

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Appointment of the Special Member of the City of Shoreline Landmarks and Heritage Commission
DEPARTMENT:	City Manager's Office
PRESENTED BY:	John Norris, CMO Management Analyst
ACTION:	___ Ordinance ___ Resolution <u> X </u> Motion ___ Discussion

PROBLEM/ISSUE STATEMENT:

The current Special Member of the City of Shoreline Landmarks and Heritage Commission has served in the role longer than term limits allow. The City Council has directed staff to recruit a new Special Member of the Commission for Council appointment. Staff received one application during the recruitment process. The application, attached to this staff report, was from Robert Garwood. Mr. Garwood has the experience and background to make him a well qualified individual to serve as the Special Member of the Landmarks and Heritage Commission.

RESOURCE/FINANCIAL IMPACT:

There is no financial impact to appointing a new Special Member to the Landmarks Commission.

RECOMMENDATION

Staff recommends that the City Council appoint Robert Garwood to be the City of Shoreline Special Member of the King County Landmarks and Heritage Commission for a four year term.

Approved By: City Manager  City Attorney _____

BACKGROUND:

The King County Landmarks and Heritage Commission (Commission) is a nine-member citizen board in charge of designating landmarks in unincorporated King County and in those cities and towns in King County that have entered into an interlocal agreement with the County for historical preservation services. In 1995, the City of Shoreline entered into an interlocal agreement with King County for that very purpose. Under the terms of the interlocal agreement, the Shoreline City Council appoints a Special Member to the Commission. The Special Member, whose term is for four years with a term limit of two consecutive terms (total of eight years), only hears cases related to historic resources nominated for landmark status within Shoreline's borders.

Since 1996, Vicki Stiles, the Executive Director of the Shoreline Historical Museum, has served as the Special Member of the Commission for Shoreline. Obviously, Ms. Stiles has served in this role longer than the codified term limits allow. To come into compliance with the term requirements for the Special Member, the Council directed staff to recruit a new Special Member of the Commission for Council appointment.

DISCUSSION:

To recruit the Shoreline Special Member of the Commission, staff tailored the City's Community Service Application so that it would be applicable to this specific volunteer position and accepted applications from April 4th through May 5th of this year. The application was available to the public at the City Clerk's Office in City Hall and on the City's website. Advertisement of the position was made through multiple City communication channels, including on the City's website, in the April 2011 issue of Currents, during the City Manager's Report at the April 4 City Council meeting, on the City's Government Access Cable Channel, and through press releases to local news publications. During the application period, one (1) application from Mr. Robert Garwood was received.

The only qualifications to be appointed as the Special Member of the Landmarks Commission are that the Special Member shall have a demonstrated interest and competence in historic preservation (Shoreline Municipal Code Section 15.20.020). Although only one application was received, Mr. Garwood does have relevant experience applicable to the position. In a May 13th email to the City Council, the City Manager stated that the Mayor and Deputy Mayor suggested that the Council move forward in appointing Mr. Garwood unless there were any Council objections noted by Friday, May 20th. Given that staff received no objections from Council, staff is bringing his application forward for official Council appointment.

If appointed, Mr. Garwood's term would commence upon appointment and run for four (4) years. At the conclusion of this initial term, Mr. Garwood may be reappointed by Council or Council may wish to open up the application process again.

RESOURCE/FINANCIAL IMPACT:

There is no financial impact to appointing a new Special Member to the Landmarks Commission.

RECOMMENDATION

Staff recommends that the City Council appoint Robert Garwood to be the City of Shoreline Special Member of the King County Landmarks and Heritage Commission for a term of four years.

ATTACHMENTS:

- A. Community Service Application for the recommended appointee as the City of Shoreline Special Member of the King County Landmarks and Heritage Commission (personal information redacted)



RECEIVED
APR 29 2011
CITY CLERK
CITY OF SHORELINE

COMMUNITY SERVICE APPLICATION

**FOR MEMBERSHIP AS THE SPECIAL MEMBER ON THE KING COUNTY
LANDMARKS AND HERITAGE COMMISSION**

(Please type or print)

Name ROB GARWOOD

Are you a Shoreline resident or property owner? yes

Length of residence 22 years

1. List your educational background.

see attached

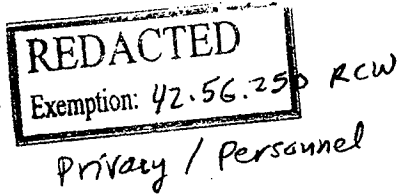
2. Please state your occupational background, beginning with your current occupation and employer.

see attached

3. Describe your involvement in the Shoreline community.

see attached

Rob Garwood



1. Education.

M.U.P. University of Washington. 1990 with an Urban Design Certificate (Thesis: Subdivision and Urban Form).

M.A. Art History (American Architecture), University of Oregon, 1980. (Thesis: Rise of the American Gas Station). 1980.

B.A. American History. Coe College, 1970.

2. Please state your occupational background.

6/2004 to the present. Senior Planner, Department of Community Development, City of Sammamish. Code development, plan review, subdivision review, long range planning.

10/1998 to 6/2004. Senior Planner, City of Bothell. Same as above, but I was also the Preservation Planner for the City and redid their inventory having it digitized and adding digital photographs of every inventoried site. I also was the staff liaison to the Landmark Preservation Board.

1992 to 1998. Planner. City of Bainbridge Island. Processed shoreline permits, land use permits, building permits and worked the public counter.

3. Describe your involvement in the Shoreline Community.

I was both coach and assistant coach for girls' soccer team in the Hillwood Soccer Club from 1998 to 2005 U7-U-15. I attend both City Council meetings and planning commission meetings on an irregular basis.

4. Describe your interest and competence in historic preservation.

I have been an historic preservation planner, a preservation consultant and have written multiple resource nominations, single property nominations and processed similar applications. I was an historic building surveyor for the State Historical Society while a graduate student. I surveyed two Wisconsin counties identifying and photographing historic structures and sites. As a Preservation Planner for Bothell I oversaw the revision and updating of the City of Bothell

REDACTED
Exemption: 42.56.250 RCW

Privacy / Personnel

Inventory, updating it and adding digital photographs. I also applied for and received several grants for historic property restoration and to add software to track the city's inventory.

5. List properties you own in Shoreline.

7. Why are you interested in this position?

I am interested in serving the community and being more involved in the preservation community in Shoreline. I believe my background, occupation, training and expertise would be of use to the City and the Landmarks Commission.