resources most effectively. He thanked Charles and Bettilynn Brown and Boni Biery for their help. He discussed the next steps, which are to work towards reducing wear and tear in the parks by having dedicated trails and signage. Additionally, there will be invasive species removal and a strategy will be developed to identify which areas will need to be dealt with first. He stated that this is a long-term strategy and now, there is a great base strategy in place. He stated they will continue to monitor and come back in year or two to report on the test plots.

Councilmember Way asked about the Evergreen Cities bill and wanted to know how the assessments would fit into eventually working with the State on becoming an Evergreen City.

Mr. Deal highlighted that Shoreline is one of the first cities in Puget Sound to have an urban forest assessment.

Ms. London responded that having this information will only help the City in obtaining the designation of an Evergreen City. It establishes a baseline and will assist in Shoreline participating in the program more fully.

Councilmember Way inquired about the areas of erosion and how dogs may be affecting the situation. Mr. Deal replied that it is hard to say if it's more impacted by animals or by people. Councilmember Way asked about the acidity findings. Ms. Elman responded that she noticed there is a different parent material underlying that part of the park than the rest of the park; however, it is a common material. She said it could just be naturally acidic because there are really no human factors.

Mayor Ryu wondered if the website could include an educational piece for residents. Ms. London replied that their website has free fact sheets on invasive species and native alternatives.

Mayor Ryu called for public comment.

a) Boni Biery, Shoreline, stated that she isn't sure how this study got started, but she is glad it did. She said the City has some good things but has to work hard to protect them. She concluded by saying she appreciates the City's foresight.

Councilmember McGlashan asked if there were new aerial photos taken. Ms. London responded that they were utilizing photos that were taken in 2005 or 2006. Councilmember McGlashan also asked what the difference was between a trail and a social trail. Mr. Deal stated that all of them are social trails and that there is little structure to the system. He continued that they need to be identified.

Councilmember McGlashan said he is surprised that Boeing Creek was an active space that isn't being used because it looks like it is nothing but weeds. He asked if there was any future development planned there in the future. Mr. Deal responded that there would be. Councilmember McGlashan inquired if getting natural light into Hamlin would aid in the acidity problem. Ms. Elman responded that tree density at Hamlin is very similar to the surrounding areas and there is a large amount of natural thinning happening. She felt that in about 20 to 30 years it should open up more, but light won't have much impact on soil acidity.

Councilmember McGlashan stated that Point Defiance experienced some underground fires due to compacted needles. He inquired if there was any chance of this happening in this area. Ms. Elman replied that there is only a small layer of organic matter on top of mineral soils here in Shoreline so there is no threat of an underground fire occurring.

Councilmember Eggen stated that the City has quite a bit of forest land, but still only a small percentage of the total area. He wanted to know if the tree canopy can be increased in the future.

Mr. Deal replied that he isn't sure if the City's Geographic Information Systems (GIS) staff has done a complete canopy analysis throughout the City. Councilmember Eggen highlighted that it sounds like the City still needs to worry about the tree cover in the City. Mr. Deal noted that funds were only available to study these four parks for now.

Mr. Olander pointed out that this will be a much broader topic when the City begins working on the sustainability goals. He added that street trees present another problem when the tree canopy falls on private property and involves development regulations.

Councilmember Eggen thanked the 2006 City Council for allocating funding for this and to Mr. Deal for his efforts.

Councilmember Way asked if there were any old growth trees in Boeing Creek. Ms. London responded that there are some significant trees that are over 200 feet tall and are scattered throughout the parks. Ms. Elman also added that Hamlin Park has some of the best white pines in the area.

Councilmember Hansen said he is glad to see a number of diverse tree species, but he is curious to know about the densities. He noted that having a forest of one type of tree represents a great exposure to that forest. He presumed that information would be factored into any plan or recommendation devised to diversify the mix.

Ms. Elman said the City has a very wide variety of conifers, mixed deciduous, and madrone which already addresses that there are many species already. She highlighted that Shoreline is unique because so much of the conifer forest remains.

Mayor Ryu appreciated the presentation and stated that the City will go through a visioning process as a community and the topics of land use and parks will be discussed. She said it is important to know what we have and they have provided that.

RECESS

At 9:10 p.m. Mayor Ryu called for a five minute break. Mayor Ryu reconvened the meeting at 9:17 p.m.

(c) Annual Comprehensive Plan and Development Code Amendments: Master Planning and Planned Areas Procedures

Mr. Olander introduced Joe Tovar, Planning and Development Services Director, and Rachael Markle, Assistant Planning Director.

Mr. Tovar discussed the proposed amendments to the Comprehensive Plan (CP) and the Development Code (DC), which, he added, are totally different things. He stated he has spent time trying to figure out why the CP is the way it is. He noted that the City's CP says a lot, and frankly, it says too much. The dilemma, he explained, is trying to cover all the bases and it creates contradiction and ambiguity. He said there is a recommendation to remove some

references to master plans from the CP. Master plans are regulations, which is what a development code is supposed to do. He explained that the CP is trying to function as a regulation, as opposed to a policy document. He added that the City has discussed the use of innovative zoning techniques such as Planned Area (PA) 1, 2, 3, 4, and 5 and corresponding zoning tools with the Council. These tools, he said, give flexibility to tailor objectives to unique circumstances for different parts of the City.

Ms. Markle outlined the various amendments. She noted that this is the 2008 annual consideration of amendments to the CP and associated DC amendments. She said proposed amendments can be accepted year-round and anyone can submit them. She highlighted that this year the City didn't receive any publicly-initiated amendments. Additionally, the process of amending the CP and DC is a legislative process and public comment is open until adoption. The purposes of the amendments are to codify and clarify the processes and procedures that the City has already employed with the adoption of a previous master plan for 1st Avenue NE, the Shoreline Transfer Station, and for Ridgecrest PA. She stated that the only change is to pull the Master Plan permitting action out of the review cycle and allow it to be done at any time. She noted that the proposed CP amendments identify areas that should be master planned. She explained the specifics of the proposed amendments.

Mayor Ryu called for public comment.

a) Dennis Lee, Shoreline, said the problem is with the master planning being in the DC when it has to be a CP process at some point. He added that he doesn't quite follow all of the details that were presented in the staff report. Master planning for the transfer station was no change, but the underlying zone at Fircrest is R-6 and it was a placeholder until the City revised the CP. He noted that the impacts have to fit into the CP. He said the City staff report is very technical and wanted the City staff to help the residents understand because the master plan seems to be the tool to arrive at a Planned Area.

b) Les Nelson, Shoreline, felt this proposal lacked clarity. He asked if the City is approving Planned Areas without a CP. He said if the zoning isn't changing, then you can adopt a subarea plan out of sequence. He stated that the Ridgecrest zoning code is already approved, and now the CP amendment is being brought forward. He felt it was out of sequence for Ridgecrest. He noted that on page 87 the annual review of the CP is discussed; he thought it should be the annual CP amendment process. He also stated that on page 86 he testified in the Planning Commission meeting concerning subareas being treated the same.

c) Fred Chow, Shoreline, expressed his concerns with public process. He said the City moved very quickly on this CP matter and wants more time for citizens to review this since the CP is a process that offers the community an opportunity to provide input. He is afraid that the master plan process will give citizens less opportunities for input.

Ms. Markle replied that the master planning does not equal less public involvement. She explained that the only requirement is that a public hearing be held at the Planning Commission level. She noted that no neighborhood meeting is required. There is a two-step phase of

becoming a PA, which includes at least two quasi-judicial processes and public processes. She pointed out that the proposed amendments lay out a detailed process.

Mayor Ryu discussed the quasi-judicial process and public comment. She added that the Ridgecrest process was different and it was a legislative action. She asked if Ms. Markle is suggesting the PA process be changed from legislative to quasi-judicial. Ms. Markle replied that if the private party initiates the action it would be quasi-judicial.

Mr. Tovar asked if the Council wants to create a process for a private party proposing a PA, noting that this is a policy question. If the answer is no, then the process won't be codified. If the Council decides there needs to be a PA zone it could be done through a legislative action. The Town Center Subarea process, he said, might end up being created legislatively. He stated that just because it's a PA tool doesn't mean you have to require a master plan process.

Mr. Olander noted that the Shoreline Community College is a good example in that over the years individual applications were brought in. However, if they had a master plan they would have only needed to apply once and look at cumulative impacts.

Ms. Markle added that no changes are being made to Ridgecrest and no change needs to be made to the CP. She noted that Ridgecrest is zoned mixed use and the proposal is for the areas to be named Planned Areas 1 to 5. She stated that under the proposed amendment the Planned Area process would be a part of the CP annual process. However, the master plan permit would be done outside of this process.

Mayor Ryu clarified that this won't back into the CP. Ms. Markle stated that they will first be designated as Planned Areas, then they will adopt master plan permits. There would be a legislative action done to change Fircrest, Crista, and Shoreline Community College to PA.

Councilmember Way stated that quasi-judicial process is still a little confusing. She questioned assigning the quasi-judicial process and the master plan permit process to Fircrest. Ms. Markle explained that Fircrest belongs to a single beneficiary. Councilmember Way said the problem is that many of us have been involved in Fircrest issues. She asked if there will be a "firewall" built between the City and Fircrest. Ian Sievers, City Attorney, replied that the property owner may request a rezone for his parcel, which is quasi-judicial, and that is why the City has to stay unbiased and fair. This is an opportunity for the owner to get the City's judgment. Councilmember Way submitted that the Ridgecrest PA became a better quality product due to the free exchange of ideas.

MEETING EXTENSION

At 10:05 p.m., Deputy Mayor Scott moved to extend the meeting until 10:30 p.m. Councilmember Eggen seconded the motion, which carried 4-3, with Councilmembers Hansen, McGlashan, and McConnell dissenting.

Mr. Tovar pointed out that it is a policy decision to allow a private owner to create a PA. Alternatively, the City can retain both legislative and quasi-judicial oversight on all of them.

Mayor Ryu wondered if there should be a differentiation between the quasi-judicial and legislative processes for the PA process. Mr. Olander replied that the City staff can work up a couple of examples to show how the PA process works with the CP map, requiring specific detailed regulations. Mr. Tovar added that the City staff can briefly describe some hypothetical scenarios with both City-initiated and privately-initiated amendments. Mayor Ryu asked if a hierarchy should be written, to show where the relationships are. Mr. Tovar added that the PA can be zoning, comprehensive plan, and designation tool, etc.

Deputy Mayor Scott said this is a complex issue. He inquired how these changes impact visioning of the CP and the Council goals. He asked if it would be appropriate to hold off on this until the goal process is completed. He also wondered if these changes impact the public's ability to comment, as well as what would happen if nothing was done. Mr. Tovar replied that if legislative matters are treated as quasi-judicial, the public perceives them as such and if there is a process where the Planning Commission is the hearing body, they'll bypass the Planning Commission and bring their issues to the Council. He noted that there should be a discussion regarding what the Planning Commission should hear and the nature of things the Council should hear beyond the Planning Commission hearing. However, the Council should not condition the public to ignore the Planning Commission.

Deputy Mayor Scott commented that the Planning Commission is made up of the "hard-core" land use people. He felt that there are many citizens that learn about these actions for the first time on Channel 21 when they come before the Council.

Councilmember Eggen expressed concern about the quasi-judicial nature of the hearings because the ability to ask a question isn't there. He felt that the bigger the PAs get, the more involved the community gets, and the more information they need to get. He added that if everything is divided into separate areas it makes simple area-wide modifications more difficult. He urged the City staff and Council to explore the opportunity to create regulations that apply to all PAs unless the PA has an alternative interpretation. He inquired why North City wasn't a PA. Mr. Tovar responded that intellectually it is a PA and it could be called PA7 because there is no other North City Business District zone. However, there are some concerns about parking and lack of design standards. He explained if there were 500 different zones in the City it would get cumbersome, but if there are three it is easy to manage.

Mr. Olander noted that there are some mechanisms where some regulations apply universally, but there are specific additional requirements that would apply to PA1, 2 or 3.

Mayor Ryu stated that at the May 24, 2001 Planning Commission meeting a question was posed regarding how the City would eliminate the height requirements in CP and regulate it exclusively through the DC. She noted that seven years later it still is not being done. She inquired if the Council wanted to make a policy decision requiring Crista and Shoreline Community College to apply for a PA. Mr. Tovar noted that the answer to that question will affect how much text is in the amendment.

Councilmember Way inquired how the transfer station got approved when the master plan process was not defined. She also inquired how the City envisions the Fircrest Master Plan will be started. She added that a special district is not defined, nor is a PA. She wanted to know if the sustainability strategy is an overlay on this. She reiterated that the Crista process is confusing. Mr. Tovar explained that the process is going through these existing codes.

Councilmember Way expressed concerns that the City is taking chunks out of the CP review and dealing with them now. Ms. Markle replied that the staff has been working under the premise that since they're designated as single-family institutions, the idea is to develop master plans for them. She added that this is implementing what the CP says which is to master plan for these three sites.

Mr. Olander explained that the current CP says these sites need to be master planned; however, a detailed criteria on how to master plan them does not exist. Mr. Tovar added that a master plan is used in other ways by other people. For instance, the DSHS master plan is a planning process. However, it does not represent a regulatory land use permit.

9. ADJOURNMENT

At 10:30 p.m., Mayor Ryu declared the meeting adjourned.

Scott Passey, City Clerk

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CITY OF SHORELINE

**SHORELINE CITY COUNCIL
SUMMARY MINUTES OF STUDY SESSION**

Monday, June 2, 2008 - 6:30 p.m.
Shoreline Conference Center
Mt. Rainier Room

PRESENT: Mayor Ryu, Deputy Mayor Scott, Councilmember Eggen, Councilmember Hansen, Councilmember McConnell, Councilmember McGlashan, and Councilmember Way.

ABSENT: None.

1. CALL TO ORDER

At 6:36 p.m., the meeting was called to order by Mayor Ryu, who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Ryu led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present, with the exception of Councilmember Hansen.

Councilmember Way moved to excuse Councilmember Hansen. Councilmember McGlashan seconded the motion, which carried 6-0.

3. CITY MANAGER'S REPORT AND FUTURE AGENDAS

Bob Olander, City Manager, provided updates and reports on various City meetings, projects, and events.

4. COUNCIL REPORTS

Councilmember McConnell said she attended the Human Development Steering Committee meeting and will report on the meeting next Monday.

5. GENERAL PUBLIC COMMENT

(a) David Crow, Shoreline, discussed the City Hall Project and stated that there were community meetings with OPUS and they were assured energy and water efficiencies would be included in the project. He stated that the current LEED water efficiency score is 0 for 5 and 3 for 17 on energy efficiency. He expressed concern that the City isn't getting the product OPUS advertised. He noted that there is a meeting scheduled on Wednesday at 2:00 p.m.

Deputy Mayor Scott asked Mr. Crow to submit his comments in writing so the City staff can respond officially.

6. STUDY ITEMS

(a) Shoreline - Lake Forest Park Arts Council Update

Lynn Cheney, Recreation Superintendent, provided a brief staff report. She noted that the City staff receives reports on programs and attendance from the Arts Council and Historical Museum. She introduced Nancy Frey, Shoreline/Lake Forest Park Arts Council Executive Director.

Ms. Frey highlighted that the Shoreline/Lake Forest Park Arts Council will be celebrating its 20th Anniversary next year. She discussed its mission and programs such as the Arts in Culture Series, Children's Performance Series, Shoreline Arts Festival, Concerts in the Parks, Arts Education Programs, Reader's Theatre, Gallery at Shoreline Center, and various building and community arts events such as using the Showmobile stage. She said they provide support and advocacy through partnerships and funding sources. She announced that Keith McClelland is the current Board President. She pointed out that over 20,600 people attended Shoreline/Lake Forest Park Arts Council events in 2007.

Mr. McClelland said people are impressed with the Shoreline/Lake Forest Park Arts Council forward thinking and has procured funding from two major cities, which reflect their broad view of the arts. He said the funds go to good purposes. However, there are challenges in the coming years and they will work with sponsors to ensure programs are efficient.

Mayor Ryu called for public comment. There was no one wishing to provide public comment.

Councilmember Eggen spoke favorably of the Arts Council's work. He asked if there were opportunities for community members to propose different music groups for their events. Ms. Frey replied that people suggest artists and bands all the time. She added that some of their processes involve a jury review, but they are very open to suggestions. Councilmember Eggen said he wants to ensure citizens know the Arts Council is here and that residents have an opportunity for input.

Councilmember Way agreed that the Arts Council provides great value. She asked about the 20,600 attendees to events. She wanted to know how many people attend the cultural series, children's series, and the gallery. Ms. Frey responded that she isn't sure about attendance at the individual programs and events. However, they calculate the number of the people who attend the performing arts center events. Councilmember Way replied it is good to know how we're progressing.

Mr. Olander added that the new City Hall will present more art related opportunities, such as temporary art exhibits and musical events.

Mr. McClelland announced the Jazz Walk on August 12, noting that there is discussion about using this format for an art walk.

Councilmember Way stated that it is great to have these as part of the retail scene and giving people the opportunity to purchase the art. Ms. Frey added that she is open to the idea of having a more "streetfront" location to sell art. Councilmember Way asked about the professional development being done for the schools. Ms. Frey replied that there are two professional teaching artists who help the students develop arts education expertise in the Shoreline School District. Councilmember Way added that art doesn't get the same respect as other fields, so there needs to be high quality instruction provided.

Deputy Mayor Scott appreciated the work done and the success of the events. He asked if the Crest Theatre could participate in the Seattle International Film Festival. Ms. Frey responded that they are starting "to get it on their radar" and the Arts Council would love to be involved. Mr. Olander added that the City staff is doing exploratory work on it.

Councilmember McGlashan noted that some cities are jealous of our Showmobile and asked if it can be rented to other communities. Ms. Frey replied affirmatively. Councilmember McGlashan asked if there were programs for low-income families so they can attend events. Ms. Frey said they charge for the Arts in Culture Series and the Children's Performance Series, but they aren't too expensive. She noted that the Arts Council not only provides scholarships for camps and arts enrichment but it also holds many free events.

Councilmember McConnell commented that the Showmobile is awesome and the community should be proud of it. She also stated that the "Concerts in the Park" are an impressive, community-building asset.

Mayor Ryu pointed out that their budget is only \$283,858 and the City contributes \$63,858 with an additional \$74,391 from the U.S. Government. She asked about donations and where funding comes from. Ms. Frey replied that the City's Parks, Recreation and Cultural Services (PRCS) Department moves the Showmobile and the summer lunchtime concerts are sponsored by them also. Mayor Ryu asked if Lake Forest Park contributes proportionately. Ms. Frey replied that they do for events held in their city, and they also handle the transportation of the Showmobile for their events.

(b) Shoreline Historical Museum Update

Lynn Cheeney, Recreation Superintendent, provided a brief introduction and introduced Henry Reed, President of the Board of Directors for the Shoreline Historical Museum.

Mr. Reed provided facts about the museum and said it is a community museum with a regional focus, a nonprofit 501 c(3), has a board of 14 volunteer trustees, and the City's top resource for local history. He said the building was built as the Ronald School in 1912. He discussed the museum's programs. He stated it is a full-service museum with an archives research room. He discussed the Trillium Heritage Award, which began in 2006, and the upcoming museum exhibits including the History of Racing and a dedication to Maureen Kruckeberg. He said there will be a 2009 exhibit of Alaska Yukon by 4 Culture. He noted that special projects include the Shoreline School District History Book, a Heritage Map of North King County, and the

designation of the museum as an official Landmark Building. He stated that long-term projects include seismic upgrades, archives, and architectural enhancements to the building. He noted that the museum serves over 10,000 people and is funded by Shoreline, 4 Culture, the Washington State Capital Project, business partnerships, individual memberships, and donations.

Mayor Ryu called for public comment. There was no one wishing to provide public comment.

Councilmember Eggen thanked Mr. Reed for his organization's great service to the City. He asked if he felt his organization is being responsive to citizens' requests for programs. Mr. Reed responded that they try to be, and he is not aware of any citizen requests. He said he is sure any requests would be considered. Councilmember Eggen said he wants to promote the museum and the Arts Council to encourage citizen input for their programs.

Councilmember McGlashan asked if there are other neighborhoods that the museum provides walking historical tours for besides Richmond Beach. Mr. Reed replied that he isn't aware of any. He said eventually they want to create one that is based on the City's historic homes.

Deputy Mayor Scott inquired about the oral history project and discussed the tremendous changes to this region in the next 20 to 30 years. He commented that this area changed with the WWII generation and asked if the oral history includes WWII veterans. He urged obtaining those stories before they are lost. Mr. Phelps noted that Vicky Stiles handles the program. Mayor Ryu urged the Museum to record and document as much as possible now because it can all be organized later.

Councilmember Way expressed concern about what medium the oral history will be maintained in. Mr. Reed stated that the National Museums Association has standards for oral histories. Ms. Cheeney stated that the City staff can contact Ms. Stiles and get that information. Mr. Olander also stated that the Washington State Archives and the Washington State Historical Society have guidelines.

Councilmember Way wanted to continue to get the museum's expertise on obtaining Landmark status for the Crest Theatre. Mr. Reed said it would be a great idea to nominate the Crest for the next Trillium Award.

Deputy Mayor Scott wanted to ensure the residents understand the City's history. He felt it is important to return to the most traumatic portion which was the late 40's and early 50's. He wanted to know if there was any way to bring in old photos of the community to the Jazz Walk to combine the jazz and the history. He also stated that the historic homes tour is a great idea. He added that they need to be inventoried and maintained before they are lost.

Mayor Ryu commented that there are many people who are trying to simplify and downsize. She asked how people can donate historical items to the museum. Mr. Reed replied that residents can simply call or bring the items to the museum and they will review them.

Mayor Ryu stated that the museum is great resource. She highlighted that the Ronald Methodist Church is turning 100 years old next year. She asked that the Council be provided with a copy of their annual budget.

Ms. Cheeney concluded by thanking the Arts Council and the Historical Museum for their work and the Council for their support.

(c) Annual Police Services Report

Mr. Olander introduced Dan Pingrey, Police Chief, and Katie Larson, Sergeant who provided the Annual Police Services Report.

Chief Pingrey commented that he is providing the report for 2007 which is the Eighth Annual Service Report. He highlighted that there has been a significant drop in serious crimes for the second year in a row, specifically auto theft and burglary. He stated that the department has worked hard to reduce crime. He stated there was an "Attack Group" assembled to reduce auto thefts in the Puget Sound. He noted that two months ago there was a significant increase auto thefts and it was brought to the attention of the Attack Group. They looked at the released prisoners and other statistics and within a month the statistics decreased. He reported that overall crimes decreased in 2007 across the board. He noted that the cost per capita is \$161 per person. He highlighted that response times to critical events averaged 3.75 minutes, compared to the national average of 5.0 minutes. He noted that crime prevention is a major goal of the department. He noted that the Police Neighborhood Centers have amazing volunteers and continue to develop crime prevention community education training programs, including a very successful Block Watch program.

Sergeant Larson described the Block Watch Program. She stated that they keep an up-to-date database of 45 block watch groups. Chief Pingrey added that updated Block Watch Program information is available on the City's website. Sergeant Larson then described the Business Watch program.

Councilmember Way stated that a Teen Hope person discussed the 2-1-1 program and human services. She felt it would be useful to coordinate that with the Business Watch program. Chief Pingrey noted that 2-1-1 would be addressed in the department's future goals.

Sergeant Larson pointed out that there are 29 police volunteers who put in hundreds of hours handling over 20 programs including vacation house checks, victim call backs, and court reminders.

Deputy Mayor Scott inquired about the Crime Prevention Through Environmental Design (CPTED) program. He also asked how the residents can contact the police about the vacation house checks. Sergeant Larson replied that CPTED is a program where an officer or volunteer can conduct a walk-thru with the business owner to enhance lighting, alarms, landscaping, and other items to make the business less susceptible to burglary. She pointed out that residents can come into the police headquarters to discuss vacation house checks or they can call or use the City website. She noted that Vivian Caldwell was the 2007 Volunteer of the Year. She

explained that Vivian handles the court call back program and went door-to-door to every North City business.

Chief Pingrey then discussed youth outreach. He stated there were various safety and education programs conducted last year, including the Explorer program. Councilmember Way inquired how old the Explorers were. Chief Pingrey reported that the range from the age of 14 to 21 and that the City has seven Explorers, which are associated with the Boy Scouts of America. He added that every agency is different and it is open to girls, too.

Councilmember Way asked what the City can do to assist disadvantaged children and those who need mentors. Chief Pingrey responded that some officers, when not doing regular police work, spend time creating more positive interaction with the children. He discussed community education efforts and briefly reviewed the anti-auto theft program. He highlighted the current police programs and noted that they are always looking to add programs that make sense. He reported that in 2007 traffic collisions decreased and there was a significant drop in citizen traffic complaints, which he attributed to the partnership they have with other City departments. Unfortunately, he said, DUI arrests and accidents increased in 2007. He explained that there is a Special Emphasis Team (SET) who works in plain clothes to combat crime in the City. He discussed seizures of property from police work.

Councilmember Eggen asked about the home seizure program. Chief Pingrey explained that home can be seized when the police can demonstrate the proceeds from drugs is used to buy homes or vehicles. Councilmember McGlashan asked if the seizure money comes from the sale of the property. Chief Pingrey said the funds get reallocated, but there is a lot of paperwork.

Sergeant Larson announced that there was a serious neighborhood problem resolved. She said the neighborhood, Police Department, CRT, and Code Enforcement documented the ongoing illegal activity through surveillance and after seven months an eviction took place. Regarding communication and education, they conducted a joint training with the Fire Department on how to enter a crime scene and preserve evidence. She added that this has led to an increased level of communication between the Police and Fire Department. Additionally, there is now a protocol on how to contact each agency and department during major events. Mr. Olander explained that there have been joint tabletop exercises and joint field exercises.

Sergeant Larson highlighted that Beach Rescue 2007 was a large, full-scale drill held at Richmond Beach. She discussed the great community interaction that occurred at the event.

Chief Pingrey announced that Leona Obstler was the 2007 Police Officer of the Year. He discussed the goals for 2008.

Sergeant Larson highlighted the anti-graffiti campaign which will include public service announcements, education, and prosecution for those who are caught. She also stated that the police will actively engage the youth and community organizations. Chief Pingrey said they are working to activate the "teen court" and an adopt-a-school program.

Councilmember McGlashan mentioned that there is a state grant program for graffiti abatement. Mr. Olander highlighted that part of the anti-graffiti program is to get community volunteers to assist. He noted that there has been a lot of misinformation passed in the neighborhoods.

Chief Pingrey said there is a difference between gang graffiti versus tagging. He said most of what we see is tagging, which is someone's version of their signature. Councilmember McGlashan gave an example of a citizen buying 10 - 12 cans of spray paint. He asked if there would be education for store managers to be on alert for instances such as this. He also asked if tagging is punishable.

Sergeant Larson stated that there was an arrest in Richmond Beach based on the City's cooperation with the prosecutor's office. She added that they are thinking about creating a paint bank for painting over graffiti and having the Explorers go out and help clean up the graffiti.

Councilmember Way liked the idea of a teen court, adopt-a-school, and paint bank proposals. She asked if there were going to be any bike patrol officers and if they can patrol the skate parks. Chief Pingrey replied that some officers are bike trained and he encourages them to ride the trails. He said bike patrols make a great impression and interaction with citizens. Mr. Olander commented that the department is very lean on bike patrol coverage.

Responding to Councilmember Way regarding the anti-bullying program, Sergeant Larson said there is one School Resource Officer (SRO) dividing time between Shorewood and Shorecrest, but they haven't been able to teach the program.

Councilmember Eggen commented that the most frequent question he receives is about various incidents and comments about the response time priorities.

Deputy Mayor Scott inquired how the cost of fuel has impacted the police budget and what has been done to offset it.

Chief Pingrey noted that the police utilize county gas pumps and the fuel is cheaper than the open market. He also added that bicycling is a good way to offset the costs, not to mention foot patrols.

Mayor Ryu said she visited the SeaTac Federal Detention Center and they are trying to educate inmates. She highlighted that 98% of the inmates there are released eventually and the goal is for them to assimilate into society, but jail bed days impact our budget. She asked if there was a trend on the number of jail days the City is utilizing.

Chief Pingrey replied that the City is seeing a rise in jail beds with the downward economy. He added that it is tough for people to pay fines and there has been an increase in warrants and burglaries. This is what happens when the economy declines, but he agreed that prevention measures must be considered.

Mayor Ryu called for public comment.

(a) Bob Phelps, Shoreline, questioned if any of the Shoreline police officers are participating in the "Run with Cops" event at Marymoor Park on June 21. He said the event benefits female police officers.

RECESS

At 9:57 p.m. Mayor Ryu called for a five minute recess. Mayor Ryu reconvened the meeting at 10:06 p.m.

(d) Annual Comprehensive Plan and Development Code Amendments: Continued Discussion

Joe Tovar, Planning and Development Services (PADS) Director introduced Rachael Markle, Assistant PADS Director. Ms. Markle discussed the intent of the proposed amendments. She noted that the purpose of the amendments is to streamline the master plan process, create a definition of planned areas (PA), create a definition and process for master plan permits, and to require the Shoreline Community College to apply for a master plan permit. She highlighted that a master plan cumulatively addresses impacts and develops site-specific development standards to address impacts and further the life of essential public facilities. She describes that a master plan is a site-specific development regulation that regulates height, setbacks, bulk, density, parking standards, landscaping, design, circulation, etc. She noted that the City staff recommended that master plan permits be processed as quasi-judicial actions. She continued and compared subareas, planned areas, master plan permits, and special overlay districts.

Mr. Tovar explained that the subarea plan is a part of the Comprehensive Plan (CP) and is not a regulation. The North City Business District is a subarea plan, he explained, and that the City did the development regulations concurrent with that policy. He added that Ridgecrest is the only PA in the City right now and it was initiated by the City through a change in the development code. He stated that the CP signifies that something special and unique is anticipated in the future. He noted that the Town Center Subarea could be implemented as a PA or as a PA subset.

Councilmember Way inquired where the Ridgecrest PA is identified in the CP and where PAs are identified in the Growth Management Act.

Mr. Tovar explained that a master plan permit, not a CP subarea, is a permit required by a regulation. He said that a PA is a concept that the GMA does not explicitly discuss. He said the GMA discusses cities utilizing innovative land use techniques, and that is what the PA is. He noted that the zoning for Ridgecrest Planned Area 2 was consistent with the CP.

Mr. Olander discussed an example of a PA and its zoning which he said is unique to the particular geography.

Mr. Tovar felt that one source of confusion has been the fact that Regional Business is in the land use plan and in the zoning.

Mr. Olander noted that the master planning process will be used for three core purposes: essential public facilities, single family institutions, and sections of Aurora Avenue.

Mr. Tovar explained that the permit process is quasi-judicial. However, if there is a Shoreline Community College master plan it can be created legislatively.

Councilmember Way commented that the City has been doing master plans over the last few years without any definition in the CP. She said there was a process for Fircrest and Shoreline Community College and they were City-oriented. Ms. Markle replied that master plans can either be done by a CP amendment or by a development code amendment. She noted that the Planning Department processed a permit for the 1st Avenue NE Transfer Station as a DC amendment, but it was much more sophisticated. She noted that the master plan planning process at Fircrest addressed many community issues, but it's not a permit.

Councilmember Eggen said that this sounds like a three-track process happening simultaneously. He said first there is a CP change to identify a specific area for a PA, then a master plan permit, and finally a legislative process occurs if there are any changes in the zoning. Ms. Markle reviewed the entire process and gave an example of an essential public facility.

Councilmember Way inquired how a CP amendment can be considered quasi-judicial. Ms. Markle responded that a CP amendment can be considered quasi-judicial by changing the zoning to PA1, 2, 3, or 4, which is site-specific, then the entire process moves to quasi-judicial. Councilmember Way stated that the CP is supposed to be an open, legislative process when it moves to the Council level. She felt this proposal is too confusing and restrictive to the flow of information.

Mr. Tovar explained that regardless of who the property owner is, the only entity that can initiate this legislative change is the City Council. He added that non-institutional properties, such as the Town Center, could create legislatively commercial PA zones. He continued and discussed City initiated vs. property owner initiated proposals. He added that the disadvantage of having a legislative process is that it costs the City more, and that is why the City staff and Planning Commission wanted them to be quasi-judicial. Mr. Olander added that the notice requirements could be increased if public notification is an issue.

Deputy Mayor Scott wondered who would pay for a Planned Area if a property owner brought a proposal to the Council. Mr. Tovar replied if the property owner wants to pay for the studies and drawings as a part of the submittal, then that is their choice. However, the decision is up to the Council.

Mayor Ryu discussed the 32nd Ave rezone, which was quasi-judicial. She noted that there was one property owner who was interested, then it grew to about four or five parcels at the same time. She wondered if the City could have paid for it and taken it on legislatively as a PA. Mr. Tovar responded affirmatively. He noted that the City has taken on the Southeast Shoreline Neighborhood Process, which includes a committee and a recommendation which will go to the Planning Commission and the Council.

Deputy Mayor Scott inquired about the likelihood of having one single property owner proposing a CP amendment. Mr. Tovar commented that it depends on what the priorities are. He added that the City staff has an obligation to process it. Mr. Olander further explained that PAs aren't going to be applied for every situation and owners can still initiate rezones. Ms. Markle reviewed an example and discussed a possible proposal for handling PAs.

MEETING EXTENSION

At 10:02 p.m., Councilmember Way moved to extend the meeting to 10:30 p.m. Deputy Mayor Scott seconded the motion, which carried 6-0.

Councilmember McGlashan confirmed that having a quasi-judicial process gives the public more opportunities to provide input.

Ms. Markle explained that if an entity such as Fircrest initiates the process, there has to be a public hearing and notice put in the official newspaper. However, that kind of notice is not provided if the process is legislative. She said it would be favorable to have the process written in code and if the City initiates it, the concern goes away because the City would drive the process. The City can post quasi-judicial notice of legislative actions, she explained.

Mayor Ryu called for public comment.

(a) Brian Derdowski, Issaquah, stated that these changes were never approved by the Council to be included in their 2008 work plan. He felt that a CP amendment ought to be adopted and that the Council agenda doesn't include the attachments. He added that the summaries written don't simplify the item and the source document should be referred to in them. He said the City gets into trouble when it mixes planning, zoning, and development regulations together. He said the City is attempting to create hybrids that merge the planning and zoning functions. He commented that changes to specific parcels should only be done in a quasi-judicial manner. He said there is a difference between a master plan and master site plan. He said nothing in the CP authorizes the Council to review master plans.

(b) Dwight Gibb, Shoreline commented that the material is difficult to understand. He suggested the Councilmembers not solve puzzles. He asked the Planning Department to create 1-2 pages of clear language that explains the topic. He urged the Council and the City staff to write as though no one knows anything about the subject.

(c) Dennis Lee, Shoreline, said the intention is to do planning. He said the CP process is citywide and he doesn't know how it can be solved because it will have a quasi-judicial nature. However, quasi-judicial versus legislative will be too confusing. He agreed with Mr. Gibb that the City staff needs to present these topics as if no one understands it.

(d) Les Nelson, Shoreline, said he made a comment at the May 15 Planning Commission meeting. He said he assumed that the Ridgecrest PLA2 had to be a CP amendment to make it valid under the GMA. He asked if amending the land use map had to be valid under

the GMA. He urged the City to do the planning, or CP amendment first, then execute the zoning change. He asked how a PLA works within a subarea.

Mr. Olander commented that this was brought to the Council from the PC and it wasn't created by the City staff. He said the City staff is trying to streamline and rationalize the City's processes.

Ms. Markle added that the amendments were docketed during the PC work program discussion.

Mr. Tovar inferred that the Council would like PLAs to be done legislatively, and the City staff can come back with language doing just that. He noted that it will make the proposal much cleaner rather than to come back with confusing language. Mr. Tovar confirmed for Councilmember Eggen that there have been four master plan requests from private individuals in the last 10 years because it is less expensive than a Council-initiated process. He also clarified that the cost depends on the size of the area and the complexity of the issues. Mr. Olander said that doing these legislatively adds community benefit.

Deputy Mayor Scott said he would prefer master planning to be a legislative process because quasi-judicial limits a lot of the discussion.

Councilmember Way concurred and said it is better for the public to do the legislative process. However, she expressed concern about site-specific cases, such as Crista. She asked how Crista can begin the process when the City is still struggling with the legislation. She read the list of proposed amendments and felt the City was "putting the cart before the horse" with Crista.

Mr. Tovar replied that Crista applied for a quasi-judicial master plan permit and they were processed under the regulations that exist now.

MEETING EXTENSION

At 10:30 p.m., Councilmember Way moved to extend the meeting until 10:40 p.m. Mayor Ryu seconded the motion, which carried 6-0.

Mr. Tovar said he isn't a stranger to the GMA or case law. He noted that CP may have subareas within it and a City can choose to have them as simply a subset of the jurisdiction. He noted that subarea plans need to be consistent with the CP. He stated if the Council adopted a subarea plan by ordinance it would become a part of the CP, just like the North City Subarea Plan.

Councilmember Eggen said he read something about the final process for Crista in the March 1 testimony to the Planning Commission. He questioned whether the final vote would be legislative or quasi-judicial. Ms. Markle said she discussed this with Crista and there would be amendments to the CP if these amendments don't pass. If they do pass, the Council changes the map to say what the PLA for Crista would be and sets it up for master planning. Additionally, the language in the CP would need to be revised.

Mr. Tovar said the City staff will bring this item back to the Council with the revisions.

Councilmember Eggen commented that the Council wasn't able to go through the process of setting up a master plan, so it is going to be quasi-judicial. Mr. Tovar explained that the current permit that they applied for is quasi-judicial decision; however, making it legislative is up to the Council.

Mr. Olander concurred and stated that the Council still has final review authority on quasi-judicial issues and can always refer it back to the Planning Commission for modifications or more study.

7. ADJOURNMENT

At 10:40 p.m., Mayor Ryu declared the meeting adjourned.

Scott Passey, City Clerk

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF WORKSHOP DINNER MEETING

Monday, June 23, 2008
6:00 p.m.

Shoreline Conference Center
Highlander Room

PRESENT: Mayor Cindy Ryu, Deputy Mayor Terry Scott, and Councilmembers Chris Eggen, Ron Hansen, Doris McConnell, Keith McGlashan, and Janet Way

ABSENT: none

STAFF: Bob Olander, City Manager; Julie Underwood, Assistant City Manager; Dan Pingrey, Police Chief; Debbie Tarry, Finance Director; Ian Sievers, City Attorney; Scott MacColl, Intergovernmental Program Manager; Rob Beem, Community Services Manager; Eric Bratton, Management Analyst; John Norris, Management Analyst; Scott Passey, City Clerk

Mayor Ryu called the meeting to order at 6:15 p.m. The topic of the meeting was Criminal Justice – King County’s Proposed Budget Cuts.

Julie Underwood, Assistant City Manager, provided a memorandum and gave a brief overview regarding King County’s proposed budget cuts and their impacts on the City of Shoreline. She noted that jail issues will require Council guidance in the future. She emphasized the need for a long-range jail plan, and that the special needs populations are becoming a major challenge.

Bob Olander, City Manager, noted that the long-range jail issue began when King County said they will no longer accept misdemeanor offenders after 2012. He said the primary options include building a jail facility in Shoreline or joining with other jurisdictions in a joint facility outside the City. He added that a two-year extension will allow the City more time to consider options; however, it is not enough time.

Ms. Underwood explained that part of the process involves identifying potential jail sites in all affected jurisdictions. She said this must be done by September 2008. Mr. Olander added that Shoreline must identify sites soon, and this will become public knowledge at some point.

Councilmember Way expressed a desire to know about the proposed sites as soon as possible.

Mr. Olander noted that the site exploration process will depend upon the size of the desired facility. He added that the final outcome might be one facility or a number of facilities.

Ms. Underwood called attention to page 19 of the memo outlining the varying operating costs for the different options.

Councilmember Way asked if the mental health levy, home detention, or collaborating with Snohomish County would have any bearing on the jail issue.

Mr. Olander said that those factors could play a role in the long-term outlook; however, Snohomish County did not have enough bed capacity two years ago. He clarified that the projections did not include the number that could be diverted. He highlighted the fact that 60-70% of the sentences/jail time is mandatory.

Ms. Underwood said that staff is supportive of the mental health court, but it probably won't divert very many.

Deputy Mayor Scott pointed out that the City of Seattle has already started notifying its residents regarding long-term jail needs. He wondered if Shoreline should start its notification process sooner, and perhaps approach Snohomish County again.

Mr. Olander explained that Snohomish County did not have the bed numbers to justify reopening their facility, although there could be some long-term potential there. He said the City has an obligation to participate in the jail siting process, and the City could be overridden because a jail is an essential public facility. It was his opinion that Seattle and Bellevue are the best options for siting a jail facility because Seattle has a lot of prisoners and the two cities are centrally located.

Deputy Mayor Scott reiterated his concern that Shoreline could be at a disadvantage if it waits too long to identify potential sites.

Scott MacColl, Intergovernmental Programs Manager, pointed out that the only reason the Seattle location was publicized is because a Seattle Councilmember leaked confidential information.

Mayor Ryu asked about the likelihood of Seattle building a facility that will only accommodate their needs.

Mr. Olander emphasized that Shoreline will require a joint governing structure to ensure that its needs are met through a binding interlocal agreement. He added that budget cuts to the court or the prosecutor may have indirect budget impacts on Shoreline.

Dan Pingrey, Shoreline Police Chief, said there are tactics and politics involved in this issue. He clarified that the Sheriff's intent is not to impact city budgets. He said the impacts will depend on where the cuts are made.

Debbie Tarry, Finance Director, pointed out that part of Shoreline's costs is allocated to such things as payroll services. So while the number of police officers could decrease, the cost per officer could increase.

Chief Pingrey clarified that the canine attack unit, marine enforcement, and homicide have all been considered regional needs, so the likelihood that these will be affected is remote.

There was brief discussion regarding the types of services that might be cut from the King County Sheriff's Office.

Councilmember McGlashan asked if Shoreline has the capability to administer its own court and jail.

Mr. Olander said the analysis indicates that it is not cost effective for Shoreline to administer its own jail facility. He outlined some of the costs and the liability issues involved.

Ms. Underwood outlined some of the operating and maintenance costs charged by the County. She noted that the more users there are, the more the costs can be spread around. She noted that King County has annual labor increases that cannot be controlled by Shoreline.

Mr. Olander said although having our own court is expensive, he has directed staff to update the projections so everyone can understand the alternatives.

Councilmember Way suggested that detailed demographic data might be able to tell us whether diversion and prevention are viable options.

There was a brief discussion of various demographic information and the types of people committing crimes within the City. Mr. Olander said that having additional School Resource Officers makes sense, but a major problem is the mobility of the population.

Mayor Ryu emphasized the need to look at prevention while also considering the issue of increasing expenses.

Councilmember Way suggested that the number of offenders arrested may be unrelated to the jail population. Eric Bratton, Management Analyst, pointed out that the analysis only considers the misdemeanor population.

Rob Beem, Community Service Manager, said it is difficult to make a connection between prevention efforts in grade school and incarceration rates.

Ms. Underwood suggested that cities be more proactive in the jail programs, such as Alcoholic Anonymous, anger management, and religious affiliations. Mr. Olander

concurred, noting that alternative sentencing can have a positive impact, although there are still a high number of repeat offenders.

Mayor Ryu emphasized that it is not cost effective to keep mental health prisoners incarcerated for an average of 158 days.

Councilmember Eggen asked if the City has a good understanding of its needs and projections. Staff responded that the City may need to adjust its bed needs in the future based on the new budget cuts from the County.

The meeting adjourned at 7:20 pm.

Scott Passey, City Clerk

CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Approval of Expenses and Payroll as of June 27, 2008
DEPARTMENT:	Finance
PRESENTED BY:	Debra S. Tarry, Finance Director

EXECUTIVE / COUNCIL SUMMARY

It is necessary for the Council to formally approve expenses at the City Council meetings. The following claims/expenses have been reviewed pursuant to Chapter 42.24 RCW (Revised Code of Washington) "Payment of claims for expenses, material, purchases-advancements."

RECOMMENDATION

Motion: I move to approve Payroll and Claims in the amount of \$2,304,769.87 specified in the following detail:

***Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
5/18/08-5/31/08	6/6/2008	24293-24493	7659-7696	36696-36704	\$391,229.00
6/1/08-6/14/08	6/20/2008	24494-24697	7697-7736	36866-36877	\$506,359.91
					<u>\$897,588.91</u>

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
6/11/2008	36670	36695	\$67,602.91
6/12/2008	36705	36711	\$4,521.46
6/16/2008	36712	36726	\$47,902.11
6/17/2008	36727		\$2,885.99
6/17/2008	36728	36741	\$69,239.36
6/23/2008	36742	36775	\$969,233.24
6/24/2008	34572		(\$31.50)
6/24/2008	36776		\$31.50
6/24/2008	34634		(\$341.00)
6/24/2008	36777		\$341.00
6/24/2008	36778	36789	\$50,711.70
6/25/2008	36790	36825	\$30,412.95
6/26/2008	36826	36833	\$139,259.15
6/27/2008	36834	36865	\$25,412.09
			<u>\$1,407,180.96</u>

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CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Adoption of Ordinance No. 509, Authorizing the City's 2009-2014 CIP
DEPARTMENT: Finance
PRESENTED BY: Debbie Tarry, Finance Director

PROBLEM/ISSUE STATEMENT:

On June 9, 2008, staff presented the proposed 2009 – 2014 CIP to the City Council. The following schedule has been followed to facilitate the adoption of the 2009 – 2014 CIP.

June 16, 2008	Council Discussion on the Proposed 2009 – 2014 CIP
June 23, 2008	Public Hearing and Council Discussion on the Proposed 2009 – 2014 CIP
July 7, 2008	Continued Public Hearing and Council Discussion on the Proposed 2009 – 2014 CIP
July 14, 2008	Council Adoption of 2009 – 2014 CIP

FINANCIAL IMPACT:

The Proposed 2009 – 2014 CIP is balanced as required by the Growth Management Act and totals \$155.14 million. The General Capital Fund totals \$39.1 million; City Facilities/Major Maintenance Fund totals \$399,000; Roads Capital Fund totals \$105.3 million; and Surface Water Utility Fund capital projects totals \$10.3 million.

Capital Fund	2009	2010	2011	2012	2013	2014	Total
General Capital	\$33,619,550	\$1,710,045	\$2,163,761	\$624,494	\$511,132	\$452,533	\$39,081,515
City Facilities	\$40,000	\$32,000	\$61,000	\$38,000	\$91,000	\$137,000	\$399,000
Roads Capital	\$29,494,781	\$30,605,004	\$20,036,377	\$20,517,225	\$2,550,458	\$2,226,888	\$105,430,733
SWM Capital	\$2,586,651	\$2,136,351	\$1,050,351	\$1,176,351	\$1,647,351	\$1,711,351	\$10,308,406
CIP By Year	\$65,740,982	\$34,483,400	\$23,311,489	\$22,356,070	\$4,799,941	\$4,527,772	\$155,219,655

Attachment A is a summary of the proposed 2009 – 2014 Capital Improvement Plan by project.

RECOMMENDATION

Staff recommends that the Council adopt the 2009 – 2014 Capital Improvement Plan, by approving Ordinance No. 509.

ATTACHMENTS:

Attachment A - Proposed 2009 – 2014 Capital Improvement Plan Summary
Attachment B – Ordinance No. 509, Adopting the 2009 – 2014 Capital Improvement Plan

Approved By: City Manager  City Attorney 

**City of Shoreline 2009 - 2014 Capital Improvement Plan
PROGRAM SUMMARY**

EXPENDITURES

Fund

Project

	Proposed 2009	Proposed 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed 2014	Total 2009-2014
General Capital							
Facilities Projects							
Civic Center/City Hall	\$28,903,433	\$0	\$0	\$0	\$0	\$0	\$28,903,433
Public Facility Study	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Parks Projects							
Baseball/Softball Field Improvements	\$13,227	\$0	\$0	\$0	\$0	\$0	\$13,227
Boeing Creek Park Improvements	\$35,000	\$133,760	\$0	\$0	\$0	\$0	\$168,760
Cromwell Park Improvements	\$1,300,659	\$0	\$0	\$0	\$0	\$0	\$1,300,659
Hamlin Park Improvements	\$1,108,746	\$0	\$0	\$0	\$0	\$0	\$1,108,746
Interurban Park	\$20,000	\$101,846	\$875,000	\$125,000	\$0	\$0	\$1,121,846
Kruckeberg Gardens	\$607,541	\$0	\$0	\$0	\$0	\$0	\$607,541
Off Leash Dog Park	\$74,398	\$0	\$0	\$0	\$0	\$0	\$74,398
Parks Repair and Replacement	\$323,000	\$252,000	\$263,000	\$273,000	\$283,920	\$295,277	\$1,690,197
Pym Acquisition	\$0	\$0	\$800,000	\$0	\$0	\$0	\$800,000
Richmond Beach Area Park Improvements Pump Station	\$0	\$123,000	\$0	\$0	\$0	\$0	\$123,000
Richmond Beach Saltwater Park Improvements	\$137,000	\$0	\$0	\$0	\$0	\$0	\$137,000
Trail Corridors	\$904,077	\$937,608	\$110,416	\$113,728	\$117,140	\$0	\$2,182,969
Twin Ponds Park Master Plan	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Open Space Projects							
Paramount Open Space	\$84,000	\$0	\$0	\$0	\$0	\$0	\$84,000
Non-Project Specific							
General Capital Engineering	\$74,715	\$78,077	\$81,591	\$79,012	\$76,318	\$73,502	\$463,215
General Fund Cost Allocation Charge	\$33,754	\$33,754	\$33,754	\$33,754	\$33,754	\$33,754	\$202,524
General Capital Fund Total	\$33,619,550	\$1,710,045	\$2,163,761	\$624,494	\$511,132	\$452,533	\$39,081,515
City Facilities - Major Maintenance							
Facilities Projects							
Police Station Long-Term Maintenance	\$0	\$0	\$61,000	\$16,000	\$0	\$0	\$77,000
Parks Projects							
Pool Long-Term Maintenance	\$0	\$0	\$0	\$22,000	\$91,000	\$137,000	\$250,000
Richmond Highlands Community Center Long-Term Maintenance	\$40,000	\$32,000	\$0	\$0	\$0	\$0	\$72,000
City Facilities - Major Maintenance Fund Total	\$40,000	\$32,000	\$61,000	\$38,000	\$91,000	\$137,000	\$399,000

**City of Shoreline 2009 - 2014 Capital Improvement Plan
PROGRAM SUMMARY**

EXPENDITURES

Fund

Project

	Proposed 2009	Proposed 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed 2014	Total 2009-2014
Roads Capital Fund							
<i>Pedestrian / Non-Motorized Projects</i>							
Annual Sidewalk Improvements	\$0	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$200,000
Curb Ramp, Gutter & Sidewalk Program	\$130,000	\$138,000	\$145,000	\$151,000	\$157,000	\$157,000	\$878,000
Sidewalks - Priority Routes	\$600,000	\$600,000	\$0	\$0	\$0	\$0	\$1,200,000
Traffic Small Works	\$235,000	\$248,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,483,000
Transportation Master Plan Update	\$280,000	\$50,000	\$0	\$0	\$0	\$0	\$330,000
<i>System Preservation Projects</i>							
Annual Road Surface Maintenance Program	\$888,000	\$800,000	\$800,000	\$600,000	\$900,000	\$954,000	\$4,942,000
Richmond Beach Overcrossing 167AOX	\$1,636,000	\$1,603,000	\$0	\$0	\$0	\$0	\$3,239,000
Traffic Signal Rehabilitation	\$100,000	\$100,000	\$50,000	\$50,000	\$100,000	\$100,000	\$500,000
<i>Safety / Operations Projects</i>							
145th Dual Left Turn at Aurora	\$0	\$150,000	\$175,000	\$175,000	\$0	\$0	\$500,000
Aurora Avenue North 145th - 165th	\$23,458	\$0	\$0	\$0	\$0	\$0	\$23,458
Neighborhood Traffic Safety Program	\$192,000	\$165,000	\$165,000	\$150,000	\$175,000	\$192,000	\$1,039,000
Traffic Signal at 170th/15th Ave NE	\$429,000	\$0	\$0	\$0	\$0	\$0	\$429,000
Aurora Avenue North 165th-205th	\$18,592,502	\$19,877,697	\$17,928,455	\$18,607,774	\$415,408	\$0	\$75,421,836
Aurora Avenue North 165th - 205th Utility Improvements	\$5,940,000	\$6,415,000	\$0	\$0	\$0	\$0	\$12,355,000
<i>Non-Project Specific</i>							
General Fund Cost Allocation Overhead Charge	\$55,680	\$55,680	\$55,680	\$55,680	\$55,680	\$55,680	\$334,080
Roads Capital Engineering	\$222,206	\$228,000	\$239,000	\$246,000	\$262,000	\$279,000	\$1,476,206
Transportation Planning Program	\$170,935	\$174,627	\$178,242	\$181,771	\$185,370	\$189,208	\$1,080,153
Roads Capital Fund Total	\$29,494,781	\$30,605,004	\$20,036,377	\$20,517,225	\$2,550,458	\$2,226,888	\$105,430,733

**City of Shoreline 2009 - 2014 Capital Improvement Plan
PROGRAM SUMMARY**

EXPENDITURES

Fund

Project

	Proposed 2009	Proposed 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed 2014	Total 2009-2014
Surface Water Capital							
Flood Protection Projects							
Boeing Creek Basin Plan	\$0	\$0	\$0	\$400,000	\$260,000	\$0	\$660,000
Boeing Creek Park Stormwater Project	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000
Cromwell Park Surface Water Enhancement	\$778,300	\$0	\$0	\$0	\$0	\$0	\$778,300
East Boeing Creek Drainage Improvements	\$378,000	\$0	\$0	\$0	\$0	\$0	\$378,000
N 148th St. Near Linden Ave N Drainage Improvement	\$0	\$0	\$311,000	\$0	\$0	\$0	\$311,000
N. 167th & Whitman Avenue N. Drainage Improvements	\$23,000	\$0	\$0	\$0	\$0	\$0	\$23,000
Pan Terra Pond & Pump Project	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Pump Station No. 25	\$0	\$228,000	\$0	\$0	\$0	\$0	\$228,000
Ronald Bog Park Wetland	\$0	\$0	\$0	\$0	\$595,000	\$0	\$595,000
Surface Water Small Projects	\$100,000	\$87,000	\$210,000	\$232,000	\$244,000	\$258,000	\$1,131,000
Thornton Creek Basin Plan	\$250,000	\$0	\$0	\$0	\$0	\$0	\$250,000
Water Quality Facilities							
<i>No 2009-2014 projects proposed</i>							
Stream Rehabilitation/Habitat Enhancement							
Boeing Creek Reach 1 and 8 - Bank Stabilization	\$0	\$0	\$0	\$0	\$0	\$900,000	\$900,000
Green (Shore) Streets Initiative	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Stream Rehab / Habitat Enhancement Program	\$67,000	\$66,000	\$74,000	\$79,000	\$83,000	\$88,000	\$457,000
Non-Project Specific							
SWM CIP Project Formulation & Engineering	\$250,000	\$230,000	\$230,000	\$240,000	\$240,000	\$240,000	\$1,430,000
SWM Contribution to Transportation Project	\$0	\$1,300,000	\$0	\$0	\$0	\$0	\$1,300,000
SWM Contribution to City Hall Project	\$300,000	\$0	\$0	\$0	\$0	\$0	\$300,000
General Fund Cost Allocation Overhead Charge	\$225,351	\$225,351	\$225,351	\$225,351	\$225,351	\$225,351	\$1,352,106
Surface Water Capital Fund Total	\$2,586,651	\$2,136,351	\$1,050,351	\$1,176,351	\$1,647,351	\$1,711,351	\$10,308,406
TOTAL EXPENDITURES	\$65,740,982	\$34,483,400	\$23,311,489	\$22,356,070	\$4,799,941	\$4,527,772	\$155,219,654

**City of Shoreline 2009 - 2014 Capital Improvement Plan
PROGRAM SUMMARY**

EXPENDITURES

Fund

Project

RESOURCES

	Proposed 2009	Proposed 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed 2014	Total 2009-2014
General Fund Contribution	\$993,737	\$1,007,173	\$1,020,541	\$1,033,908	\$1,047,349	\$1,051,025	\$6,153,733
Surface Water Contribution to Gen Cap	\$300,000	\$0	\$0	\$0	\$0	\$0	\$300,000
Surface Water Funds for Roads	\$0	\$1,300,000	\$0	\$0	\$0	\$0	\$1,300,000
Real Estate Excise Tax - 1st Quarter Percent	\$458,330	\$100,497	\$118,007	\$135,867	\$154,084	\$172,666	\$1,139,451
Real Estate Excise Tax - 2nd Quarter Percent	\$858,330	\$875,497	\$893,007	\$910,867	\$929,084	\$947,666	\$5,414,449
Fuel Tax	\$615,201	\$627,505	\$640,055	\$652,856	\$665,913	\$679,232	\$3,880,762
Surface Water Fees	\$883,660	\$1,003,138	\$1,050,351	\$1,176,351	\$1,412,493	\$1,560,816	\$7,086,809
Investment Interest Income	\$578,209	\$214,837	\$122,595	\$119,093	\$69,222	\$73,760	\$1,177,715
Lease Savings & Revenue	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
Municipal Financing	\$20,690,891	\$0	\$0	\$0	\$0	\$0	\$20,690,891
<u>King County Flood Zone District Opportunity Fund</u>	<u>\$159,000</u>	<u>\$80,000</u>	<u>\$80,000</u>	<u>\$80,000</u>	<u>\$80,000</u>	<u>\$80,000</u>	<u>\$559,000</u>
Grants - Awarded	\$18,955,616	\$6,450,067	\$0	\$0	\$0	\$0	\$25,405,683
<u>Future Grants</u>	<u>\$1,627,263</u>	<u>\$550,000</u>	<u>\$1,850,000</u>	<u>\$300,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$4,327,263</u>
<u>Future Grants - Aurora 165th - 205th</u>	<u>\$0</u>	<u>\$11,906,933</u>	<u>\$17,002,435</u>	<u>\$16,743,544</u>	<u>\$415,408</u>	<u>\$0</u>	<u>\$46,068,320</u>
King County Mitigation (Brightwater, Hidden Lake)	\$137,000	\$123,000	\$0	\$0	\$0	\$0	\$260,000
King County Voter Approved Trail Funding	\$104,077	\$107,200	\$110,416	\$113,728	\$117,140	\$0	\$552,561
Bond Issue	\$2,322,030	\$830,408	\$0	\$0	\$0	\$0	\$3,152,438
Utility Reimbursements	\$5,940,000	\$6,415,000	\$0	\$0	\$0	\$0	\$12,355,000
In-Lieu of Sidewalk Fees	\$204,222	\$358,689	\$50,000	\$50,000	\$50,000	\$50,000	\$762,911
Use of Accumulated Fund Balance	\$10,763,417	\$2,533,457	\$374,083	\$1,039,857	(\$140,753)	(\$87,393)	\$14,482,667
TOTAL RESOURCES	\$65,740,982	\$34,483,400	\$23,311,489	\$22,356,070	\$4,799,941	\$4,527,772	\$155,219,654

ORDINANCE NO. 509

**AN ORDINANCE OF THE CITY OF SHORELINE,
WASHINGTON, ADOPTING THE 2009 - 2014 SIX-YEAR
CAPITAL IMPROVEMENT PLAN**

WHEREAS, the City Council adopted Ordinance No. 473 on July 9, 2007 which adopted the 2008 – 2013 Capital Improvement Plan; and

WHEREAS, the City Council opened a public hearing on the proposed 2009-2014 Capital Improvement Plan on June 23, 2008 and closed the public hearing on July 7, 2008; and

WHEREAS, the State Growth Management Act (RCW 36.70A) requires the adoption of the Capital Improvement Plan;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF
SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:**

Section 1. Adopting the 2009 - 2014 Capital Improvement Plan. The City hereby adopts the six-year Capital Improvement Plan for the years 2009 – 2014 filed with the City Clerk under Clerk's Receiving No. 4838.

Section 2. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in full force July 21, 2008.

PASSED BY THE CITY COUNCIL ON JULY 14, 2008.

Mayor Cindy Ryu

ATTEST:

APPROVED AS TO FORM:

Scott Passey, CMC
City Clerk

Ian Sievers
City Attorney

Date of Publication:
Effective Date:

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Adoption of Resolution No. 278 Authorizing the City's Six-Year Transportation Improvement Program for the City of Shoreline
DEPARTMENT: Public Works
PRESENTED BY: Mark Relph, Public Works Director
Phil Ramon, Administrative Services Manager

PROBLEM/ISSUE STATEMENT: On June 9, 2008, staff presented the proposed 2009-2014 Transportation Improvement Program (TIP) to the City Council. In accordance with TIP adoption requirements, a public hearing was conducted on June 23, 2008 to solicit public comments on the proposed projects. A resolution is required to adopt the 2009-2014 TIP. Resolution No. 278 is attached for your review and execution. The TIP is used to secure federal funding for transportation projects as part of the Statewide Transportation Improvement Program (STIP).

FINANCIAL IMPACT: The projects identified in the City's TIP are outlined in the Roads Capital Fund of the 2009-2014 Capital Improvement Program, along with a list of unfunded capital projects. The attached resolution provides a summary of the proposed 2009-2014 TIP projects.

RECOMMENDATION

Staff recommends that Council adopt Resolution No. 278 authorizing the 2009-2014 Transportation Improvement Program.

Approved By: City Manager  City Attorney ____

Attachment A – Resolution No. 278 adopting the 2009-2014 TIP

RESOLUTION NO. 278

A RESOLUTION OF THE CITY COUNCIL THE CITY OF SHORELINE, WASHINGTON, ADOPTING A SIX-YEAR (2009 – 2014) TRANSPORTATION IMPROVEMENT PROGRAM AND DIRECTING THE SAME TO BE FILED WITH THE STATE SECRETARY OF TRANSPORTATION AND TRANSPORTATION IMPROVEMENT BOARD.

WHEREAS, pursuant to the requirements of Chapter 35.77 and 47.26 RCW, the City Council of the City of Shoreline has previously adopted a Comprehensive Plan including a Capital Improvement Plan, and

WHEREAS, the City Council of the City of Shoreline has reviewed the work accomplished under the said Program, determined current and future City Street needs, and based upon these findings a Six-Year Transportation Improvement Program for the ensuing six (6) calendar years has been prepared as part of the Annual Capital Improvement Plan update, and

WHEREAS, a public hearing has been held on the Six-Year Transportation Improvement Program.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

That the 2009-2014 Annual Update of the Six Year Transportation Improvement Program is approved.

Section 1. **Program Adopted.** The Six-Year Transportation Improvement Program for the City of Shoreline for the ensuing six (6) calendar years (2009-2014, inclusive), a copy of which is attached hereto as Exhibit A, along with project descriptions for the unfunded capital projects, as Exhibit B, and incorporated herein by this reference as if fully set forth, which Program sets forth the project location, type of improvement and estimated cost thereof and Annual Programs such as the Annual Overlay Program, is hereby adopted and approved.

Section 2. **Filing of Program.** Pursuant to Chapter 35.77 RCW, the City Clerk is hereby authorized and directed to file a copy of this resolution forthwith, together with the Exhibit attached hereto, with the Secretary of Transportation and a copy with the Transportation Improvement Board for the State of Washington.

ADOPTED BY THE CITY COUNCIL ON JULY 14, 2008.

Mayor Cindy Ryu

ATTEST:

Scott Passey
City Clerk

**Exhibit A - Proposed 2009 - 2014 Transportation Improvement Plan
Program Summary
Roads Capital Fund**

Expenditures	2009 Estimate	2010 Estimate	2011 Estimate	2012 Estimate	2013 Estimate	2014 Estimate	2009-2014 Total
Pedestrian / Non-Motorized Projects							
Annual Sidewalk Improvements					\$50,000	\$50,000	\$200,000
Curb Ramp, Gutter & Sidewalk Program	\$130,000	\$138,000	\$50,000	\$50,000	\$157,000	\$157,000	\$878,000
Sidewalks - Priority Routes	\$600,000	\$600,000	\$145,000	\$151,000			\$1,200,000
Traffic Small Works	\$235,000	\$248,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,483,000
Transportation Master Plan Update	\$280,000	\$50,000					\$330,000
System Preservation Projects							
Annual Road Surface Maintenance Program	\$888,000	\$800,000	\$800,000	\$600,000	\$900,000	\$954,000	\$4,942,000
Richmond Beach Overcrossing 167AOX	\$1,636,000	\$1,603,000					\$3,239,000
Traffic Signal Rehabilitation	\$100,000	\$100,000	\$50,000	\$50,000	\$100,000	\$100,000	\$500,000
Safety / Operations Projects							
145th Dual Left Turn at Aurora		\$150,000	\$175,000	\$175,000			\$500,000
Aurora Avenue North 145th - 165th	\$23,458						\$23,458
Aurora Avenue North 165th-205th	\$18,592,502	\$19,877,697	\$17,928,455	\$18,607,774	\$415,408		\$75,421,836
Aurora Avenue North 165th - 205th Utility Improvements	\$5,940,000	\$6,415,000					\$12,355,000
Neighborhood Traffic Safety Program	\$192,000	\$165,000	\$165,000	\$150,000	\$175,000	\$192,000	\$1,039,000
Traffic Signal at 170th/15th Ave NE	\$429,000						\$429,000
Unfunded Projects							
Traffic Calming	\$220,000	\$230,000	\$240,000	\$250,000	\$260,000		\$1,200,000
Richmond Beach Road Subarea Study	\$77,000						\$77,000
Ashworth Ave and N. 200th	\$150,000			\$600,000	\$600,000		\$150,000
Priority Sidewalks							\$1,200,000
Ashworth Ave. N. @ N. 152nd Street Sidewalk	\$275,000						\$275,000
Ridgecrest Commercial Center Project	\$203,000						\$203,000
175th Street - Stone to Meridian							\$8,100,000
Linden Sidewalks				\$8,100,000			\$1,300,000
Interurban - Burke Gilman Connector				\$1,300,000			\$3,000,000
Perkins, 10th NE to 15th NE				\$2,000,000			\$2,000,000
160th/Greenwood/Innis Arden				\$1,860,000			\$1,860,000
Richmond Beach Rd @ 3rd Avenue NW				\$1,970,000			\$1,970,000
NE Ballinger Way - NE 19th to 25th, Sidewalk/Side				\$1,000,000			\$1,000,000
Midvale: 175th - 183rd Reconstruction				\$2,500,000			\$2,500,000
3rd Ave NW: Richmond Bch Rd to 195th Sidewalk/Side				\$1,000,000			\$1,000,000
5th Ave. NE: 175th - 185th Sidewalks				\$2,000,000			\$2,000,000
Non-Project Specific							
General Fund Cost Allocation Overhead Charge	\$55,680	\$55,680	\$55,680	\$55,680	\$55,680	\$55,680	\$334,080
Roads Capital Engineering	\$222,206	\$228,000	\$239,000	\$246,000	\$262,000	\$279,000	\$1,476,206
Transportation Planning Program	\$170,935	\$174,627	\$178,242	\$181,771	\$185,370	\$189,208	\$1,080,153
Subtotal Expenditures by Year	\$30,419,781	\$30,835,004	\$20,276,377	\$46,097,225	\$3,410,458	\$2,226,888	\$133,265,733

Exhibit B

Proposed 2009 – 2014 Transportation Improvement Program Descriptions of Unfunded Projects

1. **Traffic Calming** – In 2005 the City Council, in response to citizens requests to protect neighborhoods from traffic impacts, allocated \$200,000 for the 2006 program year for the installation of traffic calming devices. This one time allocation funded the installation of approximately 40 traffic-calming devices such as traffic circles, speed humps and chicanes, at various locations throughout the city.

Locations and devices are identified in cooperation with Shoreline Police Department, Fire Department and School Districts. Emphasis will be given to those locations which have actively participated in the Neighborhood Traffic Safety Program. The devices will be installed on a temporary basis. After the devices have been in place for one year, the city will determine whether to remove the devices or maintain them permanently, based on effectiveness and community input.

2. **Richmond Beach Road Sub Area Study** – This project will evaluate motorized and non-motorized needs in the Richmond Beach Road Corridor, from approximately Aurora Avenue N to 24th Avenue NW.
3. **Ashworth Ave N and N 200th Street** – This project will complete the portion of the Interurban Trail (N 200th Street & Ashworth Avenue N) by removing the temporary asphalt ramps and replacing with ADA concrete sidewalks and ramps. The storm upgrade will be completed at the same time as the installation of the 72" type II, currently stored at Hamlin Yard.
4. **Priority Sidewalks** - To construct pedestrian enhancements along priority routes identified in the Transportation Master Plan, using cost-efficient designs such as asphalt sidewalks, extruded concrete curb and separated walkways as well as standard curb, gutter and sidewalk. Natural storm water features will be included where feasible.
5. **Ashworth Ave N at N 152nd Street Sidewalk** – Reconstruct corner and add sidewalks on the west/north sides to tie into the existing sidewalks along N 152nd Street. Corner will be widened to improve safety and visibility through this tight intersection.
6. **Ridgecrest Commercial Center Project** – Explore potential public investments to supplement required developer frontage improvements, such as natural stormwater systems, or improvements to the intersection of NE 165th Street and 5th Avenue NE.

7. **N 175th Street – Stone to Meridian** – This project will design and construct improvements on 175th Street between Stone and Meridian Avenue N, which will tie in with the improvements on N 175th Street to be constructed by the Aurora project. The improvements include reconstruction of the existing street to provide two traffic lanes consisting of one 11-foot lane and one 14-foot lane in each direction. The existing center two-way left-turn lane will remain between Ashworth Avenue North and Aurora Avenue North. The widened outside lane of 14 feet provides for a Class III bicycle facility. The profile of the roadway between Ashworth Avenue N and Midvale Avenue N will be lowered to meet standard sight distance requirements. Additional improvements include curb, gutter, and sidewalk with planter strip where feasible, illumination, landscaping and retaining walls. The project will include evaluation of the existing School Crossing at Wallingford Avenue N for potential upgrade to a pedestrian actuated traffic signal.
8. **Linden Sidewalks** – Construct sidewalk on the east side of Linden Avenue N between N 182nd and N 175th Streets. The project will tie into sidewalks constructed by Fred Meyer. Linden has multifamily housing and ties into the pedestrian crossing by Shorewood High.
9. **Interurban – Burke Gilman Connector** – Construct improvements along N 195th Street to strengthen the connection between Shoreline's Interurban Trail and the Burke-Gilman Trail to the east. Project may include walkways, separated trail, signage, and improvements to the N 195th Street bridge over I-5.
10. **Perkins, 10th to 15th Avenue NE** – Improve pedestrian and bicycle facilities along this section. Steep slopes will be a challenge.
11. **160th/Greenwood/Innis Arden** - This project will improve the operations and safety of this five-way intersection at N 160th Street, Greenwood Avenue North, and Innis Arden Way. Design will be coordinated with Shoreline Community College (SCC) Master Planning and with Metro. Illumination and landscaping will be provided through the realignment area. Bus zone and layover improvements will be included. This project also includes the construction of new sidewalk on the north side of N 160th Street, from Dayton Avenue N to Greenwood Avenue N. If grants are obtained, a study will be performed to identify a preferred solution to the current traffic operating problems at this intersection.
12. **Richmond Beach Road at 3rd Avenue NW** – This project will design and construct a left-turn lane on Richmond Beach Road at the intersection with 3rd Avenue NW and install signal modifications. The improvements will also include storm drainage, pavement widening, curb-and-gutter and sidewalks with curb ramps meeting the American with Disabilities Act requirements, retaining walls, and street lighting. Richmond Beach Road is a high volume arterial street at this location with high accident rate.

13. **NE Ballinger Way – NE 19th to 25th Streets Sidewalk/Side** – Construct curb, gutter and sidewalk along the south side of Ballinger Way. This will tie into the recently completed WSDOT sidewalk project, and will define driveways, improve drainage, and provide a needed pedestrian sidewalk.
14. **Midvale: 175th – 183rd Reconstruction** – Design, acquire right-of-way and construct Midvale Ave N. Project will move lanes off Seattle City Light (SCL) right-of-way. The project will include sidewalks on the east side (west side is covered by the Interurban Trail), with parking pockets and landscaping strip.
15. **3rd Ave NW: Richmond Beach Road to NW 195th Street Sidewalk/West Side** – Complete sidewalks where missing between Richmond Beach Road and NW 195th Street.
16. **5th Ave NE: NE 175th – 185th Streets Sidewalks** – Provide sidewalks on one or both sides of 5th Avenue NE. This is a key linkage and safety project. It links Shoreline Center with King County Library and is part of a bus route.

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Adoption of Ordinance No. 510, Amending the 2008 Budget for the City Facility-Major Maintenance Fund
DEPARTMENT: Finance
PRESENTED BY: Debbie Tarry, Finance Director

PROBLEM/ISSUE STATEMENT:

The 2009-2014 Capital Improvement Plan (CIP) includes projected 2008 expenditures totaling \$61,000 in the City Facility-Major Maintenance Fund. The current 2008 budget for the fund totals \$40,000. The budget amendment will increase the fund's appropriation to provide adequate funding for the completion of 2008 projects.

DISCUSSION

Ordinance No. 510 increases the 2008 City Facility-Major Maintenance Fund budget by \$21,000 to a total of \$61,000. The increase in projected expenditures forecasted in the CIP is due to the rescheduling of a project to replace the carpet and vinyl flooring at the police station. This project was originally slated to occur in 2011, but due to the condition of the carpet and flooring, staff proceeded with the project earlier this year. This budget amendment is required to allow staff to complete the interior and exterior painting of the Richmond Highlands Community Center that was originally scheduled to be completed this year.

FINANCIAL IMPACT:

There is sufficient fund balance in the City Facility-Major Maintenance Fund to support this amendment and the use of fund balance for this purpose has been programmed into the 2009-2014 CIP. This amendment will increase the 2008 appropriation from \$40,000 to \$61,000.

RECOMMENDATION

Staff recommends that Council approve Ordinance No. 510, amending the 2008 budget.

Approved By:

City Manager 

City Attorney 

Attachment A – Ordinance No. 510 Amending the 2008 City Budget

ORDINANCE NO. 510

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, AMENDING ORDINANCE NO. 486, ORDINANCE NO. 498, AND ORDINANCE 506 BY INCREASING THE APPROPRIATION FOR THE CITY FACILITY-MAJOR MAINTENANCE FUND ;

WHEREAS, the 2008 Budget was adopted in Ordinance 486 and amended by Ordinances No. 498 AND 506; and

WHEREAS, the 2009 – 2014 Capital Improvement Plan includes projected 2008 expenditures for capital projects within the City Facility-Major Maintenance Fund; and

WHEREAS, the 2009 – 2014 Capital Improvement Plan expedites the project to install new carpet and flooring at the Police Station from 2011 to 2008; and

WHEREAS, the current 2008 appropriation within City Facility-Major Maintenance Fund does not provide adequate funding to support this project; and

WHEREAS, there are sufficient funds within the fund balance of the City Facility-Major Maintenance Fund; and

WHEREAS, the City of Shoreline is required by RCW 35A.33.075 to include all revenues and expenditures for each fund in the adopted budget;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Amendment. The City hereby amends Section 1 of Ordinance No. 486 and the 2008 Annual Budget, by increasing the appropriation from the City Facility – Major Maintenance Fund by \$21,000 for a total appropriation of \$61,000 and by increasing the Total Funds appropriation to \$103,010,186 as follows:

General Fund	\$32,631,036	
Street Fund	\$2,741,170	
Code Abatement Fund	\$100,000	
Asset Seizure Fund	\$21,500	
Public Arts Fund	\$168,645	
General Capital Fund	\$30,438,421	
City Facility-Major Maintenance Fund	\$40,000	\$61,000
Roads Capital Fund	\$23,012,286	
Surface Water Capital Fund	\$11,806,854	
Vehicle Operations/Maintenance Fund	\$115,049	
Equipment Replacement Fund	\$241,750	
Unlimited Tax GO Bond	\$1,662,475	
Unemployment Fund	\$10,000	
Total Funds	\$100,293,430	\$103,010,186

Section 2. Amending the 2008 Budget. The 2008 Budget is amended as set forth in Exhibit 1 and increases the Total Funds appropriation to \$103,010,186.

Section 3. Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. The ordinance shall take effect and be in full force five days after passage and publication.

PASSED BY THE CITY COUNCIL ON JULY 14, 2008

Mayor Cindy Ryu

ATTEST:

APPROVED AS TO FORM:

Scott Passey
City Clerk

Ian Sievers
City Attorney

Publication Date:
Effective Date:

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CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Adoption of the Proposed Shoreline Sustainability Strategy
DEPARTMENT: Planning and Development Services
PRESENTED BY: Juniper Nammi, Associate Planner, Project Manager
Joseph W. Tovar, FAICP, Director

PROBLEM/ISSUE STATEMENT:

The Proposed Shoreline Environmental Sustainability Strategy is now completed and ready to be considered for adoption by City Council. A year long collaborative process with engaged citizens, the interdepartmental staff team, and the AHBL/O'Brian and Company consultant team has generated a well thought out and thorough strategy document with which the City can proceed towards a more sustainable future.

Multiple community conversations, public comments, consultant recommendations and great ideas have been woven together into the strategic principles, recommendations and tools that make up this document. Following the April 14th public hearing on the proposed strategy, two discussion sessions were held by Council to review the public comment and suggested revisions and staff responses to comments. At the conclusion of the June 16th discussion, staff were asked to make a few final edits and to draft a conclusion to Chapter 4-Implementation. These edits are now completed and included as attachments to this report.

Tonight Council is asked to adopt the Shoreline Environmental Sustainability Strategy as edited. This completes the initial work under 2007-2008 Council Goal 6 to develop an environmental sustainability strategy and the first step towards the proposed 2008-2009 continuation of this Council Goal to implement this strategy and fully embark on the community's journey towards sustainability.

FINANCIAL IMPACT:

Implementation of this Strategy, if adopted, will have budget implications yet to be determined. Potential financial impacts would be determined through the regular project planning and budgeting processes.

RECOMMENDATION

I move that Council adopt the Shoreline Environmental Sustainability Strategy, June 4, 2008 version, with the proposed edits submitted for this meeting.

Approved By: City Manager  City Attorney ____

INTRODUCTION

Since July 2007, two interdepartmental City staff teams have worked together with AHBL and O'Brien and Company consultants to work on developing an overarching Environmental Sustainability Strategy. The Strategy is a key part in Goal 6 of the 2007-2008 Council Work Plan - "Create an Environmentally Sustainable Community." Adoption of the strategy is completion of this element of Goal 6 and the first step towards the proposed 2008-2009 continuation of this Council Goal.

DISCUSSION

With adoption of the Shoreline Environmental Sustainability Strategy, the City is committing to the mission statement and ten guiding principles.

The Strategy Mission Statement

The City of Shoreline will exemplify and encourage sustainable practices in our operations and in our community by:

- *Being stewards of our community's natural resources and environmental assets;*
- *Promoting development of a green infrastructure for the Shoreline community;*
- *Measurably reducing waste, energy and resource consumption, carbon emissions and the use of toxics in City operations; and*
- *Providing tools and leadership to empower our community to work towards sustainable goals in their businesses and households.*

The Ten Guiding Principles

1. Sustainability will be a Key Factor in Policy Development
2. Lead by Example and Learn from Others
3. Environmental Quality, Economic Vitality, Human Health and Social Benefit are Interrelated Systems
4. Community Education, Participation and Responsibility are Key Elements
5. Commitment to Continuous Improvement
6. Manage Expected Growth in a Sustainable Way
7. Address Impacts of Past Practices
8. Proactively Manage and Protect Ecosystems
9. Improve and Expand Waste Reduction and Resource Conservation Programs
10. Energy Solutions are Key to Reducing Our Carbon Footprint

To endeavor to accomplish this mission and guide city decision-making, policies, programs and regulations with these principles the City will utilize the tools and resources provided in this strategic document, but will make the best decisions with each step of the process. The 50 recommendations evaluated and discussed in the strategy are a starting place. This document is meant to serve as a resource and a guide in this process rather than an exact plan of action. Each year the Council will review progress and make adjustments to reflect changing circumstances. With adoption of the Strategy and additional guidance to be provided through the adoption of the 2008-2009 Council Goal to "Create an Environmentally Sustainable Community," Council will direct City staff to start implementation of this strategy with the 16 priority recommendations discussed in Chapter 4 of the Strategy.

RECOMMENDATION

I move that Council adopt the Shoreline Environmental Sustainability Strategy, June 4, 2008 version, with the proposed edits submitted for this meeting.

ATTACHMENTS:

- A. Revised pages of Proposed Shoreline Environmental Sustainability Strategy, June 4, 2008.



ATTACHMENT A:

Revised pages of PROPOSED Shoreline Sustainability
Strategy, June 4, 2008

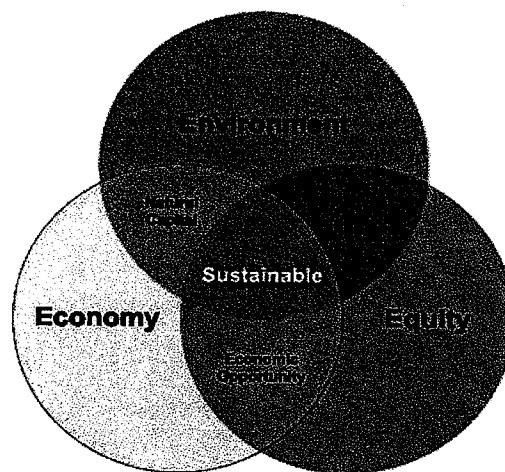
IN CLOSING...

It is important to note that the completion and adoption of this document do not mark an end to Shoreline's quest to become a sustainable community, but are only the beginning. The myriad of principles, focus areas, objectives, recommendations and indicators included herein will need to be examined in further detail as the City moves from the theory of a guiding document to the practice of implementing sustainability. Each year the Council will review progress and make adjustments to reflect changing circumstances and priorities.

The sixteen Priority Recommendations delineate a focus for initial efforts and represent the areas in which the City can most efficiently and effectively leverage its impact, influence and investment. They include convening a "Green Team" to work out the details of programs; establishing baselines and indicators to track progress; creating an environmental purchasing policy; instituting a residential green building program; revising zoning and engineering standards; implementing construction waste programs; and other ambitious goals, many of which are part of existing work programs.

The complete list of fifty recommendations can be examined more closely over time, as staff capacity increases and other resources become available through demonstrated proficiency and increased community participation. The Mission Statement and Guiding Principles set the tone and intent of the City's commitment to creating an "Environmentally Sustainable Community" and can inform the decision-making process as the paradigm changes and the market adapts. The main benefit of having a flexible strategy, rather than a static plan, is that this document can be updated as opportunities present themselves and new information and products become available.

The third Strategic Guidance Principle recognizes that environmental quality, economic vitality, human health and social benefit are interrelated. This builds on a widely understood concept of a "three-pronged bottom line (3E) approach", which suggests that Environment is only one aspect of a truly sustainable system, counterbalanced with (Social) Equity and Economy.



As demonstrated in the graphic above, the area where Environment and Equity overlap can be measured by the health of the community, both its people and ecosystems. Community health goes beyond individual human health to enhance the community's access to needed human services and provide that social needs are fairly met. The area where Environment and Economy intersect falls into the realm of natural capital, including green infrastructure. Natural capital includes the City's tree canopy because it accounts for the economic value of services provided by our urban forests, such as carbon sequestration and water quality that would otherwise need to be managed through City funding. The combination of Equity and Economy provides for economic opportunity. When economic benefit is pursued independently of social equity, environmental degradation, detriment to human health and social injustice are often the result.

IN CLOSING...

Only when all three principles are functioning in a productive manner can a system be sustainable in the broadest sense, indeed local government best serves its communities when it achieves synergy among the 3Es.

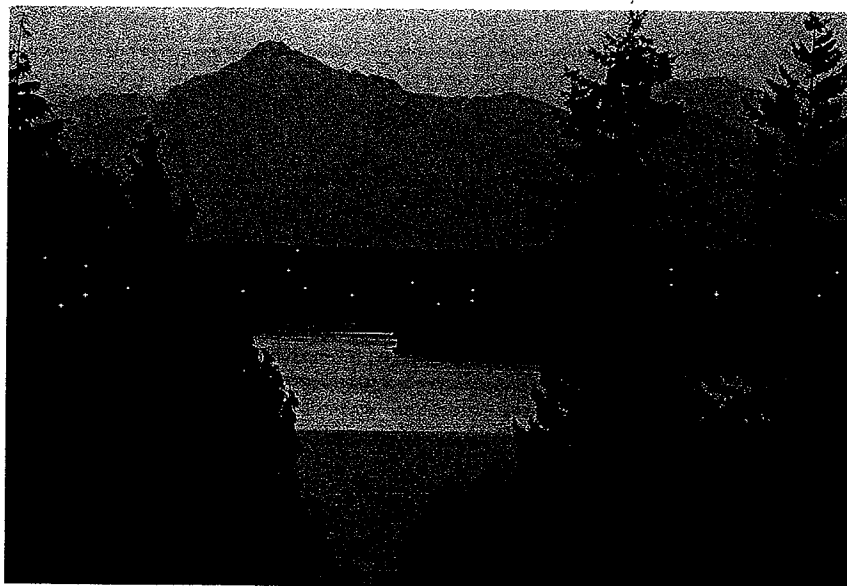
While the Sustainability Strategy focuses on the Environmental aspects, this does not imply that the other criteria are inconsequential or to be ignored. In fact, proposed City Council goals for 2009-2010 reflect this progressive and interconnected approach. The proposed goal to "develop a shared community vision that integrates the Environmental Sustainability, Comprehensive Housing and Economic Development Strategies into the Comprehensive Plan and community development initiatives" addresses all prongs of this 3E model. Such an overarching goal will emphasize the interdependence of these elements, and allow for prioritization of tracking indicators of community health, natural capital, and economic opportunity to gauge success.

Because this document is focusing on environmental aspects of sustainability, it is appropriate to bring the discussion full circle with a reminder that the Mission Statement lays a clear charge.

The City of Shoreline will exemplify and encourage sustainable practices in our operations and in our community by:

- ***Being stewards of our community's natural resources and environmental assets;***
- ***Promoting development of a green infrastructure for the Shoreline community;***
- ***Measurably reducing waste, energy and resource consumption, carbon emissions and the use of toxics in City operations; and***
- ***Providing tools and leadership to empower our community to work towards sustainable goals in their businesses and households.***

If the City's leaders, staff and the community as a whole commit to these principles and are willing to work together in order to achieve such goals, the legacy for future generations will be a truly sustainable community. One in which they will enjoy the same (or possibly better) resources and opportunities as those that live here today.



CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Lake Ballinger Basin Interlocal Agreement
DEPARTMENT:	Public Works
PRESENTED BY:	Mark Relph, Public Works Director Ian Sievers, City Attorney

PROBLEM/ISSUE STATEMENT:

At the Monday, April 7th Study Session, Council reviewed and discussed a proposed resolution regarding the development of a strategic action plan for the McAleer Creek Basin, including Echo Lake and Lake Ballinger. Staff was directed to return the resolution for formal action by Council. A resolution was prepared by staff and was approved by the Council at the April 28th business meeting (Attachment A).

This resolution directs staff to continue working collaboratively with the Cities of Edmonds, Lynnwood, Mountlake Terrace and Lake Forest Park, plus Snohomish County, the State of Washington and the federal government to address water quality and quantity issues within the McAleer Creek Basin. Specifically, staff would begin to discuss a formal Inter-local Agreement (ILA) with the involved entities defining the project responsibilities, financial commitments, and schedule. This ILA would be presented to the City Council at a future date yet to be determined.

A draft ILA now has been developed by the involved entities (dated June 6, 2008) and reviewed by Public Works staff and the City Attorney. This staff report presents the results of that review and provides recommendations of Shoreline's roles and responsibilities.

INTRODUCTION

The Lake Ballinger drainage basin encompasses a portion of the City of Shoreline including drainage from the Echo Lake Basin (Attachment B). The outflow from Lake Ballinger – McAleer Creek – flows through a portion of the City of Shoreline. Both lakes and McAleer Creek have water quality and water quantity issues that are a result of past urban development.

During the December 2007 storm event, many homes at the south end of Lake Ballinger, as well as homes and businesses in Lake Forest Park near McAleer Creek, experienced damaging flood waters. Members of the Lake Ballinger Community Association from Edmonds have expressed concerns in the past regarding the water quality of the Lake, especially frequent nuisance algae blooms. The City of Shoreline

did not receive any flooding calls from the December 2007 storm on the reach of McAleer Creek that runs through the north east portion of our City.

The City of Shoreline is committed to address water quality issues in Echo Lake and McAleer Creek by complying with the Department of Ecology's Western Washington Phase II Municipal Stormwater Permit, (National Pollution Discharge Elimination System, or NPDES permit). Our efforts in this area will also benefit Lake Ballinger.

The staff reports from the April 7th and April 28th Council meetings provide additional background on this issue.

DISCUSSION

The structure for the draft Echo Lake/McAleer/Lake Ballinger ILA (Attachment C) was modeled after the Water Resource Inventory 8 (WRIA 8) salmon habitat conservation plan. The WRIA 8 plan provides for a forum, consisting of elected officials and support staff from 27 jurisdictions that are the decision making-body, and a staff committee that advises the forum members on technical issues. This same structure, of a forum and technical committee, has been incorporated in to the draft McAleer/Lake Ballinger ILA.

The primary comment from staff regarding this draft ILA is the lack of a defined problem statement and, therefore, a nexus to commit staff hours and potential City dollars in the future. Since the development of the draft ILA, however, the staff committee has met on technical issues and has drafted a request for qualifications (RFQ) for a consultant to assist with preparation of the strategic action plan. The draft RFQ states: "The Strategic Action Plan must increase understanding of the water quantity, groundwater and water quality issues in the Watershed Area and identify long and short-term solutions/mitigation..." This statement clarifies the intent of the strategic action plan to the satisfaction of staff.

FINANCIAL IMPACT:

The Department of Ecology has obligated \$200,000 this year to study Lake Ballinger by this Forum. The draft ILA itself does not obligate any of the member jurisdictions for funds (Item 7). Each jurisdiction must approve any funding commitment and may not be controlled by the majority vote of the Forum committee. In an earlier version of this ILA, the City Attorney had issue with the termination section (in Item 9), that set an end of year date on continuing obligations which was arbitrary termination. The current version of the ILA has made the changes to this item as recommended by the City Attorney.

RECOMMENDATION

Staff recommends that Council approve the ILA (Attachment C), since the strategic action plan purpose has been clarified to include the identification and suggest solutions to water quality issues in the basin as one of its goals. Staff also recommends that staff time be limited to no more than one meeting per month, since the City's limited resources are focused on the Thornton Creek basin plan over the next year.

Approved By:

City Manager 

City Attorney 

ATTACHMENTS

- Attachment A: Resolution approved by the Council at the April 28th business meeting
- Attachment B: Basin Map
- Attachment C: Draft Interlocal Agreement Echo Lake/McAleer/Lake Ballinger

ORIGINAL

RESOLUTION NO. 275

A RESOLUTION OF THE CITY OF SHORELINE, WASHINGTON, EXPRESSING SUPPORT FOR AND DEVELOPMENT OF A GREATER ECHO LAKE/LAKE BALLINGER /MCALEER CREEK WATERSHED BASIN AND ACTION PLAN

WHEREAS, the Echo Lake/Lake Ballinger/McAleer Creek watershed is vital to the communities of Shoreline, Lake Forest Park, Mountlake Terrace, Lynnwood, and Edmonds; and

WHEREAS, Lake Ballinger accepts waters that flow from Echo Lake, Hall Lake, and Chase Lake and also receives stormwater runoff from many area roads and highways such as Aurora Ave N and SR 104; and

WHEREAS, Lake Ballinger is headwaters to McAleer Creek, a Chinook bearing stream, which flows from Mountlake Terrace through Shoreline and Lake Forest Park to Lake Washington and subsequently to Puget Sound; and

WHEREAS, that stormwater runoff negatively impacts the water quality, salmon habitat, riparian areas, and also causes severe city infrastructure and personal property damage due to flooding; and

WHEREAS, many problems from runoff are caused by pollution such as toxic chemical pollution from fertilizers and pesticides, heavy metals, fecal coliform, and sedimentation which contribute to poor water quality and health problems for residents and wildlife; and

WHEREAS, these municipalities consider it a high priority to collectively work to improve the condition of all the water bodies mentioned and the quality of life for their residents with clean water and a better environment so that these waters are eventually "fishable and swimmable," and have been working diligently to comply with all applicable State and Federal laws; and

WHEREAS, the aforementioned cities are all subject to the NPDES Phase II municipal stormwater permit issued by the Department of Ecology in February of 2007 and recognize that there are advantages in terms of cost effectiveness and successful program outcomes to complying with the permit requirements through collective action to the maximum extent possible; and

WHEREAS, the federal government, the State of Washington, and the Counties of King and Snohomish, are also required by their laws to protect the water quality of Echo Lake, Lake Ballinger, McAleer Creek Lake Washington, and Puget Sound; now therefore

ORIGINAL

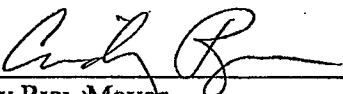
BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON AS FOLLOWS:

Section 1. The City of Shoreline supports regional efforts to address stewardship of the Echo Lake / Lake Ballinger / McAleer Creek Watershed.

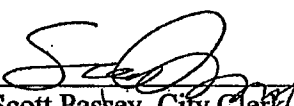
Section 2. The City of Shoreline is committed to working and meeting with other city and county officials in creating an interlocal agreement to support regional efforts addressing the stewardship issues of the Echo Lake/Lake Ballinger/McAleer Creek watershed.

Section 3. Shoreline City Council directs staff to build upon and continue their considerable effort to work collaboratively with other cities, Snohomish County, the State of Washington and the federal government to address these issues, to commit to addressing local issues to improve and resolve water quality and habitat problems through stewardship of the watershed within our own boundaries, and work on developing an "Echo Lake/Lake Ballinger/McAleer Creek Watershed Basin and Action Plan" for future review, with the intent of addressing stewardship issues of the Echo Lake/Lake Ballinger/McAleer Creek watershed.

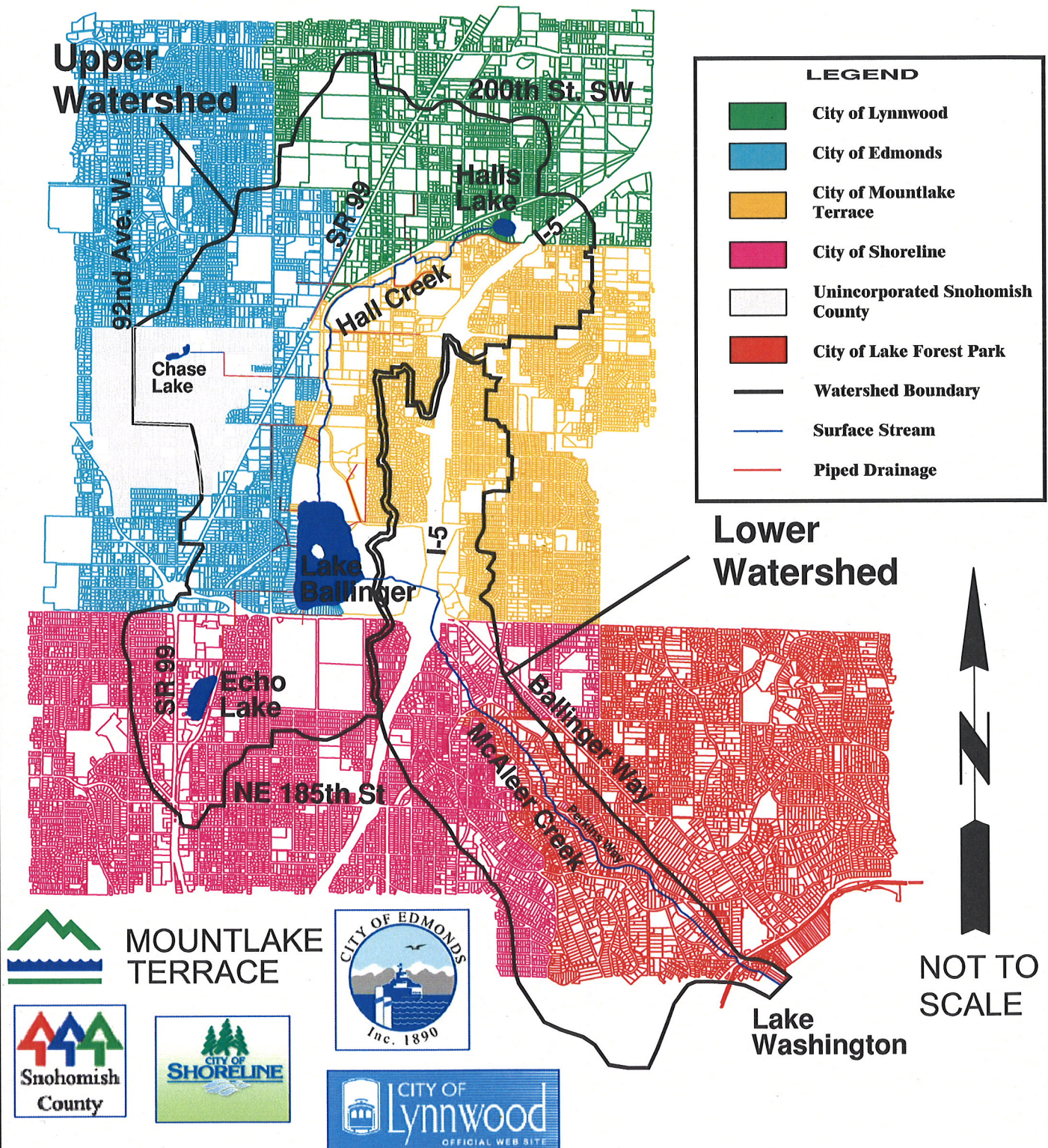
ADOPTED BY THE CITY COUNCIL ON APRIL 28, 2008.


Cindy Ryu, Mayor

ATTEST:


Scott Passey, City Clerk

Watershed Vicinity Map



INTERLOCAL AGREEMENT

For the Governmental Jurisdictions within the Greater Hall Lake, Hall Creek, Chase Lake, Echo Lake, Lake Ballinger, McAleer Creek Watershed

PREAMBLE

THIS AGREEMENT ("Agreement") is entered into pursuant to Chapter 39.34 RCW by and among the eligible county and city governments executing this Agreement that are located in King and Snohomish Counties, lying wholly or partially within the Watershed Area defined in Section 1.1 below (individually for those executing this Agreement "Member Jurisdiction" and collectively "Member Jurisdictions"). The Member Jurisdictions share interests in and responsibility for addressing long-term watershed planning and conservation and wish to provide for development of various activities and projects therein.

MUTUAL COVENANTS AND AGREEMENTS

1. **DEFINITIONS.** For purposes of this Agreement, the following terms shall have the meaning provided for below:
 - 1.1 **WATERSHED AREA:** The *Watershed Area* is defined as those waters draining to Lake Washington through surface and subsurface natural or constructed water conveyance systems consisting of Hall Lake, Hall Creek, Chase Lake, Echo Lake, Lake Ballinger, McAleer Creek and all other known surface and subsurface tributary drainages along with the associated pipe conveyance systems connected to existing surface conveyance as further delineated on the watershed map attached as Exhibit A. Additional tributary drainage areas identified in the future that are not currently listed on Exhibit A may be added to the Exhibit A by amendment of this Agreement.
 - 1.2 **ELIGIBLE JURISDICTIONS:** The governments eligible for participation in this Agreement as *Member Jurisdictions* are Snohomish County, and the Cities of Edmonds, Lake Forest Park, Lynnwood, Mountlake Terrace and Shoreline.
 - 1.3 **MEMBER JURISDICTION:** A *Member Jurisdiction* as referred to herein is a government eligible for participation in this Agreement that has executed this Agreement.
 - 1.4 **HALL LAKE, HALL CREEK, CHASE LAKE, ECHO LAKE, LAKE BALLINGER, McALEER CREEK WATERSHED FORUM:** The *Hall Lake, Hall Creek, Chase Lake, Echo Lake, Lake Ballinger, McAleer Creek Watershed Forum* (hereinafter referred to as the *Forum*) created herein is the governing body responsible for implementing this Agreement and is comprised of designated representatives of *Eligible Jurisdictions* who have authorized the execution of and become *Member Jurisdictions* of this Agreement.
 - 1.5 **STRATEGIC ACTION PLAN:** The *Strategic Action Plan* as referred to herein is the plan to address water resource within the *Watershed Area* developed as provided in this

stakeholder input along with other public input in the development of the **Strategic Action Plan**.

It is not the purpose or intent of this Agreement to create, supplant, preempt or supersede the authority or role of any individual **Member Jurisdiction** or water quality policy body.

3. **EFFECTIVE DATE AND TERM.** This Agreement shall become effective upon its execution by **Eligible Jurisdictions**, as authorized by each jurisdiction's legislative body, and further provided that after such execution, this Agreement shall be posted on the web site of each **Member Jurisdiction** in accordance with the terms of RCW 39.34.040 and .200. Once effective, this Agreement shall remain in effect, unless terminated as provided in Section 9, until July 1, 2010; provided, however, that this Agreement may be extended for such additional terms as the **Member Jurisdictions** may agree to in writing.
4. **ORGANIZATION AND NATURE OF THE FORUM.** The **Member Jurisdictions** hereby establish the **Forum** to serve as the formal governance structure for carrying out the purposes of this Agreement. Each **Member Jurisdiction** shall appoint one (1) elected official or designee and an alternate (elected official or designee and alternate hereinafter referred to as designee) to serve as its representative on the **Forum** along with one (1) technical staff member to serve on the staff committee.
 - 4.1 Upon the effective execution of this Agreement and the appointment of designees from each **Member Jurisdiction** to the **Forum**, the **Forum** designees shall meet and choose, according to the voting provisions of Section 5, representatives to serve as **Forum Chair** and **Vice Chair** to oversee and direct the activities associated with **Forum** meetings including the development of the agendas, running the meeting and providing leadership to the **Forum**.
 - 4.2 The **Forum** shall have the authority and mandate to do the following:
 - 4.2.1 Approve a Request for Qualifications (RFQ) to secure a vendor to develop the **Strategic Action Plan** once funds are received from the granting agency. RFQ documentation will be developed by the **Staff Committee**. The **Staff Committee** shall interview one or more applicants and recommend a vendor to the **Forum** for approval. The **Fiscal Agent** will provide vendor contracting and administrative services according to the provisions of Section 7.
 - 4.2.2 Review **Staff Committee** progress on development of the **Strategic Action Plan** on a quarterly basis and provide for whatever actions it deems appropriate to ensure that such development is efficiently, effectively and responsibly delivered in the performance of this Agreement.

Committee, approved by the **Forum** and subject to consideration and adoption by the legislative bodies of the **Member Jurisdictions** subject to the following:

- 6.1 The **Staff Committee** shall be responsible for the development and recommendation of the **Strategic Action Plan** consistent with the purposes of this Agreement.
- 6.2 The **Forum** shall act to approve or remand the **Strategic Action Plan** within 60 days of receipt of the final **Strategic Action Plan** from the **Staff Committee**. In the event the **Strategic Action Plan** is not so approved, it shall be returned to the **Staff Committee** for further consideration and amendment and thereafter returned to the **Forum** for decision.
- 6.3 After approval of the **Strategic Action Plan** by the **Forum**, the **Strategic Action Plan** shall be referred to the legislative body of each **Member Jurisdiction** for consideration and adoption. Consideration and adoption means an affirmative action, evidenced by a resolution, motion, or ordinance of the legislative body of each **Member Jurisdiction** by a majority of the eligible **Member Jurisdictions**.

7. **OBLIGATIONS OF MEMBER JURISDICTIONS; BUDGET; FISCAL AGENT; RULES.**

- 7.1 No funding obligations are anticipated on the part of each **Member Jurisdiction** under Phase I or Phase II of the Agreement unless otherwise approved by the **Forum** and adopted by the legislative body of the **Member Jurisdiction**.
- 7.2 Funds collected from any source on behalf of the **Forum** shall be maintained in a special fund by the **Fiscal Agent** as ex officio treasurer on behalf of the **Forum** pursuant to rules and procedures established and agreed to by the **Forum**. The **Fiscal Agent** shall also serve as the contractual agent for the **Member Jurisdictions** in acquiring any services needed in the development of the **Strategic Action Plan** as directed by the **Forum**. The **Fiscal Agent** shall establish billing practices and collection procedures and any other procedures as may be necessary to provide for its efficient administration and operation. Any **Member Jurisdiction** may inspect and review all records maintained in connection with the special fund maintained by the **Fiscal Agent** at any reasonable time.

8. **LATECOMERS.** An Eligible jurisdiction listed in Section 1.2 which has not become a **Member Jurisdiction** within six (6) months of the effective date of this Agreement may become a **Member Jurisdiction** only with the written consent of all the **Member Jurisdiction**. The provisions of Section 5 otherwise governing decisions of the **Forum** shall not apply to this Section 8. The **Member Jurisdiction** and the county or city seeking to become a **Member Jurisdiction** shall jointly determine the terms and conditions under which the county or city may become a **Member Jurisdiction**. These terms and conditions shall include payment by such county or city to the **Member Jurisdiction** of the amount determined jointly by the **Member Jurisdiction** and the county or city to represent such county or city's fair and proportionate share of all costs

13. **NO PRECLUSION OF ACTIVITIES OR PROJECTS.** Nothing herein shall preclude any one or more of the *Member Jurisdiction* from choosing or agreeing to fund or implement any work, activities or projects associated with any of the purposes hereunder by separate agreement or action, provided that any such decision or agreement shall not impose any funding, participation or other obligation of any kind on any *Member Jurisdiction* that is not a party to such decision or agreement.
14. **NO THIRD PARTY RIGHTS.** Nothing contained in this Agreement is intended to, nor shall it be construed to, create any rights in any third party, including without limitation NMFS, USFWS, any agency or department of the United States, or the State of Washington, or to form the basis for any liability on the part of the *Forum* or any of the *Member Jurisdictions*, or their officers, elected officials, agents and employees, to any third party.
15. **AMENDMENTS.** This Agreement may be amended, altered or clarified only by the unanimous consent of the *Member Jurisdictions*, represented by affirmative action by their legislative bodies.
16. **COUNTERPARTS.** This Agreement may be executed in counterparts.
17. **APPROVAL BY MEMBER JURISDICTION'S GOVERNING BODIES.** The governing body of each *Member Jurisdiction* must approve this Agreement before any representative of such *Member Jurisdiction* may execute this Agreement.
18. **FILING OF AGREEMENT.** This Agreement shall be posted on the web site of each *Member Jurisdiction* in accordance with the provisions of RCW 39.34.040 and .200 and with the terms of Section 3 herein.
19. **ATTORNEY FEES.** In the event a *Member Jurisdiction* brings suit to enforce this Agreement, or for breach of this Agreement, the prevailing *Member Jurisdiction* shall be entitled to its costs, expenses, and attorney fees for bringing or defending the action.

DRAFT 6/6/08

Approved as to form:

By: _____

Title: _____

Date: _____

CITY OF SHORELINE

By: _____

Title: _____

Date: _____

Approved as to form:

By: _____

Title: _____

Date: _____

SNOHOMISH COUNTY

By: _____

Title: _____

Date: _____

DRAFT

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CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Approval of Mini-Grant Projects for Briarcrest Neighborhood Association and Richmond Beach Community Association
DEPARTMENT:	City Managers Office/ Community Services Division
PRESENTED BY:	Julie Underwood, Assistant City Manager Rob Beem, Community Services Manager

ISSUE STATEMENT:

As established in Resolution 54, the City sets an annual budget for Neighborhood Mini-Grants and City Council approval for the individual grants is required. Two Neighborhood Mini-Grants are proposed for City Council approval.

Briarcrest Neighborhood Association is requesting \$2000 in 2008 Neighborhood Mini-Grant funds for a joint project with the Briarcrest Elementary School PTA and Shoreline School District to renovate playground equipment at the school.

Richmond Beach Community Association is requesting \$5,000 in 2008 Mini-Grant funds to rent equipment and pay facility costs for its community Halloween Carnival the last weekend in October at Syre Elementary School.

FINANCIAL IMPACT:

City Council authorized \$20,000 in the 2008 budget to fund Neighborhood Mini-Grants. One \$5,000 Mini-Grant has already been approved in 2008. The budgets for these two projects total an additional \$7,000 and are included in Attachments A and B.

RECOMMENDATION

Staff recommends Council approve a total of \$7,000 for Neighborhood Mini-Grants to the Briarcrest Neighborhood Association and Richmond Beach Community Association.

Approved By: City Manager  City Attorney ____

INTRODUCTION

Briarcrest Neighborhood Association is requesting \$2,000 to purchase and install new playground equipment at Briarcrest Elementary as a joint project with the Briarcrest PTA and Shoreline School District. The new up-to-date equipment emphasizes balance, core strength and agility. The equipment will encourage creative play for children of all abilities from the neighborhood, providing a tangible neighborhood improvement.

Briarcrest PTA has contributed \$5,000 in addition to \$25,000 from Shoreline School District to complete the playground equipment. The \$2,000 Neighborhood Mini-Grant would provide the final funding needed to complete the project. Briarcrest PTA and Briarcrest Neighborhood Association propose to provide a match with both the \$4,950 raised by the Briarcrest PTA and through volunteer efforts in the form of "sweat equity." Volunteers will also spend approximately 120 hours to remodel the play area and help install the new equipment, under the supervision of the manufacturer's representative. Shoreline School District will provide ongoing maintenance for the new equipment.

The Richmond Beach Community Association is requesting \$5,000 to implement its annual community Halloween Carnival. Each year the Richmond Beach community gathers for this community-building event which includes a full day of inflatables, carnival games and food at Syre Elementary School. The community association has committed approximately 700 hours in volunteer time as a match towards the project. Funds will be used to purchase materials for the event such as rental of inflatables, facility expenses, and materials storage.

BACKGROUND

Resolution No. 54 established the Neighborhood Mini-Grant program, with the process and administration of the funds to be handled by Neighborhoods staff. The allocation of the total funds available is determined from year to year by appropriation of the City Council. All such grants to individual neighborhood associations must be approved by City Council prior to their implementation.

The Neighborhood Mini-Grant program provides grants of up to \$5,000 to each of the active organized, qualifying neighborhood associations in the City of Shoreline. Neighborhood Associations are required to match Neighborhood Mini-Grant funds. A match may be generated from co-sponsoring groups, businesses, organizations, schools, media, in-kind donations and/or "sweat equity".

Neighborhood Mini-Grant project categories include the following:

- Projects that create or enhance a tangible improvement in the neighborhood;
- Projects that disseminate information and increase awareness of the goals and mission of the neighborhood association to the neighborhood community;
- Projects that directly benefit a public agency or organization and its immediate neighborhood, and that require the active involvement of both the public agency and members of the neighborhood in planning and carrying out the program.

The Briarcrest Neighborhood Association recognizes a strong sense of neighborhood identity based on the combination of assets located in the neighborhood: residences, two large parks, as well as public elementary, middle and high schools. The neighborhood association wants to partner with Briarcrest PTA to create a tangible improvement in the playground which will benefit all neighborhood children.

Briarcrest Neighborhood Association has successfully completed several other Mini-Grant projects in the last ten years including installing a neighborhood information kiosk, installing neighborhood identity signs, planting street trees on 25th Ave NE and repairing the kiosk in 2006 after significant vandalism.

Richmond Beach Community Association is seeking approval for a \$5,000 Mini-Grant to put on the annual neighborhood Halloween Carnival the last weekend in October. The project meets the goals of the Mini-Grant program by providing benefits to the neighborhood of increasing awareness of the neighborhood association and promoting active volunteer involvement with the Richmond Beach Community Association, local scout troops, families and community residents.

Richmond Beach Community Association has successfully completed other Mini-Grant projects including neighborhood signage in 2000, improvements to Richmond Beach Reserve Park in 2001 and the Community Carnival in 2002, 2003, 2004, 2005, 2006 and 2007.

RECOMMENDATION

Staff recommends Council approve a total of \$7,000 for Neighborhood Mini-Grants to the Briarcrest Neighborhood Association and Richmond Beach Community Association.

ATTACHMENTS

- A – Briarcrest Mini-Grant Budget
- B – Briarcrest Playground Renovation Equipment
- B – Briarcrest Playground Renovation Equipment
- D – Briarcrest Playground Renovation Schematic
- E – Richmond Beach Mini-Grant Budget

Attachment A

Briarcrest Neighborhood Association 2008 Mini-Grant Project Budget Briarcrest Elementary School Playground Equipment

<u>Project / Item</u>	<u>Cost</u>
Playground structures: Kompan Custom Galaxy (climbing structure), Spica and Spinner Bowl (spinners) Supernova (merry-go-round), including tax	\$25,872
Installation materials and supervision	\$ 1,600
Liner, wood fiber, including freight and tax	<u>\$ 4,478</u>
Total Project Cost	\$31,950

<u>Funding</u>	<u>Amount</u>
Shoreline School District	\$25,000
Ridgecrest Elementary PTA fundraising	\$ 4,950
<i>City of Shoreline Neighborhood Mini-Grant</i>	<u>\$ 2,000</u>
Total Project Funding	\$31,950

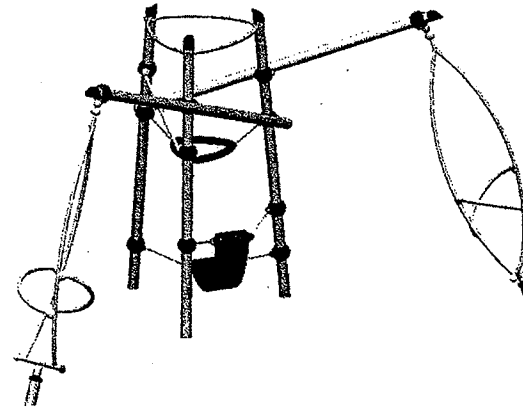
Project Match

The group proposes to provide a match with \$25,000 from Shoreline School District, \$5,000 from Briarcrest PTA and a volunteer match in the form of "sweat equity." Volunteers will spend approximately 120 hours to put in the equipment. Tasks to be completed by volunteers include: removal of old equipment and installing the new equipment (under the supervision of the manufacturer's representative).

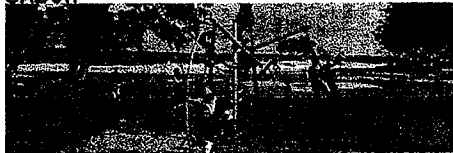
Briarcrest Playground Renovation

Summer 2008

Galaxy

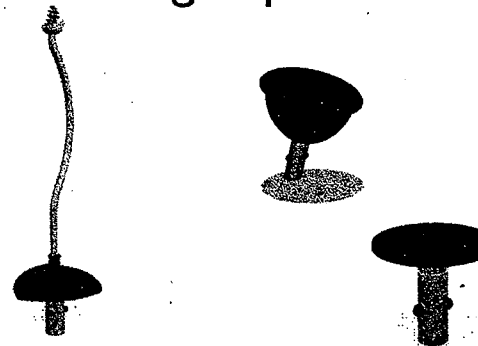


GALAXY™



- * Galaxy™ has challenging play events that captures the imagination of kids aged 5 to 12+.
- * The system components can be customized to create unique constellations to fit any playground and budget.
- * Inclusion in play enriches everyone's experience on the playground, and Galaxy™ offers access to children of all abilities.
- * Durable materials are used in all components that stand up to the toughest conditions and use.
- * Galvanized steel and contrasting colors creates a look of rugged sophistication that older children find appealing.
- * Galaxy's™ transparent design allows it to blend with any environment.

Spica, Spinner Bowl, Vertigo Spinner





Spica

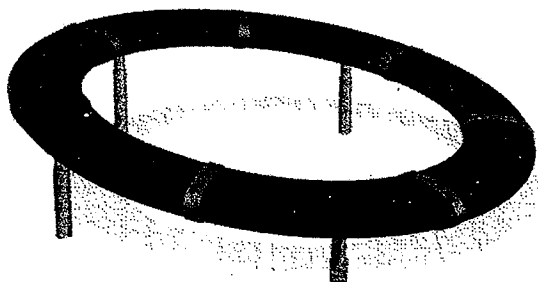
Spica is a uniquely designed, delightful, challenging piece of rotating playground equipment that can be independently placed along a pedestrian street, by a sports center or within a shopping district. It can also be included as part of a group of playground equipment. The three models have different designs and react in different ways to the movement of the child. It is therefore necessary to experiment with its movement and one's center of gravity in order to master Spica's rotations.



Spinner Bowl

- Spinner Bowls utilize balance and core strength to make the bowl rotate
- Are appropriate for ages 5 - 12

Supernova



Supernova

- Use your strength and hold your balance! This seems to be the best way to describe the kind of play that takes place on the Supernova. A single child can engage in exploring its possibilities, but together with a whole group of children, this play item expresses its real potential. The large, slanting ring is set in motion by the children. Turning, spinning, balancing or just enjoying the ride are among the countless play options of the Supernova.



Client: BRIARCREST ELEMENTARY
 Date: 05/06/08 Project #: Area 1
 Representative: Highwire, Inc. PT
 Model: As Noted
 CSR: Michelle Griffith JCC
 Scale: 1/8" = 1'-0"

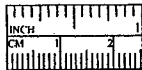
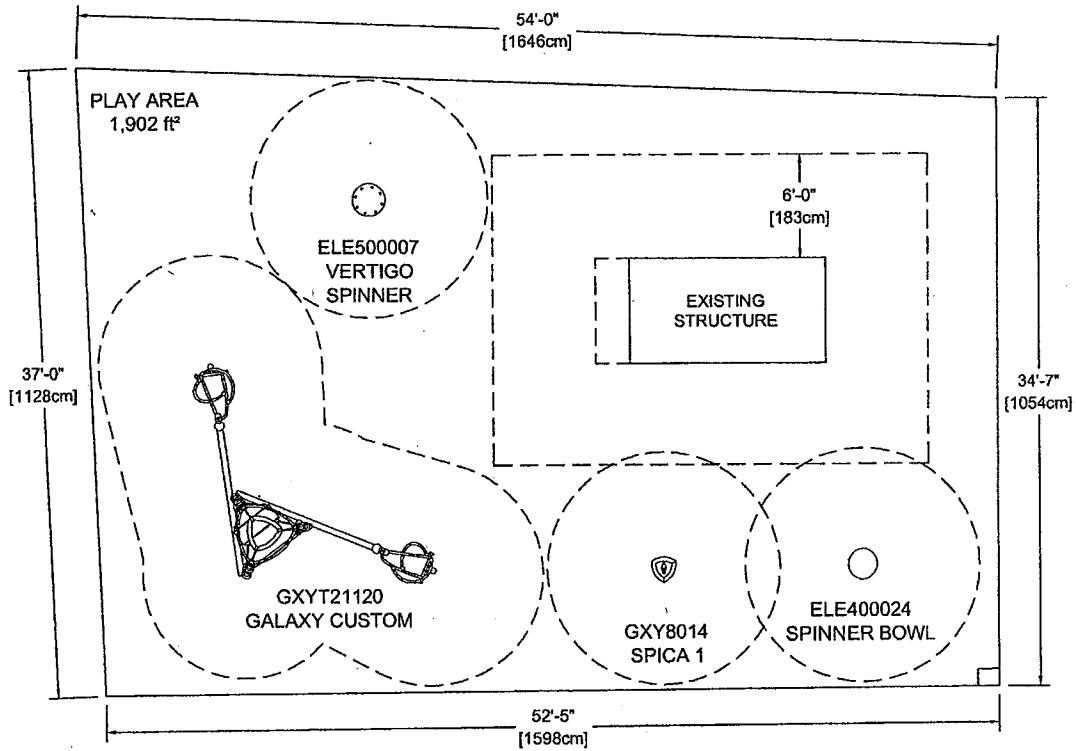
"All composite structures shown require a site grade of 1% maximum."

For surface mount options, the concrete thickness may be up to 5 1/2 inches. Please contact KOMPAN for specific product requirements.

"Site representation is based upon estimated site dimension and cannot be used as an accurate way of determining site area"

Layout is in accordance with ASTM F1487-07

**FOR QUOTING
ONLY**
 NOT FOR CONSTRUCTION



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**Richmond Beach Community Association
2008 Mini-Grant Budget
Community Halloween Carnival**

<u>Project / Item</u>	<u>Cost*</u>
Estimated costs based on previous years' expenses	
Rental of inflatables and machinery	\$1,800
Facility expenses (rental fee, custodian, security, cook)	\$1,400
Storage of equipment and materials	<u>\$1,800</u>
Mini-Grant Total	\$5,000

* costs may include Washington state sales tax

Project Match

The Richmond Beach Community Association proposes to provide match for its Mini-Grant through both "sweat equity" and paying for some of the supplies and costs of the carnival. The Association will provide the following on the project: coordinating and directing volunteers; working in the activity and game booths; design, preparation and distribution of advertisement flyers and signs; delivering information flyers to schools; building, setting up, decorating and taking down the haunted house; cleanup and hauling props and re-usable items to storage facility.

The total cost of the project is approximately \$9,300, of which \$5,000 would be Mini-Grant funds. The \$4,000 balance will be paid by the Richmond Beach Community Association.

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Authorization to participate in the King County Community Development Block Grant Consortium for the Federal Fiscal years 2009- 2011
DEPARTMENT:	Community Services Division
PRESENTED BY:	Rob Beem, Community Services Manager

PROBLEM/ISSUE STATEMENT:

Shoreline participates with other cities in King County and with the County as a member of the Block Grant Consortium (Consortium). Shoreline's membership in this Consortium is subject to renewal every three years. The Consortium has proven to be an effective and efficient way for the City to receive and program its CDBG funds. In order to remain a member of the Consortium for the years 2009-2011 the City must, enter the appropriate contract by August 1st.

Currently Shoreline contracts with King County to operate the overall CDBG program. The County annually sets aside its administrative costs and an amount to operate a county wide eviction prevention program. Shoreline determines how the balance of funds are allocated using the Department of Housing and Urban Development (HUD) program guidelines that define which types of activities – capital, housing or direct services - can be funded.

The overall funding for the CDBG is declining while the requirements and cost of the program are increasing. Three years ago the Consortium partners, cities and King County; restructured the Consortium so that it is less costly to operate. This year there are minimal changes proposed for the Entitlement Communities of Shoreline, Federal Way and Renton. The operation of the program will remain unchanged from current practice.

ALTERNATIVES ANALYZED:

Staff considered:

1. Remain as a member of the King County Block Grant Consortium, or
2. Become a separate entitlement community and receive funding directly from HUD.

FINANCIAL IMPACT:

As a member of the CDBG Consortium the City will continue to benefit from annual CDBG revenues of \$380,000 which we use in part for operation of the human services program and to support other housing and capital needs of our residents.

RECOMMENDATION

Staff recommends that the City Council adopt a motion authorizing the City Manager to enter an Interlocal Cooperation Agreement with King County governing the City's participation as a member of the Community Development Block Grant Consortium for the Federal Fiscal Years 2009-2011 in substantially the same form as the proposed agreement in Attachment A.

Approved By:

City Manager 

City Attorney 

INTRODUCTION

The City receives its share of the Federal Community Development Block Grant as a member of the King County Community Development Block Grant Consortium. For 2008 this amounted to a grant of \$357,000 and income from home loans of \$23,000. Every three years the City must affirm its choice to participate in the Consortium. The proposed agreement continues on our current arrangement as a Consortium member. Under this arrangement a portion of the grant, 52% is allocated by formula to fund county wide housing related programs and program operation. The balance, 48% is allocated annually by Shoreline as part of our regular human services allocation process. The proposed agreement is a continuation of the current agreement making only minor technical modifications needed to comply with federal requirements.

BACKGROUND

The City has participated in this Consortium since 1997. Every three years the City has the option of leaving the Consortium and receiving the funding directly from the Department of Housing and Urban Development. Managing and administering the whole Community Development Block Grant (CDBG) program ourselves would grant the City slightly higher amounts of funding and require significantly greater levels of administrative responsibility and cost.

The City consistently has found that it is more cost effective to remain a member of the Consortium. Staff recommends that the City continue its participation as a member of this Consortium.

City staff has worked with King County and the cities of Renton and Federal Way to renegotiate the three-year Interlocal Cooperation Agreement that governs our participation in the Consortium. A Final Draft Version is found as Attachment A.

DISCUSSION

The City has two options for receiving its Community Development Block Grant: remain a member of the Consortium or become a separate entitlement jurisdiction.

Remaining a member of the Consortium

As a member of the Consortium the City continues the current practice of contracting with King County to manage the overall relationship with HUD and certain aspects of the CDBG Program's administration. The Consortium sets some parameters as to how the CDBG Funds will be used such as total number of and size of projects.

Advantages of being part of this Consortium include:

- ◆ Shoreline retains local control of public service projects and capital projects with some limitations.
- ◆ Projects and programs that benefit Shoreline residents can also be supported by funding from other cities in the Consortium.
- ◆ King County manages the relationship with HUD and retains responsibility to the federal government for all activities undertaken with CDBG funds.

- ◆ Shoreline has representation on the Joint Recommendation Committee that adopts policies of the Consortium and at the staff level in a variety of working groups.
- ◆ The City retains the ability to support in-house staffing that is needed to plan for and to implement the CDBG program.

Disadvantages of being part of this Consortium include:

- ◆ Shoreline will be limited in the number of stand alone capital project per year reducing the City's ability to allocate smaller amounts of funding to a number of projects.
- ◆ The City must abide by Consortium wide decisions on funding levels of the Housing Stability Project (Eviction prevention) and Home Repair.

Operating as a Stand Alone Entitlement Jurisdiction

Leaving the Consortium would establish Shoreline as a direct entitlement jurisdiction for the 2009-2011 period. In this instance the City would assume full responsibility and control over the relationship with HUD. Doing so would require taking on new tasks and increasing staffing levels.

Advantages of not being part of this Consortium include:

- ◆ The City has full control over its CDBG program within the federal guidelines. No funds are allocated by formula.
- ◆ Greater flexibility in decisions about allocation of CDBG revenues.

Disadvantages of not being part of this Consortium include:

- ◆ Shoreline is directly responsible to HUD and the federal government for all activities undertaken with CDBG funds.
- ◆ The City will need to recruit, hire and train additional staff and set up administrative systems to administer the program including impacts on finance, legal staff and planning.
- ◆ Reductions to CDBG funding over the 2009-2011 period may require that the City increase the general fund subsidy to the program and/or reduce staff and programs.
- ◆ Projects funded would be limited by staff capacity to implement projects.
- ◆ No access to Consortium's funding from other cities and for economic development activities.

The present arrangement allows the city to make effective use of this resource. The programs that are set by formula assist Shoreline residents and are consistent with our human services goals. The small increase in flexibility gained by becoming a stand alone entitlement is far outweighed by the cost and complexity of managing the CDBG program on our own. The City Manager has determined that it is more efficient for the City to remain a partner in the Consortium and recommends that the city continue to do so.

Proposed Interlocal Agreement

Since its creation over 20 years ago, the Community Development Block Grant Consortium has supported almost all King County cities' participation in the CDBG program. Seattle, Bellevue, Auburn and Kent are the only cities that are not members of the Consortium. The cities of Shoreline, Federal Way and Renton are considered entitlement cities and have the option of going it alone. All three continue to find it advantageous to remain in the Consortium. Other cities such as Lake Forest Park, Kenmore and Sea Tac, are required by HUD to participate in the Consortium in order to receive CDBG funding.

Currently Shoreline contracts with King County to operate the overall CDBG program. The County annually sets aside its administrative costs and an amount to operate a county wide eviction prevention program. Shoreline determines how the balance of funds are to be allocated using HUD program guidelines that define which types of activities – capital, housing or direct services- can be funded.

The following chart summarizes the key components and costs of the proposed Interlocal Cooperation Agreement.

Item	ICA Components and 2008 funding levels
Human Services	City determines agencies funded and administers contracts. Funding level 10% of Total CDBG Program (\$38,000)
Home Repair	Funding set at 25% of annual. CDBG Program Total. All Consortium cities participate. (\$95,000)
Housing Stability Program	Fund at 5% of total CDBG Program Shoreline's share (\$19,000)
Administration	Caps County and City revenue for administration at a fixed 10% for each. (\$72,000)
Capital	City of non-profit agency capital and housing construction and development (\$152,000) City determines activities funded provided that: <ul style="list-style-type: none">• Projects are at least \$30,000• No more than two "stand alone" projects are funded• Unlimited number of allocations to activities funded by others in the Consortium. County responsible for project management and compliance with Federal regulations. County can charge up to a 2% of the total CDBG Program for project implementation. (\$7,100)

This proposed agreement provides the City and its residents with the same benefits from using CDBG funds in the future as they receive today. Shoreline continues to have the flexibility to allocate funds to activities that deliver services to Shoreline residents. The City's economic development activities retain access to the large Consortium-Wide pool of loan and loan guarantee funds. The City continues to be able to partner with other Consortium communities in activities that support Shoreline residents' needs whether or not those activities are physically located in Shoreline.

RECOMMENDATION

Staff recommends that the City Council adopt a motion authorizing the City Manager to enter an Interlocal Cooperation Agreement with King County governing the City's participation as a member of the Community Development Block Grant Consortium for the Federal Fiscal Years 2009-2011 in substantially the same form as the proposed agreement in Attachment A.

Attachment A: Final Draft Joint Interlocal Cooperation Agreement

**JOINT INTERLOCAL AGREEMENT
REGARDING THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

THIS AGREEMENT is entered into by and between King County (hereinafter the "County") and the City of _____, (hereinafter the "City") said parties to this Agreement each being a unit of general local government in the State of Washington.

WITNESSETH:

WHEREAS, the federal government, through adoption and administration of the Housing and Community Development Act of 1974 (the "Act"), as amended, will make available to King County Community Development Block Grant funds, hereinafter referred to as "CDBG", for expenditure during the 2009-2011 funding years; and

WHEREAS, the area encompassed by unincorporated King County and all participating cities, has been designated by the United States Department of Housing and Urban Development ("HUD"), as an urban county for the purpose of receiving CDBG funds; and

WHEREAS, the Act directs HUD to distribute to each urban county a share of the annual appropriation of CDBG funds based on formula, taking into consideration the social and economic characteristics of the urban county; and

WHEREAS, the Act allows participation of units of general government within an urban county in undertaking activities that further the goals of the CDBG program within the urban county; and

WHEREAS, upon HUD approval of the joint request and cooperation agreement, a metropolitan city becomes a part of the urban county for purposes of program planning and implementation for the entire period of the urban county qualification, and for the CDBG program, will be treated by HUD as any other unit of general local government that is a part of the urban county; and

WHEREAS, a metropolitan city or an urban county may be part of a consortium; and

WHEREAS, the County and the City agree that it is mutually desirable and beneficial to form a consortium that includes other participating jurisdictions ("Consortium") to implement the terms of this Interlocal Agreement; and

WHEREAS, the CDBG Regulations require the acceptance of the consolidated housing and community development plan ("Consolidated Plan") by participating jurisdictions; and

WHEREAS, the County shall undertake CDBG/HOME Program-funded activities in participating incorporated jurisdictions as specified in the Consolidated Plan by granting funds to those jurisdictions and to other qualifying entities to carry out such activities; and

WHEREAS, the County is responsible to the federal government for all activities undertaken with CDBG funds and shall ensure that all CDBG assurances and certifications King County is required to submit to HUD with the Annual Action Plan are met; and

WHEREAS, the County and the participating jurisdictions agree that it is mutually desirable and beneficial to enter into a consortium arrangement pursuant to and authorized by the National Affordable Housing Act of 1990, as amended, 42 USC 12701 et. seq. and 24 CFR Part 92 for purposes of the HOME Investment Partnerships Program, hereinafter referred to as "HOME Program", and to cooperate in undertaking HOME Program activities; and

WHEREAS, the County and the City are committed to targeting CDBG and HOME Program funds to ensure benefit for very low to moderate-income persons as defined by HUD; and

WHEREAS, the County and the City recognize that needs of very low to moderate-income persons may cross jurisdictional boundaries and therefore can be considered regional and sub-regional needs as well as local needs; and

WHEREAS, the County, in conjunction with the participating jurisdictions, must submit an Annual Action Plan to HUD, which is a requirement to receive CDBG funds; and

WHEREAS, the purpose of this Joint Interlocal Agreement, entered into pursuant to and in accordance with the State Interlocal Cooperation Act, RCW Chapter 39.34, is for planning the distribution and administration of CDBG, HOME Program, and other federal funds received on behalf of the Consortium from HUD, and for execution of activities in accordance with and under authority of the Act:

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING CIRCUMSTANCES AND IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, IT IS AGREED THAT:

I. GENERAL AGREEMENT

The County and City agree to cooperate to undertake, or assist in undertaking, activities which further the development of viable urban communities, including the provision of decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-and-moderate income, through community renewal and lower income housing assistance activities, funded from annual CDBG and HOME Program funds from federal Fiscal Years 2009, 2010 and 2011 appropriations, from recaptured funds and from any program income generated from the expenditure of such funds.

II. DEFINITIONS

- A. "JRC" means the inter-jurisdictional Joint Recommendations Committee as described in Section V of this Agreement.
- B. "Entitlement amount" means the amount of funds that a metropolitan city is entitled to receive under the Entitlement Grant Program as determined by formula set forth in Section 106 of the Act.
- C. "Program income" means gross income received by the City directly generated from the use of City CDBG funds which includes income from the Housing Repair Program projects within the City and a pro rata share of net income

generated from float loan activity. Pro rata calculations will use the amount in II (B).

- D. "Recaptured funds" means a fund balance that remains at the close of a project activity, cancellation of an awarded project or a repayment of funds that is required due to determination of ineligible activity by HUD, change of use from original grant award or sale of property.
- E. "New stand-alone capital project" means a project that requires the establishment of a new HUD IDIS activity number as opposed to an existing project where supplemental funding is being added.
- F. "Stand-alone public service project" means a project that has not been funded by the sub-regional process utilized by those non-entitlement consortium cities signing the King County Consortium Interlocal Cooperation Agreement for the Community Development Block Grant Program in the applicable program year. A City's stand-alone public service project may include more than one subcontract as long as only one HUD IDIS activity number is required and the City submits all information, reports and invoices to the County as one project.
- G. "Joint Agreement Cities" means CDBG entitlement cities that choose to participate in the King County CDBG Consortium for administration of CDBG funds as a party to this agreement.

III. GENERAL DISTRIBUTION OF FUNDS

- A. The County will retain an amount equal to 10% of the City's CDBG entitlement plus program income each year for administration and fund management. The remaining 10% of the City's CDBG entitlement plus program income available for planning and administration will be allocated by the City and may be used to plan and administer the City's CDBG projects in accordance with this agreement.
- B. The County will retain an amount equal to 2% of the City's CDBG entitlement plus program income each year for eligible project management related costs for the implementation of projects funded by the City.
- C. Five percent of the funds available from the City's CDBG entitlement plus program income shall be retained for the Housing Stability Program, a public service activity in support of homeless prevention and in support of the affordable housing requirements under the implementation of the State Growth Management Act (RCW Chapter 36.70A). The remaining 10% from the City's entitlement plus program income available for public services will be allocated by the City in accordance with this agreement.
- D. Twenty-five percent of the funds available from the City's CDBG entitlement plus program income shall be retained for the Consortium-wide Housing Repair program. The JRC may periodically review and recommend increases or decreases to this percentage if, in its judgment, there has been a substantial change in the Consortium's overall funding or in the need for housing repair that

justifies an increase or decrease. The remaining capital funds will be allocated by the City in accordance with this agreement.

- E. The balance of the City's entitlement plus program income, along with any recaptured funds from city-funded projects, may be allocated to projects selected by the City, provided they are consistent with the provisions of Section IV below.

IV. USE OF FUNDS: GENERAL PROVISIONS

- A. Funds shall be used to support the goals and objectives of the King County Consortium Consolidated Plan.
- B. Funds shall be used in accordance with the CDBG regulations at 24 CFR Part 570, HOME Program regulations at 24 CFR Part 92, and all other applicable federal regulations.
- C. The City agrees to a maximum of two new stand-alone capital projects per year with a maximum of one project that may trigger Davis Bacon annually. Capital funds not used for these projects may be allocated to sub-regional projects by the City unless returned by City to the sub-regional fund.
- D. Public Service funds. The City agrees to a maximum of four stand-alone public service projects per year. Funds contributed to a sub-regional public service project would not count as part of the four stand-alone projects in this Agreement.
- E. No project funding minimum is established in this agreement. Project minimums that may be established by the JRC for the Consortium sub-regional funding shall not be binding on the Joint Agreement cities.

V. JOINT RECOMMENDATIONS COMMITTEE

An inter-jurisdictional Joint Recommendations Committee ("JRC") shall be established through the 2009-2011 Consortium Interlocal Cooperation Agreement and is hereby adopted as part of this agreement.

- A. Composition—The JRC is composed of three county representatives and eight cities representatives.
 - 1. The three county representatives shall be King County Executive staff with broad policy responsibilities and/or department directors. County representatives shall be specified in writing and, where possible, shall be consistently the same persons from meeting to meeting.
 - 2. Four of the cities representatives shall be from those non-entitlement consortium cities signing the King County Consortium Interlocal Cooperation Agreement Regarding the Community Development Block Grant Program, two from each subregion.
 - 3. The remaining four cities representatives shall be from cities that qualify to receive CDBG or entitlement funds directly from HUD that are signing

either a Joint Agreement or HOME Program Agreement. These latter four representatives shall have no vote on matters specific to the jurisdictions of the King County Consortium Interlocal Cooperation Agreement Regarding the Community Development Block Grant Program.

4. Two of the eight cities representatives shall be rotated among the CDBG Joint Agreement Cities. The two representatives will vote on issues affecting Joint Agreement Cities that are specific to this agreement.
 5. For the two Joint Agreement City rotating positions, the Joint Agreement Cities will notify the County by the end of the second week in February of each year, who the two Joint Agreement City representatives will be for that year. .
 6. The chairperson and vice-chairperson of the JRC shall be chosen from among the members of the JRC by a majority vote of the members for a term of one year beginning with the first meeting of the calendar year. Attendance of five members shall constitute a quorum.
- B. The King County Executive shall appoint the three county representatives. The participating cities of the King County Consortium Interlocal Cooperation Agreement shall provide for the appointment of their shared representatives in a manner to be determined by those cities through the Suburban Cities Association or other agreed-upon mechanism for the execution of shared appointing authority. The Suburban Cities Association or other agreed mechanism will select four jurisdictions of varying size from among those signing this agreement, two from the north/east sub-region and two from the south sub-region. The cities representatives shall be elected officials, chief administrative officers, or persons who report directly to the chief administrative officer and who have broad policy responsibilities; e.g., planning directors, department directors, etc. Members of the JRC shall serve for two years, or at the pleasure of their respective appointing authorities.
- C. Powers and Duties—The JRC shall be empowered to:
1. Review and recommend to the King County Executive all policy matters concerning the Consortium CDBG and HOME Programs, including but not limited to the Consolidated Plan and related plans and policies.
 2. Review and recommend to the King County Executive the projects and programs to be undertaken with CDBG funds and HOME Program funds, including the Administrative Set-aside.
 3. Monitor and ensure that all geographic areas and participating jurisdictions benefit fairly from CDBG and HOME Program funded activities over the three-year agreement period, so far as is feasible and within the goals and objectives of the Consolidated Plan.
- D. Advisory Committees to JRC—In fulfilling its duty to review and recommend projects and programs to be undertaken with CDBG and HOME Program funds,

the JRC shall consider the advice of inter-jurisdictional advisory committees. Sub-regional advisory committees, made up of one representative from each participating jurisdiction in a sub-region that wishes to participate, shall be convened to assist in the review and recommendation of projects and programs to be undertaken in that sub-region. The JRC may also solicit recommendations from other inter-jurisdictional housing and community development committees.

VI. RESPONSIBILITIES AND POWERS OF KING COUNTY

- A. Notwithstanding any other provision contained in this Agreement, the County as the applicant and grantee for CDBG and HOME Program funds has responsibility for and assumes all obligations in the execution of the CDBG and HOME Programs, including final responsibility for selecting and executing activities, ensuring compliance with federal requirements and submitting to HUD the Consolidated Plan, Annual Action Plan, and related plans. Nothing contained in this Agreement shall be construed as an abdication of those responsibilities and obligations.

The County will bear responsibility for:

1. the HUD-related portions of program planning
 2. preparing and submitting the Annual Action Plan and application to HUD
 3. preparing and submitting amendments to the Annual Action Plan
 4. setting up the projects in the HUD IDIS system
 5. preparing and submitting all other HUD-required planning documents (Consolidated Plan and any amendments; the Analysis of Impediments to Fair Housing Choice and the Fair Housing Action Plan; the Homeless Continuum of Care Plan and the Homeless Management Information System; the Lead Paint Hazard Reduction Plan; etc.)
- B. The Metropolitan King County Council shall have authority and responsibility for all policy matters, including the Consolidated Plan, upon review and recommendation by the JRC.
- C. The Metropolitan King County Council shall have authority and responsibility for all fund allocation matters, including approval of the annual CDBG and HOME Program Administrative Set-asides and appropriation of all CDBG and HOME Program funds.
- D. The King County Executive, as administrator of the CDBG and HOME Program, shall have authority and responsibility for all administrative requirements for which the County is responsible to the federal government.

- E. The King County Executive shall have authority and responsibility for all fund control and disbursements.
- F. The King County Executive shall have the authority and responsibility to staff the JRC and provide liaison between HUD and the Urban County Consortium. County Executive staff shall prepare and present to the JRC evaluation reports or recommendations concerning specific proposals or policies, and any other material deemed necessary by the JRC to help it fulfill its powers and duties.
- G. King County Executive staff shall have the authority and responsibility to communicate and consult with the Joint Agreement City on CDBG and HOME Program policy and program matters in a timely manner.
- H. King County Executive staff shall provide periodic reports on clients served by jurisdictions in the Housing Stability and Housing Repair programs and on the status of CDBG and HOME Program funded projects and make them available to all participating jurisdictions and the JRC.
- I. King County Executive staff shall administer contracts and provide technical assistance, both in the development of viable CDBG and HOME Program proposals and in complying with CDBG and HOME Program contractual requirements.
- J. King County Executive staff shall have environmental review responsibility for purposes of fulfilling requirements of the National Environmental Policy Act, under which King County may require the local incorporated jurisdiction or contractor to furnish data, information, and assistance for King County's review and assessment of whether preparation of an environmental impact statement is required. Additional environmental review costs may be charged directly to individual project activity and will be addressed in the proposed project application.
- K. King County Executive staff shall implement City funded capital projects, except City administered projects as noted below.

VII. RESPONSIBILITIES OF THE CITY

- A. The City shall cooperate in the development of the Consolidated Plan and related plans.
- B. The City shall assign a staff person to be the primary contact for the County on CDBG/HOME Program issues. The assigned CDBG/HOME Program contact person is responsible for communicating relevant information to others at the city.
- C. The City will bear all responsibility for local annual program planning, using financial projections that will be provided by the County.

The City will ensure:

1. that all selected projects (1) are an eligible activity, (2) meet a national objective, and (3) are consistent with the Consolidated Plan and all applicable JRC policies,
 2. that the public participation requirements are met and documented and will provide certification of such to the County,
 3. that all requested information by the County will be submitted in a timely manner that allows the County enough time to meet HUD timelines, and
 4. changes to the local program that require the County to amend budget amounts and/or submit an amendment to the Annual Action Plan after it has been submitted to HUD will only be accepted November through June. Budget amendments received by the 5th day of the month will be effective on the 1st day of the next month.
- D. The Joint Agreement city and/or their funded agencies owning community facilities or other real property acquired or improved in whole or in part with CDBG funds shall comply with use restrictions as required by HUD and as required by any relevant policies adopted by the JRC.
1. During the period of the use restriction, the City shall notify County prior to any modification or change in the use of real property acquired or improved in whole or in part with CDBG funds. This includes any modification or change in use from that planned at the time of the acquisition or improvement, including disposition.
 2. During the period of the use restriction, if the City property acquired or improved with CDBG funds is sold or transferred for a use which does not qualify under the applicable regulations, the City shall reimburse the County in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of funds other than CDBG funds).
 3. The City will ensure County receipt of all required security documents related to funded capital project activities (this includes non-profit agencies which have been awarded funds) prior to the execution of a contract between the awarded agency and the County in order to incorporate said documents into the contractual agreement.
- E. City staff shall implement CDBG-funded projects within the program year and submit both vouchers and required reports to the County in a complete and timely manner. Prior to the first and last payment on capital projects exclusive of Housing Repair, acquisition and Community Based Development Organization projects, pre-approval must be received from County staff that federal labor requirements have been met.

- F. City legislative bodies shall approve or disapprove via motion or resolution all CDBG activities, locations, and allocations submitted by Joint Agreement City staff.
- G. The City will be responsible for subcontracting with third parties for services provided by a Community Based Development Organization for employee development services; and for public service and city managed projects, except for labor standards and relocation where responsibility will be shared with the County (see below). If federal requirements have an unforeseen budget implication (for example, if the City has not foreseen the need for relocation) the City will be responsible for the increased budget.
- H. The City shall fulfill to the County's reasonable satisfaction all relevant requirements of federal laws and regulations that apply to King County as applicant, including assurances and certifications described below.
- I. The City certifies that it has adopted and is enforcing:
 - 1. a policy that prohibits the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
 - 2. a policy that enforces applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of non-violent civil rights demonstrations within jurisdiction.
- J. Pursuant to 24 CFR 570.501(b), the City is subject to the same requirements applicable to subrecipients when they receive CDBG funds to implement an activity. The applicable requirements include, but are not limited to, a written agreement with the County that complies with 24 CFR 570.503 and includes provisions pertaining to: statement of work; records and reports; program income; uniform administrative items; other program requirements; conditions for religious organizations; suspension and termination; and reversion of assets.
- K. The City understands that it may not apply for CDBG grant entitlement funds from HUD for the period of participation in this Agreement.
- L. The City in its participation in the CDBG urban county consortium through this Interlocal Agreement understands that it is also part of the Urban County for the HOME Program and that it may not participate in a HOME consortium except through the Urban County, regardless of whether the Urban County receives a HOME formula allocation.
- M. When undertaking activities and/or projects with CDBG funds distributed under this Agreement, the City shall retain full civil and criminal liability as though these funds were locally generated.

- N. The City retains responsibility in fulfilling the requirements of the State Environmental Policy Act under which County shall have review responsibility only.

VIII. SHARED RESPONSIBILITY

A. Federal Labor Standards:

1. The County will determine appropriate wage rates for inclusion in the construction bids and contracts, and hold preconstruction conferences with contractors, which City staff will also be required to attend.
2. The County will be responsible for reviewing and approving weekly certified contractor payrolls (wage rates, benefits, proper apprentice-journey ratios, etc.). The County will complete a review of initial payrolls submitted to County staff within 10 working business days of receipt from the contractor or the City before payment will be made by the contracting agency.
3. The County will enforce contractor compliance with federal labor standards if the City waits to pay first and last construction draws until after the County approves the certified payrolls. If the City pays before the County approves, the City will be responsible for any compliance problems.
4. The County will be responsible for submitting information for the semi-annual contractor/subcontractor report and the Section 3 report to HUD.
5. The County will provide technical assistance to identify Davis-Bacon issues during the application process.
6. The County will handle non-compliance issues provided the above requirements are met.

B. Uniform Relocation Act/Barney Frank:

1. The City is responsible for identifying proposed projects that may trigger relocation and replacement housing requirements, and for budgeting sufficient funds in the project up front to address these issues.
2. The County will provide advice and technical assistance if consulted ahead of time and will handle any necessary relocation processes.
3. The City and/or funded agency will be responsible for any unforeseen relocation costs. Any unresolved relocation cost will be charged against the City's grant amount after due diligence is completed in collecting payment of funds from the funded agency.

C. Financial/Fund Management:

The County will be responsible for contracting with HUD for the grant funds; recording and tracking loan repayments and other program income; determining funds available under the caps; setting up and drawing down from IDIS; paying vouchers submitted by the city; doing budget revisions upon amendment; reconciling balances, program income, and funds available for carry over or reallocation at year's end; tracking overall expenditure rate; financial reporting to HUD, etc.

D. Reporting:

1. The City will report accomplishments to the County on each of their public service and stand alone projects.
2. The County will prepare all reports to HUD: CAPER; semi-annual reports on contracting/subcontracting, Section 3, and labor standards; quarterly Federal Cash Transaction Reports.
3. The County will report quarterly on capital project status and on housing repair activity. The Housing Stability Program report will continue to be submitted annually with updates provided on the geographic location of clients served.

E. Monitoring:

1. The City will annually monitor the agencies with which it subcontracts to ensure compliance with all federal, state and county requirements associated with CDBG funding with an on-site monitoring visit not less than every two years.
2. The County will monitor the City (and may monitor selected subcontracting agencies). County will be monitored by HUD, the State Auditor, and by the HUD Inspector General.
3. County staff will meet with City staff quarterly to monitor, provide technical assistance, and discuss capital project status.

F. The City will provide the County all information necessary from its application process for contracting and implementation purposes for all other stand-alone capital projects

G. City staff may participate in other Consortium-wide planning activities envisioned in the Consolidated Plan such as Interjurisdictional Advisory Group meetings regarding the HOME Program, and monitoring the Housing Stability Program, THOR funding, and other sub-regional processes.

VIII. GENERAL TERMS

- A. This Agreement shall extend through the 2009, 2010 and 2011 program years, and shall remain in effect until the CDBG funds, HOME Program funds and program income received with respect to activities carried out during the three-year qualification period are expended and the funded activities completed. This Agreement shall be automatically renewed for participation in successive three-year qualification periods, unless the County or the City provides written notice that it wishes to amend this agreement or elects not to participate in the new qualification period by the date set forth by HUD in subsequent Urban County Qualification Notices. The County, as the official applicant, shall have the authority and responsibility to ensure that any property acquired or assisted with CDBG funds is disposed of or used in accordance with federal regulations.
- B. Pursuant to 24 CFR Part 570.307(d)(2), during the period of qualification no included unit of general local government may terminate or withdraw from the cooperation agreement while it remains in effect.
- C. It is understood that by signing this Agreement, the City shall accept and agree to comply with the policies and implementation of the King County Consortium Consolidated Plan.
- D. Parties to this Agreement must take all required actions necessary to assure compliance with King County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, (Title III of the Civil Rights Act), the Fair Housing Act as amended, Section 109 of Title I of the Housing and Community Development Act of 1974, as amended, the Americans with Disabilities Act of 1990, and other applicable laws.
- E. City agrees to affirmatively further fair housing and will ensure that no CDBG or HOME Program funds shall be expended for activities that do not affirmatively further fair housing within its jurisdiction or that impede the County's actions to comply with its fair housing certification. For purposes of this section, "affirmatively furthering fair housing" includes participation in the process of developing an Analysis of Impediments to Fair Housing Choice and a Fair Housing Action Plan. While King County has the primary responsibility for the development of these reports to HUD pursuant to Section VI(A) of this Agreement, upon request, the City shall provide assistance to the County in preparing such reports.
- F. Parties to this Agreement agree to negotiate in good faith any issues that may arise that are not specifically addressed by this Agreement.
- G. This Agreement shall be executed in three counterparts, each of which shall be deemed an original, by the chief executive officers of the County and the City, pursuant to the authority granted them by their respective governing bodies. One of the signed Agreements shall be filed by the County with the Region X office of HUD, one shall be filed with the City and one shall be filed with the County.

Prior to its taking effect, the fully executed Agreement shall be filed with the County Auditor, or, alternatively, listed by subject on a public agency's web site or other electronically retrievable public source.

- H. It is recognized that amendment to the provisions of this Agreement may be appropriate, and such amendment shall take place when the parties to this Agreement have executed a written amendment to this Agreement. The City and the County also agree to adopt any amendments to the Agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in an Urban County Qualification Notice applicable for a subsequent three-year qualification period, and to submit such amendment to the HUD. Failure to adopt such required amendment shall void the automatic renewal of the Agreement for the subsequent qualification period.
- I. This Agreement is made and entered into for the sole protection and benefit of the parties hereto and their successors and assigns. No other person shall have any right of action based on any provision of this Agreement.

Attachment A

KING COUNTY, WASHINGTON

CITY OF _____

for King County Executive

By: Signature

Jackie MacLean

Printed Name

Printed Name

Director, Department of Community and
Human Services

Title

Title

Date

Date

Approved as to Form:
OFFICE OF THE KING COUNTY
PROSECUTING ATTORNEY

Approved as to Form:
CITY OF _____
CITY ATTORNEY

City Attorney

ATTEST:
CITY OF _____

City Clerk

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Request the Council to Approve a Contract with RW Beck to Develop the Thornton Creek Basin Plan
DEPARTMENT:	Public Works
PRESENTED BY:	Mark Relph, Public Works Director Jesus Sanchez, Operations Manager

EXECUTIVE SUMMARY

The approach to solving the recurring flooding problems south of Ronald Bog and other areas within the Thornton Creek basin requires a watershed approach. Without a comprehensive basin-wide planning and implementation approach, the frequency of flooding for the remaining properties cannot be effectively reduced. In addition, a basin-wide approach will enable the City to identify water quality and habitat improvements that need to be implemented.

The approval of this contract will be coordinated with a separate contract with Northwest Hydraulic Consultants (NHC), who will be performing the modeling and mapping for both the City of Shoreline and the City of Seattle. NHC was not in a position to complete all of the modeling and mapping for both entities and the individual project alternatives analysis. Therefore, staff is proposing this separate contract with RW Beck to complete the necessary scope of work.

The basin plan will begin with using the modeling and mapping provided from NHC for problem identification. Next, a set of criteria will be developed to be used to design solutions. Once the design criteria for the basin planning work have been established, alternative solutions will be developed to solve the identified problems. These solutions for flooding will include one or more of the following approaches:

- Infiltration
- Detention
- Diversion
- Property acquisition or relocation
- Structure elevation.

The basin plan will include cost estimates of the selected projects. In addition, the plan will include options for funding the required projects. This information, especially flooding projects for the Ronald Bog basin, will be included in the 2010-2015 Capital Improvement Plan.

FINANCIAL IMPACT

The value of this contract is \$441,561. All expenses on his project though December 31, 2008 (estimated at \$300,939) will be funded by Public Works Trust Fund (PWTF) dollars (85%) and by City Surface Water Enterprise funds (15%). The remaining cost for this project (\$140,622) in 2009 will come from the Surface Water Enterprise fund.

STAFF RECOMMENDATION

Staff recommends Council authorize the City Manager to execute this professional services contract with RW Beck in the amount of \$441,561.

Approved By: City Manager  City Attorney ____

BACKGROUND

The December 2007 storm caused flooding of many homes located in the Thornton Creek basin, especially near Ronald Bog. It is clear that while we cannot guarantee flooding will never occur anywhere in the basin, we can provide a reasonable level of protection that seeks to mitigate property and/or personal damage to the extent possible.

Past projects in the basin have helped to alleviate flooding in many areas through a combination of vigilant maintenance practices, combined with local drainage improvements. Understanding the hydrologic character/behavior of the basin is the next critical step in the process of developing programs and capital projects aimed at alleviating flooding as a first priority.

The approach to solving the reoccurring flooding problems south of Ronald Bog and other areas within the Thornton Creek basin requires a watershed approach. Without a comprehensive basin-wide planning and implementation approach, the frequency of flooding for the remaining properties cannot be effectively reduced. In addition, a basin-wide approach will enable the City to identify water quality and habitat improvements that need to be implemented.

PROJECT APPROACH

The purpose of the basin plan is to perform a comprehensive examination of the City's surface water system, including Thornton Creek and major tributaries and storm drain trunk lines. This Plan will identify current and potential problems with respect to flooding, water quality, and stream habitat. Flood protection projects in the Ronald Bog sub-basin will get top priority in this plan. This approach will allow us to have proposed solutions by the first quarter of 2009 that can be included in the 2010-2015 Capital Improvement Plan.

The basin plan will begin with problem identification. Next, a set of criteria will be developed to be used to design solutions. For example, for each sub-basin, the level of flood protection or level of service will be defined (e.g. the design storm level such as 25-year, 50-year, or 100-year). These decisions will be made with input from several public forums.

Once the design criteria for the basin planning work have been established, alternative solutions will be developed to solve the identified problems. These solutions for flooding will include one or more of the following approaches:

- Infiltration
- Detention
- Diversion
- Property acquisition or relocation
- Structure elevation.

Additional approaches may be identified in the evaluation process. The updated model developed for flood plain mapping will be used to evaluate the feasibility of the solutions. A selected number of alternatives will then be brought back to the public, to provide designers and City staff with additional input.

The basin plan will include cost estimates of the selected projects. In addition, the plan will include options for funding the required projects. This information, especially flooding projects for the Ronald Bog basin, will be included in the 2010-2015 Capital Improvement Plan.

RW Beck, Inc. (Consultant) will assist the City of Shoreline in the preparation of the Thornton Creek Basin Plan. The limits of the study area will be the portion of the Thornton Creek basin lying within the City of Shoreline. The plan development will include data gathering, technical analysis and investigations, and a public/community involvement program. The public/community involvement program will be designed to solicit community and stakeholder feedback on plan development.

While the basin plan is being developed, a parallel effort in support of flood protection will be implemented: mapping of the floodplains for Thornton Creek Basin in 2008 by Northwest Hydraulic Consultants (NHC). The Federal Emergency Management Agency (FEMA) maps the flooded areas of major rivers, creeks and their tributaries. FEMA produced flood plain maps for Thornton Creek in the 1970s, but only for that portion within the City of Seattle. FEMA-style flood plain mapping offers several advantages: 1) Properties located in certain portions of the mapped flood area are eligible for the National Flood Insurance Program (NFIP). Different types of policies are available depending on a property's flood risk. These policies are sold and serviced by private insurers, and backed by the federal government. 2) Mapped FEMA flood areas are eligible for both pre-disaster and post-disaster mitigation funding.

The mapping of the Thornton Creek floodplain will be in conjunction with the City of Seattle. The FEMA flood areas for Thornton Creek from N 145th Street to Lake Washington are being updated for Seattle Public Utilities (SPU) by NHC. Staff is executing a separate contract with NHC (via the City Manager, since it is less than \$50,000) to develop a model and maps of the flooded areas to FEMA standards. By using the same consultant, this will provide Seattle a more detailed look of the flows north of 145th Street and additional options for flood reduction for both cities may result. The flood plain mapping project will generate an updated hydrologic and hydraulic model of the Thornton Creek basin.

There will be a citizen participation plan developed for this project; both in terms of the mapping and the development of the individual projects to reduce the potential of flooding. Staff is anticipating a wide area of affected properties and interests over issues of specific property impact, property valuation, the NFIP and insurance, project options and the time to complete the projects.

CONSULTANT SELECTION

RW Beck, Inc. was selected from two firms' qualifications based on their experience in the basin and on projects of similar scope and size. The RW Beck team includes a firm specialized in stream habitat, the Watershed Company and NHC, the firm performing the FEMA flood-plain mapping. Normally, to select a consultant for a full Request for Qualifications (RFQ) process is used. City code allows the City Manager to waive the formal RFQ process to expedite the acquisition of services. This waiver was recommended by the Public Works Director to the City Manager and approved since RW Beck is well qualified in this area and since the 2008 money must be spend by the end of this year.

FINANCIAL IMPACT

In 2001, the City obtained a loan from the Public Works Trust Fund (PWTF) for surface water projects in the Thornton Creek/Ronald Bog basin. For projects using the PWTF dollars, the city must match with a 15% share.

The value of this contract is \$441,561. All expenses on his project though December 31, 2008 (estimated at \$300,939) will be funded by PWTF dollars (85%) and by City Surface Water Enterprise funds (15%). The remaining cost for this project (\$140,622) in 2009 will come from the Surface Water Enterprise fund.

RECOMMENDATION

Staff recommends Council authorize the City Manager to execute this professional services contract with RW Beck in the amount of \$441,561.

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CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: 2008-09 Proposed Council Goals
DEPARTMENT: City Manager's Office
PRESENTED BY: Robert L. Olander, City Manager
Julie Underwood, Assistant City Manager

PROBLEM/ISSUE STATEMENT:

On July 7, 2008 the City Council reviewed their 2008-09 proposed goals as well as comments received from citizens and community members. At the writing of this staff report, Council had not yet discussed the proposed goals and had not yet provided staff with direction; therefore, this report provides a placeholder on the agenda.

Immediately following the July 7 Council meeting, any changes to the proposed goals that were provided by Council to staff will be provided in a revised staff report. This will be made available on the City's website by Wednesday, July 9. Likewise, comments received from citizens on the proposed goals will be provided to the Council through Monday, July 14, when adoption of the goals is scheduled.

For reference, the July 7 staff report is attached (see attachment A). It is vital that the Council finalize the list of goals by the July 14 meeting in order to allow staff time to prepare for the Proposed 2009 Budget so that it aligns with the Council's Goals.

RECOMMENDATION

It is recommended that the City Council incorporate any desired changes in the draft goals and adopt the goals by July 14.

Approved By: City Manager  City Attorney _____

Attachment

- A. July 7 Staff Report on 2008-09 Proposed Council Goals

Council Meeting Date: July 7, 2008

Agenda Item:

CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

<p>AGENDA TITLE: 2008-09 Proposed Council Goals DEPARTMENT: City Manager's Office PRESENTED BY: Robert L. Olander, City Manager Julie Underwood, Assistant City Manager</p>
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PROBLEM/ISSUE STATEMENT:

At the City Council's April 25-26, 2008 goal setting retreat the Council spent two days with staff reviewing the 2007-08 goals update, emerging issues, and various policy issues. In addition, the Council discussed potential goals for 2008-09. The Council agreed to continue the majority of goals on the current list, with some editing/"tweaking" of the language, and added two new goals. Likewise, the Council directed staff to conduct a public process seeking feedback on the proposed goals prior to formal adoption, which is scheduled for July 14.

The Council drafted the following goals for the community to consider (see attachment A for the list of proposed goals and implementation strategies which were distributed at the workshops):

- A Develop a shared community vision that integrates the Environmental Sustainability, Housing and Economic Development Strategies into the Comprehensive Plan and community development initiatives
- B Implement the Economic Development Strategic Plan
- C Create an "environmentally sustainable community"
- D Complete the projects approved with the 2006 Parks Bond
- E Construct the Civic Center/City Hall Project
- F Construct the Aurora Improvements from 165th to 205th Streets
- G Develop a Fircrest Master Plan in partnership with the State
- H Develop a "healthy city" strategy to ensure the community's access to needed human services
- I Provide enhanced opportunities for effective citizen communication and engagement
- J Provide safe and efficient transportation and infrastructure systems to support land use plans including walking, bicycling, transit and vehicular options

On June 11 and June 24 the Council held community workshops to solicit public input (see attachment B for citizen comments and attachment C for participant list). In addition, citizen input has been solicited from the City's website (see attachment D). Comments will be collected through July 7.

It is vital that the Council finalize the list of goals by the July 14 meeting in order to allow staff time to prepare for the Proposed 2009 Budget so that it aligns with the Council's Goals.

RECOMMENDATION

It is recommended that the City Council decide on no more than 10 goals as well as continue to carry forward previous goals that are not completely implemented. To meet the timeline for the 2009 Budget preparation, it is recommended that Council formalize and adopt their goals by July 14.

Approved By: City Manager ____ City Attorney ____

Attachments

- B. Proposed 2008-09 City Council Goals Handout
- C. Citizens Comments from the June 11 and June 24 Community Workshops
- D. Participant Lists for the June 11 and June 24 Community Workshops
- E. Citizens Comments from the City's Website



**PROPOSED
2008-09 City Council GOALS**

A: Develop a shared community vision that integrates the Environmental Sustainability, Housing and Economic Development Strategies into the Comprehensive Plan and community development initiatives

- Conduct vision and values workshops for issues including future growth and development policies
- Adopt new Framework "Values" (over-arching goals for the Comp Plan)
- Complete Southeast Neighborhoods Subarea Plan
- Complete Town Center Plan
- Adopt new residential density and incentive regulations for RB zones

B: Implement the Economic Development Strategic Plan

- Develop a comprehensive small business assistance program
- Work in partnership to develop a "Transit-oriented Development" plan for the Aurora Park and Ride Lot at N. 192nd Street
- Develop a Green Business Certification process, including partnering with the Shoreline Chamber of Commerce
- Work with the Economic Development Advisory Committee to identify recommended priorities

C: Create an "environmentally sustainable community"

- Complete the Forest Management Plan, including updating the City's tree retention policies and regulations
- Update Stormwater Manual and Low Impact Development Standards
- Develop a comprehensive environmental purchasing policy
- Adopt indicators and baselines to measure progress
- Create a "Green Team" staff structure
- Explore energy and climate change initiatives

D: Complete the projects approved with the 2006 Parks Bond

- Complete Hamlin Park Improvements
- Complete Cromwell Park Improvements
- Complete Richmond Beach Saltwater Park Improvements
- Design and initiate trail corridor improvements
- Complete off-leash dog park study and site selection

E: Construct the Civic Center/City Hall Project

- Complete project design and financing
- Complete city hall, parking structure and site improvements
- Strive for LEED Certification

F: Construct the Aurora Improvements from 165th to 205th Streets

- Complete project design for 165th to 185th
- Award bid for 165th to 185th
- Complete 30% design for 185th to 205th
- Seek funding for final mile

G: Develop a Fircrest Master Plan in partnership with the State

- Develop agreement with State
- Develop draft master plan with community and stakeholder participation
- Review and adopt final plan
- Consider Public Health Lab impacts

H: Develop a “healthy city” strategy to ensure the community’s access to needed human services

- Update the Human Services Plan and Desired Outcomes
- Update the Youth Policy Plan
- Work to increase and retain affordable housing units
- Sponsor a cultural diversity event

I: Provide enhanced opportunities for effective citizen communication and engagement

- Conduct City Council sponsored Town Hall Meetings
- Upgrade and redesign the City’s website
- Expand volunteer opportunities such as Adopt-A-Road/Park/Trail and “Ivy-Out” programs
- Create a database of City volunteers
- Work in partnership with nonprofits to create an online community bulletin board

J: Provide safe and efficient transportation and infrastructure systems to support land use plans including walking, bicycling, transit and vehicular options

- Develop citywide trail and bicycle connection plan
- Expand local transit service
- Update the Transportation Master Plan
- Implement a Green Street Demonstration Project
- Provide regional advocacy that supports the City’s land use plans



PROPOSED
2008-09 City Council GOALS

June 11, 2008

Community Workshop Citizen Input

A: Develop a shared community vision that integrates the Environmental Sustainability, Housing and Economic Development Strategies into the Comprehensive Plan and community development initiatives

- Vision – F.A.R. to put houses in good relation to each other
- Restrict “cottage” housing and short plat permits. Density issues that can/do negatively impact neighborhoods.
- Do we have a mechanism for allowing people to have their property value reduced if it is land they will never build on – “resource land”?
- Keep Comp Plan as the foundation of this sort of thinking.
- Track and advise neighborhoods of adult family type homes in – or being planned for – neighborhoods. Regulations around these types of homes?
- Create more public spaces – socialization, recreation, and civic activity.
- Adopt new framework values – this could overturn initial values that were result of extensive public process, the same extensive process required to change the values.
- Conduct Vision and Value workshops. If only changes contemplated necessary to be totally transparent so everyone is aware of what is going on.
- New residential identity. Rely on and respect expertise of knowledgeable staff when changing regulations for RB zone.
- Re: “RB” zoning – what standards, input, values, criteria will drive “upping” a zone to “RB”?
- So glad this is on the list – really need to do this so we can move forward together.
- Suggest “RB” land use designation not also be language to describe “RB” zone, will be too confusing.
- I would like to have Shoreline have a vote by the people of Shoreline regarding what kind of density and building heights they want. At this time it seems to be investors verses the public. A referendum or something of that effect.
- Include in Town Center Plan a community inside/outdoors area where citizens of all ages can meet, perhaps have coffee and sandwich from nearby venues and feel safe – a public meeting place, rain or shine. No admission charges or reservations.
- What is the status of the SAT (South Aurora Triangle) rezone?
- Bring forward from 2008-08 workplan – research potential redevelopment of Westminster/Aurora Square.
- Important goal – keep as listed.
- Sounds okay dependent on money to develop.

- Too broad, not a subject(s) for Comp Plan which is land use. Council (elected citizens) should listen to experts!
- NO MEGA HOMES PLEASE
- Maintain existing RB zone which is our economic base.
- Consider including Crista as part of town center.
- Growth will happen. Be fair. Be real. Look to the future and other successful cities.
- Comprehensive means all aspects of life. Key missing word social capital gain or loss.
- Create a structure of belonging. Citizens and neighbors sense that they belong in the city and the City belongs to them.

B: Implement the Economic Development Strategic Plan

- Helping small business get started. Excellent idea. They need accessible, noticeable, and cheap spaces to start up.
- More advertising of SBA plan through CCD. Have only seen one ad in Shoreline Enterprise.
- Definitely develop a comprehensive small business plan!
- Small business over emphasized. Big business important as well.
- Streamline processes for businesses locating in Shoreline. Ombudsman position (?) to help ID/remove roadblocks (i.e. small business moving into vet office by ice rink).
- Is there a reason why 192nd on list and not Aurora Square? Is Park and Ride owned by State or County?
- Conduct functional reviews of City departments.
- On City comprehensive plan – goal 1, bullet 1 is “strengthening residential neighborhoods i.e. less tax burden...” This section needs something to address this.
- Don’t make it so hard for small business to get started or to stay where they are. Welcome small business.
- Sell property at Westminster and Dayton. It’s developed assessed value, would probably be \$750M generating revenue instead of cost.
- Work in partnership to develop a “transit oriented” development plan along 145th Street in the Southeast Area Neighborhood Plan.
- Include shopping/service businesses at park and ride; multi-level structure; possible office space.
- Affordable/low income housing above 192 or 200th Park and Ride.
- Increase the notification area for all businesses and multi-family housing developments. Traffic impacts, loss of habitat and noise affect neighbors well beyond 500 feet.
- Green certification should be through planning department of City.
- How many economists sit on EDAC?
- There was a community meeting on this years ago – talk to Kirk McKinley. Add more parking – replace asphalt with permeable surface. This is headwaters of Echo Lake – consider training/meeting rooms, a post office and controlling traffic.
- More local grocery stores so people can walk to a store in their neighborhood.
- We need places that the “drive-thru” traffic will stop for. Bakeries, restaurants, spas, bookstores – more tax dollars in Shoreline!
- Protect – facilitate - don’t limit and destroy small business opportunity.

- Okay with “A” if budget allows.
- Keep. In the works. Important to our City.

C: Create an “environmentally sustainable community”

- More publicity about sustainable community – what does this mean to development/businesses coming to Shoreline?
- Great to see this on the list
- Incorporate solar and green building practices in new Civic Center/City Hall.
- Don’t overemphasize. Have plans that are cost effective and not overshadow other City functions and plans.
- All of the items. Each is a priority of mine.
- Address the problem of invasive species and an active program to combat problem.
- Storm water manual needs to be updated ASAP – should have priority before any more major development is approved.
- Finish new storm water plan ASAP
- Delete – we have too many goals. Covered under Comp Plan framework goals that states protecting the natural environment and preserve environmental crucial areas.
- Sustainable people value their relationship to neighbor’s sense of worth vs. consumer/materialism as sense of worth.
- Increase bridging social capital. People who are different work to create a community they want.
- Support and educate the public about cultivating healthy soil. We lose good top soil by not nurturing it with leaves, natural compost.
- Make a law that citizens must get permits to cut trees – and then for good cause. Fine citizens for cutting trees??
- Get local nurseries to stop selling invasives!
- Include voluntary inventory of trees on private property – oxygen producers, air cleansers.
- Fix the tree preservation code – no one should be cutting without a permit!
- Provide some City sponsored training and hands on learning about native flora and fauna.
- Be sure that all streams show on the stormwater maps and provide a way to locate them – address/GPS coordinates/etc.
- Research/protect our local water assets – don’t let them be sold!
- Ban the use of pesticides in the City of Shoreline – Ontario, Canada did it!!
- Create an allowable decibel level for noise to regulate sound pollution.
- Provide incentive for people to remove garbage disposal’s from homes and compost instead. How about City provide compost stations?
- Cumulative impact of all development. Must be reported on all development.
- Balance land use to assure mixture of business and residential development.
- Stop paving everything! And stop mega homes!
- Find a way to include the cost avoidance and savings of the assets.
- Good direction for all communities but takes work to produce.

D: Complete the projects approved with the 2006 Parks Bond

- More native plants
- Removal of the fence around South Woods.
- South Woods Park holly problem is severe.
- Question: Will Hamlin Park be kept woodsy (I hope so) but with increased safety on trails? How?
- What are Richmond Beach Saltwater Park improvements?
- Agree.
- Dog park
 - Remove from parks bond projects
 - Fund through pet license
 - Do not select Hamlin Park
- Very important. Keep. High priority.
- Parks Board got started/now must complete.
- Strongly support as top community value.
- Support advisory group and Parks Board recommendations.
- Identify “next round” of improvements.
- Provide more educational signage in parks – example: demonstrate/explain the damage done by dogs to salmon beds.
- Richmond Beach Park hillside needs attention.
- Parks bond – make Hamlin usable for all, less emphasis on baseball at the expense of others.

E: Construct the Civic Center/City Hall Project

- Make as beautiful as possible.
- Have exceptional art work.
- Strive for LEED certifications but with proven designs and within budget.
- No palace, please! Shoreline center seems adequate.
- Construct Civic Center. Don’t strive for LEED – achieve it.
- Not tomorrow!
- Strongly support culmination of 13 years past Councils have saved to leave a legacy for future.
- Must be a goal. Keep on list. High priority.
- Civic center – how will construction impact rush hour traffic?
- Reduce capital expenses – i.e. do part of phone VOIP system later, 500 headsets too much right now.
- Explore partnership with Shoreline Arts Council for art work on site.
- Calls for lease-build agreement. What happened to the reported \$25 million set aside for project?
- Respond to David Crow’s objections (during June 2 Council meeting).
- Install a green roof with plants – like Ballard Library.
- The Civic Center must include solar panels and possibly demonstrations of water catchment and electricity savings.
- Partner with Shoreline Solar. Allow public to own a solar panel (fund raiser) equals a decrease in dollars spent and a decrease in capital expense.

- Consider including a wing as a demonstration “earth ship” (google this) designed with recycled materials totally of the grid – would be an excellent teaching model.
- Make rooms available for non-profits to meet for free.

F: Construct the Aurora Improvements from 165th to 205th Streets

- Hire a mediator now. It’s going to be another opportunity for trench warfare.
- Consider pedestrian overpass/underpass rather than more stop lights.
- Agree. Expedite.
- Keep expenditures equitable. (i.e. in keeping with other priorities for the common good)
- Please just “git ‘er done”. Enough strategies were discovered in the first round of development. Remind us all what we agreed on.
- Construct Aurora Improvements 165-205. Enough delaying/stalling. Time to get this done. Make sure plans/designs are the same as first mile.
- Use pervious materials for sidewalks – in darker colors than on first mile – sidewalks on first mile are glaringly bright – hurt my eyes. Also, position sidewalks as far away from Aurora as possible – consider air quality of pedestrians when constructing sidewalks. Plant large conifers along Aurora to offset CO2.
- Aurora 165-205th – highest #1 goal if you prioritize. Keep on list.
- Complete the vision of the original founders of Shoreline to clean up Aurora.
- First project to finish.
- Less capital expense in tough economic times.
- Limit concrete when constructing stairs, etc. on first mile – the stairs crossing 155th are way to massive for their use – it looks like it was built for a grand parade.
- Assure bio-retention swales and native plants. Also, do a better job of assuring maintenance contract is met.
- Construct paths from a walker’s perspective – make it efficient from point A to point B – walkers take the shortest, most efficient route.
- Don’t develop buildings along Aurora without occupants to keep them vital! We don’t need empty apartments for businesses.
- Work harder to support potential new businesses – if this requires a mediation or changes in ordinances are needed – do it!
- What steps will be taken re: traffic congestion?

G: Develop a Fircrest Master Plan in partnership with the State

- Appoint a citizen group now to serve as an intermediary. Gather all strongly held views through representatives of each faction. Keep all Shoreline informed, not just the activist groups.
- Until the State grants us more authority, I think we should not waste time or money on Fircrest.
- This has disappeared into the DSHS consultants hands. Require monthly updates to the community and City which are posted to the web.
- Forget Fircrest Master Plan until we know what the State is going to do!
- Expansion of health lab could cause imposing north boundary into Fircrest property. Not good.
- Open debate and discussion about the appropriateness of WA State Health Lab in its current location given prospects for expansion.

- Impacts of health lab on the Fircrest Master Plan and daylighting of Thornton Creek tributaries.
- A must. Really give this priority. (If more citizens looked into this they would agree.)
- Concerned about process re: Fircrest master plan.
- Incorporate environmentally sound, housing and human services programs into Fircrest.
- Maintain support for developmentally disabled population, Public Health Lab, for benefit of public. Work with state for potential use of pool plus cultural center and potential housing units.
- Fircrest public land in public trust in perpetuity. Lease to public benefit uses – senior housing.
- Daylight Hamlin Creek.
- Work with S.U.N. to coordinate a best selection plant pallet for any and all landscaping, daylight Hamlin Creek.

H: Develop a “healthy city” strategy to ensure the community’s access to needed human services

- How to be sure kids who normally get food stamps during school year get fed during the summer months.
- Those who “need” human services. Create access to those in need. Like feeding them at Wednesday night’s Papy’s Café at the Prince of Peace Church.
- Open up Briarcrest Elementary Gym for summer evening use for the neighborhood.
- Develop a youth master plan.
- More involvement with community groups (seniors, PTSA, Rotary) to make sure all have input into human services delivery.
- Evaluate our services and our resources. What are the needs? How do we compare to other cities in our level of service?
- Celebrate Shoreline could become “Celebrate our Heritage” invite all ethnic groups to participate – food, music, recipes, language, info, literature, culture, history.
- Include (encourage) diversity element in Celebrate Shoreline parade.
- Current Council is adopting policies which are counter productive to affordable housing. Animosity towards developers is like biting the hand that feeds you.
- Retention of housing that is economically obsolete does a disservice to the poor who have to maintain it or heat it.
- Possibility based community based solutions. Asset based. Community development
- Always a priority of any city.
- Delete. Too many goals – covered under Comp Plan Framework Goals. Promote improvements to Human Services. We are already doing this.
- Provide more places for public scale arts performances. We need a theatre/hall!
- Create a structure of belonging. Neighbors/citizens feel they belong and feel community belongs to them.
- Early intervention instead of criminal detention.
- Youth policy plan with YMCA and schools.
- Focus more resources on youth programs and prevention of poverty/crime. Help non-profits to find other sources of funding besides government.

- How will the Council organize and design cultural diversity event?
- Cultural diversity event is a must.

I: Provide enhanced opportunities for effective citizen communication and engagement

- Could we adopt a strategy for problem solving like my kids classes do? Could we get facilitators to contentious meetings? We argue without moving forward. Find the professionals and hire them to help us calmly hear all sides.
- Expand “Ivy Out” programs for residents – yards are full of invasives.
- Do cost benefit analysis for website upgrade. Is there a need?
- More talk does not equal more communication.
- Town Hall Meetings for Council to come as a group to the neighborhoods to be acquainted with their needs and people.
- Ensure all communications are straight forward and are calculated to be easily understood by “average” citizen.
- Study more effective communication techniques with people. (See dog park survey – about 60% heard about project through “word of mouth” and email).
- Don’t let squeaky wheels (a minority) overwhelm process. How do you measure views of 90% that don’t participate?
- Since the same residents always seem to attend town hall meetings and speak, how about a written survey when determining the importance of projects and setting priorities.
- Strive for “empowerment” in the chart “public participation.”
- Yes, on expanding volunteer opportunities. (A friend volunteers at city hall in Bellevue. I’d like to do something like that if I knew what was available.)
- The City data base could be shared with non-profits and vice versa – “volunteer match?”
- Provide a better way for neighborhood to list their event and links on City web site.
- This should be mandatory of government and done automatically, not as a goal.
- It is difficult to advertise events in Shoreline without bulletin boards. A well informed community is more vibrant – events will be better attended.
- Provide kiosks for citizens to post events, sales, activities, etc. I think it is critical to have brick and mortar type communication structures – not just website – in case of power failure in disasters.
- I support use of banners across new bridge structures on Aurora – would give life to inert concrete structures – effective advertising.
- Provide a public event listing open for all events with a screener to out junk!
- Only way to improve is create neighborhood groups.
- Public meetings involving communities should happen in those neighborhoods.
- Please, please delete. Too many goals – should only have seven or eight max. Also under current framework goals – active community involvement in City planning.
- Wiki community ownership of content, ideas, issues.
- Recognize free speech includes NIMBYS “not in my back yard” and “fear-mongers.” The proper weight should be given to evidence and facts, not fear.
- Less reliance on consultants. More trust in fully representative CAC all segments of community present.
- Provide salaried position for volunteer coordinator.

- Town Hall Meetings. The City does a great job on holding workshops and meetings on issues, and public comment is heard at City Council. Don't have "Town Halls" just for the sake of having another meeting.
- It is presumptuous that because a person is retired they want to "work as a volunteer." The functions of the City should be administered by the City.

J: Provide safe and efficient transportation and infrastructure systems to support land use plans including walking, bicycling, transit and vehicular options

- Seven out of 10 goals require we have an effective transit system – local and regional, current plans do not provide for that – add – "effective measurable outcomes"
 - Increase significantly ridership
 - Decrease significantly vehicle miles traveled
 - Decrease delay
- Work with the other cities to make sure regional transit plans delivering most cost effective transit.
- Expand existing boundaries of the bus stops to encourage bus riders and their comfort and communication.
- Make transportation plan more specific.
- Shore effective ridership numbers for transit.
- Shouldn't sidewalks come before more bike trails?
- Omit "vehicular option" too vague.
- Somehow, get a Sound Transit stop in Shoreline.
- Push Metro and Sound Transit to provide services City has been promised. "Circular" routes using smaller buses within City limits.
- Get a service started to circle around areas to shuttle people.
- This is important. Should it be a specific goal – I am not sure. Covered under City's Comp Plan Framework Goals. "Improve the different transportation systems which provide for Shoreline's present and future population." We need to consider this on every project.
- More Sound Transit dollars for Shoreline.
- Consider making Firlands Way one lane with bio-swales on both sides – it's at the crest with water draining both east and west.
- Stop paying for light rail. It's a waste!
- Use a city-wide bicycle loan system modeled on a viable working example!
- We need bike racks all over Shoreline in order to shop via bike. Make it a requirement that buildings accommodate bike riders with racks.
- Already have excellent bus service need sidewalks.
- Effective not efficient.
- Provide bus routes and more frequent service.
- Create a cross town (east/west) shuttle – small vans or buses.
- Local bus shuttles to transit centers – Microsoft model.
- Obtain circulator buses.
- Consider a City 'circular' bus that runs all day to take people to Shoreline locations to shop and eat.
- Include a plan for circulator bus that connects east to west and to major transit.

- East/west transportation. Perhaps a partnership with the private sector to use mini-buses and vans for regular schedules. The City pays drivers, insurance, gas.

PARKING LOT:

- Workshops should be town hall format for part of it so everyone can hear each other's questions and comments.
- Over-arching
 - provide estimated costs for proposed goals
 - avoid technical terms and jargon (such as over arching)
- Costs and benefits for every goal and funding sources
- Some way to rank goals/projects by urgency
 - What's falling apart structurally?
 - Where are we 'bleeding' cash?
 - Where are we losing people (adults and kids)?
 - What are other cities doing that we should emulate?
- Tell us what you think is important and why. Make us tell you facts along with the emotions and stories.
- Research/initiate farmer's market; possibly at Shoreline Stadium, Shorewood High School track.
- Integrate the City goals with the PTSA goals.
- Bring the compassionate teaching of the Dalai Lama into the City as an important value.
- Develop an ethics legislation such that citizen volunteers and Councilmembers do not have a conflict of interest.
- Make faster/better progress on all goals.
- Oppose excessive public street lights to preserve night sky!
- Limit the "mega home" infestation.
- Pass an ordinance that legislates size of building to lot size ratio (avoid McMansions).
- Consider limiting mega houses in all of Shoreline.
- F.A.R. to limit mega homes.
- Delete H, instead add: Need to develop a youth/family master plan for our City – leaders of our City, school, businesses, and youth need to develop a long range plan to help improve programs and human services specifically for youth and families.



PROPOSED
2008-09 City Council GOALS

June 24, 2008
Community Workshop Citizen Input

- A: Develop a shared community vision that integrates the Environmental Sustainability, Housing and Economic Development Strategies into the Comprehensive Plan and community development initiatives**
- Affordable housing including size to fit the feel of the community. Adopt F.A.R. – a floor area ratio of 45%. Mega homes are changing the climate of the neighborhoods.
 - There are several neighborhoods who are concerned with the density and mega homes. Density is a major concern. Lots are being broken up and all the trees taken down. Is there a percent that needs to be left? Runoff then becomes a problem.
 - Do more to inform the public about how Shoreline plans to solve the density problem and where it plans to put it.
 - Develop Aurora Corridor Business/Growth/Density Plan.
 - Talking with a couple of architects – a quality home can be built with a top height of 25-29 feet. As well – the larger homes take peoples “daylight” which should not be allowed.
 - A number of neighborhood groups advocate for housing density to be controlled by the implementation of “Floor Area Ratio” rather than “Footprint” to limit environmental impact and the size of new homes. We would like to see the Shoreline Code limit residential single family homes to 25 feet in height and for floor area ratios (buildings total lot coverage) to 45% of lot square footage. This could help control runoff and other environmental impacts, while also helping to preserve current neighborhoods.
 - Complete Town Center Plan – consider Shorewood site as a “town center” with housing, retail – livable, walkable development
 - Yes! Involve the community and bring our values forward. It will help keep us a livable city.
 - Do more to present to the public, in lay terms, what the growth and development policies of the City are.
 - Growth should not mean that the City looks down on one or two person families living in a house with a garden.
 - Use comparisons between goals to enhance completion/adherence to all goals.
 - Consider an Architect Review Board to work with Council to come up with a workable plan for Shoreline.
 - Southeast Neighborhoods Subarea Plan – Please change bullet to correct name.

- Protect neighborhoods by encouraging development along business districts of Aurora and Ballinger Way. Mixed use development – economic growth in CB and RB zones.
- Encourage mixed use buildings.
- Great goal.
- Enlarge Aurora Business Zone to encourage business growth.
- Housing that remains affordable, supported by City, County, State cooperation
- How about an open mike session meeting on 2 or 3 or 4 categories at a time? (1/2 hour to 45 min. per topic, 5 min. per speaker, no dittos)
- Council need to support and abide by Planning Commission as respects to zoning decisions.
- The City of Shoreline now has a reputation as anti business and anti development. Yet the City is short of funds. Council won't listen to the Planning Commission recommendation on zoning. We need more vision.
- What procedure will be used to develop overarching values and goals (e.g. random sample of Shoreline residents)?
- Quantify, protect, "character of neighborhood" purpose clauses for R 4/6 zones w/ floor area ratio of 45%. Max height 28'.

B: Implement the Economic Development Strategic Plan

- Work closely with the Chamber. The Chamber has a lot to offer and the City should tap into that.
- Work with the School District on Economic Strategy Goals. Money for public schools and money for the City comes out of the same pockets. Citizens can only afford so much.
- Continue working on T.O.D. at 192nd (i.e. Redmond with retail, offices, and housing). Perfect spot to tie these elements together.
- Not only define Economic Strategy but actually enact! Moratoriums on business and mixed used development do not raise taxes.
- I think this one sounds like a great idea.
- Develop business and retail centers for easy bus service.
- A city of 53,000 should have 26,000 jobs instead of 14,000 we have today. We need to expand office buildings to bring jobs.
- Increase the atmosphere for bringing in more healthy business.
- Strong economic development to take tax burden off of citizens for necessary expenses.
- We need to allow 12 story buildings on Aurora to encourage development.
- Development of the Westminster Triangle needs to be a high priority. Include it as a bullet under B.
- Maintain a healthy reserve fund for future emergencies and economic downturns.
- Community business #478 Code Amendments – please approve this. The city is lacking #478 money, increased businesses and up zoning add needed revenue.
- Must improve intra and inter municipal fast, flexible, fuel efficient public transit system – perhaps develop a van-pool system available on City's website.
- Integrate small business assistance with Green Business certification program.
- Strongly support a Green Business certification program akin to Kirkland's program.
- Council needs to seek way to support more biz at Sears/Market complex.

- Council needs to support growth in biz, development ex. Why was Fred Meyer's growth/expansion store plans at 185th turned down?

C: Create an “environmentally sustainable community”

- Really need the low impact development standards, need to reduce runoff to reduce flooding.
- Develop and expand street tree retention and replacement program.
- As a part of building and maintaining an environmentally sustainable community, please consider limiting the sizes of new homes to smaller footprints and of keeping a higher percentage of existing large trees – these will help reduce runoff and control drainage to Puget Sound.
- Would the massive tree removal that builders do when they split lots fall under the tree retention program? This removal is changing the neighborhoods and runoff.
- Save our trees
- Encourage sustainability by including solar energy at City Hall and trail lighting and in places of interest.
- Develop solar powered water falls at key places along the trail and Aurora.
- Being an environmentally sustainable community should be an overarching concept that is always included in all decisions being made – not a single goal.
- Adopt a strict tree retention ordinance.
- Change definition of significant trees so that Madronas are no longer treated the same as alders.
- Keep and plant more trees between Aurora and neighborhoods
- Need to save tall trees as they are the ones that attract song birds.
- A special category must be designated to save our native Madrona trees.
- Consider incentive structure to encourage maximum tree retention, e.g. express permitting service.
- Retain and enhance environmental stability in Fircrest Master Plan through trees saved, trails built, creek daylighted.
- Allow 80% impervious surface w/ designated retention. Release stormwater system in R 4/6 zones. Stormwater design per drainage system not just property being developed. “What will happen downstream?”
- How much permeable surfaces on public roads will be implemented (as a means of stormwater control and environmental enhancement)?
- Green Team structure is fundamental. Without that, the City's environmental initiatives will fall by the wayside.

D: Complete the projects approved with the 2006 Parks Bond

- Add a Mountain Bike Park and a “graffiti” wall (like Woodinville) so they stop hitting local buildings and fences.
- Develop report of completed Bond Projects for community. List improvements, expenditures, grants – need for accountability for future bonds.
- If possible have a second bridge at Saltwater Park.
- Develop the beach more at Saltwater Park.
- Should be a high priority!
- The projects in the 2006 Parks Bond need to keep pace with the citizens.

- Include solar lighting at parks (batter charged).
- We need more playgrounds in the parks.
- Parks – kudos for support for off-leash parks. Propose we have at least 3, 1 at Richmond Beach Park.
- More than 1 dog park – maybe 1 per 2/3 continuous neighborhoods. (Ex: At Hamlin for North City, Ridgecrest and Briarcrest.)
- Signage for all parks. Ex: small (non-monumental) signage for entrance to Seaview and other parks. (Not something like Ronald Bog’s monument.)

E: Construct the Civic Center/City Hall Project

- Do not just “strive” for LEED certification, if City Council wants environmental sustainability LEED certification is a must!
- Find way to reduce expense. Isn’t there any way to add retail/office (so the City can help pay for building)?
- Include tiered landscape that could be an outdoor theater in the back.
- Emphasize City Hall as a solar energy and water silo – pool/fountain system; a citizen gathering place.
- Completion of the City Hall will be a real asset to the City with an attractive city center.
- Please provide free meeting rooms for the community.
- Green building design that encourages and fosters energy efficiency and water recycling programs.

F: Construct the Aurora Improvements from 165th to 205th Streets

- Find way to use “Red Brick Road” as road and vital piece of history as Aurora is improved.
- Try to complete 165th – 205th as one project (maybe Westside first, then eastside to keep better traffic flow).
- Assure consistency in look from 145th to 205th.
- Most important goal to complete.
- Get the rest of Aurora underway.
- The Aurora improvements need to continue for the second and third miles in the same design as the final mile.
- Finish Aurora. Should be the highest priority.
- Should be listed as our #1 priority!
- Aurora - make project look consistent with phase 1. What is being done to KEEP the businesses instead of displacing?
- Complete the project similar to the 1st part.
- Construct Aurora improvements from 165-205th. Make sure it is as beautiful and functional as the part from 145 – 165th.
- No massive monumental overpasses between 165th and 205th. Sufficient number of crosswalks E/W & N/S.

G: Develop a Fircrest Master Plan in partnership with the State

- Consider impacts of increased density on local streets and utilities infrastructure.

- City needs an agreement with the state on any redevelopment. Need input from the community (ideal: mixed use, livable and walkable).
- If we are low on business income, perhaps Fircrest should be a mini business area – with good business service.
- This should be a comprehensive plan - parks, condos/housing, and small merchants and utilize the pool.
- I don't think it is a good idea. The City should be in partnership with Fircrest.
- The City should continue to develop opportunities to work with the state on the Fircrest property to be able to provide input in any potential decisions.
- Until the state decides what they are going to do, don't waste money with work on Fircrest.
- I don't think it's a good idea for the City to partner with Fircrest.
- Opportunity for a medical business park – economic development – jobs for community.
- Encourage the public health lab to stay and grow – it is good employment.
- Encourage the development of the lab.
- Encourage the development of medical facilities there.
- Public health lab is an asset to the City and can provide additional jobs.
- Place all public health services and community services at Fircrest.
- Six significant trees can be cut in a three year period. Then after three years another six can be cut and so no until they are gone.
- Fircrest hybrid plan needs community input to delete plan for non excess acreage in hybrid.
- Master plan revisions need to be finalized.
- Listen to citizens who are directly impacted by Fircrest.
- Public Health Lab plans bear watching. City should closely scrutinize DOH and ask hard questions re: bioterror response.
- Save the natural part of Fircrest.

H: Develop a “healthy city” strategy to ensure the community’s access to needed human services

- Affordable housing priority.
- Affordable housing – not substandard housing.
- Sponsor an age diversity event. Celebrate all people of any age regardless of cultural diversity.
- Report to citizens on youth policy plan. What is it?
- Affordable housing units. Continue to manage affordable housing to corridors with transit systems in place – there are great environmental advantages to promoting both economically viable homes and environmentally sound transport that is affordable!
- Support and maybe improve the Senior Center for our growing numbers of seniors.
- Develop a youth master plan.
- It will be important to continue working closely with local human services organizations to continue to have quality human services provided in Shoreline.
- I think we need more police.

- Shoreline gave \$88,000 to the new YMCA while other cities gave a million dollars in service commitment. The city needs to financially support the Y which will enhance human services and support for families. 50% of families need aid at the Y.
- The new YMCA is the finest project our city has seen – why isn't the City giving more support?
- Use a portion of Fircrest property for Public Health Facility.
- Work towards affordable housing – critical need in view of foreclosure crisis.
- Like the idea of a cultural event. Possibly a cultural center at Fircrest.

I: Provide enhanced opportunities for effective citizen communication and engagement

- Focus on town halls.
- Don't rely on internet exclusively, but continue to expand website capacity.
- Effective town hall meetings create a stronger community. It's great to have a voice in our city.
- Have a section of the City's website that is kid-friendly with info and games to start the children early in participation.
- Develop "Adopt a Park" program.
- Town hall meetings – alternate between east and west sides of town.
- More town hall meetings.
- Develop volunteer programs in a more formal manner – i.e. "Adopt a Road." Do we actually have this? Volunteer opportunities needs to include education component.
- Hold more meetings in schools – places that most residents are familiar with.
- Expand programs – also need to include: Police and Parks volunteers.
- If the City is doing something or proposing something for just one neighborhood, please post an outside sign in a strategic spot in that neighborhood.
- Not everyone has a computer – please continue communication in the local newspapers.
- Encourage public forum communication between staff and public and City Council. Don't rely on internet.
- Work with the Chamber on a community bulletin board – how it would look, function.
- I don't know that communication needs to be a goal. Communication should be a standard operating procedure.
- To include: (added bullet) Ongoing support for citizen emergency readiness, "mapping your neighborhood" a program for citizen emergency readiness.

Earthweek

Diary of the planet for the week ending today

Worldwide food crisis

A combination of a shift to growing grain for fuel and chaotic weather around the world could cause global grain reserves to plummet even lower than the current greatest shortfall in 50 years, agronomists warn. The latest crop losses have resulted from weeks of incessant storms that submerged vast tracts of fertile land across America's breadbasket. Even if drier weather were to return within the next two weeks, it is becoming too late in the season for farmers to successfully replant their crops. The U.S. losses come on the heels of acute crop losses due to drought in Australia's wheat belt and a complete loss of southern Myanmar's rice crop due to Cyclone Nargis in early May.

Earthquakes

A 7.0-magnitude earthquake killed at least 18 people and injured dozens more in northern Japan. The quake was centered in a largely agricultural region but it was strong enough to shake buildings 300 miles to the south in Tokyo.

A 4.5-magnitude aftershock of China's devastating May 25 temblor killed two more people in Shaanxi province. The death toll from the initial jolt has reached 69,172 with an additional 17,420 still missing, Xinhua reports. The agency also said that more than 80 percent of the country's giant-panda habitat was either damaged or destroyed by the May temblor.

Earth movements were also felt in Panama, Costa Rica and southwestern Greece.

Eruption strengthens

Southern Chile's Chaiten volcano began erupting with intensified force, causing a new round of damage to nearby communities. The upswing in activity prompted the army to remove emergency workers from the nearby town of Chaiten. Officials said that the new powerful eruptive phase could be the strongest since Chaiten

Second Icelandic kill

The second polar bear to reach Iceland within two weeks only to be shot dead by authorities prompted further outcries from wildlife advocates. Both animals appear to have made a grueling 200-mile swim from Greenland to the North Atlantic island nation. After last week's outrage over the first killing, Icelandic officials had vowed to capture any polar bears in the future, then fly them back to Greenland or give them to a zoo. And while the chief veterinarian from the Copenhagen zoo had been flown in to help capture the latest polar-bear immigrant, a police spokesman said they had "no other choice" but to kill the animal after it charged a group of reporters who had rushed to chronicle the latest Arctic arrival.

Tropical cyclone

Tropical Storm Feng-shen strengthened to typhoon force east of the Philippines. The storm was predicted to remain



far from any significant land areas in the Pacific.

Healthy ozone climate

Scientists from Columbia University say they have determined that the eventual healing of the ozone hole over Antarctica during the second half of this century may significantly alter Earth's surface climate. Analyzing projections by various climate models, a team of 10 scientists found that a return to a normal southern stratospheric ozone layer could have profound im-

pacts on surface winds and other aspects of the Earth's climate. Changes would occur in surface temperatures, locations of storm tracks, extent of dry zones, amount of sea ice and ocean circulation, the Columbia team said.

Record monsoon

India's annual southwest monsoon blew into New Delhi on the earliest date recorded. It also caused deadly floods in the northeast that killed at least 30 people and left more than 300,000 others

homeless. Troops worked to rescue marooned villagers who had taken refuge on elevated highways and embankments after bursting levees caused vast tracts of farmland to become submerged.

Additional sources: Australian Bureau of Meteorology, U.S. National Hurricane Center at Miami, BBC World Service, U.S. Climate Analysis Center, U.S. Earthquake Information Center and the United Nations World Meteorological Organization.

Steve Newman
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from Bob Barta

- Town Hall meetings should have an informal format to encourage maximum citizen participation.
- Planning ought to be a minimum of three "public" meetings before approving.
- Daylight the proposed "Public Health Lab" expansion and the impact on neighborhoods, Fircrest campus and the City.
- Like all proposals
- Iraq war → \$10 trillion federal debt → devalued dollar → inflation → increased cost of living → reduction in consumer spending → reduced government revenues.

J: Provide safe and efficient transportation and infrastructure systems to support land use plans including walking, bicycling, transit and vehicular options

- Focus on transit service
- Maintain parking requirements for new apartment projects until it can be shown that tenants are no longer using cars.
- Develop safe walking routes.
- Develop and provide transportation maps of Shoreline. Show bus routes, bike lanes, trails, etc.
- In expanding local transit services, consider managing public transit on a continuing basis of efficient "Hub and Spoke" concepts, with continuing advocacy for ease of access. Use of bicycles is great!
- Bicycle area great transportation option. Need better connectors to other cities.
- Mini-buses (shuttles) to move people east/west to connect to North/South corridors.
- Better bus service (e.g. no transferring to get to areas attended by non-driving seniors (e.g. Senior Center).
- Develop a citywide parking plan and mesh with bike lanes, high-density buildings.

- Love green street idea! However, do not make roads to “meandering” due to need for emergency vehicles to have easy access.
- Transportation will remain as a high priority for many years. The City needs to stay aware of options to improve and enhance transportation.
- A multi-level parking garage (or surface parking) – transit center in cooperation with TOP Foods Corporation possible use of transit center parking to accommodate overflow for City Hall event parking.
- Begin plan for a public transit center located in the area of the 155th and Aurora Avenue N intersection at the north end of the 155th Street walking bridge. Possible future multi-level parking garage south of Sears store.
- Find ways to connect all the trails for bikers and walkers.
- A coordinated van system for seniors and others to get to colleges and across town.
- Ride herd on Sound Transit to provide city with an equitable share of transit services.
- We can have more transit if we have more density along Aurora.
- Public transit enhancements needed badly.
- How can Shoreline get a stop, ex. at Richmond Beach, for the train?
- Remove bike lane between Aurora and 1st Ave on 185th. We need free right turn at 1st to keep traffic flow and reduce traffic by school at 175th.
- Just say no to speed bumps – explain why 25 or 30 mph street should have 15 mph speed bumps – very bad for emergency services.

PARKING LOT:

- Goals – to what extent are reasonable economic considerations going to grade achievement – pursuit of each goal and subgoal, in light of current and expected severe economic downturn?
- Goal? Retain a strong reserve fund.
- King County should give some of our money back so we can support human services.
- Who/how – establish priorities for each subgoal. What/how will criteria of each subgoal be established and determined?
- Demand more from Sound Transit for our yearly \$3-4 million (over \$36million so far?).
- PC in neighborhoods. PC televised. CC meetings at schools. More retail to increase sales tax.
- Keep goals B, D, E, F, G, and J. These are measurable goals! All the other goals are, for the most part, included in the Comprehensive Plan Framework goals. Also maybe keep A. The other goals C, H, and I are always part of the process in the discussion of any of our goals. Could and should be deleted. We have too many goals. We should limit the number of goals to seven or 8.



Attachment C

PROPOSED **2008-09 City Council GOALS**

Community Workshop Participant Lists

June 11, 2008	June 24, 2008
<ol style="list-style-type: none">1. Virginia Miller2. Ed Reed3. Paula Anderson4. Les Nelson5. Adeline Nelson6. Donna Olsen7. Bob Phelps8. Dale Wright9. Kathie Keil Crozier10. William J.11. Bettelinn K. Brown12. L. Stein13. Shari Tracey14. Joe Krans15. LaNita Wacker16. John Behrens17. Maggie Fimia18. Ann Schulz19. Gretchen Atkinson20. Bill Bear21. Rich Gustafson22. Boni Biery23. Wendy DiPeso24. Krista Tenney25. Brad Tenney26. Erin Tenney	<ol style="list-style-type: none">1. Bob Barta2. Rick Stephens3. Diana Stephens4. Laethan Wene5. Judy Parsons6. Tom Poitras7. Liz Poitras8. Charlotte Haines9. Jeff Johnson10. Gretchen Atkinson11. Patricia Hale12. Frank Brown13. Yvonne Benedict14. Robert L. Ransom15. Gini Paulsen16. Ginger Franey17. Anita Smith18. Pearl Noreen19. Brenda Marler20. Dot Brenchley

**Please note, not all participants may have signed in.*



Attachment D

PROPOSED **2008-09 City Council GOALS** **Citizen Comments from the City's Website**

Email Comments

-----Original Message-----

From: joanie6@juno.com [mailto:joanie6@juno.com]

Sent: Tuesday, June 10, 2008 7:18 PM

To: Keith McGlashan; Robert Olander; Janet Way; Doris McConnell; Ronald Hansen; Chris Eggen; Terry Scott; Cindy Ryu

Subject: city goals

Hi,

What I would like to see, that before you make anymore goals you step back and see how the changes you have made have affected the city and the taxpayers of this city. Before you go changing all the zoning laws, lets look at what you have already done and see how and if that works. Docs take a vow to do no harm.

Maybe the council should do the same. Just because you are elected to office, doesn't mean that you have to change anything, just make sure the city runs smoothly.

All of the plants along Aurora and Dayton and around Shorewood now have to be pruned watered and weeded. In the fall the leaves have to be raked and gathered. If we can't pay for pothole repair, how are we going to pay street gardeners...or should we make the red lights longer and thus the citizens can pull weeds while they are waiting for the green light.

Please stay out of bed with the developers. They make a buck and leave. You want to leave a legacy....but what will it look like.

I cannot make it to the meeting and shouldn't have to. This should suffice as my participation. Thanks for your service, please don't do too much.

Joanie

-----Original Message-----

From: Barbara Guthrie [mailto:Barbara.Guthrie@nwhsea.org]

Sent: Tuesday, June 24, 2008 12:52 PM

To: Chris Eggen; Ronald Hansen; Keith McGlashan; Doris McConnell; Cindy Ryu; Terry Scott; Janet Way

Cc: Steve Cohn; Rachael Markle; Steve Szafran; Joe Tovar
Subject: proposed City Council Goal F and tree canopy retention

Dear City Council Member:

I was happy to note that updating Shoreline's tree retention policies and regulations is part of proposed City Council Goal F, Creating an "environmentally sustainable community".

It is important that we not only maintain but also *increase* our tree canopy, not only to honor the esthetic that our residents know and love, but in order to carry out our responsibility to prevent global warming and to maintain a healthy environment. Stands of mature trees are the lungs of our ecosystem; they provide important benefits to our drainage systems and creeks.

- We need to develop stronger ordinances regarding trees, especially in areas undergoing development. We need to find a way to develop affordable, denser housing units while protecting and enhancing our tree canopy. In commercial zones, we need to develop green ordinances that would mandate a percentage of landscaping including area covered by tree canopy.
- We need to develop a Shoreline Tree Canopy Goal, including the steps that need to be implemented to achieve this goal. It is critical that we know where we stand today in terms of our tree canopy coverage. We need to strive to achieve no net-loss of our tree canopy. It makes much more sense to make every reasonable effort to prevent the loss of existing trees than to wait the decades it will take for replanted trees to reach maturity.
- A stronger tree ordinance should include the importance of not only individual significant trees, but also the ecological value of groves or groups of trees.

Thank you for your hard work in developing the City Council 2008-2009 goals. I look forward to seeing them bear fruit.

Regards,

Barbara Guthrie
18531 Ashworth Ave N.
Shoreline. WA 98133

-----Original Message-----

From: Gini Paulsen [mailto:gini_paulsen@yahoo.com]

Sent: Thursday, June 26, 2008 9:14 AM

To: City Council

Cc: Robert Olander

Subject: City of Shoreline's Goals

To: Mayor Ryu, and Council Members Scott (Deputy Mayor), Eggen, Hansen, McConnell
McGlashan and Way. And City Manager Olander

Re: Goals for the City of Shoreline

The first goal of the City of Shoreline is to balance its budget, so that expenditures equal revenues. This is especially necessary given the disastrous state of this nation's economy, in which the huge Federal Debt, approaching \$10 TRILLION, coupled with a severe housing crisis, and unemployment and cost of living expenses much higher than officially reported.

Thus, not only are revenues down, but due to this Federal Debt and the weakening of the American dollar against all of the other major currencies of developed nations, inflation is occurring as the US dollar buys less and less. It is this inflation that is contributing to high prices of oil per barrel and gas at the pump, an effect which ripples through the economy. Today's (6/26/08) PI Business report estimates that the economic situation of this nation will be much worse by the end of this year. Further the effects of the stimulus give-away will long since have had any positive impact, given that the last of these checks will be arriving in mid July (2008).

Thus, this city, like all other municipalities, as well as businesses, and individuals, will find revenues decreasing and expenditures increasing. Balancing the budget will require major cuts in expenditures. This may mean laying off personnel, or reducing hours, limiting increases in income.

The aim is not to impose any additional burdens on businesses and residents who are already struggling to balance their own personal budgets.

This severe economic problem - declining revenues and increased costs of expenditures - means that the city's goals will not be easily met. Some will not be met at all, and many will have to be postponed. It will be a demonstration of a lack of courage and intelligence to think, pretend, or act otherwise.

As you make decisions on how to balance the City's budget for the remainder of this year, and on into the coming years, realism must prevail. The American Dream of having, getting, doing it all, without regard for costs or consequences cannot be sustained. One must not only get the best value for ever limited tax payer dollars, but also forgo visions that may have appealed at an earlier time when revenues were increasing. From now on out, they will decrease.

Please refer to the graph which I gave you from the MIT/Club of Rome projections *Beyond the Limits* (1994) since what happens in the world at large is happening to the City of Shoreline.

Virginia M. Paulsen, Ph.D.
16238 12th Ave NE
Shoreline, WA 98155

Online Website Survey Comments:

Q: Please provide your comments and/or thoughts on the Proposed 2008-09 Council Goals:

- All the goals are important, will offer challenges, and if completed, will make Shoreline a healthier, safer, and better place to live. Good work!
- I like A and H the best.
- Under item H, include emergency readiness item, "Mapping Your Neighborhood" for emergency readiness. When citizens note that the City Council includes this item in their

goals I believe it will add compelling importance for citizens to be ready to be their own "First Responders" in the event of a disaster. A disaster is when the public agency first responders will not be there to help you. I estimate that there would be only about 50 City employees ready to respond in a disaster. With 50,000 citizens there would only be one first responder available for 1,000 citizens. I believe it would be prudent to have citizens to also be prepared in basic first response to take the burden off the professional first responder crews. When the citizens of Shoreline see that their City Council deems it important to be ready for disasters, there will be more motivation to become involved/engaged in being ready with knowledge, skills, and preparation for response, relief, and recovery.

Q: Should the Council consider a different, new goal? What should it be?

- Smaller government. The city should encourage citizens to volunteer and to connect with one another to solve problems rather than relying on the city.
- Under item "H" include bullet point: *Ongoing support for engaging citizens of Shoreline in the Emergency Readiness program entitled "Mapping Your Neighborhood."

Q: Which best describes your goal(s)?

- Capital Projects/Infrastructure, Neighborhoods, Other
- Environmental & Planning, Neighborhoods, Traffic
- Public safety.

Q: Your neighborhood

- Echo Lake
- Meridian Park
- Highland Terrace

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CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Adoption of 2008 Annual Comprehensive Plan and Associated Development Code Amendments
DEPARTMENT:	Planning and Development Services
PRESENTED BY:	Joseph W. Tovar, FAICP Director of Planning and Development Services; Rachael Markle, Project Manager Asst. Director of Planning and Development Services

The State Growth Management Act permits amendments to a city's Comprehensive Plan, but the review cannot occur more than once a year with a few exceptions such as the adoption of a subarea plan. The Planning Commission and Council can then look at the proposed amendments as a package, in order to consider the combined impacts of the proposal.

For the year 2007, the City received no public initiated amendments to the Comprehensive Plan. Staff have proposed several amendments to the Comprehensive Plan Land Use chapter for inclusion on the 2008 "docket" (the list of amendments considered by the Planning Commission and Council). These amendments are proposed in order to:

- ⇒ Create a definition and complete the development of a process for approving Master Plan Areas;
- ⇒ Streamline the Master Plan Area process; and
- ⇒ Require Shoreline Community College to apply for a Master Plan Area to expand or redevelop.

RECOMMENDATION

Staff recommends adoption of the proposed amendments to the Comprehensive Plan and Development Code contained in Ordinance 507.

Approved By: City Manager  City Attorney 

INTRODUCTION

The proposed amendments reflect the feedback staff received from the Council at the May 27th and June 2nd meetings. Staff has rewritten the amendments to simplify the proposal. The rewritten amendments focus on creating a Master Plan permitting process for only those properties currently identified as Single Family Institutions or defined as Essential Public Facilities in the Comprehensive Plan: Shoreline Community College, Fircrest and CRISTA. Only these properties would be able to apply for Master Plan permits. The Comprehensive Plan would have to be amended to allow any other site to apply for a Master Plan permit.

DISCUSSION

Amendments to both the Comprehensive Plan and Development Code are shown below in legislative format. Text that has been added is underlined and text that has been deleted is shown as a ~~strike-through~~. The rationale for each amendment is shown in *italics* below the proposed change.

PROPOSED COMPREHENSIVE PLAN AMENDMENTS AND RATIONALE

GLOSSARY

Master Plan Area

A site specific zoning district that establishes site specific permitted uses and development standards for an Institution/Campus or Essential Public Facility as defined in the Comprehensive Plan. Master Plan Areas incorporate proposed new development, redevelopment and/or expansion of an existing development.

Comprehensive Plan Policy LU 76 describes a Master Plan process and references Master Plan regulations. However, there are no Master Plan regulations currently in the Development Code. The one Master Plan approved to date was processed as a Development Code amendment resulting in the adoption of special district regulations for the First Northeast (Shoreline) Transfer Station. The purpose of this new definition is to define and create a process for approving a Master Plan permit that would be included in the Development Code as a Special District. The proposed definition is based on the language found in LU 76.

LU40: ~~Master Plan areas~~ Create subarea plans for of the Aurora Corridor to include smaller city blocks, a park/plaza in the Seattle City Light Right-of-Way, a transit center, and large public areas for a mix of city activities.

The proposed amendments limit Master Planning to areas designated as Institution/Campus or Essential Public Facilities. Subarea plans are the planning tool proposed for use along the Aurora Corridor. For example, the City will be working on a Town Center Subarea Plan along Aurora from 175th to 192nd Street. The term master plan is also used in LU 40 incorrectly. This policy uses the term as a verb yet capitalizes it as if it were a document such as the 'Plan' referring to the Comprehensive Plan. LU 40 is corrected to avoid this confusion of terms. NOTE: Land Use (LU) policies 25-41 all apply to the Aurora Corridor. Subarea plans can be created for other areas of the City outside of the Aurora Corridor as indicated through LU policies found throughout the other sections of the Land Use chapter.

LU43: ~~The Single Family Institution/Campus~~ land use designation applies to a number of institutions within the community that serve a regional clientele on a large campus. It is anticipated that the underlying zoning for this designation shall remain the same unless a Master Plan Area is adopted as an amendment to the ~~Comprehensive Plan~~ Development Code creating a special district.

The Comprehensive Plan identifies three sites as Single Family Institutions: Fircrest Campus, Shoreline Community College Campus and CRISTA Campus. However, these sites do not contain single family uses and are not likely to develop as single family uses. Calling these areas Single Family may be misleading. The sites contain campus or institutional uses. The proposed amendment simplifies the term by deleting the words single family and instead calling this land use designation Institution/Campus.

LU 43 says that the zoning for an area designated as a Single Family Institution (the current underlying zoning is Residential R-6) may not be changed without the adoption of a Master Plan. The proposed amendment clarifies that a Master Plan is a permit and that the permit amends the Development Code by creating a special district. Special Districts are not found in the Comprehensive Plan. Special Districts are a zoning designation found in the Development Code. Master Plans or Master Plan Areas (the proposed terminology) do not create new goals or policies and must be consistent with the adopted goals and policies in the Comprehensive Plan. Since a Master Plan Area does not need to amend the Comprehensive Plan, but does need to amend the Development Code to create a Special District staff proposed replacing the words Comprehensive Plan with Development Code.

LU74: All new Essential Public Facilities and substantial modifications to existing Essential Public Facilities shall be required to undergo a siting process by the City of Shoreline except that where site-specific standards such as an approved Master Plan Area or Subarea Plan are in place for the proposed Essential Public Facilities, those specific standards will apply to development. Facility siting shall consider:

- consistency with locations identified as appropriate for public purposes on the Land Use Element Map;
- compatibility with adjacent land uses;
- fair distribution of public facilities throughout the City;
- reduction of sprawl development;
- promotion of economic development and employment opportunities;
- protection of the environment;
- positive fiscal impact and on-going benefit to the host jurisdiction;
- consistency with City of Shoreline Comprehensive Plan (e.g. Capital Facilities, Utilities, Transportation, Housing, Economic Development, the Environment and Community Design);
- ability to meet zoning criteria for Special Use Permits as defined in the Shoreline Municipal Code;
- public health and safety;
- forecasted regional or state-wide need;
- ability of existing facilities to meet that need;
- compatibility with this Comprehensive Plan;
- evaluation in context of agency or district plan (and consistency with this agency or district plan);
- analysis of alternative sites; and
- provide a public review process that includes, at a minimum, public notice and a public comment period. Special use permits and master plan areas may require public meetings and/or a public hearing process.

The siting process for Essential Public Facilities shall be coordinated with neighboring jurisdictions and with King and Snohomish counties by participating in the interjurisdictional process developed by the King County Growth Management Planning Council and the process adopted by Snohomish County (where appropriate). Specific siting processes will be established in Comprehensive Plan implementing regulations.

LU 74 refers to a site specific standards but does not clarify what that means. Staff is proposing that an adopted Master Plan permit would qualify as site specific standards.

LU 75: All new Essential Public Facilities and redevelopment, expansion of a use and/or change of a use of an existing Essential Public Facility shall be required to undergo development review by the City of Shoreline. A Master Plan area is encouraged for Essential Public Facilities. Development standards and review criteria shall consider:

- the types of facility uses and operations and their impacts;
- compatibility of the proposed development, expansion or change of use, with the development site, with neighboring properties and with the community as a whole;
- environmental review pursuant to State Environmental Policy Act (SEPA Rules WAC 197-11); and
- development standards to mitigate aesthetic and functional impacts to the development site and to neighboring properties.

The added language is taken from LU 76. This is the only policy language found in LU 76 and LU 77.

~~LU 76: A Master Plan is encouraged for Essential Public Facilities. The purpose of the Master Plan is to incorporate all proposed new development, redevelopment and/or expansion of an existing development. A Master Plan is a comprehensive long-range plan for the use of the property. Its purpose is to guide the growth and development of the facility so that they serve their users and benefit the community.~~

~~A Master Plan shall include:~~

- ~~▪ a Statement of Justification for the proposed development;~~
- ~~▪ a narrative description and drawings of uses existing on the site (including historic sites and environmentally critical areas);~~
- ~~▪ uses to be developed on site;~~
- ~~▪ location of existing/proposed uses;~~
- ~~▪ bulk and scale of existing/proposed uses;~~
- ~~▪ conceptual architectural design of proposed structures/integration of new and existing uses OR a process by which the applicant will submit a specific architectural design at the time when a specific development is proposed;~~
- ~~▪ existing/conceptual proposed landscaping (native vegetation and decorative plantings) OR a process by which the applicant will submit a specific architectural design at the time when a specific development is proposed;~~
- ~~▪ existing/conceptual proposed access, parking plans;~~
- ~~▪ buffers, as appropriate, between on-site uses;~~
- ~~▪ buffers between the site and surrounding properties; and~~
- ~~▪ an environmental analysis including impacts and proposed mitigation for noise, light, glare, and any other environmental impacts to be expected from the use.~~

~~A Master Plan may be revised for proposed new development subject to Master Plan regulations. Master Plan amendments should occur concurrently with the City's process for amending the Comprehensive Plan, and should include a public participation process.~~

~~LU77: When a Master Plan is accepted by the City, an overlay designation will be placed upon the property, indicating that the Master Plan is the governing document for new development or redevelopment. Specific project applications under an approved conceptual Master Plan may require site plan review. This review would ensure that the specific projects are consistent with the Master Plan and conform to applicable implementation regulations. Building permits will be required for all new construction. Any proposed development that is not in the approved Master Plan will be considered under a Development Permit Application or a Special Use Permit and will be reviewed through the underlying Land Use Designation/Zoning regulations.~~

LU 76 and LU 77 are proposed for deletion from the Comprehensive Plan and have been rewritten to include in the Development Code. LU 76 and LU77 do not contain much policy language. The Comprehensive Plan is the policy document and the Development Code is the regulatory document. LU 76 and LU 77 describe how to process as Master Plan, what a Master Plan should include specific to development and redevelopment Therefore, staff is proposing to move the regulatory language

H10: Provide opportunities and incentives through the Planned Unit Development (PUD) or Master Plan area process for a variety of housing types and site plan concepts that can achieve the maximum housing potential of a large site.

The word permit is added to clarify that a Master Plan is a development tool not a policy planning tool.

PROPOSED DEVELOPMENT CODE AMENDMENTS AND RATIONALE

○

20.20 Definitions

20.20.036

Master Plan Area

A site specific zoning district that establishes site specific permitted uses and development standards for an Institution/Campus or Essential Public Facility as defined in the Comprehensive Plan. Master Plan Areas incorporate proposed new development, redevelopment and/or expansion of an existing development.

There are no Master Plan regulations currently in the Development Code. Master Plans have been regulated like site specific rezones that create a Special District as an amendment to the Development Code to date. The purpose of this amendment is to define and create a process for approving Master Plan Area. The proposed definition is based on the language found in LU 76 of the Comprehensive Plan.

Table 20.30.060 – Summary of Type C Actions, Notice Requirements, Review Authority, Decision Making Authority, and Target Time Limits for Decisions

Action	Notice Requirements for Application and Decision (5), (6)	Review Authority, Open Record Public Hearing (1)	Decision Making Authority (Public Meeting)	Target Time Limits for Decisions	Section
Type C:					
1. Preliminary Formal Subdivision	Mail, Post Site, Newspaper	PC (3)	City Council	120 days	20.30.410
2. Rezone of Property(2) and Zoning Map Change	Mail, Post Site, Newspaper	PC (3)	City Council	120 days	20.30.320
3. Special Use Permit (SUP)	Mail, Post Site, Newspaper	PC (3)	City Council	120 days	20.30.330
4. Critical Areas Special Use Permit	Mail, Post Site, Newspaper	HE (4)		120 days	20.30.333
5. Critical Areas Reasonable Use Permit	Mail, Post Site, Newspaper	HE (4)		120 days	20.30.336

6. Final Formal Plat	None	Review by the Director – no hearing	City Council	30 days	20.30.450
7. SCTF – Special Use Permit	Mail, Post Site, Newspaper (7)	PC (3)	City Council	120 days	20.40.505
8. Street Vacation	PC (3)	PC (3)	City Council	120 days	Chapter 12.17 SMC
9. Master Plan Area	Mail, Post Site, Newspaper	PC (3)	City Council	120 days	20.30.337

- (1) Including consolidated SEPA threshold determination appeal.
- (2) The rezone must be consistent with the adopted Comprehensive Plan.
- (3) PC = Planning Commission
- (4) HE = Hearing Examiner
- (5) Notice of application requirements are specified in SMC 20.30.120.
- (6) Notice of decision requirements are specified in SMC 20.30.150.
- (7) Notice of application shall be mailed to residents and property owners within one-half mile of the proposed site.

The purpose of this amendment is to explicitly list Master Plan Areas as a new zoning district to be approved as a quasi-judicial project permit under RCW 36.70C.11. There are three types of project permits issued by the City. Administrative (Type A), Ministerial (Type B), and Quasi Judicial (Type C). Staff and Planning Commission previously recommended that this permit be reviewed as a Type C or Quasi Judicial action. This recommendation is consistent with this statute definition of project permits which includes “site specific rezones authorized by a comprehensive plan or subarea plan”. These Quasi Judicial actions require more public notice than Legislative actions; impact specific parties vs. a substantial class of properties; and ensure a fair and efficient hearing process.

Staff received preliminary direction from the Council that the Council would like to limit the availability of Master Plan permit applications to those authorized by the City Council legislatively. The proposed amendments to the Development Code reflect this change. No Master Plan Area application can be accepted or

processed on property that has not been approved as a legislative amendment to the Comprehensive Plan.

20.30.353 Master Plan Area

A. Purpose. The purpose of the Master Plan Area is to guide the growth and development of property designated as Institution/Campus or Essential Public Facilities in the Comprehensive Plan in order to serve its users and benefit the community by modifying zoning regulations that apply to the property. With the exception of those uses and standards contained in this section, all other aspects of development, redevelopment or expansion will be regulated as prescribed in Title 20 and other applicable codes for all uses that are permitted outright or through conditional or special use processes in the underlying zones .

The proposed purpose is based on the Comprehensive Plan Land Use Policy 76. A Master Plan Area creates a unique set of zoning standards and uses for property in a special district that does not include a significant class or properties. This special district is comparable to the legislative special district regulations that flow from a subarea plan added to the Comprehensive Plan such as the North City Business District. Here the discussion of Institutional/Campus and Essential Public Facilities in Comprehensive Plan policies and the specially designated geographic boundaries shown in the Comprehensive Plan map substitutes for a Subarea Plan and form the necessary Comprehensive Plan guidance for this set of regulations.

B. Decision Criteria. A Master Plan Area shall be granted by the City, only if the applicant demonstrates that:

1. The project is designated as either Institutional/Campus or Essential Public Facilities in the Comprehensive Plan and is consistent with goals and polices of the Comprehensive Plan relating to these areas.
2. The Master Plan shall address the expansion or redevelopment of existing uses in the Master Plan Area.
3. The Master Plan meets or exceeds the current regulations for Critical Areas if critical areas are present.
4. The proposed development demonstrates the use of innovative, aesthetic, energy efficient and environmentally sustainable architecture and site design.
5. The Master Plan Area applicant demonstrates that there is either sufficient capacity in the transportation system (motorized and nonmotorized) to safely support the development proposed in all future phases or there will be adequate capacity by the time each phase of development is completed.

6. The Master Plan Area applicant demonstrates that there is either sufficient capacity within public services such as water, police, fire, sewer and stormwater to adequately serve the development proposal in all future phases, or there will be adequate capacity available by the time each phase of development is completed.
7. The Master Plan Area proposal contains design, landscaping, parking/traffic management and multi-modal transportation elements that minimize conflicts between the Master Plan property and adjacent uses.
8. Development standards applicable to existing or allowed uses under the Development Code may be modified, or conditions imposed on development to avoid, reduce and then mitigate if they cannot be avoided or reduced all significant offsite impacts associated with the implementation of the Master Plan Area including but not limited to noise, shading, glare, surface water and traffic.
9. Master Plan Area applications shall include a site development plan which will demonstrate compatibility with surrounding neighborhoods, including pedestrian and vehicle access and circulation, recreational and open spaces, building pads, critical areas and buffers, parking, landscaped areas and setbacks.

The proposed criteria is designed to ensure that the Master Plan Area not only serves the users of the site but also provides benefits to the community as instructed in the Comprehensive Plan.

C. Amendments.

Minor amendments to an approved Master Plan Area may be approved by the Director using criteria developed as part of the Master Plan Area. Major amendments are changes that were not analyzed as part an approved Master Plan Area. Major amendments to an approved Master Plan Area shall be processed as a new Master Plan Area.

The Planning Commission noted that minor amendments could be requested that do not rise to the level of requiring the Master Plan Area holder to redo the Master Plan Area process. It is recommended that minor amendments and associated criteria for approving minor amendments be determined as part of the Master Plan Area process. The benefit of defining what is minor and how it will be determined, is that each site is different. What may be a minor detail for one Master Plan Area, may be more significant to another.

20.40.020 Zones and map designations.

The following zoning and map symbols are established as shown in the following table:

ZONING	MAP SYMBOL
RESIDENTIAL	
(Low, Medium, and High Density)	R-4 through 48 (Numerical designator relating to base density in dwelling units per acre)
NONRESIDENTIAL	
Neighborhood Business	NB
Office	O
Community Business	CB
Regional Business	RB
Industrial	I
Special Overlay Districts	SO
North City Business District	NCBD
Planned Area	PLA
<u>Master Planned Area</u>	<u>MPA</u>

Adds Master Planned Area as a zoning designation.

20.40.050 Special districts.

A. Special Overlay District. The purpose of the special overlay (SO) district is to apply supplemental regulations as specified in this Code to a development of any site, which is in whole or in part located in a special overlay district (Chapter 20.100 SMC, Special Districts). Any such development must comply with both the supplemental SO and the underlying zone regulations.

B. Subarea Plan District. The purpose of a Subarea Plan District is to implement an adopted subarea plan using regulations tailored to meet the specific goals and policies established in the Comprehensive Plan for the subarea.

B-1. North City Business District (NCBD). The purpose of the NCBD is to implement the vision contained in the North City Subarea Plan. Any development in the NCBD must comply with the standards specified in Chapter 20.90 SMC.

C. Planned Area (PA). The purpose of the PLA is to allow unique zones with regulations tailored to the specific circumstances, public priorities, or opportunities of a particular area that may not be appropriate in a city-wide land use district.

1. Planned Area 2: Ridgecrest (PLA 2). Any development in PLA 2 must comply with the standards specified in SMC Chapter 20.91.

D. Master Planned Area (MPA). The purpose of the MPA is to guide the growth and development of an Institution/Campus so that the users are served and there are benefits to the community.

1. Master Plan Area 1: Shoreline Transfer Station (MPA 1). Any development in MPA 1 must comply with the standards specified in SMC Chapter 20.100 Subchapter 1.

2. Master Plan Area 2: Shoreline Community College (MPA 2). Any development in MPA 2 must comply with the standards specified in SMC Chapter 20.100 Subchapter 2.

The Comprehensive Plan stated that a Master Plan would be adopted as a Special District. This amendment establishes Master Plan Areas as a type of Special District.

Chapter 20.100 Special Districts

Sections

Subchapter 1. Master Planned Area 1: First Northeast Shoreline Recycling and Transfer Station Master Plan.

20.100.010

A. This chapter establishes the long range development plans for the Shoreline Recycling and Transfer Station formerly referred to as the First Northeast Transfer Station Master Plan.

B. The development standards that apply to this Master Planned Area were adopted by Ordinance 338 on September 9, 2003. A copy of the standards is filed in the City Clerk's office under Receiving Number 2346.

The Shoreline Recycling and Transfer Station was the first Master Plan approved by the City. This Master Plan was prepared as an amendment to the Development Code. This amendment proposes to identify the Shoreline Recycling and Transfer Station on the Zoning Map as a Master Planned Area (MPA). Currently the site is shown as Residential 6 Units per Acre (R-6) even though the Master Plan that was adopted in 2003 governs the zoning on this site.

Subchapter 2. Master Planned Area 2: Shoreline Community College

20.100.100 Purpose and Scope

A. The purpose of this chapter is to define the permitted and prohibited uses in Shoreline Community College Master Planned Area 2.

B. With the exception of those uses and standards contained in this subchapter, all other aspects of development, redevelopment or expansion will be regulated as prescribed in Title 20 and other applicable codes for all uses that are permitted in the R-4-R-6 zones.

20.100.210 Master Planned Area Zone and Permitted/Prohibited Uses

A. All uses provided for under SMC Chapter 20.40 that are permitted in the R4-R6 zones shall be allowed in Shoreline Community College: Master Planned Area 2 pursuant to compliance with all applicable codes and regulations.

B. Any use listed in SMC Chapter 20.40 that is allowed through the conditional use or special use process in the R4-R6 zones may be allowed in Shoreline Community College: Planned Area 2 upon obtaining the required use permit.

C. Expansion of a nonconforming use is prohibited.

Shoreline Community College is one of the sites identified in the Comprehensive Plan as an area that should Master Plan. The City has further indicated to the College that a Master Plan is required prior to any future permitting of major develop or redevelopment on the site. The cumulative impacts of redevelopment and development at the College on the environment, public infrastructure and the neighborhood cannot adequately be addressed permit by permit. The purpose of this amendment is to require Shoreline Community College to apply for a Master Plan Area to develop or redevelop on the site.

RECOMMENDATION

Staff recommends adoption of the proposed amendments to the Comprehensive Plan and Development Code contained in Ordinance 507.

ATTACHMENTS

Attachment A Ordinance 507

ORDINANCE NO. 507

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN TO RENAME THE SINGLE FAMILY LAND USE DESIGNATION AS INSTITUTION/CAMPUS; ESTABLISH THAT A MASTER PLAN AREA IS CREATED AS AN AMENDMENT TO THE DEVELOPMENT CODE; AND AMENDING DEVELOPMENT REGULATIONS TO IMPLEMENT THESE COMPREHEHSIVE PLAN CHANGES BY CREATING A MASTER PLANNED AREA ZONING DESIGNATION AND ADOPTING A MASTER PLAN AREA PERMIT PROCESS.

WHEREAS, the Growth Management Act requires Cities to consider amendments to the Comprehensive Plan only once a year; and the City has considered amendments submitted during 2007

WHEREAS, The Planning Commission considered Comprehensive Plan amendments logged in during calendar year 2007 together with implementing regulations at a study session on April 17, 2008 and a Public Hearing held on May 1, 2008 with a continuation to May 15, 2008; and

WHEREAS, City's Responsible Official issued a DNS on the Comprehensive Plan and Development Code Amendments on May 1, 2008; and

WHEREAS, the proposed amendments were submitted to the State Department of Community Development for comment pursuant WAC 365-195-820; and

WHEREAS, the Council finds that the amendments adopted by this ordinance meet the criteria in Title 20.30.340 and .350 for adoption of amendments to the Comprehensive Plan and Development Code; now therefore

THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Comprehensive Plan Amendment. Figure LU-1 of the Comprehensive Plan is amended as set forth in Exhibit A attached hereto.

Section 2. Comprehensive Plan Amendment. The Glossary of the Comprehensive Plan and Land Use Policies LU 40, LU 43, LU 74, LU 75, LU 76, LU 77 and H 10 of the Comprehensive Plan are amended as set forth in Exhibit B attached hereto.

ATTACHMENT A

Section 3. Zoning Map Amendment. The Official Zoning Map is amended as set forth in Exhibit C.

Section 4. New Sections; Amendments. New sections 20.20.036, 20.30.353, 20.100.010 and 20.100.100, are added to the Shoreline Municipal Code as set forth in Exhibit D attached hereto; Tables 20.30.060 and 20.40.020 of the municipal code are amended as set forth in Exhibit D; and section 20.40.050 of the municipal code is amended as set forth in Exhibit D.

Section 5. Effective Date. A summary of this ordinance consisting of the title shall be published in the official newspaper and the ordinance shall take effect five days after publication.

ADOPTED BY THE CITY COUNCIL ON JULY 14, 2008

Mayor Cindy Ryu

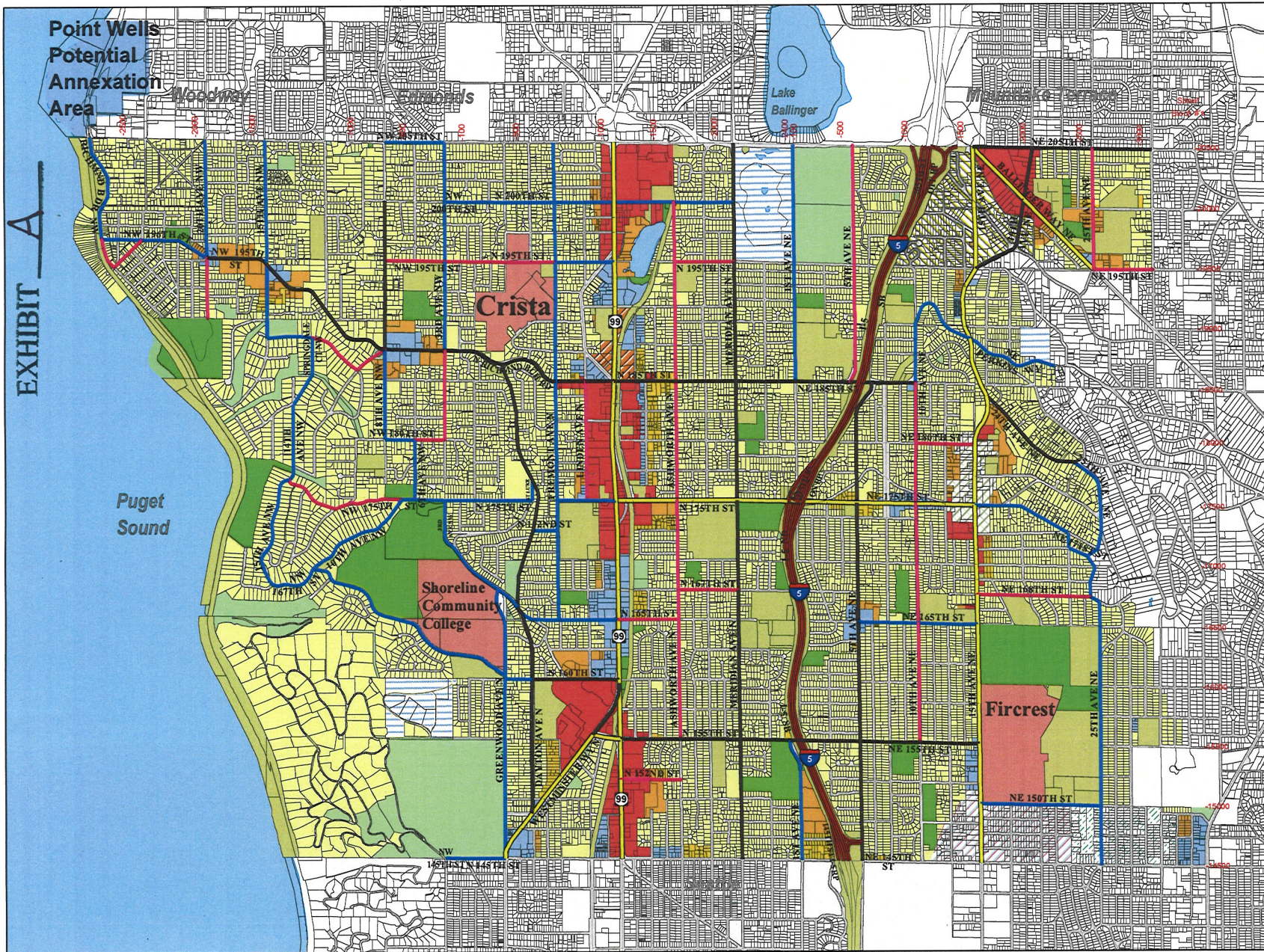
ATTEST:

APPROVED AS TO FORM:

Scott Passey
City Clerk

Ian Sievers
City Attorney

Publication Date: ____ July , 2008
Effective Date: July , 2008



City of Shoreline COMPREHENSIVE PLAN

Representation of Official
Land Use Map Adopted By
City Ordinance No. 292 and 388.

Legend

- Outside Shoreline
- Interstate
- Principal Arterial
- Minor Arterial
- Collector Arterial
- Neighborhood Collector
- Local Street
- Low Density Residential
- Medium Density Residential
- High Density Residential
- Mixed Use
- Community Business
- Regional Business
- Public Facilities
- Institution/Campus
- Special Study Area
- Ballinger Special Study Area
- Briarcrest Special Study Area
- North City Business District
- Paramount Special Study Area
- Private Open Space
- Public Open Space

0 500 1,000 2,000 Feet



This map is NOT an official map. No warranty is made concerning the accuracy, currency, or completeness of data depicted on this map.

Comprehensive Plan Land Use

Updated: 7/2/2008

Filename: LandUse2008.mxd

PROPOSED COMPREHENSIVE PLAN AMENDMENTS**GLOSSARY****Master Plan Area**

A site specific zoning district that establishes site specific permitted uses and development standards for an Institution/Campus or Essential Public Facility as defined in the Comprehensive Plan. Master Plan Areas incorporate proposed new development, redevelopment and/or expansion of an existing development.

LU40: ~~Master Plan areas~~ Create subarea plans ~~of~~ the Aurora Corridor to include smaller city blocks, a park/plaza in the Seattle City Light Right-of-Way, a transit center, and large public areas for a mix of city activities.

LU43: ~~The Single-Family Institution/Campus~~ land use designation applies to a number of institutions within the community that serve a regional clientele on a large campus. It is anticipated that the underlying zoning for this designation shall remain the same unless a Master Plan Area is adopted as an amendment to the ~~Comprehensive Plan Development Code~~ creating a special district.

LU74: All new Essential Public Facilities and substantial modifications to existing Essential Public Facilities shall be required to undergo a siting process by the City of Shoreline except that where site-specific standards such as an approved Master Plan Area or Subarea Plan are in place for the proposed Essential Public Facilities, those specific standards will apply to development. Facility siting shall consider:

- consistency with locations identified as appropriate for public purposes on the Land Use Element Map;
- compatibility with adjacent land uses;
- fair distribution of public facilities throughout the City;
- reduction of sprawl development;
- promotion of economic development and employment opportunities;
- protection of the environment;
- positive fiscal impact and on-going benefit to the host jurisdiction;
- consistency with City of Shoreline Comprehensive Plan (e.g. Capital Facilities, Utilities, Transportation, Housing, Economic Development, the Environment and Community Design);
- ability to meet zoning criteria for Special Use Permits as defined in the Shoreline Municipal Code;
- public health and safety;
- forecasted regional or state-wide need;
- ability of existing facilities to meet that need;
- compatibility with this Comprehensive Plan;
- evaluation in context of agency or district plan (and consistency with this agency or district plan);
- analysis of alternative sites; and
- provide a public review process that includes, at a minimum, public notice

and a public comment period. Special use permits and master plan areas may require public meetings and/or a public hearing process.

The siting process for Essential Public Facilities shall be coordinated with neighboring jurisdictions and with King and Snohomish counties by participating in the interjurisdictional process developed by the King County Growth Management Planning Council and the process adopted by Snohomish County (where appropriate). Specific siting processes will be established in Comprehensive Plan implementing regulations.

LU 75: All new Essential Public Facilities and redevelopment, expansion of a use and/or change of a use of an existing Essential Public Facility shall be required to undergo development review by the City of Shoreline. A Master Plan area is encouraged for Essential Public Facilities. Development standards and review criteria shall consider:

- the types of facility uses and operations and their impacts;
- compatibility of the proposed development, expansion or change of use, with the development site, with neighboring properties and with the community as a whole;
- environmental review pursuant to State Environmental Policy Act (SEPA Rules WAC 197-11); and
- development standards to mitigate aesthetic and functional impacts to the development site and to neighboring properties.

~~LU 76: A Master Plan is encouraged for Essential Public Facilities. The purpose of the Master Plan is to incorporate all proposed new development, redevelopment and/or expansion of an existing development. A Master Plan is a comprehensive long-range plan for the use of the property. Its purpose is to guide the growth and development of the facility so that they serve their users and benefit the community.~~

~~A Master Plan shall include:~~

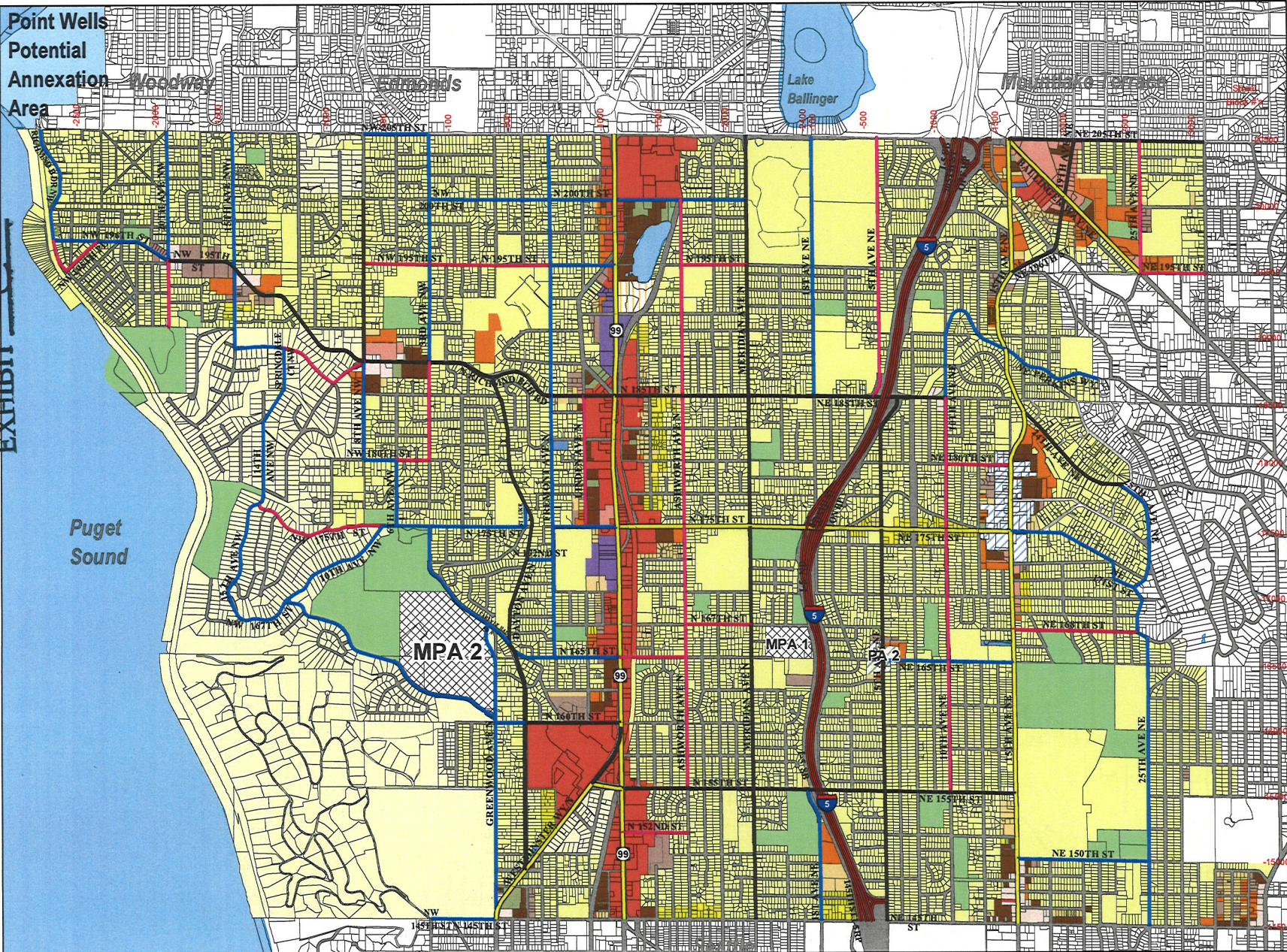
- ~~▪ a Statement of Justification for the proposed development;~~
- ~~▪ a narrative description and drawings of uses existing on the site (including historic sites and environmentally critical areas);~~
- ~~▪ uses to be developed on site;~~
- ~~▪ location of existing/proposed uses;~~
- ~~▪ bulk and scale of existing/proposed uses;~~
- ~~▪ conceptual architectural design of proposed structures/integration of new and existing uses OR a process by which the applicant will submit a specific architectural design at the time when a specific development is proposed;~~
- ~~▪ existing/conceptual proposed landscaping (native vegetation and decorative plantings) OR a process by which the applicant will submit a specific architectural design at the time when a specific development is proposed;~~
- ~~▪ existing/conceptual proposed access, parking plans;~~
- ~~▪ buffers, as appropriate, between on-site uses;~~
- ~~▪ buffers between the site and surrounding properties; and~~
- ~~▪ an environmental analysis including impacts and proposed mitigation for noise, light, glare, and any other environmental impacts to be expected from the use.~~

~~A Master Plan may be revised for proposed new development subject to Master Plan regulations. Master Plan amendments should occur concurrently with the City's process~~

~~for amending the Comprehensive Plan, and should include a public participation process.~~

~~**LU77:** When a Master Plan is accepted by the City, an overlay designation will be placed upon the property, indicating that the Master Plan is the governing document for new development or redevelopment. Specific project applications under an approved conceptual Master Plan may require site plan review. This review would ensure that the specific projects are consistent with the Master Plan and conform to applicable implementation regulations. Building permits will be required for all new construction. Any proposed development that is not in the approved Master Plan will be considered under a Development Permit Application or a Special Use Permit and will be reviewed through the underlying Land Use Designation/Zoning regulations.~~

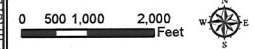
H10: Provide opportunities and incentives through the Planned Unit Development (PUD) or Master Plan area process for a variety of housing types and site plan concepts that can achieve the maximum housing potential of a large site.



City of Shoreline

Representation of Official
Zoning Map Adopted By
City Ordinance No. 292.
Shows amendments through
February 18, 2003.

- R-4; Residential, 4 units/acre
- R-6; Residential, 6 units/acre
- R-8; Residential, 8 units/acre
- R-12; Residential, 12 units/acre
- R-18; Residential, 18 units/acre
- R-24; Residential, 24 units/acre
- R-48; Residential, 48 units/acre
- PA; Planned Area
- MPA; Master Planned Area
- O; Office
- NB; Neighborhood Business
- CB; Community Business
- NCBD; North City Business District
- RB; Regional Business
- I; Industrial
- CZ; Contract Zone
- RB-CZ; Reg. Bus/Contract Zone



This map is NOT an official map. No warranty
is made concerning the accuracy, currency,
or completeness of data depicted on this map.

Zoning

Updated: 7/1/2008
Filename: Zoning2008.mxd

PROPOSED DEVELOPMENT CODE AMENDMENTS**20.20 Definitions****20.20.036****Master Plan Area**

A site specific zoning district that establishes site specific permitted uses and development standards for an Institution/Campus or Essential Public Facility as defined in the Comprehensive Plan. Master Plan Areas incorporate proposed new development, redevelopment and/or expansion of an existing development.

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4. Critical Areas Special Use Permit	Mail, Post Site, Newspaper	HE (4)		120 days	20.30.333
5. Critical Areas Reasonable Use Permit	Mail, Post Site, Newspaper	HE (4)		120 days	20.30.336
6. Final Formal Plat	None	Review by the Director – no hearing	City Council	30 days	20.30.450
7. SCTF – Special Use Permit	Mail, Post Site, Newspaper (7)	PC (3)	City Council	120 days	20.40.505
8. Street Vacation	PC (3)	PC (3)	City Council	120 days	Chapter 12.17 SMC
<u>9. Master Plan Area</u>	<u>Mail, Post Site, Newspaper</u>	<u>PC (3)</u>	<u>City Council</u>	<u>120 days</u>	<u>20.30.337</u>

- (1) Including consolidated SEPA threshold determination appeal.
- (2) The rezone must be consistent with the adopted Comprehensive Plan.
- (3) PC = Planning Commission
- (4) HE = Hearing Examiner
- (5) Notice of application requirements are specified in SMC 20.30.120.
- (6) Notice of decision requirements are specified in SMC 20.30.150.
- (7) Notice of application shall be mailed to residents and property owners within one-half mile of the proposed site.

20.30.353 Master Plan Area

A. Purpose. The purpose of the Master Plan Area is to guide the growth and development of property designated as Institution/Campus or Essential Public Facilities in the Comprehensive Plan in order to serve its users and benefit the community by modifying zoning regulations that apply to the property. With the exception of those uses and standards contained in this section, all other aspects of development, redevelopment or expansion will be regulated as prescribed in Title 20 and other applicable codes for all uses that are permitted outright or through conditional or special use processes in the underlying zones.

B. Decision Criteria. A Master Plan Area shall be granted by the City, only if the applicant demonstrates that:

1. The project is designated as either Institutional/Campus or Essential Public Facilities in the Comprehensive Plan and is consistent with goals and polices of the Comprehensive Plan relating to these areas.
2. The Master Plan shall address the expansion or redevelopment of existing uses in the Master Plan Area.
3. The Master Plan meets or exceeds the current regulations for Critical Areas if critical areas are present.
4. The proposed development demonstrates the use of innovative, aesthetic, energy efficient and environmentally sustainable architecture and site design.
5. The Master Plan Area applicant demonstrates that there is either sufficient capacity in the transportation system (motorized and nonmotorized) to safely support the development proposed in all future phases or there will be adequate capacity by the time each phase of development is completed.
6. The Master Plan Area applicant demonstrates that there is either sufficient capacity within public services such as water, police, fire, sewer and stormwater to adequately serve the development proposal in all future phases, or there will be adequate capacity available by the time each phase of development is completed.

7. The Master Plan Area proposal contains design, landscaping, parking/traffic management and multi-modal transportation elements that minimize conflicts between the Master Plan property and adjacent uses.
8. Development standards applicable to existing or allowed uses under the Development Code may be modified, or conditions imposed on development to avoid, reduce and then mitigate if they cannot be avoided or reduced all significant offsite impacts associated with the implementation of the Master Plan Area including but not limited to noise, shading, glare, surface water and traffic.
9. Master Plan Area applications shall include a site development plan which will demonstrate compatibility with surrounding neighborhoods, including pedestrian and vehicle access and circulation, recreational and open spaces, building pads, critical areas and buffers, parking, landscaped areas and setbacks.

C. Amendments.

Minor amendments to an approved Master Plan Area may be approved by the Director using criteria developed as part of the Master Plan Area. Major amendments are changes that were not analyzed as part an approved Master Plan Area. Major amendments to an approved Master Plan Area shall be processed as a new Master Plan Area.

20.40.020 Zones and map designations.

The following zoning and map symbols are established as shown in the following table:

ZONING	MAP SYMBOL
RESIDENTIAL	
(Low, Medium, and High Density)	R-4 through 48 (Numerical designator relating to base density in dwelling units per acre)
NONRESIDENTIAL	
Neighborhood Business	NB
Office	O
Community Business	CB
Regional Business	RB
Industrial	I
Special Overlay Districts	SO

North City Business District	NCBD
Planned Area	PLA
<u>Master Planned Area</u>	<u>MPA</u>

20.40.050 Special districts.

A. **Special Overlay District.** The purpose of the special overlay (SO) district is to apply supplemental regulations as specified in this Code to a development of any site, which is in whole or in part located in a special overlay district (Chapter 20.100 SMC, Special Districts). Any such development must comply with both the supplemental SO and the underlying zone regulations.

B. **Subarea Plan District.** The purpose of a Subarea Plan District is to implement an adopted subarea plan using regulations tailored to meet the specific goals and policies established in the Comprehensive Plan for the subarea.

B-1. **North City Business District (NCBD).** The purpose of the NCBD is to implement the vision contained in the North City Subarea Plan. Any development in the NCBD must comply with the standards specified in Chapter 20.90 SMC.

C. **Planned Area (PA).** The purpose of the PLA is to allow unique zones with regulations tailored to the specific circumstances, public priorities, or opportunities of a particular area that may not be appropriate in a city-wide land use district.

1. Planned Area 2: Ridgecrest (PLA 2). Any development in PLA 2 must comply with the standards specified in SMC Chapter 20.91.

D. **Master Planned Area (MPA).** The purpose of the MPA is to guide the growth and development of an Institution/Campus so that the users are served and there are benefits to the community.

1. Master Plan Area 1: Shoreline Transfer Station (MPA 1). Any development in MPA 1 must comply with the standards specified in SMC Chapter 20.100 Subchapter 1.

2. Master Plan Area 2: Shoreline Community College (MPA 2). Any development in MPA 2 must comply with the standards specified in SMC Chapter 20.100 Subchapter 2.

Chapter 20.100 Special Districts

Sections

Subchapter 1. Master Planned Area 1: First Northeast Shoreline Recycling and Transfer Station Master Plan.

20.100.010

A. This chapter establishes the long range development plans for the Shoreline Recycling and Transfer Station formerly referred to as the First Northeast Transfer Station Master Plan.

B. The development standards that apply to this Master Planned Area were adopted by Ordinance 338 on September 9, 2003. A copy of the standards is filed in the City Clerk's office under Receiving Number 2346.

Subchapter 2. Master Planned Area 2: Shoreline Community College

20.100.100 Purpose and Scope

A. The purpose of this chapter is to define the permitted and prohibited uses in Shoreline Community College Master Planned Area 2.

B. With the exception of those uses and standards contained in this subchapter, all other aspects of development, redevelopment or expansion will be regulated as prescribed in Title 20 and other applicable codes for all uses that are permitted in the R-4-R-6 zones.

20.100.210 Master Planned Area Zone and Permitted/Prohibited Uses

A. All uses provided for under SMC Chapter 20.40 that are permitted in the R4-R6 zones shall be allowed in Shoreline Community College: Master Planned Area 2 pursuant to compliance with all applicable codes and regulations.

B. Any use listed in SMC Chapter 20.40 that is allowed through the conditional use or special use process in the R4-R6 zones may be allowed in Shoreline Community College: Planned Area 2 upon obtaining the required use permit.

C. Expansion of a nonconforming use is prohibited.

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Long Range Planning Work Program Update
DEPARTMENT: Planning and Development Services
PRESENTED BY: Rachael Markle, Asst. Director of Planning and Development Services; Joseph W. Tovar, FAICP Director of Planning and Development Services

PROBLEM/ISSUE STATEMENT:

Council has inquired about the timing, status and inclusion of a few long range planning work items. The purpose of this report is to present the Council with:

- ⇒ An updated list of the major long range planning work program items;
- ⇒ A proposed schedule for addressing each work plan item; and
- ⇒ Referral of new Development Code amendments to the work program.

FINANCIAL IMPACT:

The financial impacts are primarily associated with staff costs. Council has already budgeted additional funds to assist with the following:

- ⇒ Adoption of the new Stormwater Manual
- ⇒ Town Center Subarea Plan
- ⇒ Southeast Neighborhoods Subarea Plan
- ⇒ Fircrest Master Plan
- ⇒ Environmentally Sustainable Community Strategy
- ⇒ Shoreline Master Program (\$60,000 – Department of Ecology grant)

RECOMMENDATION

Staff recommends that Council move to accept the updated Long Range Planning Work Program and direct the Planning Commission to review the following four Development Code amendments as part of the review of amendments that is scheduled to occur in the Fall:

1. Requirement for recycling space for multifamily developments.
2. Requirement for bicycle racks for multifamily developments.
3. Requirement for Electric Vehicle Recharging capability in multifamily developments.
4. Parking requirements for the North City Business District (NCBD).

Approved By: City Manager  City Attorney _____

INTRODUCTION

The purpose of this report is to update the list of major long range projects and the estimated timeline for each project. The Council is also being asked to consider the addition of a few amendments to the Development Code as future work items. The Council last discussed the Long Range Planning Work program on April 28, 2008 in reference to confirming the Planning Commission's Work Program for 2008.

Attachment A includes:

- ⇒ An updated list of the major long range planning work program items;
- ⇒ A proposed schedule for addressing each of work plan item; and
- ⇒ Referral of new Development Code amendments to the work program.

BACKGROUND

There are several long range planning projects that are currently in progress and planned to begin in the next year. Some of these projects are associated with Council Goals:

- ⇒ Environmentally Sustainable Community (ESC) Strategy;
- ⇒ Fircrest Master Plan permit;
- ⇒ Southeast Shoreline Neighborhoods Subarea Plan and Zoning; and
- ⇒ Town Center Subarea Plan.

There are a few long range planning projects that have been expressed directly or indirectly by Council:

- ⇒ Amending the Tree Protection regulations in the Development Code;
- ⇒ Joint Planning Commission/Council committee to consider design review; and
- ⇒ Revisiting the vision for the Comprehensive Plan.

These projects have been added to the list. A tentative schedule has also been identified.

There are also projects that are mandated by the State:

- ⇒ Major update of the Comprehensive Plan;
- ⇒ Adoption of a new Stormwater Manual; and
- ⇒ Update of the Shoreline Master Program.

In addition to the projects noted above, a few amendments to the Development Code have been suggested by Council members and staff. Staff is asking for the Council to decide whether or not these amendments should be added to the Long Range Work Program for analysis and ultimately review by the Planning Commission and consideration to adopt by the Council.

Multifamily Development Amendments

As a result of several discussions of multifamily development, Councilmember Eggen requested that the City consider modifying the Development Code to include additional requirements for multifamily development. Deputy Mayor Scott is co-sponsoring the request. The proposed amendments are:

1. Requirement for recycling space for multifamily developments.
2. Requirement for bicycle racks for multifamily developments.
3. Requirement for Electric Vehicle Recharging capability in multifamily developments.

North City Parking Requirements

The City has heard concerns regarding parking following the construction and occupation of the first multi family project constructed in the North City Business District (NCBD), Arabella 1. Based on these concerns, staff recommends that further analysis of parking in this area be performed. This analysis may lead to amendments to the parking standards for NCBD.

If the amendments are added to the Commission's list of Development Code amendments, staff would work with the Commission to refine the proposals and bring them to a study session. The Commission would then hold a hearing and send a recommendation on to the Council. It would be the Council's discretion whether to accept or deny the Commission's recommendation. The next review is scheduled to occur in the Fall.

Tonight, the Council is only deciding whether or not the four amendments should be added to the list. In adding them to the list, the Council is not making a commitment as to whether it will or will not accept the Commission recommendation.

CONCLUSION

This table in Attachment A represents a significant commitment of staff resources and Planning Commission and Council time. There are approximately four planners routinely assigned to work on long range planning projects. Currently there are about ten members of Planning and Development Services working on the projects listed in Attachment A. Each of the projects listed also requires support from Public Works and the City Attorney's Office. This information is provided to assist in future decision making and management of resources.

RECOMMENDATION

Staff recommends that Council move to accept the updated Long Range Planning Work Program and direct the Planning Commission to review the following four Development Code amendments as part of the review of amendments that is scheduled to occur in the Fall:

1. Requirement for recycling space for multifamily developments.
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3. Requirement for Electric Vehicle Recharging capability in multifamily developments.
4. Parking requirements for the North City Business District (NCBD).

ATTACHMENTS Attachment A

Updated Long Range Planning Work Program Schedule 2008

Long Range Planning Work Program

Legend		Denotes Staff Work		Active Public Input		X Council Adoption												
2008		2009		2010														
Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
							X											
Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	X																	
Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	X																	
Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
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NOTES: These schedules are tentative and subject to change.

* Southbridge Subarea Plan is pending and is expected to resume upon completion of Southeast Neighborhoods Subarea Plan and Zoning.