

**CITY OF SHORELINE**  
**SHORELINE CITY COUNCIL**  
**SUMMARY MINUTES OF BUSINESS MEETING**

Monday, June 27, 2011  
7:00 p.m.

Council Chamber - Shoreline City Hall  
17500 Midvale Avenue North

**PRESENT:** Mayor McGlashan, Deputy Mayor Hall, Councilmember Eggen, Councilmember McConnell, Councilmember Roberts, and Councilmember Scott

**ABSENT:** Councilmember Winstead

**1. CALL TO ORDER**

At 7:00 p.m., the meeting was called to order by Mayor McGlashan, who presided.

**2. FLAG SALUTE/ROLL CALL**

Mayor McGlashan led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present, with the exception of Councilmember Winstead.

**Upon motion by Deputy Mayor Hall, seconded by Councilmember McConnell and carried 6-0, Councilmember Winstead was excused.**

**(a) Proclamation of Parks, Recreation and Cultural Services Month**

Mayor McGlashan and the City Council presented a proclamation declaring July, 2011 as "Parks, Recreation and Cultural Services Month" in the City of Shoreline to Linda Garbo and Jim McGuire.

**3. CITY MANAGER'S REPORT**

Julie Underwood, City Manager, provided reports and updates on various City meetings, projects, and events.

**4. COUNCIL REPORTS**

**(a) Presentations by Representatives Ruth Kagi and Cindy Ryu**

Representatives Kagi and Ryu provided reports of the 2011 Washington Legislative Session and highlighted the state legislation affecting the City of Shoreline. Representative Kagi discussed the budget and human services and said this budget was the most difficult to adopt since the depression. She added that this budget has the lowest spending per capita since 1986. She noted that \$4.5 billion was cut from the budget and the funding for the safety net was reduced. She

noted that health and medical benefits for families was continued. However, the basic health plan was capped. She noted cuts to hospitals, emergency room visits, dental care, and mental health funding. She noted that Early Learning funding was spared and the budget is balanced and responsible decisions have been made. Representative Ryu discussed her committee assignments, adding that four of her six proposed bills passed this session. She noted that the preservation of infrastructure, roads seemed to be the theme for this session. She communicated that her interests lie in consumer protection, technology advances, and insurance. Representative Ryu discussed college students and education. Representative Kagi communicated that she and Representative Ryu really enjoyed working together this session. She then noted the legislation they both worked on concerning immigration.

Councilmember Eggen discussed supporting Hopelink in ways other than donating money, adding that it is a useful thing to explore. Representative Kagi responded that she has requested a report concerning which jurisdictions their patrons came from in order to provide assistance.

#### RECESS

**At 7:35 p.m., Mayor McGlashan called for a five minute break. The meeting resumed at 7:40 p.m.**

Councilmember Eggen reported on the \$20 car tab fee proposal from King County Executive Dow Constantine to help balance the Metro Transit cuts. He said the proposal will be discussed by the King County Council in July, with a vote on July 25. He asked the Council for permission to vote for SeaShore Option 2 or 3, adding that there is an option to leave the decision up to the King County Council. He added that the Council could write a general support letter and requested the direction of the Council.

Councilmember Eggen further commented that there is an upcoming meeting of the Growth Management Planning Council (GMPC) concerning Countywide planning policies and the grandfathering of school properties previously purchased. Deputy Mayor Hall commented that the City staff looked at that and it was suggested that the City draft letters in opposition to that policy. He stated that if the Council has no objections he suggested directing the City staff to move forward with the letter and forward it to the GMPC. Council discussion followed and concluded with consensus to proceed with a letter of opposition.

Mayor McGlashan reported on the Association of Washington Cities (AWC) conference in Spokane.

#### 5. PUBLIC COMMENT

a) Leanne HOFFORD and Lisa Surowiec, Shoreline, spoke in favor of the mini-grant application on the Consent Calendar.

b) Larry Owens, Shoreline, showed a slideshow promoting the Northwest Solarfest which occurs on July 16.

c) Louis Maxwell, Shoreline, described a neighborhood noise issue involving the air conditioning system at Top Foods.

d) Greg Logan, Shoreline, thanked Representatives Ryu and Kagi for making residents aware of the damage of Tim Eyman's initiative and discussed the distribution of food cards and B&O taxes for out-of-state sales.

## 6. APPROVAL OF THE AGENDA

Upon motion by Councilmember Eggen, seconded by Councilmember Roberts and carried 6-0, the agenda was approved.

## 7. CONSENT CALENDAR

Upon motion by Deputy Mayor Hall, seconded by Councilmember McConnell and carried 6-0, the following Consent Calendar items were approved:

(a) Minutes of Study Session of June 6, 2011

(b) Approval of expenses and payroll as of June 17, 2011 in the amount of \$1,752,251.78

### \*Accounts Payable Claims:

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
6/7/2011	47167	47167	\$779.40
6/8/2011	47168	47182	\$27,526.67
6/8/2011	47183	47192	\$22,468.27
6/8/2011	47193	47208	\$3,806.09
6/14/2011	46773	46773	(\$329.39)
6/14/2011	47209	47209	\$329.39
6/15/2011	47210	47227	\$23,791.95
6/15/2011	47228	47245	\$17,813.79
6/15/2011	47246	47264	\$1,615,007.74
6/15/2011	41836	41836	(\$55.40)
	44392	44392	(\$10.00)
6/15/2011	47265	47265	\$65.40
6/16/2011	47266	47267	\$41,057.87
			<u>\$1,752,251.78</u>

(c) Motion to Authorize the City Manager to Execute a Service Contract with PACE Engineering for Design of the Pump Station 25 Replacement Capital Improvement Plan (CIP) Project

(d) Motion to Approve Neighborhood Mini-Grant Funding for the Richmond Highlands Neighborhood Association

8. ACTION ITEMS: OTHER ORDINANCES, RESOLUTIONS, AND MOTIONS

- (a) Resolution No. 314, Amending the City's Employee Handbook Regarding the City's Layoff Policy

Marci Wright, Human Resources Director, provided background and outlined proposed amendments to the City's Layoff Policy as included in Resolution No. 314.

**Councilmember Roberts moved to adopt Resolution No. 314, amending the City's Employee Handbook Regarding the City's Layoff Policy. Deputy Mayor Hall seconded the motion.** Councilmember Roberts spoke in favor of the resolution.

**Councilmember Eggen moved to strike "25%" and insert "10%" as follows: "After the layoff takes effect, the employee shall receive a severance package consisting of four (4) weeks pay and 25 10% of the employee's sick leave balance." Deputy Mayor Hall seconded the motion.** Councilmember Eggen spoke in favor of the amendment and Deputy Mayor Hall concurred. He stated that the severance package still provides four basic weeks and there is an adequate incentive for sick leave. Councilmember McConnell supported the amendment. Councilmember Scott supported the amendment and said it seems reasonable, prudent, and respectful of taxpayers. Mayor McGlashan spoke against the amendment and felt four weeks severance pay and 25% would be more appropriate.

**A vote was taken on the motion to strike "25%" and insert "10%," which carried 5-1, with Mayor McGlashan dissenting. A vote was taken on Resolution No. 314 as amended, amending the City's Employee Handbook regarding the City's Layoff Policy, which carried 6-0.**

- (b) Ordinance No. 607 Adopting the 2012 - 2017 Capital Improvement Plan (CIP)

Patti Rader, Finance Manager, briefly recapped the proposed 2012-2017 CIP.

**Councilmember Scott moved to adopt Ordinance No. 607, adopting the 2010 – 2017 Capital Improvement Plan. Councilmember Eggen seconded the motion.**

Councilmember Eggen highlighted that an early Council policy was to ensure a percentage of the gambling tax went to capital projects and it should be acknowledged that that tax is used for operational purposes. Councilmember Roberts spoke in favor of the motion and encouraged residents to pay attention to the CIP. He noted that the City maintains roads and does surface water projects with it. He noted that there is \$3.6 million in the General Fund going to the CIP and some items need to be revisited, like the rebuilding of sidewalks and the surface water fee. However, he said he feels uncomfortable how separate the CIP is from the budget. He felt the CIP should be more integrated into the budget process.

Deputy Mayor Hall commended the City staff and agreed with Councilmember Roberts. He added that the Council reviews this every year so they can change the numbers if needed.

**A vote was taken on Ordinance No. 607, adopting the 2010- 2017 Capital Improvement Plan, which carried 6-0.**

- (c) Resolution No. 315, Adopting the 2012 - 2017 Transportation Improvement Program (TIP)

Ms. Rader outlined the proposed TIP, which is the Roads Capital portion of the CIP. She noted one change included the addition of a sidewalk project on NE 150<sup>th</sup> Avenue between 25<sup>th</sup> Avenue NE and 28<sup>th</sup> Avenue NE.

**Deputy Mayor Hall moved to adopt Resolution No. 315. Councilmember Roberts seconded the motion.**

Councilmember Roberts noted that the N. 145<sup>th</sup> Street corridor study was listed on the unfunded list and wanted to know why when Representative Ryu stated that it had been funded in this past legislative session. Kirk McKinley, Transportation Services Manager responded that Shoreline does not own any right-of-way in that corridor and the funding goes to the Washington State Department of Transportation (WSDOT).

**Under "Unfunded Traffic and Intersection Improvements," Councilmember Eggen moved to strike the term "will" in project #8 and replace it with "would," as follows: "The cross-section of the road from NE 172<sup>nd</sup> to NE 180<sup>th</sup> ~~will~~ would be reduced from four lanes to three and bicycle lanes would be installed." Deputy Mayor Hall seconded the motion, which carried 6-0.**

**A vote was taken on Resolution No. 315, adopting the 2010-2017 Transportation Improvement Program as amended, which carried 6-0.**

## 9. UNFINISHED BUSINESS

- (a) Animal Control Services Update

John Norris, Management Analyst, provided an update on Animal Control Services. He briefed the Council on services and costs. He mentioned the enhanced services interlocal agreement and the service delivery model analysis. He provided highlights of how things were going thusfar and said all three jurisdictions have to agree on the cost share for enhanced services to continue. He outlined the marketing efforts the City implemented regarding animal control, pet licensing and the new citywide leash law. Mr. Norris responded to Council questions regarding Priority 1 calls, enhanced services, and response times, and whether to adopt an in-house model.

The Council discussed the merits of changing animal control to an in-house operation controlled by the City. Deputy Mayor Hall was in favor of directing staff to develop an in-house model now.

After further discussion, there was Council consensus to direct staff to bring back a proposal for in-house service, which may or may not include contracting with other jurisdictions, early enough to make a decision on that model before May 1st. Ms. Underwood responded that this decision will affect the 2013 budget, and staff will bring forward an extension on the current enhanced services contract.

(b) Parks, Recreation and Open Space (PROS) Plan Review

Dick Deal, Parks, Recreation and Cultural Services Director, and Maureen Colaizzi, Project Coordinator, discussed Chapters 5-9 of the proposed PROS Plan. Ms. Colaizzi reviewed Chapter 5: Life Cycle Costs. Mr. Deal noted that language regarding level of service would be removed. He added that Chapter 6: Inventory of Assets is a valuable chapter.

Mr. Deal responded to Council inquiries regarding the addition of other sites into the inventory, such as 195<sup>th</sup> in Echo Lake. The Council requested aerial photos of the Echo Lake area to ensure public access and to comply with the goals of the Shoreline Management Act (SMA). Ms. Colaizzi reviewed Chapters 7-9, Recreation Program Analysis; Cultural Services Analysis; and Summary of the 20-year capital recommendations plan vision. Ms. Colaizzi and Mr. Deal responded to Council questions and suggestions regarding the PROS Plan.

There was Council consensus to add this as a discussion item on the next Council agenda for the next meeting.

10. ADJOURNMENT

At 9:58 p.m. Mayor McGlashan declared the meeting adjourned.

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Scott Passey, City Clerk