

CITY OF SHORELINE

SHORELINE CITY COUNCIL SUMMARY MINUTES OF BUSINESS MEETING

Monday, October 25, 2010
7:00 p.m.

Council Chamber – Shoreline City Hall
17500 Midvale Avenue North

PRESENT: Mayor McGlashan, Deputy Mayor Hall, Councilmember Eggen, Councilmember McConnell, Councilmember Roberts, Councilmember Scott, and Councilmember Winstead

ABSENT: None

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor McGlashan, who presided.

2. FLAG SALUTE/ROLL CALL

Mayor McGlashan led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

3. REPORT OF THE CITY MANAGER

Bob Olander, City Manager, provided reports and updates on various City meetings, projects, and events.

4. COUNCIL REPORTS

Councilmember Winstead reported on the 48th Annual Livable Cities Conference. Councilmember Eggen reported on the Regional Transit Task Force meeting.

5. PUBLIC COMMENT

a) Dwight Stevens, Shoreline, described the Veterans Day Event which will occur at City Hall at 2:00 pm on November 11th.

b) Larry Hopt, Shoreline, commented on an agreement between the City and the Echo Lake Neighborhood Association regarding the trail from the boardwalk to the Interurban Trail in the vicinity of South Echo Lake and Stone Avenue N.

c) Barbara Lacy, Shoreline, encouraged the Council to speak up on the Interurban Trail access issue and provide clarification to residents and direction to staff.

d) Carolyn Hope, Shoreline, noted that cutting the maintenance and operations budget will have negative impacts and there maybe programmatic cuts too.

e) Wendy DiPeso, Shoreline, hoped the Council will put the citizens and services above other items such as staff raises and increases in benefits.

6. APPROVAL OF THE AGENDA

Mr. Olander noted that a couple of Councilmembers wanted to discuss King County Flood Control District, perhaps at the end of the meeting. He suggested the Council **add as agenda item 8(b) the King County Flood Control District Buydown Levy. Councilmember Scott moved approval of the agenda to include proposed agenda item 8(b). Councilmember Eggen seconded the motion, which carried unanimously and the amended agenda was approved.**

7. CONSENT CALENDAR

Councilmember Scott moved approval of the Consent Calendar. Councilmember Roberts seconded the motion, which carried unanimously and the following items were approved:

- a) **Minutes of Study Session of October 4, 2010
Minutes of Workshop Dinner Meeting of October 11, 2010**

- b) **Approval of expenses and payroll as of October 15, 2010 in the amount of \$2,123,577.64**

*Payroll and Benefits:

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
Prior period check voided and reissued			10218/10260		\$0.00
9/19/10-10/02/10	10/8/2010	36757-36962	10261-10292	45079-45087	\$419,090.55
					<u>\$419,090.55</u>

*Accounts Payable Claims:

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
10/5/2010	44954	44954	\$568.69
10/5/2010	44464	44464	(\$820.80)
10/6/2010	44955	44976	\$71,230.88
10/6/2010	44977	44995	\$28,391.16
10/6/2010	44996	45013	\$1,074,996.77
10/11/2010	45014	45014	\$27,641.25
10/12/2010	45015	45037	\$368,962.42
10/12/2010	45038	45038	\$150.00

10/14/2010	45039	45051	\$34,605.24
10/14/2010	45052	45060	\$43,529.89
10/15/2010	45061	45078	\$55,231.59
			<u>\$1,704,487.09</u>

c) **Resolution No. 308 Adopting Post-Issuance Compliance Policies for Tax-Exempt Bonds**

d) **Motion to Authorize the City Manager to Execute a Grant Agreement with the Department of Ecology for NPDES Phase II**

e) **Motion to Authorize the City Manager to Execute a Memorandum of Agreement with Seattle City Light for the City Hall Solar Voltaic Project**

8. UNFINISHED BUSINESS

a. 2011 Proposed Budget - Department Presentations

Mr. Olander introduced Debbie Tarry, Finance Director, who provided the staff report and reviewed the City departmental 2011 budget requests, including any significant changes between the 2010 budget and the 2011 proposed budget, including salaries and benefits which reflect a 1.1% change between 2010 and 2011. She reviewed the following department budgets; City Council, City Manager, Community Services, City Clerk, City Attorney, Finance, Human Resources, Police, Criminal Justice (Jail & Court), Parks, Recreation & Cultural Services, and Planning and Development Services. She noted that future budget workshops are planned for November 1, November 8, November 15, and November 22. Public hearings on the budget will be held on November 1, November 8, and November 15. The hearing on November 8 will have special emphasis on revenue sources and the 2011 property tax levy. The budget is scheduled for adoption on November 22 and copies are available online and at the libraries, City Hall, and the police neighborhood centers. Additionally, the budget is available for purchase on CD for \$2.00 in the City Clerk's office.

Councilmember Eggen confirmed that step increases are based on annual anniversary dates and that there are six steps to each range. Councilmember Winstead inquired if the step increases are required statutorily or by City policy. Ian Sievers, City Attorney noted that they are a part of the City policy, and Mr. Olander added that there is a contractual understanding that it is a part of their salary structure as they progress through the steps based on time and grade.

Councilmember Roberts asked about the difference between step increases and the total amount. Ms. Tarry explained that there were some revisions in the employee positions during the budget process, such as the changes with the Customer Response Team (CRT) supervisor position.

Councilmember Roberts verified that the Council training budget includes the Association of Washington Cities (AWC) Conference, the National League of Cities (NLC) Conference, and miscellaneous trainings.

Ms. Tarry discussed the City Manager's Office budget.

Councilmember Roberts inquired about the advertising line item in the City Manager's Office budget and Ms. Tarry responded. Additionally, Councilmember Roberts suggested placing human resource ads on Facebook, Craigslist and in other free locations. Mr. Olander added that the City has done better at utilizing free places to publicize information and has reduced the advertising budget. Councilmember Eggen confirmed with Ms. Tarry that *Currents* is not reflected in this line item, only printing and binding is reflected. Councilmember Winstead asked for a more detailed breakdown on advertising.

Ms. Tarry reviewed the City Clerk's budget and noted that business license fees are in the City Clerk's Office budget. Councilmember Roberts discussed the credit card fees question he submitted previously to Ms. Tarry. He confirmed that the City doesn't fully recover the cost to utilize the Hearing Examiner. He also noted that the merchant fees are costing the City over \$21,000 and Ms. Tarry replied that the City is in the process of sending out a proposal for full banking services, to include credit card processing, and will be able to negotiate that rate. Mr. Olander added that the Parks program fees have had credit card processing fees added in, when possible. Deputy Mayor Hall noted departmental cuts in advertising and Ms. Tarry explained them. Mr. Olander stated that there are a host of professional service publications that are fee or no cost to the City and they are utilized.

Ms. Tarry continued with the Community Services budget and discussed their budget which includes neighborhoods, the Customer Response Team (CRT), and code enforcement. Ms. Tarry noted that the City expanded the equipment replacement schedule by one year and Councilmember Roberts inquired if the City has suffered harm by not fully funding equipment replacement. Ms. Tarry replied that there weren't any issues and the City staff will continue to monitor.

Councilmember Eggen verified that the federal government block grants are going through the Community Services budget and the City has provided funding to the Center for Human Services (CHS). Councilmember Eggen said he would like to have an overview prepared of each human service the City provides and which budget it is tied to.

Councilmember Scott discussed the budget comparison by object on page 148 and Ms. Tarry explained the item. Ms. Tarry continued with the City Attorney budget which involves legal services and the prosecuting attorney contract. She continued and reviewed the Parks, Recreation and Cultural Services (PRCS) budget and discussed its program expenditures and revenue trends. Councilmember Scott noted that the City pays, out of the General Fund, 35.9% of the total PRCS program budget.

Councilmember Roberts determined through Ms. Tarry's response that the usable life of the City's pool is less than 10 years and that it will take an investment by the community within the next five to eight years to continue having it.

Ms. Tarry outlined the Finance Department budget. Deputy Mayor Hall highlighted the benefits of intergovernmental participation. Councilmember Scott also stated that the City is getting a lot of return on the City's intergovernmental investment.

Ms. Tarry continued and discussed the City's telephone system savings and stated that the two-year agreement with Nextel also resulted in savings.

Councilmember Eggen asked if the City is a member of the "Clean Cities" coalition which is sponsored by the Puget Sound Clean Air Agency. Mr. Olander confirmed that the City does participate in the Clean Cities Coalition.

Councilmember Roberts discussed voter registration costs and wanted to know the rationale for King County's charge to Shoreline for voter registration. Ms. Tarry explained that the election charges lag a year and those noted on the budget are for 2009. She explained the County charges the City for each registered voter in Shoreline.

RECESS

At 8:30 p.m., Mayor McGlashan called for a three minute break. At 8:34 p.m. the meeting was called back to order.

Ms. Tarry reviewed the Human Resources budget and Citywide program budget changes. Ms. Tarry discussed the Police Department budget.

Councilmember Eggen confirmed that the School Resource Officer (SRO) cost is for one officer. Councilmember Roberts verified that the Shoreline School District funds half of the SRO cost and over the past few years the City has assumed more of that cost. Ms. Tarry explained the history of this expenditure and noted that the agreement is renewed annually.

Ms. Tarry highlighted the Criminal Justice budget which includes jail, municipal court, district court, and public defender. She pointed out that there has been an increase in the jail budget due to jail days, but a total budget decrease from 2010 to 2011. There were also increases, she said, in the public defender contract and a new transport van needed to be purchased. Decreases, she said, come from some one time funds in jail planning becoming available. She said the 2010 jail usage projection is 54% higher than 2009 and that the Snohomish County agreement will reduce costs by \$700,000. Councilmember Eggen confirmed with Ms. Tarry that police services make up 32% of the Criminal Justice budget and 5% of the General Fund.

Ms. Tarry continued the 2011 Budget discussion with the Planning and Development Services Department. She discussed all of the one-time development revenues the City expects to receive, most of it from the new high schools.

Councilmember Scott noted that on page 270 the code enforcement budget is increasing 62%. Joe Tovar, Planning and Development Services Director, stated that there were some resources moved from the building team to assist in code enforcement cases. He stated that since there has been a reduction in permitting and planning the department is spending more time on code enforcement and long-range planning.

Councilmember Roberts discussed the possibility of some contingency funds being used to review the high school plans and wanted to know why that would need to be done. Mr. Tovar responded that there may be a need for some acoustical or structural engineering review.

Councilmember Eggen stated that much of the funding in the Planning and Development Services Department is derived from permits. He added that there are other general things such as, running the Planning Commission, the Comprehensive Plan, etc. Mr. Tovar replied that the Planning Commission work plan is supported out of the General Fund. He added that planning is funded by the General Fund and Development Services is funded by permit fees.

b) Letters received about King County Flood Control District

Scott MacColl, Intergovernmental Program Manager, commented that City of Seattle, Mayor McGinn is interested in talking to Mayor McGlashan regarding Council support of the King County Flood Control District (KCFCD) letter. Mr. MacColl noted that the KCFCD started in 2007 and that the Board of Supervisors is the King County Council. He noted that they are a junior taxing district that cannot levy taxes if other districts are at the \$5.90 cap. The King County Council is concerned about this because the Howard Hansen Dam issue is not resolved. Therefore, King County is proposing to buy out the other districts to keep their levy rate lower. Mr. Olander noted that there are probably thousands of levy codes that overlap in the various districts. Mr. MacColl summarized that the main purpose is to make sure that their projects in the Kent Valley continue.

Mayor McGlashan opened this item to public comment.

a) Boni Biery, Shoreline, verified that Shoreline's rate is less than \$5.90, thus she said, it's a matter of our City being a part of the subsidizing of other cities that have a rate of over \$5.90.

Deputy Mayor Hall moved to send a letter on behalf of the Shoreline City Council opposing the King County Flood Control District letter. Councilmember Roberts seconded the motion. Deputy Mayor Hall explained that this would allow KCFCD to take money collected by Shoreline voters and pay it to other cities. He commented that Shoreline has been supportive of King County cities, but this is too much.

Councilmember Roberts confirmed that this means King County may have less or may not be able to levy their rate. Thus, if this is adopted, funds from Shoreline and other comparable districts would go to other jurisdictions.

Councilmember Winstead asked whether or not the Council should take a position on whether to buy out junior taxing districts. Mr. MacColl said he contacted King County Councilmember Ferguson's office and raised some concerns.

Councilmember Eggen agreed that this levy buydown process is totally unsustainable. However, there is a critical problem with Howard Hansen Dam which has regional flood implications. He questioned if the City should turn its back on them for the sake of a principle. He advised against

City support of buyouts beyond next year and encouraged the City to work with others to craft a legislative solution.

Councilmember Scott commented that he is reluctant to vote for or against this and agreed the City should have some commitment because this is a regional problem. He agreed with Deputy Mayor Hall and Councilmember Eggen. He felt the affected parties should get together and come up with a better idea. Councilmember McConnell also agreed with both Deputy Mayor Hall and Councilmember Eggen. Mr. Olander said he raised concerns about equity and precedent and said it makes sense to get more information on this issue, such as how much is going to flood prevention.

Deputy Mayor Hall said he is fine with the Council not taking action on this and said several other regional flood hazard issues have been discussed lately, such as the Seattle sea wall. This sets a dangerous precedent, he noted. Councilmember Roberts confirmed with Deputy Mayor Hall that the City receives a very small amount of King County Flood Control District funds. He also verified with Mr. MacColl that King County is on the same budget cycle as the City.

Councilmember Eggen commented that the right way to look at regional taxes/problems is to have a pool of money and a process dominated by engineers who decide where the money goes. He agreed that the buydown process is not suitable over the long term. King County, he said, believes they have a potential emergency and favored getting more information before a vote is taken on the item. Mayor McGlashan noted that very little of this tax money comes back to the City of Shoreline.

Councilmember Scott moved to table the discussion on this item until November 8, 2010. Councilmember Winstead seconded the motion, which carried 7-0.

9. ADJOURNMENT

At 9:28 p.m., Mayor McGlashan declared the meeting adjourned.

Scott Passey, City Clerk

This page intentionally left blank.