

## CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Adoption of Resolution No. 316 Adopting the 2011-2016 Parks, Recreation and Open Space Plan
<b>DEPARTMENT:</b>	Parks, Recreation and Cultural Services
<b>PRESENTED BY:</b>	Dick Deal, PRCS Director Maureen Colaizzi, Project Coordinator
<b>ACTION:</b>	<input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Motion <input type="checkbox"/> Discussion

### PROBLEM/ISSUE STATEMENT:

The City of Shoreline's first Parks, Recreation and Open Space (PROS) Plan was completed in 1998. The current PROS Plan was adopted by City Council on May 23, 2005, with Resolution No. 231. The PROS Plan document is required to be updated every six years to qualify the City for state and federal grants through the Recreation and Conservation Office.

### Schedule for Adoption

April 2010 – July 2011

City staff began the work of updating the PROS Plan in early 2010. Staff provided the City Council with a summary of the PROS Plan update process on April 4. City Council reviewed chapters 1-4 of the draft PROS Plan on June 20. City Council reviewed chapters 5-9 on June 27 and July 5. City staff has incorporated recommended changes from both City Council and the PRCS Board into the final draft PROS Plan. The State Environmental Policy Act (SEPA) Checklist was reviewed by the Planning and Development Services Department in June. A Determination of Non-Significance (DNS) was issued on June 14. SEPA public comment began on June 14 and ended on June 28. The State Recreation and Conservation Office staff reviewed and approved the draft PROS Plan on June 20. A public hearing and City Council discussion was held on July 11. A copy of the final PROS Plan draft is available on the City's website at <http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/Council/Staffreports/2011/Staffreport071111-8a.pdf>.

### RESOURCE/FINANCIAL IMPACT:

The update to the plan is listed as a project in the approved 2012-2017 Capital Improvement Plan with a budget of \$36,952 and \$15,000 from the 2010 general operating budget for the statistically valid survey. There are no additional budget implications anticipated at this time.

### RECOMMENDATION

Staff recommends that Council adopt Resolution No. 316 adopting the 2011-2016 Parks, Recreation and Open Space Plan.

Approved By:

City Manager 

City Attorney 

## **INTRODUCTION**

The City is in the process of updating the City's three Functional Plans: PROS Plan, Transportation Master Plan and the Surface Water Master Plan. The Functional Plans tie to the City's Comprehensive Plan in two specific ways:

- 1) The goals, policies, and maps from the Functional Plans will be incorporated into the Comprehensive Plan (either verbatim or in a summarized form), and
- 2) The Functional Plans will inform the Capital Facilities Element of the Comprehensive Plan.

## **BACKGROUND**

The PROS Plan is a 20-year vision that is required to be updated every six years. The PROS Plan creates a short and long term implementation strategy for meeting the facility and program needs of residents and allows the City to qualify for state and federal grants.

## **DISCUSSION**

### **2011-2016 PROS Plan**

The work to update the plan began in April 2010 with discussions with the PRCS Board about future improvements to the City's park and recreation facilities. In the summer of 2010, the City conducted a statistically valid survey to help inform the work of the update. In the fall of 2010, the City invited over 100 stakeholder groups to four meetings to assess their future needs for park, recreation and art/cultural facilities. In addition, the City held two community-wide open house meetings to invite people to share their ideas on future improvements to existing parks and facilities. The City also solicited input from the community through public comment forms and the City's website. From the input received, the PRCS Board developed a list of capital projects and prioritized this list into short and long term recommendations. The Parks, Recreation and Cultural Services (PRCS) Board discussed the PROS Plan at 14 meetings from April 2010-June 2011. The Planning Commission was briefed about the PROS Plan at their March 3, 2011 meeting. In 2011, the City Council discussed the PROS Plan update at their January 18, April 4, June 20, June 27, July 5 and July 11 meetings and held a public hearing on July 11. The final PROS Plan draft is located on the City's website at: <http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/Council/Staffreports/2011/Staffreport071111-8a.pdf>.

The City Council provided valuable input into the creation of the 2011-2016 PROS Plan. The following substantive changes were made based on their input:

- Chapter 1 – No significant changes were made.
- Chapter 2 - Added information about housing tenure and other demographics including owner occupied vs. renter occupied and single family vs. multifamily housing units.
- Chapter 3 - Modified Policy 1.1 to include historical and cultural resources.
- Chapter 4 – No significant changes were made.
- Chapter 5 – No significant changes were made.
- Chapter 6 - Created a new inventory sheet for a potential street end park at 195th Street and Echo Lake.
- Chapter 7 – No significant changes were made.
- Chapter 8 – No significant changes were made.
- Chapter 9
  - Added a barrier-free playground to the desired amenities list.
  - Added 195th Street end at Echo Lake for a future potential end park including planning with Echo Lake Park neighborhood park planning and implementation of minor capital improvements.
  - Added a master list for the 20-year Capital Recommendations Plan that lists facility recommendations (short/mid/long-term priorities) alphabetically.

The 2011-2016 PROS Plan update summarizes major parks, recreation and cultural service accomplishments from 1998 through 2011 (Chapter 1). It includes the new demographic data from the 2010 federal census and evaluates any demographic changes (population, age, ethnicity, etc.) between the 2000 and the 2010 federal census data (Chapter 2). The analysis of this data helps identify changes in cultural and recreational programming to meet the needs of a changing population. The PROS Plan has a vision, goals, policies and implementation strategies to help guide future programming and facility decisions (Chapter 3).

The PROS Plan summarizes the community involvement process for input into the draft plan and provides information about facility classifications and level of service standards (Chapter 4). The PROS Plan also summarizes the City's list of repair and replacement needs within a 10-year period (2011-2021) for existing assets (Chapter 5). The plan inventories the City of Shoreline's physical assets including parks, open spaces, trails, recreation facilities and public art. New to this update is a section on future potential assets and city-owned public artworks (Chapter 6).

The PROS Plan provides an analysis of the current and future communitywide recreation programming needs including the "Healthy City" strategy. It identifies the need for a strategic recreation programming plan for the future (Chapter 7). New to this update, the PROS Plan provides an overview of the communitywide cultural program and service needs (Chapter 8). And finally the PROS Plan summarizes the 20-year capital improvement recommendations envisioned by the community and provides a series of actions that pool all recommendations into a plan for implementation (Chapter 9).

## **STAKEHOLDER OUTREACH**

The formation of the PROS Plan update was shaped by citizen participation. The process included a statistically valid, randomly-mailed survey, four stakeholder meetings, two community-wide open houses, a meeting with the Planning Commission, five City Council study session briefings and one public hearing, fourteen Parks, Recreation and Cultural Services (PRCS) Board meetings from April 2010-June 2011 and over 100 mail-in and on-line comment forms received. Chapter 4 and appendix B-F of the PROS Plan summarize the public involvement process.

## **COUNCIL GOAL 6 ADDRESSED**

The update to the PROS Plan is a task of the City Council's Goal 6: Develop a "Healthy City" strategy. The PROS Plan supports the "Healthy City" strategy by identifying existing park, open space, recreation and cultural opportunities that help create a healthy and active lifestyle. The PROS Plan documents the goals and policies that support the "Healthy City" strategy. The PROS Plan identifies the issues surrounding the "Healthy City" strategy and the Parks, Recreation and Cultural Services Department role in implementing this strategy. Lastly, the PROS Plan creates short and long term recommendations that also support the "Healthy City" strategy.

## **RECOMMENDATION**

Staff recommends that Council adopt Resolution No. 316 adopting the 2011-2016 Parks, Recreation and Open Space Plan.

### **Attachments**

Attachment A: Resolution No. 316

## **RESOLUTION NO. 316**

### **A RESOLUTION OF THE CITY COUNCIL, CITY OF SHORELINE, WASHINGTON, ADOPTING THE PARKS, RECREATION AND OPEN SPACE PLAN**

WHEREAS, Shoreline adopted its first Parks, Recreation and Open Space Plan (“PROS Plan”) in conjunction with the City’s first Comprehensive Plan on November 23, 1998 and adopted an updated PROS Plan on May 23, 2005; and

WHEREAS, in 2010, with adoption of the Capital Improvement Plan, the City Council directed staff to update the PROS Plan; and

WHEREAS, an extensive public participation process was conducted to develop and review the PROS Plan, including:

- September and October 2010 *Currents* Newsletter Articles.
- A PROS Plan webpage and online information on the City of Shoreline website.
- Four stakeholder meetings held in September and October 2010 and March 2011 to which 100 organizations were invited.
- Two community-wide open houses held in October 2010.
- Planning Commission briefing in March 2011.
- 13 regular and special meetings of the Parks, Recreation and Cultural Services Board from April 2010 to June 2011.
- Five City Council Briefings on January 18, April 4, June 20, June 27, July 5 and one Public Hearing on July 11, 2011.
- Completion of a statistically valid Community Needs Assessment Survey and a Citizen Satisfaction Survey.

WHEREAS, a SEPA Determination of Non-significance was issued on June 14, 2011 for the adoption of the PROS Plan; and

WHEREAS, on March 5, 2011, the City Council conducted a retreat to discuss the direction for the update to the Shoreline Comprehensive Plan, PROS Plan, Transportation Master Plan, Surface Water Master Plan; and

WHEREAS, the City Council discussed the update for the PROS Plan and reviewed the draft of the update to the PROS Plan on April 4, June 20, June 27, July 5, July 11 and held a public hearing on July 11.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, HEREBY RESOLVES:**

**Section 1.** The Parks, Recreation and Open Space Plan, given Clerk's Receiving Number 6402, is hereby adopted.

**ADOPTED BY THE CITY COUNCIL ON JULY 25, 2011**

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Keith A. McGlashan, Mayor

**ATTEST:**

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Scott Passey, City Clerk