

**CITY OF SHORELINE**  
**SHORELINE CITY COUNCIL**  
**SUMMARY MINUTES OF SPECIAL MEETING**

Monday, October 3, 2011  
7:00 p.m.

Shoreline City Hall – Council Chamber  
17500 Midvale Avenue North

**PRESENT:** Mayor McGlashan, Deputy Mayor Hall, Councilmember Eggen, Councilmember McConnell, Councilmember Roberts, Councilmember Scott, and Councilmember Winstead

**ABSENT:** None

**1. CALL TO ORDER**

At 7:00 p.m., the meeting was called to order by Mayor McGlashan, who presided.

**2. FLAG SALUTE/ROLL CALL**

Mayor McGlashan led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

**(a) Proclamation of Disability Awareness Month**

Mayor McGlashan was joined by the City Council at the lectern, where he read the proclamation declaring the month of October 2011 as "Disability Awareness Month" in the City of Shoreline. April Brownfield accepted the proclamation and thanked the City for this recognition.

**3. CITY MANAGER'S REPORT**

Julie Underwood, City Manager, provided reports and updates on various City meetings, projects, and events.

**4. COUNCIL REPORTS**

**5. PUBLIC COMMENT**

a) Jim Hills, Edmonds, representing Shoreline Community College, discussed the possibility of having on-campus housing at the college.

b) Gary East, Shoreline, on behalf of the North City Business Association, said he owns commercial property in North City and thanked the City for helping with the success and funding of the North City Jazz Walk.

c) Mark McVeety, Seattle, on behalf of the Shoreline Community College Small Business Accelerator Program, discussed efforts to promote the North City Jazz Walk.

d) Lora Matson, Shoreline, on behalf of the North Seattle Eagles, discussed the success of the North City Jazz Walk and provided suggestions to improve it even more.

6. APPROVAL OF THE AGENDA

**Upon motion by Deputy Mayor Hall, seconded by Councilmember Eggen and unanimously carried, the agenda was approved.**

7. ACTION ITEM: PUBLIC HEARING

(a) Public hearing to consider citizens' comments on Resolution No. 317, Declaring Support for Shoreline School District Ballot Proposition No. 1: Supplemental Levy to Support Class Size

Eric Bratton, Management Analyst, who was joined by Sue Walker, Shoreline School District (SSD) Superintendent, and Mike Jacobs, SSD Board member, provided the staff report. Mr. Bratton explained that Resolution No. 317 would declare Council support for Shoreline School District's Proposition No. 1, scheduled for the general election on November 8, 2011.

Mayor McGlashan opened the public hearing.

a) Wes Branden, Shoreline, spoke in support of the levy, even though it would not support all the District needs in the future.

b) Sara Ann Woodfield, Brier, on behalf of the Shoreline Parent-Teacher Association (PTA) Council, spoke in support of the levy.

c) Krista Tenney, Shoreline, supported the two-year supplemental levy and noted that the number of students in the District has not changed for two years, but there is less funding.

d) Marianne Stephens, Shoreline, asked Council to endorse the levy and to help facilitate asking residents for support.

e) William Hubbell, Shoreline, stated that kids in the community are the City's greatest resource and the funding is imperative to ensure success. He encouraged the Council to support the levy.

Mayor McGlashan closed the public hearing.

Councilmember McConnell spoke in favor of the effort, citing the importance of public education.

Councilmember Roberts asked Superintendent Walker about the state cuts and she replied that they were \$6.2 million last year and an additional \$6.2 million this year. She added that the special session will probably result in further cuts and Councilmember Roberts urged citizens to contact state legislators. Councilmember Eggen communicated that this is an essential thing to support.

Mayor McGlashan asked if Council is precluded from voting tonight and City Attorney Ian Sievers responded that it is best not to take action on this item tonight. Mayor McGlashan commented on the City's great partnership with the Shoreline School District.

## 8. STUDY ITEMS

### (a) Amending Shoreline Municipal Code Section 2.60 - Purchasing

Debbie Tarry, Assistant City Manager, introduced Judy Isaac, Purchasing Officer, who explained the proposed amendments to Shoreline Municipal Code (SMC) Section 2.60 that would: 1) update terminology; 2) correct specific language and RCW references; 3) provide additional authorization for bond requirements in the contracting process; and 4) add a new section within real property acquisition for relocation claims.

Responding to Councilmember Eggen regarding SMC 2.60.090(a)3, Relocation Claims, Ian Sievers, City Attorney, replied that this is mandatory when the City needs to take property for a project. He added that there are no limits under state and federal law, so the City is obligated to pay if the claims are legitimate. This allows the City Manager's Office to pay them, provided that any single parcel is estimated to be over \$50,000. There is a requirement for the party to bring the entire claim package to the City Council prior to approval. Ms. Tarry further explained that the current level the City Manager has the authority to approve is \$50,000.

### (b) Revisions to the City's Business Expense Policy

Debbie Tarry, Assistant City Manager, explained the proposed amendments to the City's business expense policy. She noted that the reason for the changes includes: 1) maintaining compliance with Internal Revenue Service (IRS) regulations and General Services Administration (GSA) policies; and 2) incorporating the policy in the City's standard policy format.

Nan Peterson, Finance Technician, noted that several other cities have gone through this same process. She stated that this will not make a significant difference, but does put the City in compliance. Ms. Peterson replied to an inquiry from Mayor McGlashan, stating that the per diem rates do not fluctuate much from year to year.

### (c) Healthy City Strategy Review and Discussion

Rob Beem, Community Services Manager, and John Norris, Management Analyst, presented the draft Healthy City Strategy and requested Council feedback and discussion. He discussed work completed in the past year and the current work the City is doing.

Councilmember Winstead said she is pleased to see the draft, but the survey doesn't look like everyone is doing it. She said it would be nice to be one of the leaders of this and is looking forward to seeing it progress.

Deputy Mayor Hall expressed his approval and said it was concise, adding that it is good to see the City move toward the Healthy City goal.

Councilmember Eggen discussed aspects of community health and commented that Sustainable Shoreline is interested in helping communities in terms of environmental effects. He noted that Seattle is doing something with health plans and measures to reduce health plan costs.

Mr. Norris noted that the Association of Washington Cities (AWC) provides our benefits. He noted that the City of Seattle program is different whereby they give lower premiums to employees who meet health criteria. AWC, he explained, promotes the Wellness program and cities get a 2% reduction in health benefits. Councilmember Winstead noted that WellCity has to do with the entire City of Shoreline, including its citizens.

Councilmember Roberts noted that he likes the idea of environmental health such as the car wash kits, tree canopy assessment, etc. He inquired about the .5 FTE event coordination, to which Ms. Underwood replied that this position is a half-time recreation coordinator that would be increased to full time. This person currently works on all the parks events such as Celebrate Shoreline, the Holiday Market, Halloween Haunt, Concerts in the Park, etc. In the future, this person would also work on economic development events, health inspired events, the Farmers Market, and community gardens, thus moving more into an events coordinator position working with the City Manager's Office and the Community Services Department. Ms. Underwood further discussed health related topics and an allocation for sidewalks in 2012.

Councilmember Roberts replied that he hoped the City staff considers policies on all the other health aspects mentioned in the report. Councilmember Scott appreciated the strategy and communicated that the City staff did a nice job on this. Mayor McGlashan thanked everyone who worked on the strategy.

(d) Sound Transit Light Rail Guiding Principles

Alicia McIntyre, Senior Transportation Planner, presented proposed guiding principles addressing alignment of light rail through Shoreline, which will be used to provide input to Sound Transit's scoping process. A single Locally Preferred Alternative (LPA) alignment may be an outcome from the Sound Transit scoping process. She noted that the alignment options will serve different neighborhoods and have different impacts. She discussed the SR99 and I-5 options as well as the guiding principles, which include system performance, maximizing funds, local opportunities, and impacts. She highlighted that the draft principles are on the City's website and she then reviewed the schedule going forward.

Councilmember Eggen confirmed with Ms. McIntyre that these guiding principles were written by the City Manager's Office, Economic Development, Planning and Community Development,

and Public Works based on comments from the Council dinner meeting. Councilmember Eggen stated that it is important for the citizens to know how important the guiding principles are so maximum public comment is received. Ms. McIntyre stated that the guiding principles are advertised on the City webpage and in *Currents*, and she will be speaking to the residents at a Council of Neighborhoods meeting. She noted that this is what is considered in the scoping/environmental impact statement.

Councilmember Roberts asked if there was any special effort to engage communities around the affected areas and Ms. McIntyre responded that there isn't anything scheduled. General discussion communicated that both alternatives should be discussed in the Chamber of Commerce meeting and placed in the neighborhood newsletters. Mayor McGlashan noted that the Sound Transit meeting here should be advertised on TV and our website. Ms. Underwood said that meeting notice would also be put in *Currents* and the City website.

Deputy Mayor Hall said it is good that the City Council and staff are reaching out and reflecting back to Council what is reported. This is great start, but keep in mind voters voted on the conceptual package, he said. He added that it looks like the City can get two stations, but the cost could be a factor. The community will be impacted in a positive way and will look forward to not driving to SeaTac. He suggested adding one more guiding principle under land uses and redevelopment which would be to make sure the impacts on residents and businesses can be managed and individual property rights are protected.

Councilmember Winstead stated that it seems too early to be approving our preferred alignment because it will affect residents wherever it is built. She expressed concern because the Council would not get feedback between now and November. She suggested Sound Transit evaluate one alternative. Ms. McIntyre replied that Sound Transit has asked for input from Shoreline, Mountlake Terrace, Edmonds, and Lynnwood and they will evaluate I-5, but they would not evaluate SR99 if there is no support for it.

Councilmember McConnell also expressed concern that the community would not be aware until Council has made a recommendation. She encouraged the community to engage on this topic now because if only one option is evaluated the costs will be lower.

Councilmember Roberts stated that public outreach does not end when the City makes a decision on a preferred alignment, but it will have to continue in the neighborhoods. He suggested a 5, 10, or 15-year plan of outreach to make sure everyone is aware of what is happening. Ms. McIntyre replied that this is the first step and the second is informing people through station-area planning and outreach.

Councilmember Scott expressed support for Deputy Mayor Hall's additional guiding principle.

There was Council consensus to add the guiding principle under land uses and redevelopment to make sure the impacts on residents and businesses can be managed and individual property rights are protected.

## 9. ADJOURNMENT

At 8:43 p.m., Mayor McGlashan declared the meeting adjourned.

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Scott Passey, City Clerk