Council Meeting Date: April 4, 2011 Agenda Item: 7(b)

CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: 2011-12 Long Range Planning Work Schedule

DEPARTMENT: Planning and Development Services **PRESENTED BY:** Joseph W. Tovar, FAICP, Director

PROBLEM/ISSUE STATEMENT:

At the end of the March 5 Council retreat, there was discussion about striving for a December 2012 adoption date for the Comprehensive Plan Update. Following the retreat, staff reviewed the long-range planning work schedule to re-prioritize some projects in order to meet that date. The attached matrix reflects staff's initial forecast on how staff can conclude most of its current long-range projects in a reasonable timeframe and shift our time over to the ambitious schedule for the Plan update. If Council chooses not to affirm the December 2012 adoption date for the Comprehensive Plan update, staff would have the ability to take on additional work tasks in the 2011-12 timeframe.

FINANCIAL IMPACT:

The attached 18 month plan can be handled with existing resources. To complete the Comprehensive Plan Update by the end of 2012 will likely require additional resources in order to accomplish the technical work necessary for a complete SEPA analysis of the Plan.

RECOMMENDATION

No action is required.

Approved By: City Manager W___City Attorney ____

BACKGROUND

At the March 5 retreat, the Council discussed a number of aspects of the Comprehensive Plan Update; at the end of the retreat, there was some discussion about striving for a December 2012 adoption. This follow-up study session will provide an opportunity for staff to recap what was said, summarize and obtain affirmation of Council direction from the retreat and provide a general description of how a December 2012 deadline can be combined with staff's current workload to produce a work program for the next 12-18 months. If there is Council direction to extend the timeframe of the Plan Update, there would be additional staff time available to address other work tasks.

In the 2005 update, the Council dealt with more than one hundred amendments prior to adopting the Plan. It is staff's goal to have the Council identify major concerns/ideas early in the 2011 Update so that the Planning Commission will understand your priorities and concerns prior to developing its recommendation.

Staff requests that the Council provide direction on the following questions:

- 1. Given the proposed 2011-12 Long-Range Workplan, is the Council comfortable with striving for a December 2012 adoption date for the Plan Update?
- 2. Does the Council want to offer further direction to staff or the Planning Commission on the scope or focus of the Plan Update?

DISCUSSION

There are a number of items that staff has been working on that we will endeavor to complete by the end of the summer 2011. These include: Town Center Subarea Plan and Implementing Zoning, SE Neighborhoods Subarea Implementing Zoning, Shoreline Master Program, and the Permanent Assignment of certain Quasi-judicial Hearings to Hearing Examiner.

Other items requiring staff resources in the latter part of this year include: Shoreline Community College Master Plan, Point Wells, and potential new development code amendments, including the animal control policy the Council recent discussed and a number of citywide amendments that the Planning Commission may recommend as an outgrowth of SE Neighborhood Plan implementation discussions.

With these projects in mind, the workplan shows that the staff proposes to carry out its review of the existing plan during the 2nd half of 2011. In its review staff will look at the following criteria –to implement Council's direction from March 5. We will review the existing plan and nominate for removal policies that

- Are redundant
- Are obsolete
- Are actually regulations
- Are superseded by or require revision due to new state or regional requirements
- Are not policies but are background data or analysis that can be moved to a functional plan or the non-project EIS on the Plan update.

6

If Council affirms a December 2012 date for the adoption of the Update, staff suggests a process that includes the following steps:

- 1. May Final Council direction on Update at joint Council/Commission meeting
- 2. May-Aug 2011 Community outreach to gather new ideas
- 3. Fall/Early Winter 2011 Staff collates suggestions, collaborates with Planning Commission to determine which ones should be added to the Plan
- 4. Winter 2011 Staff adds new suggestions into Plan, ensures that Plan incorporates new requirements
- 5. 2nd quarter 2012 Plan presented to Commission for review/comment/Open houses for public
- 6. 2nd quarter 2012 SEPA review and analysis
- 7. 3rd quarter 2012 Public Hearing/follow up PC study sessions resulting in recommendation
- 8. 4th quarter 2012 Council review/adoption

The April 4 session will provide an opportunity for the staff to review the Long-Range Planning workplan and the Comprehensive Plan Update draft schedule in more detail to make sure that the Council is comfortable with the direction of the Update and the proposed timeline.

If there are items that have not been addressed in the work program or Plan Update, please contact Joe Tovar (<u>Jtovar@shorelinewa.gov</u> or 206-801-2501) prior to April 4 so that staff can consider how additional work tasks might affect the schedule.

ATTACHMENTS

- A. Draft 2011-2012 Long Range Planning Work Program
- B. Draft Comprehensive Plan Update Schedule

2010-2012 Long Range Planning Work Program

pueden		Commission Role	×	Staff Role		×	Council Adoption	doption						Г
			2011							2012		,		1
Work Task 1. Aldercrest Study and Zoning Implementation	BL Jul Aug	Sep Oct Nov	Dec Jan Feb Mar	17.63	ApriMay	Jun Jul	Aug Sep	Oct Nov	Dec		Feb Mar	Apr. May	May	
1.1 - Analysis and Recommendation		×	×										_	
1.2 - Commission Review			×										H	·
1.3 - Council Review and Adoption				ž									-	
Work Task 2 Development Code Amendments	A July	Aug Sep Oct Nov D	Dec Jan Fe	Feb Mar A	Anr Mav	Ing. unit	Alia Sen	Oct Nov	Dec		Foh		na.	
2.1 - Compatibility amendment (moved to late 2011)	l li					⊢		٥	^	 	₹ ! —		1	<u>-</u>
2.2 - Single Family Dwelling Unit Scale (moved to 2011)	MR			_			~	2	۰	٥	<u> </u> -		+	<u>.</u>
2.4 - Tree Regulations	PC & BL ×	×	×	×	×	×		×	×				-	<u> </u>
Work Task 3 Design Review	PC Jul A	Aug Sep Oct Nov D	Dec Jan Feb		Apr. May	July Will	Alm Sen	NON +OO	200	6	2			1 33
il Development	×	××××	×	×			-			1—				_
(only Town Center, not other comm'l areas)											_			T
3.3 - Design Stds for other areas (example: MUZ)			·			٤	ا ا	2 2	2					Γ
Work Task 4 Code Amendments	- 101 Aud	San Oct Nov	Dec lan Eab	Je M	Anr May lin		A. O. O.		Č					1 2
Packages (including Animal Control stemming from SE Neighborhood Plan	SS & MR					×			š	() 	3			5
4.2 - Reg Reform (Permanent Transfer of Rezones, Master Plans etc. from PC to Hearing Ex)	SC & BL					×					-			
Work Task 5 Light Rail Alignment Planning	JT & SC Jul A	Aug Sep Oct Nov Dec	Į "	Mar	Aor May	July July	Aug Sen	Oct. Nov	790	- 200	Foh War	1	100	7 883
5.1 - Staff analysis	×	×	-	×	×	×	3	×		\vdash	—ان	*	% —−	ir.
5.2 - Council direction											-		╁	<u>. </u>
Work Task 6 Functional Plan Updates	Jul A	Aug. Sep. Oct. Nov. D	Dec Jan Fel	b Mar Apr	May	July July	Aug Sep	Oct Nov	v. Dec	Jan F	Feb Mar	×	May Jun	
6.1 - Transportation Master Plan Update	DF M	× × ×	×	×	×	×	×			-		Γ	-	<u></u>
6.2 - Shoreline Master Program (review and adoption)	WR. ×	× × × ×	×	^	×	X		×						Γ
6.3 - Parks Master Plan Update	Sc	× × ×	× ×		×	ž.								П
Work Task 7 Point Wells	JT July	Aug Sep Oct Nov D	Dec Jan Feb	> Mar Apr	May	Jun Jul	Aug Sep	Oct Nov	v. Dec	Jan	Feb Mar	Apr	May Jun	· @ _
7.1 - Subarea Plan Amendment			×											
7.2 - Developer Agreement and Corridor Study	SC & JT	-		<u>ر-</u>	٠	٠.	<i>د</i>	2 2	6	٠	2			Γ
7.3 - Legislative Process			×	×	×					-	-			
7.4 - Ongoing staff monitoring/commenting/coordination on Pt Wells SEPA ar	nd subsequent permits	t permits		×	×	×	×	×	×	×	×	×	×	1
]

2010-2012 Long Range Planning Work Program

	2	- Commission	2.00	- 1	4			3	Į							۱
D110001	Marcon I	-	alou I		Stan Role	إ		{	Counci	Council Adoption	5					ı
	Sta 2010	0		2011								2012	7			
Work Task 8. Town Center Subarea Plan	PC Jul	Aug Sep Oct	ct Nov Dec	Jan	Feb Mar	Apr	May Jun	10C . U	Aug	Sep Oct	Nov	Dec Jan	Feb	Mar Apr	or May	unc y
8.1 - Staff and consultants conduct community outreach	×	×	×	×	×				-				9—	\vdash	-	_
8.2 - Staff prepares Plan & Code Amendments for Town Center	×	× ×	×	×	×	×	×			L		<u></u>		 	-	
8.3 - Plan & Code amendments reviewed by Planning Commission						BANGARE STATE				-					_	ļ
				×	×	×	×	×					_	-	_	
8.5 - Council adopts Plan and Code Amendments							×	v						-		
Work Task 9. SE Neighborhoods Plan and Zöning update	IR Jul	Aug Sep Oct	t Nov Dec	Jan Feb	eb Mar	Apr	May Jun	3	Aug	Sep Oct	Oct Nov Dec	ec Jan	Feb	Mar Apr	or Mav	Jun.
9.1 - Zoning Implementation	MR & SC X	×	×		×	-			1	×				-	_	
World Tase 7.0 Master Davel Annon Disk Dight Disk Disk Disk Disk Disk Disk Disk Disk								200	20.00		1 83					
11.1 - PC Review and Council Adoption	in ×	× X X X X	Nov Dec	Jan Feb	eb : Ma	Apr	May Jun	5 -	Aug	Sep Oct Nov	281	Dec Jan	Feb	Mac Apr	pr May	unn /
11.2 - CPA Review and Adoption			×									ig		 		1
Work Task 12 Master Dev Pln for Shoreline CCexpected application March Application					(5) (5) (5)	1000000										
ken in ter in der i Bobwent Plan	line se	- Aug Sep Oct	T Nov Dec	×	× Mar	Apr.	may Jun x	in ×	Aug. ×	Sep Oct	Nov Dec	ec. Jan	Feb	Mar A	Apr May	un .
\$		Alle San Oct No.	Now The			1839	- 8		20 (SE)			_1 %50	⊣ 💥	⊣ 323		
co regional and state data	17.			×	99	×	×		33	3	MON.	200	160	Mar.	Apromay	
Work Task 14 Comprehensive Plan Update (see separate sheet)	inc.	Aug Sep Oc	Oct Nov Dec	Jan	Feb Mar	Apr	May Jun	Jon	Aug S	Sep Oct	Nov	Dec Jan	Feb	Mar Apr	pr May	ung.
			×	×	×	×	×	×	×	××	×	×	×		·	1
	Inc. ss	Aug Sep	Oct Nov Dec	Jan	Feb Mar	Apr. May	May Jun	n Jai	Aug Si	Sep Oct	Nov. Dec	e Jan	Feb	Mar	Apr May	, was
15.1 Estimate approx 2 per year							2	٤	7 7	٠	۲	2	٥	٠,	7 7	~
Work Task 16 CPA Docket	Sciss Jul	Aug	Sep Oct: Nov. Dec Jan	Jan	Feb Mar	Apr May	day Jun	Jul.	Aug	Sep. Oct	Oct Nov D	Dec	Feb	Mar	Ant. May	
16.1 - 2010 CPA docket		×	×		ļ		_								_	
16.2 - 2011 CPA docket						×	×	×	×		X	×				

Work Lask COMPREHENSIVE DIAN LONDAN		2	2011			<u> </u>			7	012				
	lan-11 de: Jek	s Æ	fin In	eb eb)8C (0)	ZI-ne	də Teb	λid	un Aej	6p jn	də	ນວ	Λo	, ja
14.1 - Vision and Framework Goals (adopted 5/11/2009)		¥		-	\vdash	<u>د</u> د	1		<u></u>	\vdash	-	0	<u> </u>	Ġ
14.2 - Staff develops preliminary scope	×	×				_			Ŀ		L		H	
14.2a City Council Comp Plan Update Retreat	×ı		<u></u>						-			Ŀ	╀	Τ
14.2b City Council adopts final direction on scope of Update	-	×							-		H		\vdash	Γ
14.3 - Discussion/decision on Urban Growth Center designation		×	×	×		_	-		-		\perp		-	Τ
14.4 - Community outreach to gather new ideas		×		(×		L	-				+		+	T
14.5 - Commission reviews update suggestions and decides whether to include in update process		Г		, ,	,		+		1.		-		+	T
14.6 - In-house review of Elements:							+		-		-		\dagger	T
14.6a - Land Use and Future Land Use Map		×	×				+		-				+	T-
14.6b - Housing		1	T	-			+				-		╁	I
14.6c - Transportation		Т	1	> >	×	1	+		-		-		-	T
14.6d - Parks, Recreation, and Open Space			T		< >	1	+				-		+	
14,6f - Capital Facilities				1	×	×					-		+	
14.6g - Utilities					Т	T	×				-			T
14.6h - Shoreline Master Program				×					-		-			T
14.61 - Economic Development	-	×	×				\vdash				<u> </u>		+	Τ
14.6j - Community/Urban Design				×	×	×	-						-	T
14.7 - Growth Targets and City-wide allocation scenarios (revisit if Growth Ctr is adopted)				Т		×	×		-	-	\perp		+	T
14.8 - Report out to Commission about recommended changes								×	×		-		+	Τ
14.9 • Public outreach about staff recommended changes								×	×	\vdash	-	Ė	\vdash	T
14.10 - Commission review of recommended changes/public hearing/recommendation							-	200		X	N. A.		-	T
14.11 -SEPA analysis, will include new traffic model run if Growth Ctr proposal is adopted						L		×	×	×	COMPANY OF THE PARTY OF THE PAR	COLUMN	\vdash	Τ
14,12 - Revisons to elements if warranted because of SEPA analysis								Г	T		×		-	Τ
14.13 - Council Check-in/Plan review begins October 2012/Adoption Dec 2012		×		×		×			-	Τ.		·	×	٦ ×
14.14 - General outreach/webpage/Currents etc 3/17/2011		×	×	×	×	×	×	×	×	×	×	×	\sqcap	П