

## **CITY COUNCIL AGENDA ITEM**

### **CITY OF SHORELINE, WASHINGTON**

**AGENDA TITLE:** Motion to Authorize the City Manager to Enter into an Agreement for 2012 Emergency Management Performance Grant Funds

**DEPARTMENT:** Administrative Services Department

**PRESENTED BY:** Bethany Wolbrecht-Dunn, Grants Coordinator  
Gail Harris, Emergency Management Coordinator

**ACTION:**        ☐ Ordinance        ☐ Resolution        ☒ Motion  
                 ☐ Discussion        ☐ Public Hearing

**PROBLEM/ISSUE STATEMENT:**

Staff is requesting that Council authorize the City Manager to enter into an agreement for 2012 Emergency Management Performance Grant (EMPG) funds in the amount of \$57,720. These are Federal Emergency Management Agency (FEMA) funds that are administered locally through the Washington State Military Department (WMD).

The Washington State Military Department Emergency Management Division (EMD) receives grant funding each year from the U.S. Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA) through the Emergency Management Performance Grant (EMPG) Program. The funding assists state and local governments to enhance and sustain all-hazards emergency management capabilities as authorized by the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288, as amended, 42 U.S.C. 5121-5207).

The City has applied for and received EMPG funds since 2004. Previous funding amounts before 2010 were below the threshold where City Council approval is required.

2004	\$21,273
2005	\$18,905
2006	\$24,123
2007	\$26,162
2008	\$29,741
2009	\$35,267
2010	\$145,858
2011	\$57,593

Previously, the City has used these funds for equipment upgrades, emergency management program assistance, VISTA volunteers, Emergency Operations Center (EOC) improvements, hazard plan updates, training exercises, public education materials and CERT training for Shoreline citizens. Funds are awarded to the City to supplement, not supplant, emergency management planning and program delivery.

In 2010, City staff was successful in working with the Washington Military Department to calculate Shoreline's grant differently. Staff was successful in having the State include the full costs that the City and our partner, Shoreline Fire, bear each year to remain ready for emergencies and to mitigate hazards identified in the Hazard Mitigation Plan. This model continued into 2011, however, the 2010 allocation was much larger than can be expected on a year-to-year basis due to the inclusion of the costs of one-time capital project mitigation work that addresses flooding at Ronald Bog as part of the City's base calculation for 2010.

Two items will influence future grant amounts:

- Amount of EMPG funds provided to the State of Washington from FEMA
- Formula used by WMD to allocate funding to eligible entities

Any change to those items could increase or decrease the City's funding in future years.

For the current funding, the City is planning to use the grant funds in the following manner (funds may be shifted as necessary):

50% of salary and benefits for Administrative Assistant (14 month period)	\$46,120
Program management training for emergency management staff	\$ 1,600
Planning support for development/updates of Emergency Management Plans	\$10,000
<b>Total</b>	<b>\$57,720</b>

#### **RESOURCE/FINANCIAL IMPACT:**

This grant will provide \$57,720 to support emergency management activities within the grant term of June 1, 2012 through August 31, 2013. These funds will be added to the Emergency Management budget as part of the budget amendment process in the fall of 2012. Any remaining funds will be added to the 2013 budget in the spring of 2013 during the carry-over amendment process.

#### **RECOMMENDATION**

Staff recommends that Council authorize the City Manager to enter into an agreement for \$57,720 in 2012 Emergency Management Performance Grant (EMPG) funds.

Approved By:            City Manager **JU**    City Attorney **IS**