

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Authorize the City Manager to Execute an Interlocal Agreement with Shoreline School District for Briarcrest Safe Routes to Schools Project

DEPARTMENT: Public Works

PRESENTED BY: Tricia Juhnke, Capital Projects Administrator
John Vicente, Capital Projects Manager

ACTION: ☐ Ordinance ☐ Resolution ☒ Motion
 ☐ Discussion ☐ Public Hearing

PROBLEM/ISSUE STATEMENT:

Staff is requesting that Council authorize the City Manager to execute an Interlocal Agreement with the Shoreline School District for the Briarcrest Safe Routes to School project. In accordance with the City's purchasing policies, Council authorization is required for staff to enter into an interlocal agreement with another government agency.

The Briarcrest Safe Routes to Schools Project will install new sidewalks along NE 158th Ave from 25th Ave NE to Briarcrest Elementary and along 27th Avenue NE from NE 150th St to Briarcrest Elementary off of NE 155th Ave. This project is primarily being funded through a Safe Routes to School Grant. As part of the funding, the Shoreline School District has agreed to contribute \$23,000 towards the cost of construction of sidewalks adjacent to Briarcrest Elementary.

RESOURCE/FINANCIAL IMPACT:

The 2012-2017 Capital Improvement Program includes the \$385,000 Safe Routes to School grant for the design and construction of this project and the \$23,000 in funding from the Shoreline School District. \$17,000 in Road Capital Funds has also been allocated to the project.

Authorization will enable staff to obtain the funding from Shoreline School District in support of this project.

RECOMMENDATION

Staff recommends that Council authorize the City Manager to execute an Interlocal Agreement with the Shoreline School District for the Briarcrest Safe Routes to School Project.

Approved By: City Manager **JU** City Attorney **IS**

ATTACHMENT A: Interlocal Agreement

Attachment A

Briarcrest Safe Routes to Schools Interlocal Agreement

RECITALS:

WHEREAS, the Interlocal Cooperation Act, as amended, and codified in Chapter 39.34 RCW provides for interlocal cooperation between governmental agencies;

WHEREAS, Chapter 28A.230 of the Revised Code of Washington provides further authority for the Shoreline School District to enter into interlocal agreements;

WHEREAS, the Shoreline School District maintains Briarcrest Elementary within the City of Shoreline;

WHEREAS, the Briarcrest Safe Routes to Schools Project ("Project") will install new sidewalk, curb, and gutter adjacent to Briarcrest Elementary which also has an educational component to the Project; and

WHEREAS, the parties desire to collaborate and share costs of the Project; now therefore

The Shoreline School District No. 412, a political subdivision of the state of Washington (District"), and the City of Shoreline, a municipal corporation of the state of Washington ("City"), agree as follows:

1. Scope of Project. This school route Project consists of: (a) constructing approximately 125 lineal feet of sidewalk, curb, gutter, and amenity zone adjacent to Briarcrest Elementary; (b) providing educational posters, pamphlets, and other assorted educational documentation to the District; (c) provide educational presentations to the students of Briarcrest Elementary; and (d) provide educational training to District staff and the Parent/Teacher Association (PTA).

2. Term. This agreement shall commence upon execution and terminate on June 30, 2013. The construction of sidewalks (1a) shall be substantially completed prior to December 31, 2012. All other tasks (1b- 1d) shall be arranged by mutual agreement and shall be completed by June 30, 2013.

3. City Responsibilities

1. The City shall provide all public works design, bidding, permitting and construction management for the construction of frontage improvements described in section 1 adjacent to Briarcrest Elementary School, more specifically on the south side of 158th between 27th NE and 28th NE Streets.

- 1.1 The City will pay all costs of this project element except the District will pay \$23,000 toward this cost to be paid within 30 days of invoice by the City.

2. The City will provide all educational materials and training for District Staff and PTA. and provide facilities for the District Staff and PTA training.
 - 2.1 The City will pay for all education and training materials and trainers. It shall reimburse the District's costs of substitute teachers necessary for Briarcrest teachers to attend training. The City shall pay these substitute teacher expenses at a rate of \$150/day or \$75/half day within 30 days of invoice by the District.
3. The City will provide all educational materials and training for Briarcrest Elementary School students including the cost of trainers.

4. District Responsibilities.

1. The District will provide facilities for educational presentations for Briarcrest Elementary students, including display of education materials provided by the City.
 2. The District will provide for dissemination of education al materials to students.
 3. The District will contribute \$23,000 toward the cost of design or construction of the public works frontage improvements described in section 1(a) and will reimburse the City for work completed within 30 days of invoice from the City.
- 5. No Administrative Entity.** No new or separate legal or administrative entity is created to administer the provisions of this agreement.
- 6. Compliance with Laws.** The City accepts responsibility for compliance with federal, state or local laws and regulations including, in particular, bidding requirements applicable to public works.
- 7. Representatives:** Any notice required under this Agreement will be in writing, addressed to the party's representative at the address below (as modified in writing from time to time by such party), and given personally, by facsimile or email. All notices shall be effective upon the date of receipt.

Public Works Director
City of Shoreline
17500 Midvale Avenue N
Shoreline, WA 98133-4905
(206) 801-2700

Shoreline School District
Address: _____
Address: _____
Phone Number: _____

- 8. Filing:** Executed copies of this agreement shall be filed as required by RCW 39.34.040 prior to this agreement becoming effective.

APPROVED:

Superintendent/Designee
Shoreline School District

Date: _____

Approved:

Julie Underwood, City Manager
City of Shoreline

Date: _____