

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Motion to Authorize the City Manager to Execute the State of Washington Intergovernmental Cooperative Purchasing Agreement
<b>DEPARTMENT:</b>	Finance
<b>PRESENTED BY:</b>	Debbie Tarry, Finance Director Cathy Robinson, Purchasing Officer

**ISSUE STATEMENT:**

Staff is requesting approval for the City Manager to execute an Intergovernmental Cooperative Purchasing Agreement (ICPA) with the State of Washington, for the purpose of cooperative governmental purchasing activity that each party is authorized by law to perform.

Pursuant to Chapter 39.34 RCW Interlocal Cooperation Act, the City of Shoreline has had an ICPA with the State of Washington since 1996 in order to utilize State Contracts; however, the State has requested a new agreement be signed in order to accommodate a new two-year billing structure for all political sub-divisions. This new billing structure gives the State the option to invoice for the fees every two years instead of each year. The cooperative fee charged to the City is based on a percentage of the City's annual expenditures. This fee percentage will not change.

As one of more than 700 cooperative members, our collective buying power allows us to take advantage of substantial savings on contracts for goods and services. This agreement gives us access to more than 300 contracts.

This agreement shall remain in effect until canceled by either party.

**RECOMMENDATION**

Staff recommends that Council authorize the City Manger to execute the State of Washington Intergovernmental Cooperative Purchasing Agreement.

Approved By: City Manager  City Attorney \_\_\_\_

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