Council Meeting Date: November 8, 2010

Workshop Dinner Meeting

CITY COUNCIL AGENDA ITEM CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:

Planning Commission Semi-Annual Joint Meeting with City Council

DEPARTMENT:

Planning and Development Services

PRESENTED BY:

Joe Tovar, Director

Steven Cohn, Senior Planner

PROBLEM/ISSUE STATEMENT:

The City Council and Planning Commission meet jointly twice a year to adopt and review progress on the Planning Work Program, consider ways to improve the City's planning processes, clarify priorities and mutual expectations, and otherwise provide an avenue for communication.

At the upcoming meeting, the main item of discussion will be the upcoming year's work program.

2011 Long Range Work Program:

The current draft of the workplan is attached. It assumes that the department continues to operate with current resources. The workplan consists of two sections: 1) discrete workplan topics such as Town Center and Subarea Plan implementation and 2) a separate page that focuses on the Comprehensive Plan Update. The focus of the discussion at your meeting will be on the Plan Update.

This Comprehensive Plan Update will be somewhat different than the previous one because it will be entirely prepared in-house, without the assistance of consultants. Due to limited resources, we will need to be strategic in focusing on key items or questions that are important to the Council and the community.

At the joint meeting on November 8, staff will discuss the process for the update, and begin a discussion about a "global" goal setting/scoping work session to inaugurate the updating of the Comprehensive Plan.

The work session is tentatively planned for January 14. It will provide an opportunity for the Council to propose "big picture" issues for inclusion in the Comprehensive Plan Update. Such items could be as diverse as requesting that the PSRC designate a portion of Shoreline's commercial area as a regional growth center, or developing a commercial zoning district that does not permit residential or mixed use development. These actions might have ramifications that require additional research and analysis, and therefore would affect the scope of the Plan Update.

Details of the work session will need to be finalized, but staff's intent is that the work product that is produced will have enough "meat on the bones" so that the Planning Commission could take comment on it in February and develop a recommendation on scope including possible modifications to the Council for Council action at its retreat. Staff believes that this process could occur during the first 4 months of 2011, as detailed on the Comprehensive Plan Update schedule (item 14.2).

A secondary item of discussion will be the "discrete items" portion of the workplan. This includes a number of items that staff expects to be working on next year. The Council and Commission may want to discuss whether they agree on the timing and priority of these items.

As noted above, the current draft of the Long Range Work Program assumes that the proposed budget will be adopted. If there are changes to the budget prior to its adoption, staff will return in January to talk with the Council about a revised Work Program.

If you have questions or comments, feel free to contact Steve Cohn prior to the meeting at 801-2511 or scohn@shorelinewa.gov.

RECOMMENDATION

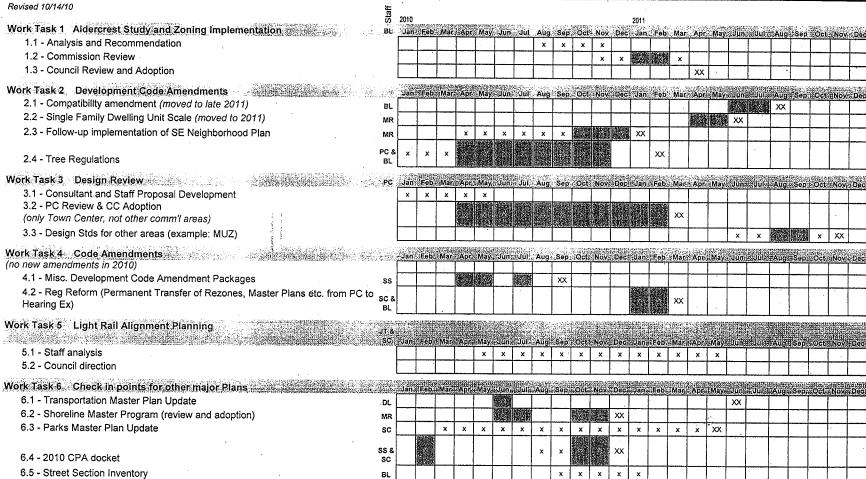
Staff recommends that the Council and Planning Commission discuss the above topics at their joint meeting on October 25.

Attachment

1.	Long	Range	Planning	Work Program,	dated	October	12, 2010
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Approved by:	City Manager
	City Attorney

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Commission Role

x Staff Role

XX Council Adoption

2010-2011 Long Range Planning Work Program

2010-2011 Long Range Planning Work Program

	Legend		Com	nissior	sion Role			Staff Role					XX	XX Council Adoption									
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14.14 - Make Final revisions to other Elements	MR																							x	X
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	SC/MR/BL													-	х	x	х .	<u>* </u>	X	×	x	x	×	×	×
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