

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Amending the 2010 and 2011 Exempt Salary Schedule DEPARTMENT: Finance and Human Resources PRESENTED BY: Debbie Tarry, Finance Director

PROBLEM/ISSUE STATEMENT:

The adopted 2010 and 2011 exempt salary schedules need to be amended to include a classification of Staff Accountant at Range 46. This classification was included on the City's salary schedule through 2005. It was removed in 2006 when the classification of Senior Accountant was added to Range 50. The difference in the two classifications is that the Senior Accountant includes supervisory responsibilities of other staff.

Putting the Staff Accountant position on the salary schedule will allow flexibility within the City's existing budgeted FTEs and funds to allow more effective department operations. It allows the Department Director the flexibility to assign staff to the appropriate classification as duties or supervisory responsibilities change.

FINANCIAL IMPACT:

There is no financial impact to add the Staff Accountant classification to the salary schedules. This classification is paid at Range 46, which is lower than the existing classification of Senior Accountant. Adding this classification to the salary schedule does not result in any increase in the City's authorized personnel positions.

RECOMMENDATION

Staff recommends that Council adopt Ordinance No. 592, to amend the 2010 and 2011 exempt salary schedule to include the classification of Staff Accountant at Range 46.

Approved By: City Manager ____ City Attorney ____

ATTACHMENTS

Attachment A – Ordinance No. 592

ORDINANCE NO. 592

**AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON,
AMENDING THE 2010 EXEMPT SALARY SCHEDULE AND THE 2011
ADOPTED EXEMPT SALARY SCHEDULE; AND AMENDING ORDIN-
ANCES NOS. 584 AND 585 ADOPTING THE ANNUAL BUDGET OF THE
CITY OF SHORELINE FOR THE YEAR 2011**

WHEREAS, the 2010 Budget was adopted by Ordinance 563; and amended by Ordinances No. 567, 574, 583, 584; and

WHEREAS, the 2011 Budget was adopted by Ordinance 585; and

WHEREAS, the adoption of both budgets included the adoption and authorization of the City's exempt salary schedule for setting salaries of exempt personnel; and

WHEREAS, the City Council must approve the classifications and a salary schedule for city employees;

WHEREAS, staff is recommending that the classification of Staff Accountant be added to the 2010 and 2011 salary schedule to allow this position to be filled for more effective operations; and

WHEREAS, the placement of this classification on the salary schedules will not have a negative impact on the 2010 or the 2011 budget;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE,
WASHINGTON, DO ORDAIN AS FOLLOWS:**

Section 1. Amending the 2010 Budget. The 2010 Budget Salary Table Exempt is amended to include a Staff Accountant at Range 46 .

Section 2. Amending the 2011 Budget. The 2011 Budget Salary Table Exempt is amended to include a Staff Accountant at Range 46.

Section 3. Effective Date. This ordinance shall take effect and be in full force five days after passage and publication of a summary consisting of the ordinance title.

Keith A. McGlashan, Mayor

ATTEST:

APPROVED AS TO FORM:

Scott Passey
City Clerk

Ian Sievers
City Attorney

Effective Date: December 14, 2010