

**TRANSPORTATION BENEFIT DISTRICT AGENDA ITEM**  
**SHORELINE TRANSPORTATION BENEFIT DISTRICT**

<b>AGENDA TITLE:</b>	Adoption of Ordinance No. 5, 2013 Shoreline Transportation Benefit District Budget
<b>DEPARTMENT:</b>	Administrative Services
<b>PRESENTED BY:</b>	Robert Hartwig, Treasurer

**PROBLEM/ISSUE STATEMENT:**

On June 22, 2009, the Shoreline City Council authorized the formation of the Shoreline Transportation Benefit District (TBD). On July 13, 2009, the TBD board authorized the TBD to levy a \$20 vehicle license fee for the purpose of preserving, maintaining, and operating the transportation infrastructure of the City of Shoreline.

In 2013, staff projects that the vehicle license fee will generate approximately \$701,200. The TBD will use these proceeds to acquire required liability insurance through the Washington Cities Insurance Authority, pay for required audit expenses and to transfer the remaining funds (\$695,000) plus excess fund balance accumulated from prior years (\$218,000) to the City of Shoreline to fund a portion of the City's road surface maintenance program.

The City's 2013 road surface maintenance program budget is \$1,354,283. In addition to the \$913,000 transfer from the TBD, the City will also allocate an awarded Surface Transportation Program (STP) grant (\$436,283) to fund the difference. The City of Shoreline's 2013 Roads Capital Fund proposed budget includes \$913,000 in TBD vehicle license fee as a revenue source for funding the City's road surface program.

The 2013 TBD budget is estimated as follows:

Insurance (WCIA)	\$ 5,000
Audit (State Auditor's Office)	1,200
Transfer to Shoreline's Roads Capital Fund	<u>913,000</u>
Total 2013 TBD Budget	\$ <u>919,200</u>

There are no legal requirements for a public hearing on the TBD's 2013 budget. Since the budget for the City's road surface maintenance program and the related TBD revenues are also presented in the City's 2013 Proposed Budget and there are already two public hearings scheduled for the City's budget, staff believes it would be redundant and confusing to hold a separate TBD public hearing. Although there is no TBD public hearing scheduled, there is a scheduled public comment period. Anyone wishing to comment on the proposed 2013 TBD budget can do so at that time.

**FINANCIAL IMPACT:**

The 2013 Shoreline TBD budget is \$919,200.

## **RECOMMENDATION**

Staff recommends that the TBD Board adopt Ordinance No. 5, authorizing the 2013 TBD budget.

Approved By:        City Manager *JU*    City Attorney *IS*

## **ATTACHMENTS**

Attachment A – Ordinance No. 5, Adopting the 2013 Budget for the Shoreline  
Transportation Benefit District

## ORDINANCE NO. 5

**AN ORDINANCE OF THE SHORELINE TRANSPORTATION BENEFIT DISTRICT, WASHINGTON, ADOPTING THE ANNUAL BUDGET OF THE TRANSPORTATION BENEFIT DISTRICT FOR THE YEAR 2013 AND AUTHORIZING FUNDING FOR TRANSPORTATION IMPROVEMENTS.**

WHEREAS, State law, Chapter 36.73 RCW requires the Transportation Benefit District to adopt an annual budget; and

WHEREAS, a proposed budget for fiscal year 2013 should be adopted by the Board of the Shoreline Transportation Benefit District and the Board of Directors has deliberated and has made adjustments and changes deemed necessary and proper; now therefore

**THE BOARD OF THE SHORELINE TRANSPORTATION BENEFIT DISTRICT SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1. Budget Adopted.** The 2013 Budget for the Shoreline Transportation Benefit District for the period January 1, 2013 through December 31, 2013 totaling \$919,200 is hereby adopted.

**Section 2. Summary of Revenues and Expenditures.** The budget sets forth totals of estimated revenues and estimated expenditures of the Transportation Benefit District, and the aggregate totals for the District's general fund, as summarized below:

Revenues-	
Vehicle License Fee	\$701,200
2012 Ending Fund Balance	<u>218,000</u>
Total 2013 Revenue	<u>\$919,200</u>
Expenditures	
Insurance- WCIA risk pool premium	\$5,000
Audit	1,200
Transportation Improvements-	
Transfer to City of Shoreline Roads Capital Fund, Annual Road Surface Maintenance Program	<u>\$913,000</u>
Total 2013 Expenditures	<u>\$919,200</u>

**Section 3. Expenditures authorized.** The Chief Executive Officer is authorized to reimburse the City of Shoreline for payments made to contractors or for force account expenditures on the transportation improvements included in Section 2 from available revenues of the District not to exceed the total General Fund Budget.

**Section 4. Material Change Policy Adopted.** As required by RCW 36.73.160(1), the TBD shall consider the impacts and appropriate remedies if transportation improvements contained

in its annual budget exceed its original cost by more than 20%. The District will consider the input from at least one public hearing to determine how such cost changes should be resolved.

**Section 5. Severability.** Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

**Section 6. Effective Date.** A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. The ordinance shall take effect and be in full force January 1, 2013.

**PASSED BY THE BOARD OF THE SHORELINE TRANSPORTATION BENEFIT DISTRICT ON NOVEMBER 5, 2012.**

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Keith A. McGlashan, Board Chair

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Scott Passey  
District Clerk

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Ian Sievers  
District Attorney

Date of Publication: November 8, 2012  
Effective Date: January 1, 2013