

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

**AGENDA TITLE:** Contract for Services with the Dale Turner YMCA  
**DEPARTMENT:** Parks, Recreation and Cultural Services  
**PRESENTED BY:** Lynn M. Cheeney, Recreation Superintendent

**ISSUE STATEMENT:**

Attached for your approval is an \$80,000 service contract with the Dale Turner YMCA for two years at \$40,000 per year. Funding for the contract was included in the 2008 Parks, Recreation and Cultural Services budget. The YMCA will open it's doors in October and the contract will cover a two year period beginning October 1, 2008 and end on September 30, 2010.

Services in the contact includes scholarship funds for families and seniors, teen program activities, tween program (10-13) program activities and open houses allowing residents from Shoreline to participate in activities at the YMCA for no charge.

**FINANCIAL IMPACT:**

Due to the timing of the contract, funding will be allocated as follows, \$10,000 in 2008, \$40,000 in 2009 and \$30,000 in 2010. As stated above, funding has been allocated in the Parks, Recreation & Cultural Services budget.

Because the contract exceeds the limit that the City Manager can sign, staff is bringing this item to Council for approval

**RECOMMENDATION**

Staff recommends that Council authorize the City Manager to sign the two year contract for services with the Dale Turner YMCA.

Approved By: City Manager  City Attorney \_\_\_\_\_

## **INTRODUCTION**

On June 18, 2007, the City Council approved \$40,000 per year for 2008 and 2009 for funding for the Dale Turner YMCA and directed staff to proceed. This funding would be in the form of services to the City of Shoreline.

## **BACKGROUND**

In March 2007, the Shoreline/South County YMCA presented a proposal to the City Council for funding for their new Dale Turner YMCA facility. The facility is currently under construction on Aurora Avenue. At that time they asked the Council to consider waiving their permitting fees (estimated at \$60,000) and to consider entering into a service agreement for \$1 million over a period of 20 years.

On June 4, Finance Director Debbie Tarry presented Council with financial information regarding the requests from the YMCA. Examples of contracts and information from other communities were included.

City Manager Robert Olander stated that the City was facing financial challenges and that he could not recommend a long term commitment to the YMCA. He also informed the audience that the City could not legally waive the permitting fees. After much discussion, the item was forwarded to the June 18, 2007 Council meeting.

At that meeting, Mr. Olander again expressed his concerns about a long term commitment, but he felt that the YMCA was a valuable community resource. Staff proposed a short-term, two year contract with the YMCA for \$40,000 in 2008 and \$40,000 in 2009. There was Council consensus and staff was instructed to proceed with the contract.

City Staff and the YMCA staff began meeting to review and discuss the services and it was determined that the services provided by the YMCA would be those that would enhance current City programs and provide services to areas that are not currently being served by the City. The citizens of Shoreline will benefit from this contract.

The contract contains the following information.

1. Each year, the YMCA will provide for the City twenty-five (25) family, single-parent family or senior memberships for use by qualified low-income residents in Shoreline to the YMCA facilities. The City can be a part of identifying these families or allow the YMCA to provide documentation that this service is provided at an annual amount of at least twenty-five (25) of these membership types. The cost of the services shall be computed at \$20,000 for twenty-five (25) annual family, single-parent family or senior memberships (computed at average of \$800 per annual membership).

The City does not provide scholarships to adults or families for programs or activities. However, the City does provide scholarship money (currently \$35,000 annually) for income qualified children and disabled adults for Parks, Recreation and Cultural Services activities and programs.

2. Each year, the YMCA agrees to host for the City one three (3) hour "teen night" every other month during the term of this agreement, which shall include activities and events geared to teenage participants from Shoreline which shall include age appropriate activities which may include but is not be limited to:

- a. Open Gym;
- b. Open Swim;
- c. Dances with Live Bands or DJ;
- d. Arts, Music, Crafts;
- e. Court Sports;

or alternatives acceptable to both parties. The Teen Night activities shall be free to all City of Shoreline resident participants; no membership shall be required to participate in the activities. The cost of the services shall be computed at \$7,000 for six (6) monthly events per year.

Though the City does provide a Teen program, the YMCA has amenities that the City does not have such as climbing wall, regulation size gymnasium and swimming pool all in the facility.

3. Each year, the YMCA agrees to host for the City one three (3) hour "tween night" every other month during the term of this agreement, which shall include activities and events geared to youth from ages 10-13 participants from Shoreline which shall include age appropriate activities which may include but is not be limited to:

- a. Open Gym;
- b. Open Swim;
- c. Dances with Live Bands or DJ;
- d. Arts, Music, Crafts;
- e. Court Sports;

or alternatives acceptable to both parties. The 'Tween Night activities shall be free to all City of Shoreline resident participants; no membership shall be required to participate in the activities. The cost of the services shall be computed at \$7,000 for six (6) monthly events per year.

City staff and the YMCA provide an after school program at Kellogg Middle School, but no specific programs for this age group in the evening hours.

4. Each year, the YMCA agrees to host for the City one three (3) hour "Shoreline Residents at the Y" community event four (4) times during the term of this agreement, which shall include activities and events geared for youth, family, senior and adult participants from Shoreline which shall include but is not be limited to:

- a. Open Gym;
- b. Open Swim;
- c. Dances with Live Bands or DJ;
- d. Arts, Music, Crafts;
- e. Court Sports;

or alternatives acceptable to both parties. The Shoreline Residents at the Y event activities shall be free to all City of Shoreline resident participants; no

membership shall be required to participate in the activities. The cost of the services shall be computed at \$6,000 for four (4) community events during the length of this agreement or \$1,500 per event.

This event will give city of Shoreline resident the opportunity to see what is available at the YMCA.

Due to the date of the facility opening, the contract will run from October 1, 2008 to September 30, 2010. Funding will be distributed quarterly.

### **RECOMMENDATION**

Staff recommends that Council authorize the City Manager to sign the two year contract for services with the Dale Turner YMCA.

### **ATTACHMENTS**

A. Scope of Work and Compensation

**EXHIBIT A**  
**CITY OF SHORELINE**  
**SCOPE OF WORK AND COMPENSATION**

17544 Midvale Ave., N., Shoreline, WA 98133  
(206) 546-1700 ♦ Fax (206) 546-7870

**Dale Turner YMCA**

The programs and services listed in Exhibit A will be performed each year for two consecutive years. The total cost of the contract is \$80,000.

1. Each year, the YMCA will provide for the City twenty-five (25) family, single-parent family or senior memberships for use by qualified low-income residents in Shoreline to the YMCA facilities. The City can be a part of identifying these families or allow the YMCA to provide documentation that this service is provided at an annual amount of at least twenty-five (25) of these membership types. The cost of the services shall be computed at \$20,000 for twenty-five (25) annual family, single-parent family or senior memberships (computed at average of \$800 per annual membership).
2. Each year, the YMCA agrees to host for the City one three (3) hour "teen night" every other month during the term of this agreement, which shall include activities and events geared to teenage participants from Shoreline which shall include age appropriate activities which may include but is not be limited to:
  - a. Open Gym;
  - b. Open Swim;
  - c. Dances with Live Bands or DJ;
  - d. Arts, Music, Crafts;
  - e. Court Sports;or alternatives acceptable to both parties. The Teen Night activities shall be free to all City of Shoreline resident participants; no membership shall be required to participate in the activities. The cost of the services shall be computed at \$7,000 for six (6) monthly events per year.
3. Each year, the YMCA agrees to host for the City one three (3) hour "tween night" every other month during the term of this agreement, which shall include activities and events geared to youth from ages 10-13 participants from Shoreline which shall include age appropriate activities which may include but is not be limited to:
  - a. Open Gym;
  - b. Open Swim;
  - c. Dances with Live Bands or DJ;
  - d. Arts, Music, Crafts;

- e. Court Sports;  
or alternatives acceptable to both parties. The 'Tween Night activities shall be free to all City of Shoreline resident participants; no membership shall be required to participate in the activities. The cost of the services shall be computed at \$7,000 for six (6) monthly events per year.
- 4. Each year, the YMCA agrees to host for the City one three (3) hour "Shoreline Residents at the Y" community event four (4) times during the term of this agreement, which shall include activities and events geared for youth, family, senior and adult participants from Shoreline which shall include but is not be limited to:
  - a. Open Gym;
  - b. Open Swim;
  - c. Dances with Live Bands or DJ;
  - d. Arts, Music, Crafts;
  - e. Court Sports;or alternatives acceptable to both parties. The Shoreline Residents at the Y event activities shall be free to all City of Shoreline resident participants; no membership shall be required to participate in the activities. The cost of the services shall be computed at \$6,000 for four (4) community events during the length of this agreement or \$1,500 per event.
- 5. Identify the city of Shoreline as the primary sponsor of these programs, defined as follows:
  - a. For all printed program promotional materials, appropriately list the words, "with support from the City of Shoreline." Separate listing will include City logo and standard phrasing. Printed program promotional materials shall include, but not limited to, posters, signs, flyers, newsletter listing, media advertising, etc. The City recognizes that publications of articles may be subject to edits by the news media, but that the Dale Turner YMCA will make every attempt to acknowledge the City by name.
  - b. Inclusion, when appropriate, of the City's name in co sponsored programs in Public Service Announcements, and any other non-print media.
  - c. Display of City's identification banner at outdoor events and indoor events.
- 6. In an effort to increase program publicity, Dale Turner YMCA Executive Director will provide information and photos on upcoming activities for submittal in the PRCS Recreation Guide. PRCS staff will notify Executive Director well in advance of deadlines.
- 7. Total compensation per year shall be \$40,000 payable in four equal payments for a total of \$80,000 over a two year period. Bill Voucher

(Exhibit B) shall be submitted each quarter. Requests are to be submitted at the end of March, June, September and November. A completed Program Attendance Form (Exhibit D) must accompany each Billing Voucher. A Taxpayer Identification Number (Exhibit C) must be submitted prior to any requests for funds.

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