

**CITY OF SHORELINE**

**SHORELINE CITY COUNCIL  
SUMMARY MINUTES OF BUSINESS MEETING**

Monday, October 15, 2012  
7:00 p.m.

Council Chamber - Shoreline City Hall  
17500 Midvale Avenue North

**PRESENT:** Mayor McGlashan, Deputy Mayor Eggen, Councilmember Hall, Councilmember McConnell, Councilmember Winstead, Councilmember Salomon, and Councilmember Roberts

**ABSENT:** None

**1. CALL TO ORDER**

At 7:00 p.m., the meeting was called to order by Mayor McGlashan, who presided.

**2. FLAG SALUTE/ROLL CALL**

Mayor McGlashan led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

**3. REPORT OF THE CITY MANAGER**

Julie Underwood, City Manager, provided reports and updates on various City meetings, projects, and events.

**4. COUNCIL REPORTS**

Deputy Mayor Eggen reported on the Municipal Solid Waste Advisory Committee meeting and stated that the average rate per ton of waste disposal has gone up almost \$9.00 over last year to \$120.17. Additionally, he noted that recycling is coming back to the King County Transfer Station in Shoreline. He added that the interlocal agreement negotiations begin this week.

**5. PUBLIC COMMENT**

There was no one wishing to provide public comment.

**6. APPROVAL OF THE AGENDA**

**Upon motion by Councilmember Hall, seconded by Councilmember Salomon and unanimously carried, the agenda was approved.**

7. CONSENT CALENDAR

**Upon motion by Councilmember Winstead, seconded by Councilmember Roberts and unanimously carried, the following Consent Calendar item was approved:**

(a) **Minutes of Business Meeting of September 17, 2012**

8. ACTION ITEMS: ORDINANCES, RESOLUTIONS, AND MOTIONS

(a) Adoption of Ordinance No. 647 for Special Event Alcohol Use in Parks

Dick Deal, Parks, Recreation and Cultural Services (PRCS), and Bill Clements, PRCS Board Chair, provided the staff report, including the history and background surrounding this proposal. Mr. Deal explained that the proposal would permit alcohol use for large and small scale events such as champagne toasts. He summarized the dissenting point of view for both type of events. Mr. Clements provided a summary of the discussions at the PRCS Board. He stated that there was some mixed support for small scale events and the PRCS Board was unanimously opposed to having alcohol at large scale events. Mr. Deal discussed the Director's recommendation and the current policy in SMC 8.12.500. He noted that the use of alcohol currently can only occur at the Richland Highlands Recreation Center with a completed special use permit, director's approval, and a State liquor license. The proposed ordinance would entail a complete permit for reservation, director's approval, regular rental rate fee, alcohol use permit fee of \$200, supervision at \$18.50 per hour, and an observation of the current occupancy limits.

**Councilmember Winstead moved adoption of Ordinance No. 647. Councilmember Salomon seconded the motion.**

Councilmember Winstead spoke in support of the motion, explaining that she proposed this action to allow for a reasonable use of parks facilities for activities where alcohol is served. She would be okay with a limitation on beer and wine if colleagues insist. She noted that Cromwell Park and the terrace at Richmond Beach are self-contained areas. She said she would like the Council to be flexible with this and possibly have a trial period in order to make it better if there are problems.

Councilmember Roberts noted that this ordinance hasn't been before the Council before. He noted that the PRCS Board thought this would be a "can of worms" and asked Mr. Clements what other things should be considered. Mr. Clements responded that they looked at policies in other cities, information on the web and from City staff. He noted that they are concerned about the message the Council would send to other park users and spreading this to non-designated areas in parks. He said they felt that expansion could be problem and those on the Board that were opposed were strong about their feelings. He added that there was no public process on it and people didn't come and speak to it.

Councilmember Roberts inquired if he knew how often this might be used, and Mr. Deal replied that it is difficult to predict. He said it would have to be monitored closely and the Director

would have to make adjustments based on how it goes. He said he anticipates coming back to the Council in one year to provide a more detailed report.

Councilmember McConnell said she tallied the PRCS vote on this item and it was a split vote. Based on that, she said she doesn't want to adopt something that is controversial at the Board level. She felt the parks are public places and should be kept that way. She felt that there are more private areas to exercise this option and the Council has more important policy issues to address.

Councilmember Hall supported the motion and said other cities allow it for special events. He said the City already excludes general public use of picnic shelters so spreading alcohol use shouldn't be a problem.

**Councilmember Hall moved to amend Ordinance No. 647, Page 2, by striking the word "Alcohol Use" and inserting "Plus". Councilmember Salomon seconded the motion.**

Councilmember Roberts suggested keeping an alcohol use supervisor fee because deleting one of them would lose the ability to charge an amplification supervisor fee. Mr. Deal commented that the intent is to only have one person at the event.

Councilmember Winstead inquired if the Ordinance could be left as it is and the Alcohol Use Supervisor should be deleted. Ian Sievers, City Attorney, noted that Cromwell Park is needed because it isn't in the Code. He noted that the PRCS Board didn't want a supervisor with Cromwell park rental. He noted that Councilmember Hall's motion is the best to address this question. Councilmember Hall noted that the item would be indented under "Alcohol Use Permit" and it would basically explain that the supervisor is for alcohol usage.

**A vote was taken on the motion to amend Ordinance No. 647, Shoreline Municipal Code, Section 3.01.030, by striking "Alcohol Use" and inserting "Plus", which carried 7-0.**

**Councilmember Winstead moved to amend Ordinance No. 647, Shoreline Municipal Code, Section 8.12.500 by striking "alcoholic beverage" and inserting "beer and wine". Councilmember Salomon seconded the motion, which carried 7-0.**

Deputy Mayor Eggen confirmed that Cromwell Park and the Richmond Beach Saltwater Park Upper Terrace were underutilized areas. However, Mr. Clements noted that the Terrace gets utilized a lot and he isn't sure it's the right policy to book it every weekend during peak months. He said that since this portion of the park was built with Parks Bond funds it shouldn't be privatized.

Deputy Mayor Eggen stated that the PRCS Board recommended against large scale use, but he doesn't see any limitations in the language. Mr. Deal explained that the policy sets a 75-person limit at the Terrace and 50 to 75 persons at other places. Deputy Mayor Eggen said he would like to see a 200-person limit in the ordinance. Staff confirmed that the \$18.50 recovers the costs to have a person supervising the park and fencing is covered by the cost of the permit. Mr. Deal responded to Deputy Mayor Eggen that the community was never notified of this proposal in

*CURRENTS.* Deputy Mayor Eggen noted that since the public wasn't informed about these revisions in the policy, he cannot support it.

Councilmember Winstead said she hadn't asked about public outreach and said complaints and calls should be closely monitored in the future. She said it is hard information to review.

**Councilmember Salomon moved to include a clause that the City's intent is to charge for only one supervisor. After brief discussion and confirmation that the supervisor issue could be addressed administratively, Councilmember Salomon withdrew the motion.** Responding to Deputy Mayor Eggen, Mr. Deal concurred that a 200-person limit at Cromwell Park could also be handled administratively.

Mayor McGlashan noted that alcohol isn't allowed at City Hall. He also clarified that the area at Cromwell Park would be regulated by fencing the area off for alcohol use. Mayor McGlashan spoke in favor of the motion but said he still has concerns. Councilmember Winstead said she would like to know in the future how often the proposed areas are used, with and without alcohol.

**A vote was taken on the motion to adopt Ordinance No. 647 for Special Event Alcohol Use in Parks as amended, which carried 5-2, with Deputy Mayor Eggen and Councilmember McConnell dissenting.**

## 9. STUDY ITEMS

### (a) Transmittal of the Proposed 2013 Budget

Julie Underwood, City Manager, introduced Bob Hartwig, Administrative Services Director, who provided an overview of the 2013 Proposed Budget. Ms. Underwood noted that the budget is balanced and meets Council goals and policies. She said the City is in strong financial condition and has had seventeen straight years of clean audits, including Government Finance Officers Association (GFOA) budget awards.

Mr. Hartwig presented the budget recommendation. He noted that the transmittal letter focuses on Council Goals and Community Priorities and includes the 2013 accomplishments. He noted that the 2013 Budget Highlights in Executive Summary and Department Sections should be easier to read this year. He compared the current 2012 budget to the proposed 2013 budget and noted the budget was balanced. He concluded that the 2013 Budget totals \$67 million and the operating budget was \$36.7 million. Mr. Hartwig noted that Proposition 1 has no provision for new or enhanced service levels and any new services would mean the need to reallocate available resources. He discussed the City's guiding principles, Council goals, and the budget items related to them. He reviewed the 2013 staffing recommendations and noted that they have no budget impacts. He also summarized the staffing changes from 2008 – 2013. Mr. Hartwig reviewed the City's equipment purchases and the budget highlights and comparisons. He broke down revenue sources and expenditures and highlighted that the operating budget resources are in the amount of \$35.7 million. He displayed the regular property tax levy rate from 2003 - 2013.

Mr. Hartwig then discussed the value the residents are getting per tax dollar and the cost-per-capita to provide services. He highlighted that there has been a six percent reduction in real dollars received by the City for services over 13 years, but the City has increased service levels during that time. The increased service levels can be attributed to things like the savings in the jail contract and police supervision over this time period. Mr. Hartwig discussed 2013 personnel cost changes and one comparing city staffing levels, noting that the City of Shoreline has 2.37 employees per 1,000 residents. He then discussed the public safety budget which totals \$10.4 million. He highlighted the recommended fee schedule changes and the 2013 Capital Improvement Plan (CIP). He stated that the Aurora Corridor Improvement Project is \$14.4 million of the CIP budget. He reviewed the 2013 Major Capital Projects. Mr. Hartwig outlined the budget process and schedule, which anticipates budget adoption at the November 26 Council meeting.

Councilmember Hall discussed property tax revenues and the 2010 property tax levy lid lift that was adopted by the residents. He confirmed that because the State law reduced property tax collections, the City is using 9% less tax than what the voters approved.

Deputy Mayor Eggen noted that the City's reserves will decrease to balance this budget and he would like to see all fund balances and reserves with a figure as of 12/31/2012 and 12/31/2013. He expressed concern about being able to track items from year to year. He discussed cost of living adjustment (COLA) and salary changes and said he would like more information on that process. Regarding the comparison with other cities as expressed in the number of FTEs, he wondered if the comparison could be expressed in revenue.

(b) Discussion of Potential 145th Street Annexation

Alicia McIntyre, Senior Transportation Planner, and Kirk McKinley, Transportation Manager, provided the staff report and information regarding the annexation of 145th Street.

Mr. McKinley highlighted the purpose of the discussion and provided the background. He noted that 145<sup>th</sup> is the southern boundary of Shoreline and the southern half (eastbound) is Seattle, the northern half (westbound) is King County, and it is a State highway (SR 523) from Aurora Avenue North to Bothell Way. He noted that the State is responsible for the major surface condition and the channelization between curbs. He explained that the State is responsible for ADA curb ramps and how the striping is installed. He clarified that the State has overall responsibility for the signals and Seattle maintains them. Mr. McKinley pointed out that the roadway is currently in need of upgrades to its sidewalks and poles. He explained that future improvements will lead to increased traffic volumes, allow for a light rail station, and involve the replacement of the SPU water main. These improvements, he stated, are a low priority for Seattle and King County and both are interested in relinquishing control of the roadway.

Continuing, Mr. McKinley discussed the creation of a Route Development Plan and a study prior to designing the project. He noted that this would be a multi-jurisdictional plan between Seattle, WSDOT, Metro Transit, and Sound Transit, which will address the needs of all the agencies and be a comprehensive plan for improvements. He noted that the estimated operation and

maintenance costs of the roadway would be \$60,000 annually. He noted that most of the costs would be absorbed into the existing budget, but there would be a slight reduction in the level of service to other streets. He discussed the liability, police considerations, and condemnation authority involved in the roadway. He pointed out that WSDOT has a \$300,000 budget allocation to do an analysis of existing pedestrian and traffic conditions and develop a cost estimate to bring curb ramps and sidewalks up to standard. Sound Transit, he stated, is evaluating the roadway and doing a Draft Environmental Impact Statement (DEIS) which is scheduled to be complete in the Spring of 2013. He reviewed the funding potentials and challenges, which ranged from: pursuing grants with agency support or match; seeking a legislative budget request; attempting to secure WSDOT 2017 funding ahead of time; declassifying the roadway in order to receive funding; and the SPU water line replacement. He discussed the benefits of annexation, which include control, improvements to the roadway, increased responsibility, and funding for capital projects in Shoreline. He stated that the sooner the City pursues the annexation, the more opportunities there will be to seek grant funding. Mr. McKinley then reviewed the milestones and next steps, which included proceeding with negotiations and returning to Council with a proposed agreement. He noted that after the agreement is executed, the Council would then direct the City staff to prepare an annexation ordinance.

Responding to Councilmember Roberts, Mr. McKinley noted that an agreement with Seattle should be agreed upon by February or March, 2013. Councilmember Roberts confirmed with Mr. McKinley that King County does not contribute much to the roadway. Ms. McIntire responded that the City is coordinating with Sound Transit on their DEIS and the City will be able to pull from their DEIS data and data from WSDOT.

Councilmember Hall felt that the only way the roadway will be improved is through eventual annexation of 145<sup>th</sup> Street, but the timing and priorities are important and he is concerned about the liability and the unknowns. He suggested this be put on hold for a year or two. Councilmember Winstead expressed concerns and doesn't feel a driving need to annex 145<sup>th</sup> Street at the present time.

Councilmember Salomon shared similar concerns, including the use of \$300,000 for a WSDOT study, a Sound Transit study, and a request that the City allocate \$250,000 for a route development plan. He wondered if WSDOT can tailor their study to meet the City's needs. Mr. McKinley replied that the City was unsuccessful in addressing the City's questions in their study. He added that Sound Transit is doing what they are required to do with their DEIS on the entire light rail corridor, and the City identified traffic, congestion, and pedestrian safety which they will be addressing. Councilmember Salomon stated that the question is whether the City should wait until it knows about Sound Transit's plan for transportation oriented development at 145<sup>th</sup> Street N. Mr. McKinley replied that the City is liable for the ADA facilities when the City builds them. However, if the City annexes the roadway, it is not responsible to rebuild the road up to standards for two years after the acquisition.

Ian Sievers, City Attorney, stated that there aren't a lot of design problems to fix. The City, he explained, can be sued for a shoulder where there is no other walking surface.

Councilmember Salomon concluded that the City should wait and resume discussions of annexation later when more information is known about whether or not there will be a light rail station on 145<sup>th</sup> Street.

Deputy Mayor Eggen inquired why the City would want to declassify the road from being a state route. Mr. McKinley responded that there are certain state restrictions that are higher than the regulations of the City. For instance, a state highway has wider lanes, and if the road receives grant funding the state receives a cut of that funding. Also, if it is designated a state highway, they will oversee the design and add a layer of oversight to the development of the roadway. Deputy Mayor Eggen concurred that the City wants a light rail station at 145th before the City moves forward with any investment.

Mayor McGlashan agreed that negotiations should continue. He encouraged the City staff to keep the Council updated and bring this item back to the Council at a later date. Ms. Underwood questioned if the item should be in the CIP. Councilmember Hall said he would be interested in seeing an ordinance to suspend all funding that is allocated to this until Sound Transit decides where the light rail station will be. Deputy Mayor Eggen suggested the Council put the funds aside for this as a future project.

#### 10. ADJOURNMENT

At 9:54 p.m., Mayor McGlashan declared the meeting adjourned.

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Scott Passey, City Clerk