

**CITY OF SHORELINE**

**SHORELINE CITY COUNCIL  
SUMMARY MINUTES OF BUSINESS MEETING**

Monday, April 12, 2010  
7:30 p.m.

Council Chambers - Shoreline City Hall  
17500 Midvale Avenue North

**PRESENT:** Mayor McGlashan, Deputy Mayor Hall, and Councilmembers Chris Eggen, Doris McConnell, Christopher Roberts, Terry Scott, and Councilmember Tracey

**ABSENT:** None

**1. CALL TO ORDER**

At 7:30 p.m. the meeting was called to order by Mayor McGlashan, who presided.

**2. FLAG SALUTE/ROLL CALL**

Mayor McGlashan led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

**(a) Proclamation of Volunteer Week**

Mayor McGlashan read the proclamation declaring the week of April 18-24, 2010 as "Volunteer Week" in the City of Shoreline. Mary Lynn Potter, of the Shoreline Library Board, accepted the proclamation and thanked the City for this recognition.

**(b) Proclamation of Arbor Day**

Mayor McGlashan read the proclamation declaring April 14, 2010 as "Arbor Day" in the City of Shoreline. Boni Biery, of the Parks, Recreation and Cultural Services (PRCS) Board, accepted the proclamation and commented on the value of trees.

**3. CITY MANAGER'S REPORT**

Bob Olander, City Manager, provided reports and updates on various City meetings, projects, and events.

**4. REPORTS OF BOARDS AND COMMISSIONS**

Councilmember Eggen noted that the King County Department of Natural Resources and Parks is doing a strategic action plan and is asking for input. He said he would pass the information that he has to the Council.

5. GENERAL PUBLIC COMMENT

a) Laethan Wene, Shoreline, invited the community to the Special Olympics which is being held in Shoreline on April 24.

6. APPROVAL OF THE AGENDA

**Councilmember Scott moved approval of the agenda. Councilmember Eggen seconded the motion, which carried unanimously and the agenda was approved.**

7. CONSENT CALENDAR

**Councilmember Scott moved approval of the Consent Calendar. Councilmember Tracey seconded the motion, which carried unanimously and the following items were approved:**

- (a) Minutes of Business Meeting of March 8, 2010  
 Minutes of Workshop Dinner Meeting of March 22, 2010  
 Minutes of Business Meeting of March 22, 2010
- (b) Approval of expenses and payroll as of April 2, 2010 in the amount of \$ 2,602,047.87

**\*Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
2/21/10-3/6/10	3/12/2010	33580-33763	9680-9702	43068-43076	\$405,329.65
3/7/10-3/20/10	3/26/2010	33746-33965	9703-9732	43208-43219	\$527,147.69
					<u>\$932,477.34</u>

**\*Wire Transfers:**

Expense Register Dated	Wire Transfer Number	Amount Paid
3/26/2010	1019	\$4,773.88
		<u>\$4,773.88</u>

**\*Accounts Payable Claims:**

<b>Expense Register Dated</b>	<b>Check Number (Begin)</b>	<b>Check Number (End)</b>	<b>Amount Paid</b>
3/15/2010	43012		\$50,649.85
3/17/2010	43013	43035	\$475,372.51
3/17/2010	43036	43037	\$61,322.84
3/18/2010	43038	43046	\$61,464.00
3/18/2010	43047	43066	\$40,325.23
3/18/2010	43067		\$3,190.98
3/23/2010	43077	43093	\$38,252.20
3/23/2010	43094	43109	\$8,157.49
3/24/2010	43110	43135	\$131,168.93
3/25/2010	43136	43143	\$49,352.01
3/25/2010	43144		\$101.26
3/25/2010	43145	43160	\$41,116.22
4/1/2010	43161	43176	\$585,914.71
4/1/2010	43177	43192	\$106,910.62
4/1/2010	43193	43207	\$11,497.80
			<u>\$1,664,796.65</u>

**(c) Ordinance No. 574 Amending the 2010 Budget for Uncompleted 2009 Capital and Operating Projects and Increasing Appropriations in the 2010 Budget, waiving Second Reading per Council Rule 3.5(b)**

**8. NEW BUSINESS**

**(a) Fourth Quarter Financial Report**

Debbie Tarry, Finance Director, provided the 2009 Fourth Quarter financial report. She highlighted the General Fund results and stated that overall revenues are about 1.4% below projections. There is an almost 11% drop in sales tax revenues, mostly related to construction activity. Additionally, there is a slowdown in development activity and investment interest rates have fallen dramatically. City expenditures have been 1.8% below projections. Ms. Tarry stated that fuel tax revenues and REET have fallen. She provided a 2009 year end summary and highlighted the many impacts of the recession. She concluded with an early look at 2010.

Mayor McGlashan called for public comment. There was no one wishing to provide comment on this item.

Councilmember Scott noted that the City didn't have to use its "rainy day fund" and shifted staff from operating to capital. He inquired if doing that in the future is sustainable. Ms. Tarry replied that there will be some challenges in the future but the City has enough funds to support the current staff allocations.

Councilmember Eggen pointed out that the fuel tax is a flat tax per gallon and economic conditions reduce driving. He said he heard that a Shoreline casino temporarily went out of business. Ms. Tarry revealed that one of the casinos is in the midst of being sold and she is concerned because they owe back taxes. Councilmember Eggen noted that the new business licensing will allow the City to monitor situations like that. He also asked if she had any information about businesses closing in Shoreline. Ms. Tarry replied that there has been a continuing slowdown in construction, auto sales, and retail. Mr. Olander added that the City has not budgeted all construction taxes for operations due to its conservative budget approach.

(b) Adoption of the 2010-2011 Council Goals and Work Plan

Julie Underwood, Assistant City Manager, commented that the City staff has brought back a final version of the 2010-2010 Council Goals after incorporating the Council's edits and changes. She briefly outlined the goals and the changes that were made last week.

**Councilmember Scott moved approval of the 2010-2011 Council Goals and Work Plan. Councilmember McConnell seconded the motion.**

Mayor McGlashan called for public comment. There was no one wishing to provide comment on this item.

**Councilmember Eggen moved to amend the 2010-2011 Goals by inserting an additional bullet "Complete development of design review standards and process" to Goal 1. Councilmember Scott seconded the motion.** Councilmember Scott asked for clarification. Mr. Tovar explained that the Planning Commission has not completed its review of the City's design review standards, but it is on the Work Plan. He added that there is no limitation on whether it will be administrative or something else.

Mayor McGlashan questioned if this change is needed since it is presently being considered. Councilmember McConnell concurred, adding that the Council had already worked through all of the issues and felt comfortable leaving this out.

Councilmember Eggen said he brought the issue up last week and even though it didn't raise any objections or problems there are many things on the list that are in process. He stated that just because something is in process does not mean it doesn't belong on this list. Mr. Tovar responded to Mayor McGlashan about the design review standards and process. Deputy Mayor Hall said design certainly matters, but he comfortable adding it to the work plan because it was identified in the Council Goals. Councilmember Tracey highlighted that Goal 1 is specific and it already includes many bullet points. She felt that this would not be understood by most people.

**A vote was taken on the motion to amend, which failed, 2-4 with Councilmember Eggen and Councilmember Scott voting in the affirmative and Councilmember Roberts abstaining.**

**A vote was taken on the motion to approve the 2010-2011 Council Goals and Work Plan, which carried 7-0.**

**9. EXECUTIVE SESSION: Litigation - RCW 42.30.110(1)(i)**

**At 8:20 p.m., Mayor McGlashan announced that the Council would recess into Executive Session for a period of 60 minutes for the purpose of discussing litigation, as allowed by RCW 42.30.110(1)(i). At 9:20 p.m. the Executive Session concluded and the Business Meeting reconvened.**

**10. ADJOURNMENT**

**At 9:20 p.m., Mayor McGlashan declared the meeting adjourned.**

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Scott Passey, City Clerk

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