

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Library Board Appointments
<b>DEPARTMENT:</b>	Parks, Recreation and Cultural Services Department
<b>PRESENTED BY:</b>	Dick Deal, Director of Parks, Recreation and Cultural Services Department

**PROBLEM/ISSUE STATEMENT:**

Of the five-member Library Board, the terms of two members will expire on March 31, 2008. To promote and solicit applications, staff advertised the vacancies in the February 8<sup>th</sup> *Enterprise*, on the City's website, in the "It's Happening" flyer, and in the February issue of *Currents*. The City received eight applications and a Council Subcommittee interviewed all eight applicants.

The Councilmembers who volunteered to serve on the Council Subcommittee to make recommendations on the appointments were Mayor Cindy Ryu and Councilmembers Chris Eggen and Keith McGlashan. In addition to recommending two applicants to fill the soon to be vacant positions, the Subcommittee is also recommending one applicant to fill the position of a member that has forfeited her position on the Board.

**BACKGROUND:**

The Shoreline Library Board was formed by the City Council in the spring of 1996 to act as a liaison to the King County Library Board of Trustees, the City Council and the Shoreline community. It provides information, makes recommendations relating to the Shoreline and Richmond Beach Libraries, promotes programs, and reviews library policies.

The terms of two Library Board members will expire on March 31, 2008. One of those members, Mary Lynn Potter, is seeking re-appointment. Other members of the Board include Thomas Petersen, Jane Hinton, and Susan Hoyne. Their terms will expire in 2010.

The Subcommittee decided to interview all eight applicants and those interviews took place on Tuesday, March 4, and Monday, March 17. The Subcommittee recommendation includes appointing two applicants to fill the two soon to be vacant positions for four-year terms.

The Subcommittee also recommended appointing one applicant to fill the position of board member Jane Hinton, who has failed to attend four consecutive board meetings without being excused. Under Shoreline Municipal Code 2.25.20, a member forfeits

his/her position on the board and the member's position becomes vacant if the member misses three consecutive board meetings and a majority of the members on the board does not excuse such absence. The applicant filling the forfeited position will serve the remaining two years of Jane Hinton's term.

In an effort to foster institutional memory and to ensure there will be enough members to conduct business, the Subcommittee is recommending that the Council expand the Library Board membership in the future to include seven members instead of the current five.

Because the Library Board meets every other month, the new Library Board members will be sworn in at the May 8<sup>th</sup> meeting.

### **RECOMMENDATION**

Adopt the Council Subcommittee's recommendations for the Library Board appointments, which are: Mary Lynn Potter and Karen Easterly-Behrens for four-year terms and Lori Lynass for a two-year term.

Approved By:      City Manager  City Attorney \_\_\_\_

### **ATTACHMENTS**

Attachment A – Recommended appointees' applications  
Attachment B – List of all applicants



RECEIVED

FEB 08 2008

PRCS DEPT.

RECEIVED

FEB 08 2008

CITY CLERK  
CITY OF SHORELINE

4PM  
2:13pm

## COMMUNITY SERVICE APPLICATION

FOR MEMBERSHIP ON THE

Shoreline Library Board

City Board or Commission

(Please type or print)

Name Mary Lynn Potter

Are you a Shoreline resident or property owner? yes

Length of residence 11+ years

1. List your educational background.

BA - Whitman College

MA - Univ. of Washington

Admin Credential - U of Wash

2. Please state your occupational background, beginning with your current occupation and employer.

Currently retired. Worked in Shoreline School District for 37 years as Elem. Teacher and Elem Librarian (27 yr). Taught in England & Japan for DOD schools. (3 years) Taught 3 years for Edmonds Sch. Dist.

3. Describe your involvement in the Shoreline community. Served on a short Budget Adv. Comm for city of Shoreline about 2 years ago. Served on Shoreline Library Board for 4 years, am currently the chairman. Served on Shoreline Parade judge group. For past 18 years have volunteered at Seattle Crisis Clinic which serves all of King County. Am currently mentoring a sch. librarian in another Sch. Dist. Serve on Board of The Friends of the Richmond Beach Library who conduct the RB Art Show in

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.
- Current Chairperson of Shoreline Library Board.  
Parade judge  
Am a former Librarian with Shoreline School District.

5. List the addresses of property you own in Shoreline and the type of property (residential or commercial).

EXEMPT FROM DISCLOSURE

Exemption: RCW 42.56.250(3)

6. Are you an official representative of a homeowners' association or other group? If so, please name the group.

NO

7. Describe why you are interested in serving in this position. Having served on the Library Board for past 4 years, I found the responsibility rewarding and would like to continue for another term as I believe libraries are strategic to a strong, educated community and people.

Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.

Are you available for evening meetings? yes Daytime meetings? yes

\*\*\*\*\*

Please return this application by the deadline to:

City of Shoreline, City Clerk  
17544 Midvale Avenue North  
Shoreline, WA 98133  
(206) 546-8919

**Disclosure Notice:** Please note that your responses to the above application questions may be disclosed to the public under Washington State Law. The Personal Information form (page 3), however, is not subject to public disclosure.

Thank you for taking the time to fill out this application.  
Volunteers play a vital role in the Shoreline government. We appreciate your interest.



RECEIVED  
FEB 22 2008  
CITY CLERK  
CITY OF SHORELINE  
1:50pm  
RFM

## COMMUNITY SERVICE APPLICATION

### FOR MEMBERSHIP ON THE

Library

City Board or Commission

*(Please type or print)*

Name: Karen Easterly-Behrens

Are you a Shoreline resident or property owner? Yes

Length of residence: 13 years

#### 1. List your educational background:

Masters in Business Administration, Catholic University,  
BA Journalism, Catholic University,  
AS Registered Nursing, Largo Community College

#### 2. Please state your occupational background, beginning with your current occupation and employer.

Senior Case Management Specialist Supervisor for 20 western states including Alaska, Hawaii and Guam. Manage 31 Professionals. Budget > 1 million per year. Strengths and Competencies in Building effective teams, Leadership Courage, Decision Quality, Developing and mentoring others, Innovation Management and Organizational Agility. Employed by large international corporation. Six Sigma Green Belt. High level organizational skills focused on productivity and ROI.

1987-1999 Small business owner, Developed 3 successful start up businesses, negotiating among numerous regulatory bodies to bring to fruition. Developed strong customer base through the identification of specific needs and developing services to fill that niche.

1974-1987 ER/Trauma Nurse at Harborview Medical Center, Seattle, Washington and Baltimore Shock Trauma in Baltimore Maryland. Extensive ICU hospital experience including management roles.

3. Describe your involvement in the Shoreline community.

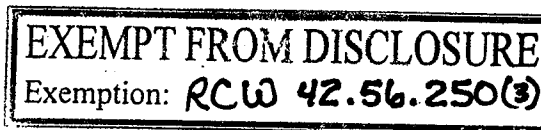
Active member of my political party  
Start-up Member of Shoreline Citizens Coalition (non-profit corporation)  
Life Time Member of Girl Scouts of America, former leader

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying:

Developed, monitored and documented metrics and ROI.  
Developed and implemented Corporate wide initiative.... "Increase/Improve Employee Rewards and Recognition"  
Coordinated complex relationships and situations to achieve superior outcomes for our members  
Identify and coordinate multiple stakeholders to negotiate positive outcomes.

5. List the addresses of property you own in Shoreline and the type of property (residential or commercial):

[REDACTED]  
[REDACTED]



6. Are you an official representative of a homeowners' association or other group? If so, please name the group:

Board of Directors of Shoreline Citizens Coalition

7. Describe why you are interested in serving in this position.

I hold a strong belief that learning is a life long adventure. Libraries provide a significant resource to our community for all the generations that live here. I also feel that intergenerational mixing is an important element in a successful vibrant society. Libraries serve a significant role as a "Third Space" in our community. New research has demonstrated an increase in the use of libraries by the younger adults in our society that grew up with the internet a presence in their entire learning career. I believe that libraries will continue to be an important and valued commodity by our community.

**Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.**

Are you available for evening meetings? Yes Daytime meetings? No

\*\*\*\*\*

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RECEIVED  
FEB 19 2008  
CITY CLERK  
CITY OF SHORELINE

## COMMUNITY SERVICE APPLICATION

### *FOR MEMBERSHIP ON THE*

Shoreline Library Board  
City Board or Commission

*(Please type or print)*

Name Lori Lynass

Are you a Shoreline resident or property owner? Yes

Length of residence 5 years

1. List your educational background. Doctorate in Education Leadership, Masters in Special Education, Bachelors in Recreation Therapy.
2. Please state your occupational background, beginning with your current occupation and employer?  
Program Manager, University of Washington's Behavioral Research Center 2006-Present.  
Special Education Teacher, Edmonds School District, 2001-2006.  
Special Education Teacher, Missoula Montana, 2000-2001.  
Teacher, Boulder Montana 1998-2000.
3. Describe your involvement in the Shoreline community. Having young children and a full time career, time has been limited to donating to the food bank. I would like to become more involved in the community and thus I am seeking this position.
4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying. With a doctorate focusing on leadership and overseeing the Behavioral Research Center at the UW, I believe I bring strong leadership abilities to this position. In addition I was department chair and served on several committee in the K-12 sector. I taught literacy for special needs children for 8 years and feel passionate about our libraries. I also serve as the regional president for the Council for Children with Behavior Disorders.
5. List the addresses of property you own in Shoreline and the type of property (residential or commercial). [REDACTED]



6. Are you an official representative of a homeowners' association or other group? If so, please name the group? No
7. Describe why you are interested in serving in this position. I believe in the power of literacy and believe it is the key to a strong education. Libraries make the world of literacy open to all. I like to collaborate with others and discuss how to solve problems and build upon the strengths already in place at our libraries. I also desire to become more involved in the Shoreline community and this position seems like a perfect fit.

**Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.**

Are you available for evening meetings? Yes Daytime meetings? Yes

\*\*\*\*\*

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## ATTACHMENT B

### APPLICANTS TO THE LIBRARY BOARD

(Those with an asterisk are recommended for appointment.)

\*Karen Easterly-Behrens

Gayle Harris

\*Lori Lynass

Tom Moran

Maria Peterson

\*Mary Lynn Potter (seeking re-appointment)

Robert Smith

Sidney Strong