

CITY OF SHORELINE

**SHORELINE CITY COUNCIL
SUMMARY MINUTES OF BUSINESS MEETING**

Monday, April 23, 2012
7:00 p.m.

Shoreline City Hall – Council Chamber
17500 Midvale Avenue North

PRESENT: Mayor McGlashan, Deputy Mayor Eggen, Councilmember Hall, Councilmember McConnell, Councilmember Winstead, Councilmember Salomon, and Councilmember Roberts

ABSENT: None

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor McGlashan, who presided.

2. FLAG SALUTE/ROLL CALL

Mayor McGlashan led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

3. REPORT OF THE CITY MANAGER

Julie Underwood, City Manager, provided reports and updates on various City meetings, projects, and events.

4. COUNCIL REPORTS

5. PUBLIC COMMENT

a) Dianne Pottinger, Manager, Shoreline Water District, stated that the utility tax ordinance is the first attempt by a Washington city to impose a tax on another local government, which is not yet legal in the state.

b) Tom Jamieson, Shoreline, discussed Council Goal #4, enhancing openness and community engagement, noting that adequate time should be allocated to discuss Council Goals such as economic development.

c) Jaime Placencia, Lake Forest Park, on behalf of the Shoreline Water District, announced that King's Elementary School won the Fix a Leak Week challenge.

6. APPROVAL OF THE AGENDA

Upon motion by Councilmember Winstead, seconded by Councilmember Hall and unanimously carried, the agenda was approved.

7. CONSENT CALENDAR

Upon motion by Councilmember Roberts, seconded by Councilmember McConnell and unanimously carried, the following Consent Calendar items were approved:

- (a) **Minutes of Special Meeting of March 26, 2012 (5:15)**
Minutes of Special Meeting of March 26, 2012 (5:45)

- (b) **Approval of expenses and payroll as of April 13, 2012 in the amount of \$1,060,353.02 as specified in the following detail:**

***Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
3/18/12-3/31/12	4/6/2012	44534-44720	11599-11629	49936-49942	\$412,466.33
					<u>\$412,466.33</u>

***Wire Transfers:**

Expense Register Dated	Wire Transfer Number	Amount Paid
4/9/2012	1048	\$68,594.50
		<u>\$68,594.50</u>

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
4/3/2012	49826	49832	\$337,073.88
4/4/2012	49833	49838	\$14,514.08
4/4/2012	49839	49856	\$13,260.91
4/4/2012	49857	49865	\$16,870.64
4/11/2012	49866	49892	\$153,533.77
4/11/2012	49893	49919	\$34,706.17
4/11/2012	49920	49927	\$8,173.61
4/11/2012	49928	49935	\$1,159.13
			<u>\$579,292.19</u>

8. UNFINISHED BUSINESS

- (a) **Adoption of the 2012-2014 Council Goals and Workplan**

Debbie Tarry, Assistant City Manager, provided the staff report and highlighted the four draft goals. She noted that there was one comment received via the website and it requested more City focus on tree management.

Councilmember Hall moved to adopt the 2012-2014 Council Goals and Workplan. Councilmember Roberts seconded the motion.

Councilmember Hall explained the strong connection between sustainability and economic development, noting that sustainability should be incorporated into every element of the City.

Councilmember Winstead moved to amend Goal #3, adding Action Step "Develop a multi-modal transportation strategy to deliver people to the light rail stations as an alternative to single-occupancy vehicles." Councilmember Hall seconded the motion. Councilmember Winstead spoke to the motion and discussed the possibility of public buses or a street car.

The Council and staff discussed the merits of this amendment and the possible strategy that would be needed to accomplish it, including how it might impact other priorities such as sidewalks. There were brief comments about parking for the light rail stations.

A vote was taken on the motion to add Action Step "Develop a multi-modal transportation strategy to deliver people to the light rail stations as an alternative to single-occupancy vehicles" to Goal #3, which carried 7-0.

Councilmembers expressed support for linking all initiatives and programs to sustainability, particularly environmental and economic sustainability. Councilmember Salomon used a Northgate development as an example where environmental and economic sustainability work well together. He said that development cleans stormwater and enhances the environment, while increasing property values and raising city revenue.

Deputy Mayor Eggen expressed some concern that term "sustainability" has been misused, noting that it is so broad it's hard to know what it means at times. Mayor McGlashan commented favorably on the new format for the Council goals and commended staff for their work.

A vote was taken to adopt the 2012-2014 Council Goals and Workplan as amended, which carried 7-0.

9. STUDY ITEMS

(a) Discussion of the Shoreline Master Program

Ms. Underwood stated that there is a public hearing scheduled for this item on May 14 and that there have been some revisions to the program that came from the Washington Department of Energy (DOE).

Miranda Redinger, Associate Planner, and Jeff Forry, Permit Services Manager, provided the staff report. Ms. Redinger highlighted that this is based on the Shoreline Management Act that

was adopted by the public in 1972 and it regulates all shoreline areas. Ms. Redinger provided the background and process-to-date. She outlined the public process and revisions that have been made since the Planning Commission public hearing and announced the next steps.

The Council discussed the Muckleshoot Tribe's interest in Shoreline's plan, and Ms. Redinger noted that the Tribe asked to be a party of record for any SMP update. She confirmed with Ian Sievers, City Attorney, that the Tribe has no particular vested interest in Shoreline's regulations. Mr. Sievers added that rather than remand changes back to the Planning Commission, it is proposed to hold a public hearing before the City Council.

Deputy Mayor Eggen confirmed that the letter from Rob Garwood came in after the Planning Commission hearing and the City responded that it would be included for Council consideration. Mr. Forry pointed out that some of Mr. Garwood's comments were considered in the Planning Commission and staff deliberations. He said the City chose to have the SMP stand on its own, then the Comprehensive Plan (CP) would be updated in order to avoid encumbering the process. Mr. Forry responded to each item in the Garwood letter.

Mayor McGlashan verified that the City has to analyze potential annexation areas, such as Point Wells, as a part of the SMP.

(b) Ordinance No. 633, Amending Regulation of Right-of-Way Permits Established in Chapter 12.15 of the Shoreline Municipal Code

Mark Relph, Public Works Director, and Tricia Juhnke, Capital Projects Administrator, provided the staff report. Ms. Juhnke explained that the revisions are needed for general clean-up, clarification, and consistency with the Engineering Development Manual (EDM). She highlighted each of the revisions for right-of-way site permits and right-of-way use permits. She noted that construction requirements have been repealed and are located in the EDM.

Responding to Councilmember Roberts, Mr. Sievers clarified that deleting references to EDM doesn't limit the City's enforcement due to retention of the section related to the Director's rule-making authority. Responding to Deputy Mayor Eggen regarding SMC 12.15.030(C)(4), Mr. Sievers clarified that utilities which pay the utility tax are exempt from the periodic use fee.

Ms. Juhnke noted that this item would return to the Council for approval on May 14.

(c) Ordinance No. 634 Amending Shoreline Utility Tax Regulations Regarding Deductions from Gross Income and Tax for Sewer and Water Operations

Ian Sievers, City Attorney, provided the staff report and stated that the Council has a corrected version of Ordinance No. 634.

Councilmember Roberts received clarification that the ordinance imposes a six percent utility tax, but if there is a franchise agreement in place, they are exempt from the tax for the term of their franchise. Debbie Tarry, Assistant City Manager, added that some utilities charge residents monthly and some report quarterly.

Councilmember Salomon said he is a little wary that the utility tax is not a dollar-for-dollar replacement of the franchise fee. He inquired about the difference between the two, and Mr. Sievers replied that the revenues weren't that great, but connection charges, late fees, and street light fees weren't significant. He added that the public records could be audited to determine the revenues. Deputy Mayor Eggen inquired if the utility tax rates are maximized and Mr. Sievers replied that sewer, water, and solid waste can be raised above six percent and all others are maximized.

(d) Discussion of Personnel Policy - Storm Response

Mark Relph, Public Works Director, was joined by Dick Deal, Parks, Recreation and Cultural Services Director, and Marci Wright, Human Resources Director, who outlined a proposal related to the City's storm response program. Mr. Relph provided the background on past storm events and noted that an employee process identified two issues: 1) communication and scheduling, and 2) compensation. He explained the issue of shift differential and now the Parks Maintenance staff is incorporated with Public Works Maintenance as the first responders. Additionally, the Customer Response Team and others are used as needed. Mr. Deal highlighted that there were some internal operations issues there will be written operations procedures in place prior to the 2012 – 2013 storm season. Mr. Relph noted that a staff committee has been established to address four specific issues which will need to be brought to Council. These issues are shift differential, pay to transition of employees to 12-hour shifts, pay for meal breaks, and compensation when storm events close City Hall.

Councilmember McConnell, Councilmember Winstead, and Deputy Mayor Eggen expressed support for the proposal. Councilmember Salomon inquired about the fiscal impact, to which staff responded that it is projected at \$15,000. Mayor McGlashan thanked the staff who handle storm response and the proposal, which will be brought to the May 14 Council meeting for approval.

10. ADJOURNMENT

At 8:44 pm., Mayor McGlashan declared the meeting adjourned.

Scott Passey, City Clerk