

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Motion to Authorize the City Manager to Enter into an Agreement for 2011 Emergency Management Performance Grant Funds
<b>DEPARTMENT:</b>	Administrative Services Department
<b>PRESENTED BY:</b>	Bethany Wolbrecht-Dunn, Grants Coordinator
<b>ACTION:</b>	<input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

**PROBLEM/ISSUE STATEMENT:** Staff is requesting that Council authorize the City Manager to enter into an agreement for 2011 Emergency Management Performance Grant (EMPG) funds in the amount of \$57,593. These are Federal Emergency Management Agency (FEMA) funds that are administered locally through the Washington State Military Department (WMD).

The purpose of EMPG is to assist with the enhancement and sustainment of state, local, and tribal emergency management programs. Activities conducted using EMPG funding should relate directly to the four elements of all-hazards emergency management: response, recovery, mitigation and preparedness. Within Washington State, the Washington Military Department manages and allocates these funds in accordance with Washington Administrative Code 118-09. Eligibility requirements include:

- Local emergency management organization established by ordinance or code.
- Local emergency management organization has a current Comprehensive Emergency Management Plan.
- Have a separate emergency management program budget.

EMPG awards are distributed using a formula established in the Washington Administrative Code (WAC) 118-09-040. Awards are calculated based on the total funding in a specific jurisdiction appropriated for emergency management and how much EMPG funding is available from FEMA.

The City has applied for and received EMPG funds since 2004. Previous funding amounts before 2010 were below the threshold where City Council approval is required.

2004	\$21,273
2005	\$18,905
2006	\$24,123
2007	\$26,162

2008	\$29,741
2009	\$35,267
2010	\$145,858

The City has used these funds for equipment upgrades, VISTA volunteers, Emergency Operations Center (EOC) improvements, hazard plan updates, training exercises, public education materials and CERT training for Shoreline citizens. Funds are awarded to the City to supplement, not supplant, emergency management planning and program delivery.

In 2010, City staff was successful in working with the Washington Military Department to calculate Shoreline's grant differently. Staff was successful in having the State include the full costs that the City and our partners in the Fire Department bear each year to remain ready for emergencies and to mitigate hazards identified in the Hazard Mitigation Plan. This model continues into 2011, however, our 2010 allocation was much larger than can be expected on a year-to-year basis due to the inclusion of the costs of one-time capital project mitigation work that addresses flooding at Ronald Bog as part of our base calculation for 2010.

For 2011, the City is planning to use the funds in the following manner (funds may be shifted as necessary):

Planning support for the update to the Comprehensive Emergency Management Plan and Emergency Operations Center job descriptions	\$18,500
Program management training on federal mandates	\$ 2,500
Full scale Police, Fire, City exercise (including overtime)	\$13,000
Public education planning and implementation	\$18,500
Dash mounted video cameras for damage assessment	\$ 5,093
<b>Total</b>	<b>\$57,593</b>

#### **FINANCIAL IMPACT:**

This grant will provide \$57,593 to support emergency management activities. These funds will be added to the Emergency Management budget as part of the budget amendment process in the fall of 2011.

#### **RECOMMENDATION**

Staff recommends that Council authorize the City Manager to enter into an agreement for \$57,593 in 2011 Emergency Management Performance Grant (EMPG) funds.

Approved By: City Manager  City Attorney