

## **CITY OF SHORELINE**

### **SHORELINE CITY COUNCIL SUMMARY MINUTES OF STUDY SESSION**

Tuesday, January 18, 2011  
7:00 p.m.

Council Chamber - Shoreline City Hall  
17500 Midvale Avenue North, Shoreline, WA

**PRESENT:** Mayor McGlashan, Deputy Mayor Hall, Councilmember Eggen, Councilmember McConnell, Councilmember Roberts, Councilmember Scott, and Councilmember Winstead

**ABSENT:** None

#### **1. CALL TO ORDER**

At 7:00 p.m. the meeting was called to order by Mayor McGlashan, who presided.

#### **2. FLAG SALUTE/ROLL CALL**

Mayor McGlashan led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

#### **3. CITY MANAGER'S REPORT & FUTURE AGENDAS**

Julie Underwood, Acting City Manager, provided reports and updates on various City meetings, projects, and events.

#### **4. COUNCIL REPORTS**

Councilmember Winstead reported on her attendance at the Suburban Cities Association (SCA) Public Issues Committee meeting. Councilmember Eggen reported that he relayed the Council's comments regarding an extended interlocal agreement at the Metropolitan Solid Waste Management Advisory Committee (MSWMAC) meeting.

#### **5. PUBLIC COMMENT**

Mayor McGlashan called for public comment. There was no one wishing to provide public comment.

**At 7:09 p.m., Mayor McGlashan announced that the Council would recess into an Executive Session for a period of 30 minutes to discuss a personnel matter. At 7:39 p.m., Mayor McGlashan emerged and announced that the Executive Session would be extended for 20 minutes, until 7:56 p.m.**

**At 7:59 p.m., the Executive Session concluded and the Study Session reconvened.**

6. STUDY ITEMS

(a) Transit Task Force Recommendations

Scott MacColl, Intergovernmental Programs Manager, provided the staff report. He stated that the Regional Transit Task Force (RTTF) has completed its work and provided its recommendations to the King County Executive and King County Council. He noted that the City staff put together a draft letter of support for the RTTF recommendation that Councilmember Eggen can bring to them as a Suburban Cities Association representative and the Mayor and Council can take to King County in order to ensure the system stays whole and serves the citizens of Shoreline.

Councilmember Eggen reviewed the specifics of the six recommendations. They included items such as performance measures; policy guidance for making service reduction and service growth decisions which emphasize productivity; having clear guidelines for making service allocation decisions; and using principles to provide direction for development of service guidelines. He felt the RTTF recommendations represent a more rational approach to planning, but the eastside worries about abandoning the 40:40:20 allocation ratio.

Deputy Mayor Hall stated that the RTTF was a balanced group representing all sectors. There were 28 people who came to consensus and some cities want to base these decisions entirely on politics and arbitrary allocations. He supported the letter. Councilmember Winstead and Councilmember Roberts concurred.

Councilmember Eggen noted that there are a diverse group of Council representatives on the RTTF and all of them came to consensus on these recommendations.

Mayor McGlashan stated that the purpose of this letter is to match what the other cities are doing and support this because there is a fear that the SCA is less than favorable about the recommendation. Mr. MacColl noted that SCA is made up of suburban cities in King County and eastside cities are concerned about possible elimination of the 40:40:20 ratio. Councilmember Eggen noted that the SCA caucus has six regular members and four to six alternates and eight of the ten Regional Transit Committee (RTC) members expressed concern about the RTTF recommendations going forward to SCA.

Mayor McGlashan inquired if other cities should be lobbied, to which Mr. MacColl replied that that should be appropriate. He added that the City staff is contacting other cities to poll their views on this proposal and if they need any assistance. Deputy Mayor Hall noted that the SCA does not represent 900,000 people and he felt it is important for the transit service to serve those who need and use it. He felt that the City should take every opportunity to help cities understand the recommendation and that it doesn't make sense to run buses far away from where people work and live. Councilmember Eggen added that the RTTF worked hard to incorporate a version of geographic equity to this proposal, and it does not ignore other areas.

(b) Council Direction on the Scope, Objectives, Format, and Schedule for the Comprehensive Plan Update

Ms. Underwood explained that the purpose of this item is to present the Comprehensive Plan (CP) and get Council direction regarding the agenda and further materials for the March 5 retreat. Joe Tovar, Planning & Development Services Director, provided information on the Comprehensive Plan update process.

Dick Deal, Parks, Recreation & Cultural Services Director, outlined the Parks, Recreation and Open Space (PROS) Plan update. He reviewed the 2005 PROS Plan major accomplishments, the updated schedule, and the framework goals that relate to the plan. The relationship of the CP and PROS Plan was also discussed and included PROS plan update changes and the public process related to the plan. Responding to Councilmember Eggen, Mr. Deal said that people have been active in soliciting both Cedarbrook and Aldercrest properties for inclusion in the current plan.

Jesus Sanchez, Public Works Operations Manager, discussed the purpose of the Surface Water Management Plan (SWMP) update and the rationale for updating the plan. He added that infrastructure is being given attention and that aging drainage pipes exist which require upgrades. It was noted that there hasn't been a full engineering structural inventory of the condition of the surface water pipes in Shoreline. It was pointed out that a plan for financial options will be generated after the needs assessment is completed. Mr. Sanchez discussed the SWMP update schedule and the accomplishments from the 2005 SWMP. He then discussed the need for identifying surface water issues, coordination between residents and other agencies, the plans consistency with the framework goals, and next steps.

Kirk McKinley, Transportation Planning Manager, provided information on the background and implementation of the Transportation Master Plan (TMP) update. He explained that the TMP is composed of policies, projects, maps, that are utilized to plan the City's transportation system to accommodate growth. He reviewed the relationship of the TMP to the CP framework goals, highlighted the unique features of the TMP, and highlighted its accomplishments. Mr. McKinley also discussed the TMP update schedule and the relationship to the SWMP and PROS plans.

Responding to Councilmember Roberts, Mr. McKinley noted that the Plan is entirely dependent on grants. He said the Council must recognize that the City is not going to get sidewalks everywhere, so prioritizing our limited resources and funding sources is the key. Councilmember Eggen inquired if there was a category for neighborhood streets. Mr. McKinley confirmed that there was and reviewed each of them. He added that there is a hierarchy based on volumes, access points, and land use. He noted that arterials are the only streets that can compete for grants.

Dan Eernisse, Economic Development Manager, stated that economic development is not a required part of the CP, but it is woven throughout the 2029 Vision Statement. He noted that economic development is critical to the success of all 18 framework goals. He added that he is looking for Council guidance on how to address economic development most appropriately in the CP. Deputy Mayor Hall stated that there isn't much revenue growth and submitted that there should be a goal to measure certain levels of growth to see if the City is on track. Mr. Eernisse agreed and said that would be very helpful if there were several different matrices for measuring growth. Mr. Tovar highlighted the amount of economic development supporting data that already resides in the CP.

Councilmember Eggen stated that the Growth Management Act (GMA) goals include jobs as well as housing; thus there is an economic development component in the City's CP that needs to be addressed. Mr. Tovar added that the Vision already provides direction for the PROS, SWMP, and TMP, so much of the detail is not needed. Councilmember Scott noted that the City needs an economic development strategy and the CP is not really the document that accomplishes it. He favored having general economic development statements included, moving towards a more comprehensive document in the future.

Deputy Mayor Hall appreciated the linkage between the department presentations and framework goals, adding that state funding agencies require regular updates of the PROS plan and since it is a part of CP, perhaps it should be discussed, too. He noted that the SWMP and TMP highlighted the issue of balancing maintenance versus new capital. He stated that asset management and framing questions will be important over the next several years. He discussed the possibility of getting the Town Center designated as a Regional Growth Center and said it would affect elements of the CP. He agreed with Councilmember Scott with keeping the economic development strategy as a policy-level document. He said if the decision is made to start from scratch, the City staff and Council should know what that would specifically entail versus using the existing Plan.

Mr. Tovar discussed the next steps. Councilmember Scott stated that he felt an outside facilitator could help in the process. Councilmember Roberts favored the idea of the Council doing the policy discussion. However, he felt the Council shouldn't get stuck in the details and would rather not have a facilitator. Councilmember McConnell hoped that the facilitator would be the Mayor or City Manager. There was Council consensus to have Deputy Mayor Hall facilitate the meeting and Mayor McGlashan to moderate discussion.

Councilmember Eggen stated that the current Plan seems to include justifications for both a policy and its complete opposite; therefore, it will be important to focus on consistency. Deputy Mayor Hall commented that he would like to spend some time on the elements of style in the CP at the retreat. Councilmember Roberts felt the Council should also talk about what role economic development plays early on in the retreat. Ms. Underwood noted that she and Mr. Tovar can work on that and the agenda with the Mayor and Deputy Mayor which will be sent to the full Council to refine and revise until the agenda is finalized. Mr. Tovar added that the day can be structured in discrete segments. Councilmember Scott said he does not want to get bogged down with a discussion on economic development at the retreat. Ms. Underwood noted that ground rules can be incorporated into the agenda so expectations are clear.

## 7. ADJOURNMENT

At 9:55 p.m., Mayor McGlashan declared the meeting adjourned.

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Scott Passey, City Clerk