

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: 2013 Proposed Budget Final Workshop
DEPARTMENT: City Manager's Office
PRESENTED BY: Julie Underwood, City Manager Shoreline Department Directors

PROBLEM/ISSUE STATEMENT:

The City Manager presented the 2013 Proposed Budget to the City Council on October 15, 2012. The budget document can be found at this link: <http://shorelinewa.gov/index.aspx?page=121>. Attachment A shows the 2013 Proposed Budget Table of Contents. This document is also available to the public at City Hall, the Shoreline Police Station, Neighborhood Police Centers, and the Shoreline and Richmond Beach libraries.

Department presentations were made on October 22 and November 5. Presentation of the 2013-2018 Proposed Capital Improvement Plan was made on November 5. A public hearing on the 2013 Proposed Budget was also held on November 5, to review the proposed 2013 Budget with special emphasis on the 2013 property tax levy and 2013 revenue sources. A second public hearing on the 2013 Proposed Budget and 2013-2018 Capital Improvement Plan was held on November 13.

The 2013 Proposed Budget totals \$67,049,762. Tonight's final budget workshop will provide an opportunity for the Council to provide direction to staff prior to scheduled adoption of the budget on November 26.

DISCUSSION:

Response to Council Questions

As part of the City Council's fiduciary responsibilities to citizens, businesses, and other taxpayers, the Mayor and Council have asked a number of questions throughout this budget process. Answers to several of these questions can be found in Attachment B to this staff report.

Outstanding Budget Issues

Council has raised the following items during budget deliberations and tonight Council should determine how they would like staff to address the items in the 2013 budget.

1. *Public defense at arraignment.* The response to question number 3 of Attachment B contains additional information on this topic. The following is a summary.

The City Manager did not propose to increase funding for public defense at the time of arraignment in the 2013 budget. During the October 1 Criminal Justice Study Session item, some Councilmembers expressed interest in having the public defender present during the out-of-custody arraignment calendar, which is held every Monday morning. An amendment to the current public defender's contract to add this additional level of service is estimated to cost \$26,000 for 2013, which equates to \$500 per arraignment calendar.

The City Attorney's Office is exploring an alternate that may result in most indigent defendants being represented at arraignment without a significant budget impact. Currently, the out of custody arraignment is set before defendants can receive appointed counsel which often results in case continuances so defendants may be screened for indigence and potential appointment of a public defender. The proposed alternate is a court scheduling change that involves increasing the amount of time between the filing of the criminal complaint and when the defendant's arraignment date is set. This would be explained to the defendant in the notice setting the arraignment date would be: an explanation of the defendant's right to counsel; that they should be represented at arraignment; and, a screening appointment time set for a week or two before the arraignment that they should attend if they believe they cannot afford counsel. This change would allow time to screen the defendant for indigence and if the defendant is in fact indigent the public defender will be appointed by the court and will reset arraignment to one of the two pre-trial calendars, which are held when the City's Public Defender is already in the courtroom. The Public Defender will appear with the defendant for arraignment or waive arraignment altogether.

It is important to note that this proposed alternate still needs to be vetted through the Court and Public Defender to make these operational changes come to fruition. Thus, Council should view this alternate as a concept that staff will explore, not as a finalized plan that can be implemented unilaterally. With this said, staff is hopeful that this intervention could be implemented with the help of the Court and result in shorter out of custody arraignment calendars than we have now, no second arraignment settings, and representation of all indigent defendants at arraignment with no added program costs.

Going forward, staff is exploring what the new Request for Proposal (RFP) for Primary Public Defense Services will look like that is to be issued in mid to late 2013 (for a January 1, 2014 contract start date). This RFP is being conducted so that the new statemandated Public Defense case load limits are accounted for in this service. As part of this RFP, staff is considering adding in providing public defense services at arraignment. Following this path of action this additional service level would begin in 2014, not 2013, and the cost would be captured in the 2014 budget.

2. *Neighborhood, Environmental and pilot Business mini-grant programs.* The 2013 Proposed Budget includes \$20,000 for neighborhood mini-grants which is identical to the current 2012 budget. Adoption of the proposed \$20,000 will not change the current parameters of the neighborhood mini-grant program. Council had discussed expanding the program to include "community" groups. A study session regarding the City's mini-grant programs has been scheduled for December 3. Council will have an opportunity at that meeting to evaluate potential improvements to the neighborhood mini-grant

process and criteria that have been recommended by the Council of Neighborhoods along with any further discussion of potential expansion to a community mini-grant program.

The proposed budget also includes the continuation of funding for environmental mini-grants at \$15,000 and a request to add new funding totaling \$10,000 for a business mini-grant pilot program. Council is scheduled to review the three programs at its December 3 Council meeting and could consider any changes to existing programs as part of the discussion.

3. Route development plan (RDP) for the 145th corridor. The 2013 Proposed Budget currently includes \$150,000 for this project in 2013 and \$100,000 in 2014, as part of the 2013-2018 Capital Improvement Plan (CIP). At the Council meeting on November 5, Council discussed that staff would not incur expenditures related to this project until Sound Transit announces the locally preferred alternative for 145th station (late summer 2013), results and data from the WSDOT study are received (early 2013), and there is council action to annex the corridor. Staff will keep Council informed of any potential grant opportunities in which these funds could be used as a grant match. Is Council comfortable leaving the RDP funding as proposed by staff?

RESOURCE/FINANCIAL IMPACT: The 2013 Proposed Budget totals \$67,049,762. The following table is a summary of the proposed budget by fund:

Fund	2013 Proposed Budget			2012 Current Budget		12-13 % Change
	Beginning Fund Balance	Revenue	Expenditures	Ending Fund Balance	Expenditures	
Operating Funds:						
General Fund	7,195,752	\$ 33,056,429	\$ 34,193,842	\$ 6,058,339	\$ 34,638,651	(1%)
Revenue Stabilization Fund	5,146,616	0	0	5,146,616	0	n/a
Property Tax Equalization Fund	1,186,259	0	0	1,186,259	0	n/a
Streets	681,292	2,117,696	2,217,696	581,292	2,208,455	0%
Code Abatement	153,206	80,550	100,000	133,756	100,000	0%
State Drug Enforcement Forfeiture Fund	19,229	13,800	13,800	19,229	5,000	176%
Federal Drug Enforcement Forfeiture Fund	41,861	20,750	20,750	41,861	5,050	311%
Federal Criminal Forfeiture Fund	580,085	25,000	127,000	478,085	207,000	(39%)
Sub-Total Operating Funds	15,004,300	35,314,225	36,673,088	13,645,437	37,164,156	(1%)
Debt Service Funds:						
2006 General Obligation Bond	249,552	1,505,050	1,705,050	49,552	1,695,050	1%
2009 General Obligation Bond	300	1,660,567	1,660,567	300	1,659,067	0%
Sub-Total Debt Service Funds	249,852	3,165,617	3,365,617	49,852	3,354,117	0%
Capital Funds:						
General Capital	1,427,200	4,024,143	4,740,750	710,593	3,217,531	47%
City Facility-Major Maintenance Fund	277,863	74,866	123,000	229,729	60,000	105%
Roads Capital	2,080,900	17,170,669	17,196,620	2,054,949	14,701,352	17%
Sub-Total Capital Funds	3,785,963	21,269,678	22,060,370	2,995,271	17,978,883	23%
Enterprise Funds:						
Surface Water Utility Fund	2,262,138	3,828,776	4,467,231	1,623,683	5,515,192	(19%)
Sub-Total Enterprise Funds	2,262,138	3,828,776	4,467,231	1,623,683	5,515,192	(19%)
Internal Service Funds:						
Equipment Replacement	2,005,055	372,606	182,321	2,195,340	340,675	(46%)
Public Art Fund	217,403	500	70,000	147,903	72,511	(3%)
Unemployment	9,516	17,500	17,500	9,516	89,546	(80%)
Vehicle Operations & Maintenance	41,034	198,635	213,635	26,034	197,250	8%
Sub-Total Internal Service Funds	2,273,008	589,241	483,456	2,378,793	699,982	(31%)
Total City Budget	\$ 23,575,261	\$ 64,167,537	\$ 67,049,762	\$ 20,693,036	\$ 64,712,330	4%

RECOMMENDATION

No action is required by the City Council tonight. Staff recommends that Council continue discussion on the 2013 proposed budget and provide direction to staff on recommended changes to the proposed budget so that the budget adoption ordinances can be prepared for November 26.

Approved By: City Manager *JU* City Attorney *IS*

ATTACHMENTS

Attachment A – 2013 Proposed Budget Table of Contents

Attachment B – Budget Question Matrix - Responses to City Council Questions



2013 Proposed Budget

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Budget Tracking Document

Date Requested	Items	Answers
10/22/12	1. Expansion of neighborhood mini-grant program for community purposes	12/3/12 – Study Session Item
10/22/12	2. Business mini-grant criteria	12/3/12 – Study Session Item
10/22/12	3. Potential court/jail savings with public defender at arraignment	<p data-bbox="970 495 1542 521">11/19/12 – Budget Staff Report – Attachment B</p> <p data-bbox="970 529 2475 662">As was noted during the October 1 Criminal Justice Study Session item, there was interest by some Councilmembers in having the public defender present during the out-of-custody arraignment calendar, which is held every Monday morning. An amendment to the current public defender’s contract to add this additional level of service is estimated to cost \$26,000 for 2013, which equates to \$500 per arraignment calendar.</p> <p data-bbox="970 708 2489 841">It was also noted during the October 1 study session that staff was awaiting word from the Washington State Office of Public Defense (OPD) with regard to the application submitted for state grant funding to improve public defense services. We were notified in early October that OPD is not able to offer grant funds at this time due to state cuts that reduced funds available for city grants.</p> <p data-bbox="970 886 2489 1084">There are numerous benefits to providing this service, including: expedited court calendars; higher quality indigent defense services and provision of defendant rights; potentially less case continuances; and, better adherence to roles and responsibilities during the proceeding. In speaking with the City’s Public Defender, Prosecutor, Court Manager and City Attorney, staff does not believe that providing a public defender as a matter of course at arraignment will result in reliable and consistent cost savings in other lines of criminal justice service (i.e., court costs, prosecutor costs) because these benefits don’t necessarily have direct or indirect cost savings associated with them.</p> <p data-bbox="970 1130 2462 1377">Given how the City’s court contract is structured, the “non-facility” (i.e., operating) costs of the contract are based on case filings and the number of court days used. Currently, the primary court days (Tuesday and Thursday) are already full. In the recent past, the Court has stated that the City should consider expanding the number of court days due to the high level of activity on those days. Thus, the City would need to achieve enough of the aforementioned efficiencies from this increase in service to move the Monday out of custody arraignment calendar to either Tuesday or Thursday (one of the primary court days), for instance. Staff does not believe that this level of efficiency would be achieved. Thus, a reduction in calendar days would not likely be achieved, regardless of whether this intervention is provided.</p>

Date Requested	Items	Answers
		<p>Going forward, staff is exploring what the new Request for Proposal (RFP) for Primary Public Defense Services will look like that is to be issued in mid to late 2013 (for a January 1, 2014 contract start date). This RFP is being conducted so that the new state-mandated Public Defense case load limits are accounted for in this service. As part of this RFP, staff is considering adding in providing public defense services at arraignment. Following this path of action this additional service level would begin in 2014, not 2013, and the cost would be captured in the 2014 budget.</p> <p>The City Attorney's Office is exploring an alternate that may result in most indigent defendants being represented at arraignment in addition to the aforementioned benefits listed under the alternate of providing a public defender to serve at the out of custody arraignment calendar. Currently, the out of custody arraignment is set before defendants can receive an appointed counsel which often results in case continuances so defendants may be screened for indigence and potential appointment of a public defender. The proposed alternate is a court scheduling change that involves increasing the amount of time between the filing of the criminal complaint and when the defendant's arraignment date is set. This would be explained to the defendant in the notice setting the arraignment date would be: an explanation of the defendant's right to counsel; that they should be represented at arraignment; and, a screening appointment time set for a week or two before the arraignment that they should attend if they believe they cannot afford counsel. This change would allow time to screen the defendant for indigence and if the defendant is in fact indigent the public defender will be appointed by the court and will reset arraignment to one of the two pre-trial calendars, which are held when the City's Public Defender is already in the courtroom. The Public Defender will appear with the defendant for arraignment or waive arraignment altogether.</p> <p>It is important to note that this proposed alternate still needs to be vetted through the Court and Public Defender to make these operational changes come to fruition. Thus, Council should view this alternate as a concept that staff will explore, not as a finalized plan that can be implemented unilaterally. With this said, staff is hopeful that this intervention could be implemented with the help of the Court and result in shorter out of custody arraignment calendars than we have now, no second arraignment settings, and representation of all indigent defendants at arraignment with no added program costs.</p>
10/22/12	4. Is there potential for fewer jail days with video arraignment hearings for those picked up on warrants	<p>11/19/12 – Budget Staff Report – Attachment B</p> <p>The projections for the 2012 and 2013 jail days are based on the jail activity that occurred between mid 2011 and mid 2012, with the exception of the King County Jail projection, which was increased slightly from this past usage. Since the expanded use of video court for defendants other than those booked on new citations just started in October of this year, it has not been factored into the projections discussed above. To clarify, the expanded use of video court for "2nd appearance hearings" for some warranted defendants are not for "video arraignment". These 2nd appearance hearings are bail and release hearings at the Snohomish County Jail for those defendants booked into the jail on warrant for failure to appear at their post-conviction review (PCR) hearings. Thus, the expanded use of video court is only for some warranted defendants, not all, and it is too</p>

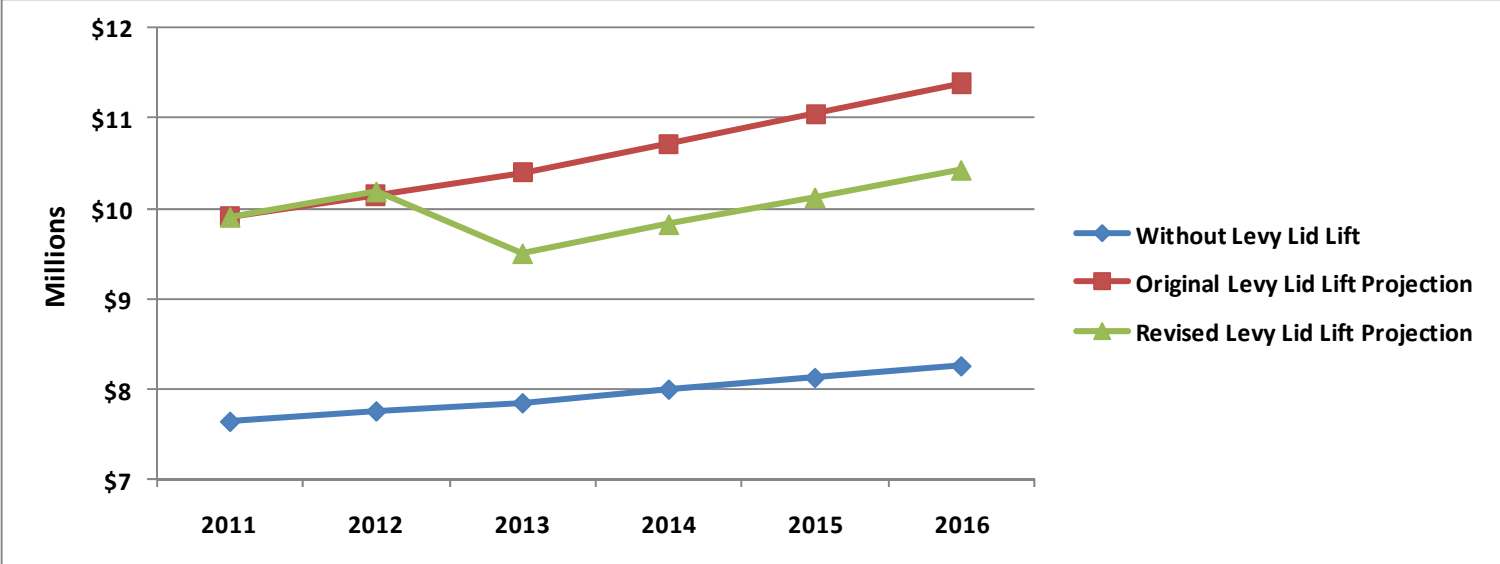
Date Requested	Items	Answers
		<p>difficult to estimate what impact this will have on jail usage and therefore jail cost.</p> <p>So far, the expanded use of video court has helped reduce the backlog of PCR warranted defendants who were waiting in jail to be physically transported to the Shoreline Courthouse for their next hearing. This transport is provided by Shoreline Police two days a week (on Tuesdays and Thursdays.) After their video 2nd appearance hearing, some these defendants are released from jail (reducing City jail cost), while others continue to remain in jail (were not able to bail out, although they have now seen a judge in a timely manner). Theoretically, our jail days should decrease given this intervention if other variables of jail use are held constant. However, staff believes that because this change is so new and because it is challenging to predict what the impact on jail cost will be, it is prudent to maintain the current jail usage and cost assumptions in the 2013 budget.</p>
10/22/12	5. City's tree needs	February 2013 – Council Retreat
10/22/12	6. Summary review of supplemental requests	<p>11/19/12 – Budget Staff Report – Attachment B</p> <p>The following is a list of the budget change proposals for the 2013 budget totaling \$350,205 in one-time requests and \$36,801 in ongoing requests.</p> <ul style="list-style-type: none"> • Aurora Square Master Planning (\$25,000 one-time) Promotes partnership with private sector Redevelops Aurora Square • Business mini-grant pilot program (\$10,000 one-time) Provides small grants to shopping areas Used to enhance shopping / dining experiences • Move GIS to the “Cloud” (\$1,325 one-time, \$2,475 ongoing) • Light Rail Station Area Planning (\$250,000 one-time) Creates plan and regulations Helps transition from single-family to transit-oriented area Location: approximately 185th and I-5 • Communication Assistant increase (No budget effect) Increase from 0.75 FTE to 1.00 FTE Addresses communication program needs Funded by reducing related professional services

Date Requested	Items	Answers
		<ul style="list-style-type: none"> • Website upgrade (\$16,380 one-time) Enhances mobile features / abilities • Permitting system upgrade (\$90,000 one-time) Online access for citizens \$47,000 one-time in 2013; \$43,000 carryover from 2011 • Farmer’s Market Sponsorship (\$5,000 ongoing) • Reclassify Associate Traffic Engineer to Engineer II: Traffic (No budget effect) Reduces related professional services costs • Reclassify Plans Examiner III to Structural Plans Examiner (No budget effect) Eliminated part-time Associate Planner (0.45 FTE)
10/22/12	7. General Fund Budget Contingency (\$642K) – Review contingency/reserve policies	<p>11/19/12 – Budget Staff Report – Attachment B</p> <p>The 2013 proposed budget for the General Fund includes a budget contingency of \$642,000. The City’s Reserve and Fund Balance Policies were adopted by Council on June 25, 2007. They provide for a Budget Contingency in the General Fund equal to 2% of operating revenues. Operating revenues do not include the budgeted use of fund balance or transfers in from other funds. General Fund operating revenues are budgeted at \$32,100,000.</p>
10/22/12	8. Potential state shared revenue reductions and impacts	<p>11/13/12 – Budget Staff Report – Attachment E</p> <p>The following chart shows the City of Shoreline State shared revenues. Liquor revenues are the easiest and most likely to be targeted for cuts but at this point we have not heard of any potential reductions in state shared revenues.</p> <p>Liquor revenues used to be comprised of a portion of the excise tax receipts collected by the state and a portion of the markups on liquor, commonly referred to as Liquor Board profits. Much has changed with the passage of Initiative 1183 in November 2011. This resulted in the privatization of the distribution and retail sale of liquor, effective June 1, 2012. The Liquor Board Profits have been replaced as a state revenue source by license fees that are paid to the state by retailers and distributors. In addition, the legislature passed ESHB 2823, ch. 5, Laws of 2012, 2nd sp. Sess. This legislation diverts all liquor excise tax revenue that would normally be distributed to cities and counties to the State General Fund for one year beginning in October 2012. In addition to the one-time loss, beginning with the October 2013 distribution, the state treasurer will transfer \$10 million each year from the Liquor Excise Tax Fund to the State General Fund (before the distribution is made to cities and counties). For perspective, \$10 million dollars is equal to about 38% of the liquor excise tax distributions to cities and</p>

Date Requested	Items	Answers																								
		<p>counties for 2011.</p> <p style="text-align: center;">2013 State Shared Revenues</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Criminal Justice - Per Capita (Violent Crimes)</td> <td style="text-align: right;">\$ 13,850</td> </tr> <tr> <td>Criminal Justice - City Law Enforcement (Contracted Services)</td> <td style="text-align: right;">\$ 78,280</td> </tr> <tr> <td>Criminal Justice - Special Programs</td> <td style="text-align: right;">\$ 46,600</td> </tr> <tr> <td style="padding-left: 100px;">Domestic Violence - 37%</td> <td></td> </tr> <tr> <td style="padding-left: 100px;">SRO - 26%</td> <td></td> </tr> <tr> <td style="padding-left: 100px;">Parks Teen & Youth Development - 37%</td> <td></td> </tr> <tr> <td>Criminal Justice – DUI and Other CJ Assistance</td> <td style="text-align: right;">\$ 10,000</td> </tr> <tr> <td>Leasehold Excise Tax</td> <td style="text-align: right;">\$ 7,200</td> </tr> <tr> <td>Liquor Excise Tax - Per Capita (*)</td> <td style="text-align: right;">\$ 44,747</td> </tr> <tr> <td>Liquor Board Profits - Per Capita (*)</td> <td style="text-align: right;">\$ 478,409</td> </tr> <tr> <td>Fuel Tax - Per Capita</td> <td style="text-align: right;">\$ 1,099,493</td> </tr> <tr> <td style="text-align: right;">Total State Shared Revenues</td> <td style="text-align: right;">\$ 1,778,579</td> </tr> </table> <p>(*) 2% dedicated for Human Services</p>	Criminal Justice - Per Capita (Violent Crimes)	\$ 13,850	Criminal Justice - City Law Enforcement (Contracted Services)	\$ 78,280	Criminal Justice - Special Programs	\$ 46,600	Domestic Violence - 37%		SRO - 26%		Parks Teen & Youth Development - 37%		Criminal Justice – DUI and Other CJ Assistance	\$ 10,000	Leasehold Excise Tax	\$ 7,200	Liquor Excise Tax - Per Capita (*)	\$ 44,747	Liquor Board Profits - Per Capita (*)	\$ 478,409	Fuel Tax - Per Capita	\$ 1,099,493	Total State Shared Revenues	\$ 1,778,579
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10/22/12	9. Is there a way to encourage permit compliance for small/minor home projects	<p>11/19/12 – Budget Staff Report – Attachment B</p> <p>Yes. Planning and Community Development (PCD) plans to develop a new tool in 2013 to advertise and promote the City's permitting services. We are interested in developing a couple of different weekend or weeknight workshops that we could advertise to various audiences: Do-it-Yourselfers, homeowners looking to hire a contractor to remodel, local businesses considering tenant improvements, sign permitting 101, etc. The content for the workshops has not been developed yet, but the primary idea is to walk customers through the permitting process as a group and offer one on one assistance at the workshop and at additional one on one free permitting consultations for specific projects. The main idea is to help alleviate fear of getting a permit thereby increasing the number of smaller permits submitted, reducing work without permit and increasing the value of homes in Shoreline. We may also explore partnering with local construction businesses, hardware stores, architects, engineers etc. If we flex the hours of the Plans Examiners and possibly Technical Assistants that would participate in the afterhours workshops - we could do this within our 40 hour work week. We already provide a lot of one-on-one assistance to those customers that come into the office, but this workshop concept is a way to attract even more potential permit customers.</p>																								

Date Requested	Items	Answers
		<p>Finally, WWOP (work without a permit) is a proactive enforcement effort through the Customer Response Team (CRT) and PCD. We will continue to follow up on WWOP we see in the field, and on reports received by the public. These efforts continue to result in getting proper permits filed. We also continue to follow up with further enforcement if permits are not obtained. This results in a number of additional permits each year.</p> <p>We will explore requiring permits for more types of work in 2013. At the present time, the only new permit we are looking at creating is a change of use permit.</p>
10/22/12	10. Opportunity to increase pet license revenue through compliance	<p>11/19/12 – Budget Staff Report – Attachment B</p> <p>All pet license revenue collected by King County from pet owners in Shoreline goes to offset our animal control services costs. These costs currently exceed collected revenue. The County and partner cities have looked at many ways since the inception of the current Animal Control contract to try to increase pet license sales, and therefore revenue. This includes better marketing and branding of King County Animal Control services, amnesty periods for owners that have let their pet license lapse, more visibility at community events to promote animal control, and better marketing around the value of pet licensing; i.e., what the pet owner is actually getting for their license fee. The short video on the City’s Animal Services webpage (http://shorelinewa.gov/index.aspx?page=98), which was produced by King County, highlights the benefits of pet licensing.</p> <p>In the past, King County has also engaged in door to door canvassing, where County staff sells pet license to pet owners directly. In the City’s current contract with King County, canvassing is a service that is not provide to cities; the City must fund this initiative ourselves. However, County animal control licensing and marketing staff will provide free training to City canvassers upon request. It should be noted that the year in which the highest level of license fee revenue was received (2009) was the year in which King County performed canvassing in Shoreline at no cost to the City (this was prior to the adoption of the current contract). In 2009, the County received \$189,347 in dedicated Shoreline license fee revenue. In 2011, the County received \$146,494 in dedicated Shoreline license fee revenue. Staff has not budgeted for pet license canvassers in the 2013 budget.</p> <p>Finally, it should be noted that all jurisdictions across the Country deal with pet licensing and revenue issues. In speaking with Animal Control officials, they have stated that a “license rate” of around 20% is common in most areas. Thus, increasing license fee revenue is not an issue specific to King County or Shoreline. To try to work on many of these marketing, branding and licensing initiatives, the County has convened a Marketing sub-committee, which primarily consists of City communication staff, to help collaborate on pet license marketing and sales efforts. Shoreline communication staff attends these meetings when their schedules allow.</p>
10/24/12	11. Could you let us know how deep a hole we	11/13/12 – Budget Staff Report – Attachment E

Date Requested	Items	Answers																																																																								
	<p>would be in if we had not passed a levy lid lift two years ago? More precisely, how much revenue from have we spent in past years that we would not have had without prop 1, how much is budgeted in 2013, what's our estimate of the total that we will collect over the six-year term, and what's the estimated difference in the base in the first post-levy year?</p>	<p>The following charts display the expected annual levy and levy rate for the years 2011 through 2016 for three different projections: projected collections without the levy lid lift, the original projected impact of the 6 year levy lid lift, and the current projected impact of the 6 year levy lid lift factoring in the decline in property values and related decline in assessed valuation (AV).</p> <table border="1" data-bbox="1112 440 2360 776"> <thead> <tr> <th data-bbox="1112 440 1408 509">Total Annual Levy</th> <th data-bbox="1408 440 1516 509">2011</th> <th data-bbox="1516 440 1623 509">2012</th> <th data-bbox="1623 440 1731 509">2013</th> <th data-bbox="1731 440 1838 509">2014</th> <th data-bbox="1838 440 1946 509">2015</th> <th data-bbox="1946 440 2053 509">2016</th> <th data-bbox="2053 440 2188 509">Total Collection over 6 Year Period</th> <th data-bbox="2188 440 2360 509">2017 @ 1% Limit</th> </tr> </thead> <tbody> <tr> <td data-bbox="1112 509 1408 542">Without Levy Lid Lift</td> <td data-bbox="1408 509 1516 542">7,637,290</td> <td data-bbox="1516 509 1623 542">7,753,549</td> <td data-bbox="1623 509 1731 542">7,845,086</td> <td data-bbox="1731 509 1838 542">7,997,252</td> <td data-bbox="1838 509 1946 542">8,128,112</td> <td data-bbox="1946 509 2053 542">8,258,581</td> <td data-bbox="2053 509 2188 542">47,619,870</td> <td data-bbox="2188 509 2360 542">8,389,264</td> </tr> <tr> <td data-bbox="1112 542 1408 574">Original Levy Lid Lift Projection</td> <td data-bbox="1408 542 1516 574">9,908,540</td> <td data-bbox="1516 542 1623 574">10,149,029</td> <td data-bbox="1623 542 1731 574">10,401,665</td> <td data-bbox="1731 542 1838 574">10,719,025</td> <td data-bbox="1838 542 1946 574">11,048,432</td> <td data-bbox="1946 542 2053 574">11,385,785</td> <td data-bbox="2053 542 2188 574">63,612,476</td> <td data-bbox="2188 542 2360 574">11,547,990</td> </tr> <tr> <td data-bbox="1112 574 1408 607">Revised Levy Lid Lift Projection</td> <td data-bbox="1408 574 1516 607">9,908,540</td> <td data-bbox="1516 574 1623 607">10,190,490</td> <td data-bbox="1623 574 1731 607">9,504,320</td> <td data-bbox="1731 574 1838 607">9,827,050</td> <td data-bbox="1838 574 1946 607">10,125,162</td> <td data-bbox="1946 574 2053 607">10,429,173</td> <td data-bbox="2053 574 2188 607">59,984,735</td> <td data-bbox="2188 574 2360 607">10,594,316</td> </tr> </tbody> </table> <table border="1" data-bbox="1112 630 2360 776"> <thead> <tr> <th data-bbox="1112 630 1408 683">Annual Levy Rate</th> <th data-bbox="1408 630 1516 683">2011</th> <th data-bbox="1516 630 1623 683">2012</th> <th data-bbox="1623 630 1731 683">2013</th> <th data-bbox="1731 630 1838 683">2014</th> <th data-bbox="1838 630 1946 683">2015</th> <th data-bbox="1946 630 2053 683">2016</th> <th data-bbox="2053 630 2188 683">Avg Rate over 6 year Period</th> <th data-bbox="2188 630 2360 683">2017 @ 1% Limit</th> </tr> </thead> <tbody> <tr> <td data-bbox="1112 683 1408 716">Without Levy Lid Lift</td> <td data-bbox="1408 683 1516 716">1.14075</td> <td data-bbox="1516 683 1623 716">1.21738</td> <td data-bbox="1623 683 1731 716">1.32068</td> <td data-bbox="1731 683 1838 716">1.23188</td> <td data-bbox="1838 683 1946 716">1.19081</td> <td data-bbox="1946 683 2053 716">1.16439</td> <td data-bbox="2053 683 2188 716">1.21098</td> <td data-bbox="2188 683 2360 716">1.13855</td> </tr> <tr> <td data-bbox="1112 716 1408 748">Original Levy Lid Lift Projection</td> <td data-bbox="1408 716 1516 748">1.48000</td> <td data-bbox="1516 716 1623 748">1.42007</td> <td data-bbox="1623 716 1731 748">1.36317</td> <td data-bbox="1731 716 1838 748">1.31163</td> <td data-bbox="1838 716 1946 748">1.29413</td> <td data-bbox="1946 716 2053 748">1.27687</td> <td data-bbox="2053 716 2188 748">1.35765</td> <td data-bbox="2188 716 2360 748">1.24015</td> </tr> <tr> <td data-bbox="1112 748 1408 776">Revised Levy Lid Lift Projection</td> <td data-bbox="1408 748 1516 776">1.48000</td> <td data-bbox="1516 748 1623 776">1.60000</td> <td data-bbox="1623 748 1731 776">1.60000</td> <td data-bbox="1731 748 1838 776">1.51374</td> <td data-bbox="1838 748 1946 776">1.48339</td> <td data-bbox="1946 748 2053 776">1.47042</td> <td data-bbox="2053 748 2188 776">1.52459</td> <td data-bbox="2188 748 2360 776">1.43781</td> </tr> </tbody> </table> <p>Due to the drop in the City's assessed valuation (AV), collections over the six year period are projected to be \$3.6 million less than originally expected, but will still exceed projected collections without the levy lid lift by nearly \$12.4 million. The change in AV has also impacted the average levy rate over the six year period. The original projections expected an average levy rate of approximately \$1.36 per \$1,000 of AV. The average levy rate is now projected to be \$1.52 per \$1,000 of AV. Without the levy lid lift the average rate would have been \$1.21.</p> <p>The chart also includes the projected 2017 levy assuming a return to the statutory 1% plus new construction limitation.</p> <p>The graph below further illustrates the impact of the drop in assessed valuation on the projected property tax collections.</p>	Total Annual Levy	2011	2012	2013	2014	2015	2016	Total Collection over 6 Year Period	2017 @ 1% Limit	Without Levy Lid Lift	7,637,290	7,753,549	7,845,086	7,997,252	8,128,112	8,258,581	47,619,870	8,389,264	Original Levy Lid Lift Projection	9,908,540	10,149,029	10,401,665	10,719,025	11,048,432	11,385,785	63,612,476	11,547,990	Revised Levy Lid Lift Projection	9,908,540	10,190,490	9,504,320	9,827,050	10,125,162	10,429,173	59,984,735	10,594,316	Annual Levy Rate	2011	2012	2013	2014	2015	2016	Avg Rate over 6 year Period	2017 @ 1% Limit	Without Levy Lid Lift	1.14075	1.21738	1.32068	1.23188	1.19081	1.16439	1.21098	1.13855	Original Levy Lid Lift Projection	1.48000	1.42007	1.36317	1.31163	1.29413	1.27687	1.35765	1.24015	Revised Levy Lid Lift Projection	1.48000	1.60000	1.60000	1.51374	1.48339	1.47042	1.52459	1.43781
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Date Requested	Items	Answers
		 <p data-bbox="970 889 2497 1062">A portion of the increased property tax collections due to the levy lid lift has been set aside for future years in the Property Tax Equalization Fund. In 2011 and 2012 respectively, \$787,000 and \$398,000 were transferred into this fund. The proposed 2013 budget assumes that all property taxes collected during the year will be used to support current year services in the General Fund. The six year forecast assumes that the funds which have accumulated in the Property Tax Equalization will be used in years 2014 – 2016. This is reflected on page 97 of the budget document.</p>
10/22/12	12. Further clarification about the split if FTE's between Code Enforcement and 24 Hour Customer Service	<p data-bbox="970 1068 1542 1094">11/13/12 – Budget Staff Report – Attachment E</p> <p data-bbox="970 1105 2497 1312">The total staffing of 4.13 FTE in the 2013 Proposed Budget applies to Code Enforcement and 24 Hour Customer Service in combination. They are one program in the budget Customer Response Team. The combined service level of this program remains level with 2012. Combining these two services into one program allows the City to shift response levels between these two areas based on community needs. We are aware that higher levels of Code Enforcement activity are an identified need and we will be shifting our focus to that area during 2013. Even with this focus we will continue 24 hour availability to our residents.</p>
11/1/12	13. Why the decrease in the surface water utility fund?	<p data-bbox="970 1318 1542 1344">11/19/12 – Budget Staff Report – Attachment B</p> <p data-bbox="970 1356 2497 1421">The Operating Budget has remained fairly constant. What we are seeing is the variance related to the programming of the capital improvement projects from 2012 to 2013.</p>

Date Requested	Items	Answers
		<p>Page 405 in the budget book shows the 2012 budget column which includes 2011 carry over funds. Additionally, you are seeing the completion of six major capital projects totaling a little over \$1.5 million that are proposed to be completed in 2012. Therefore, the level of funding for 2013 has dropped off commensurate with the level of capital projects proposed for 2013.</p>
11/1/12	<p>14. Why the increase to city manger budget? Step increases? There is no such thing as a raise in Shoreline is there? Just step increases?</p>	<p>11/19/12 – Budget Staff Report – Attachment B Several changes were made within the City Manager’s Office department which includes the City Manager’s Office and three other programs: Communications, Intergovernmental Relations, and Economic Development.</p> <p>A Communications Assistant position is requested to increase from 0.75 FTE to 1.0 FTE to address communication program needs within the City and with the community created by Council Goal No. 4 – Enhance openness and opportunities for community engagement. Reductions were made in professional service for the Communications program to offset the increased personnel cost.</p> <p>Several other changes were made within the department as highlighted below.</p> <p><u>City Manager’s Office</u></p> <ul style="list-style-type: none"> • Increased Professional Services by \$1,000, which is offset by a \$1,000 decrease to Office Supplies. <p><u>Economic Development</u></p> <ul style="list-style-type: none"> • Shifted support for North City Jazz Walk in 2013 from Professional Services to Overtime (\$1,500) and Program Supplies (\$3,500). • Increased Program Supplies by \$5,000 for sponsorships of the Shoreline Farmer’s Market to ensure that operation continues each summer. • Professional Services: Removed 2011 carryover of \$8,976 and replaced one-time 2012 allocation of \$25,000 for major development projects with one-time 2013 allocation of \$25,000 to address the needs created to partner with private enterprise in the redevelopment of Aurora Square. Added \$10,000 (one-time funding) for a Business Mini-Grant Pilot Program that will make small grants available to shopping areas to enhance residents’ shopping and dining experience. <p><u>Intergovernmental Relations</u></p> <ul style="list-style-type: none"> • Increased Governmental Relations’ Professional Services by \$5,000 to account for a longer legislative session and by \$1,937 for the federal lobbyist contract due to inflation.

Date Requested	Items	Answers
		<p><u>Communications</u></p> <ul style="list-style-type: none"> Removed \$31,000 from Communications' Professional Services for the citizen survey to be done every two years (completed in 2012) and reduced other expenditures to offset the 0.25 FTE increase of the Communications Assistant position.
11/1/12	15. Percentage of solid waste stream recycled from. Curbside residential collection went from 56 percent to 60 percent over about 4 years. Does this not include for percent of food composted?	<p>11/19/12 – Budget Staff Report – Attachment B</p> <p>The percentage does include the yard debris/food scraps, since those products are also recycled. To recap, in 2009 (the first complete year of data with CleanScapes), the total curbside recycling rate for residential accounts was 56%. In 2011, the rate was 61%</p>
11/1/12	16. What is the unfunded need for street lights?	<p>11/19/12 – Budget Staff Report – Attachment B</p> <p>If there is an existing pole, then Seattle City Light will install at our request with no capital cost, but there would be an on-going operating cost of approximately \$200/year. However, if a new pole is required the approximate capital cost is \$4,500 with the same annual operating cost of about \$200/year. With the current approach to maintain a “flat budget”, Public Works does not have a funded program for new streetlights. The Traffic Section does receive approximately 20-25 requests for new street lights per year. Currently, there is a list of 41 requested locations for additional street lights where an existing pole is available. Staff does not maintain a list for those installations requiring a new pole. Funding these 41 locations would result in an annual cost of approximately \$4100. If additional street lights were added each year the annual operating costs would also increase. In addition to the requests for streetlights on local streets by property owners, there are also several arterial streets that would benefit from additional lighting if resources are available.</p>
11/1/12	17. Only 5k in OLA's in CIP? With as many dogs in shoreline should we do more?	<p>11/05/12 – Council Meeting</p> <p>Initially this was part of the Parks Bond Projects. In 2012 we started planning process for a pilot site for off-leash area in east Shoreline. If a suitable location is found this project will provide any necessary construction improvements.</p>
11/1/12	18. Police were asking for 100 k for site analysis. Now they want 80k. Why the reduction? Is this all forfeiture money? Is police forfeiture money the city's to allocate? What are the restrictions on allocation-for police services only? How do they justify 80k for a site analysis? How exactly would the money be spent? Why does it cost 80k? What is to be analyzed exactly? Page 305 in CIP	<p>11/19/12 – Budget Staff Report – Attachment B</p> <p>The total requested amount for the project remains at \$100,000. We expect to spend \$20,000 during 2012 with the remainder being budgeted to occur during 2013. This project is entirely funded from seizure forfeitures received from the U.S. Treasury as a result of efforts of a joint task force. Treasury seizure funds must used to support law enforcement, but can be used for a variety of activities including overtime, training, equipment purchases, construction of facilities, and drug education and awareness program. Police staff is also currently using treasury seizure funds for staff training, equipment purchases and drug education and awareness activities for Shoreline teens.</p> <p>Careful thought needs to be given to understanding programming needs of a police station facility that is quite complex unlike a standard commercial building. In order to arrive at a reasonable and accurate cost for design and construction, specific</p>

Date Requested	Items	Answers
		experts must be retained to complete the details of space plans for each critical functional element of the building based upon specific staffing requirements. Holding cells, staffing adjacent efficiencies (i.e. where staff needs to be located), open and closed offices, evidence rooms, communications, security and safety elements, etc all have to be carefully examined to fully understand cost implications. Additionally, by completing this process we can arrive at an understanding of the building "foot print" needed for the police station. A complete site analysis of several possible site locations including City Hall, will also be part of this final review to determine the most advantageous location for the Shoreline Police Station.
11/1/12	19. Same question as above for shoreline pool maintenance analysis for 50k	11/05/12 – Council Meeting We will perform: <ul style="list-style-type: none"> • Assessment and evaluation of pool – 40 years old- nearing end of life • Lifecycle analysis, long term maintenance and operation plan for pool
11/1/12	20. Re Page 308: please tell me more about the traffic signal rehab program. I have heard lots of complaints about timing of signals being off east and west bound across 175th and 185th and aurora as well as Midvale and 175th. Has this been addressed?	11/19/12 – Budget Staff Report – Attachment B Traffic Signal Rehabilitation is a capital project with the specific intent to modify and upgrade all 47 traffic signals in the City. Signal timing is accomplished as each capital project is completed, or it has been accomplished through the General Fund Traffic Operations budget as condition warrant. The specific signal timing on Aurora, including the intersections noted, is being accomplished by two means. First, King County is doing modifications and adjustments to the signal timing in these areas and work should be completed by the end of the year. From a long term perspective, the City is working to get fiber optic cable installed along Aurora Ave N that will allow the signal timing to be programmed and adjusted through the entire corridor.
	21. Looks like we will lose about 300k in transportation benefit district funding in 2014. Why? Page 311	11/19/12 – Budget Staff Report – Attachment B The \$913,000 shown in the Proposed 2013 includes surplus revenue from 2011 and 2012. The \$695,000 shown in years 2014-2018 has been increased over previous years to closely match the annual revenue being collected.
11/1/12	22. Why is the Thornton storm retrofit anticipated to have 50k per yr operating costs?	11/19/12 – Budget Staff Report – Attachment B The North Fork Thornton Creek Stormwater Retrofit will have several low-impact water quality facilities built at various locations within the Thornton Creek Basin resulting in approximately 2,900 lineal ft. of bio-retention swales in the City's Right-of-Way. Costs projected to maintain these features are approximately \$2.25 Ln Ft. (2011 costs) plus inflation factor for each year forward. O&M is projected to begin in 2015. Detailed maintenance activities include vegetation maintenance, trash removal, clearing pipes, and vactoring.
11/1/12	23. So by engaging in new CIP projects the annual O and M costs put the cost of government on a continuously upward arc so that the taxes per capita need to go up unless something else is cut equally? In otherwords this is a built in driver of size of	11/19/12 – Budget Staff Report – Attachment B Perhaps the two basic reasons why the City engages in a CIP program is to address the historic flooding and the resulting loss of property, and to maintain and replace the aging infrastructure that ultimately will cost more if it is allowed to fail. The addition of new infrastructure such as bio-retention water quality facilities, additional pipes and catch basins, requires maintenance of those facilities to keep them functioning as designed. For example, there is a high cost of maintenance for all of the water quality facilities constructed as part of the Aurora Ave Corridor Project. Again, detailed maintenance activities include

Date Requested	Items	Answers
	get growth?	vegetation maintenance, trash removal, clearing pipes, and vactoring.
11/1/12	24. What is pym?	Pym is the last name of the owner of the property is located immediately adjacent/North of Saltwater Park. The City has been discussing with the estate the eventual acquisition of this parcel.
11/1/12	25. Do we really need a 700k generator to city hall running in an emergency? Why? What critical services would we provide? Why is it so expensive for one building? Is there a lesser version to power one floor? Why is this set to be allocated in 2018?	<p>11/19/12 – Budget Staff Report – Attachment B</p> <p>Without a generator, in an emergency power would not be available to provide interior or exterior lighting, elevators, heating and air conditioning, service to the server room, etc.</p> <p>Continuity of Government is critical and part of our emergency management plan. A generator will serve as key back-up power supply for continued operations at City Hall should our power supply be shut off. Back-up Power is critical anytime during the year, it does not have to be a major storm or wind event, rather power cut off from the City any time during the year, can have serious impact to government services i.e. impacts such as power to our main servers, elevators, heating/cooling systems, interior/exterior lighting etc. A back-up power supply would allow City Hall operations to continue on a regular basis.</p> <p>However, in an emergency, the 4th floor must be powered in order for the City’s information technology systems to continue operation. In addition, each floor has additional electrical systems that provide on-going power and connection for software and telephone systems necessary for the operation of City Hall.</p> <p>With the acquisition of SPU water system, a critical requirement as a purveyor of water will be for a back-up power supply. This is necessary to power the automated systems necessary to operate the infrastructure in case of a power outage.</p> <p>Finally, to understand the magnitude of the importance of government providing support, one only needs to look at the recent events on the East Coast. With the possible acquisition of the Water Utility, the need for a generator is even more important since the operation of the water supply relies upon the automated systems.</p> <p>The estimate is based on the current market cost estimates for a generator providing this type of electrical support. We have researched this through informal bid estimates from two major companies.</p> <p>There really is not a lesser version. The cost, for example of a “transfer switch” a key component in delivering electrical power into the building , regardless of the size of generator for powering one floor or all four floors is approximately \$180,000. Again, all floors are interconnected (powered) such that you cannot turn off power to the HVAC system on a floor by floor basis, or the elevators for that matter. This is the same issue with the mainframe servers, located on the 4th floor, needing power to keep them cool and running to service any of the other floors.</p>

Date Requested	Items	Answers
		We anticipate adding a generator to coincide with the possible addition of the SPU Water Utility in 2018-2020, which at that time will require back-up generator power as part of being a Water Purveyor. We do plan, however, to seek grant funding to mitigate our cost.
11/1/12	26. Phase 1 park at town center is this general fund or grant \$?	Phase 1 of the project was funded with King County Trail Levy voters approved. The rest of the project is fully dependant on grant funding.
11/1/12	<p>27. Why study current efficiency? It seems like the Police already has a position that the building is not efficient. How much is asked to allocate to the efficiency study?</p> <p>Description in Book: “The City of Shoreline’s Police station, currently located at 1206 N 185 Street, was purchased shortly after the City of Shoreline’s incorporation in August 1995. The building is approximately 5,481 sq. ft. with a total lot size of 30,451 sq. ft. The building is of stick frame construction, built in 1956. The current building configuration supports a total of 51.5 FTEs including non-commissioned staff. The building has reached the end of its life cycle and does not have adequate space to meet its current space needs or any future growth needs. An analysis of the current site is being recommended to determine the efficiency of the existing facility as well as to assess the cost implications of a new facility at the current location or other possible sites located elsewhere in the city that may be better suited for a police station”</p>	<p>11/19/12 – Budget Staff Report – Attachment B</p> <p>We are not studying the current efficiency or inefficiency of the existing building rather only the property site as part of an overall analysis. We are completing a "feasibility study" to analyze if the current site or the city hall site, or maybe even another site could meet the PD's needs. The "efficiency" part of this is really related to the current building's life cycle. So in other words rather than remodel or retrofit sometimes it turns out that it's actually cheaper to reconstruct. And as you know an older building isn't as energy efficient as well. In addition, this study should include some rough cost estimates.</p> <p>We will modify the project description in the CIP to reflect the appropriate scope of the project.</p>
11/1/12	28. Are we funding any more traffic circles? How many/much? I will oppose new circles on residential streets (i like the big	<p>11/19/12 – Budget Staff Report – Attachment B</p> <p>No specific new traffic circles are currently anticipated or planned. However, traffic circles are one of several tools available and as part of the Neighborhood Transportation Safety Program (NTSP) through the Traffic Safety Improvement Program.</p>

Date Requested	Items	Answers
	roundabouts on arterials that go in in-lieu of traffic lights). Everyone I have spoken with hates the residential circles).	Participation in the NTSP program is initiated by residents, and traffic circles or other traffic calming devices are only installed after significant public participation and agreement (i.e. minimum of 60%) from the neighborhood. Also, other methods such as enforcement, education or other modifications are typically evaluated and/or utilized before considering installation of new traffic circles. Staff is scheduled to brief Council on the specifics of the NTSP in February.
11/2/12	29. Surface Water Management (SWM) Green Works Projects: Includes the addition of funding for projects in 2018 and a reduction in the yearly allocation of funds in all years. Why the reduction? I think we should proceed with natural drainage projects.	11/19/12 – Budget Staff Report – Attachment B The reduction of the budget in the Surface Water Management (SWM) Green Works Projects in the 2013-2018 CIP is a result of the Surface Water Utility’s share of the debt service payments for the proposed Maintenance Facility projected to begin in 2014. Over the course of the CIP period, an estimated \$1,150,000 will be paid out in debt service for the Maintenance Facility which has a direct impact on the budget for the Green Works Projects.
11/5	30. In the presentation, you give percentages for sales tax, utility tax and franchise fees, and permit fees. Why not gambling tax, or others information from the budget on page 61?	11/19/12 – Budget Staff Report – Attachment B For presentation purposes we show the revenue sources that are 10% or greater. All of the percentages are shown on page 61 of the Budget Book and detailed review is in pages 63 through 84.
11/5	31. Do you have an estimate for increase in King County median income for 2011 for comparison with the CPI-U? If possible, it would be good to know the historical figures for CPI and Change in Median Income since 2000, although I don't need this immediately.	11/19/12 – Budget Staff Report – Attachment B This one will take some time to answer. However, we were able to pull together two somewhat related pieces of data. From Puget Sound Economic Forecaster: Change in per capita income 2012 v 2011 – up 3.676%. 2011 v 2010 – up 4.285%. 2012 per capita income = \$59,611. 2011 = \$57,497. 2010 = \$55,134. That is obviously not exactly equal to median income, but it should provide an indication pending the data that Chris requested.
11/5	32. Please verify that the total compensation increase will be \$235,428 from cola and \$60,235 from step increases plus about \$20,000 budgeted for increases due to salary comparisons with other cities. If so the net increase is 3.3%.	11/19/12 – Budget Staff Report – Attachment B Detail is on page 51 of the Budget Book. The net increases are also affected by personnel changes (hiring people in at lower steps than people who left the City) and by reducing staff. The overall change is 1.2%.
11/5	33. The increase due to salary comparisons seems very low? Is it always much lower than the cola? Or is there some special circumstances that make it low this year?	11/19/12 – Budget Staff Report – Attachment B The increase due to salary comparisons would be the Market Adjustment column on page 51. This number is 2.18% of the 2012 Current Budget. The COLA increase is 2.43%. The difference is caused by staff reductions, combined with hiring people at lower steps than their predecessors.

Date Requested	Items	Answers
11/5	34. What is the total increase in cost of benefits this year?	<p>11/19/12 – Budget Staff Report – Attachment B</p> <p>This is on page 51 of the Budget Book. Total increase in benefits is about \$270,000. This is a combination of higher costs for insurance benefits and increased contribution percentages for pensions required by the State.</p>
11/5	35. Deputy Mayor Eggen made a comment about the KC solid waste tipping fees going up by 8%. Would you please confirm the estimate with KC staff, verify how that may or may not be added to the CleanScapes customers in Shoreline per our contract, when that might happen and finally, estimate the actual amount to a typical residential customer (i.e. \$ and %).	<p>11/19/12 – Budget Staff Report – Attachment B</p> <p>The new Basic King County garbage tipping fee is going up by 10% before taxes and fees are added. The current Basic Fee is \$109, and in 2013 it will increase to \$120.17. After taxes and fees are added to that Basic Fee, the total cost for tipping a ton of garbage in 2013 will be \$129.40. Although CleanScapes service contract rates increase on March 1, 2013, residents will see an itemized billing which will include only the new tipping fee increase imposed by King County beginning January 2013 and the old 2012 service charge level.</p> <p>In the CleanScapes’ contract, there is an average cart weight with garbage in it, which varies according to cart size and which is used to calculate the cost of disposal each year. For example, in 2013, the cost of the tipping fee (for disposing garbage) from a 32-gallon cart (the cart that most Shoreline residents use) will increase \$0.52 per month, whereas a customer with a 96-gallon cart will see an increase of \$1.57 per month. These numbers are based on the King County Basic Fee increase before taxes and fees are added.</p> <p>In March, 2013, there will be an increase in CleanScapes service costs, per the contract service agreement and which is calculated annually and includes any new imposed King Tipping Fees.</p>
11/7	36. What is the scope of the project for the \$50K Pool assessment? What will the end product be? What is the cost of replacing the boiler?	<p>11/19/12 – Budget Staff Report – Attachment B</p> <ul style="list-style-type: none"> • Current Pool was built in 1971 using the King County Forward Thrust Bond funding. • The Forward Thrust pools were built with a 40-year life expectancy. • We have surpassed the 40-year life expectancy. • The current 6-year CIP for major maintenance to the pool was developed by an older facility software rating system. • Before continuing to schedule large capital improvements, a baseline assessment of the pool’s systems is needed to help evaluate our current recommendations for capital improvements. • The pool needs analysis would include a review of the current condition of the pools’ structural, electrical, mechanical systems and review the end life cycle for these systems. The analysis would also review the facilities energy and water usage from these systems comparing them to current standards. • For example, the current 6-year CIP identifies replacing the current boiler with a new system which would include two smaller, yet more energy efficient, boilers for approximately \$140,000 in 2015. Is this improvement beneficial to be done now? Or later? And why? • The report would prioritize near-term and long-term major capital improvements including current estimated costs. • After reviewing the results and recommendations of the report, Staff will prepare an updated list of major maintenance improvements in the 2014-2019 CIP next year.

Date Requested	Items	Answers								
11/7	37. The presentation on Monday November 5th stated the SWMP recommended rate increases of inflation plus 0.5%. The question was why the added 0.5%?	<p>11/19/12 – Budget Staff Report – Attachment B</p> <p>The original Surface Water Master Plan(SWMP) adopted in 2005 did include a policy for rate increases to include inflation plus a 0.5% “system growth”. This is a common policy for utilities to grow the revenue to cover the increasing demands of service, cost, or increasing a capital plan. However, the current SWMP does not include a factor for system growth. Therefore, the presentation on the 5th was a carryover from the previous SWM and simply a misstatement.</p> <p>In the 2011 SWMP update, SWM fees were projected in 2017 to meet a defined Level of Service. The financial analysis that accompanied the SWM fee projection included a 2.5 percent inflation, in addition to other assumptions like capital project spending and minimum end of year fund balances. As such, there is no system growth factored into the financial analysis.</p>								
11/5	38. Can you explain to me what GIS is and how we use it? What does the GIS staff do?	<p>11/19/12 – Budget Staff Report – Attachment B</p> <p>Geographic information system. As you might expect lots of data is collected spatially. Our GIS Specialist Jay Clark creates "layers" or databases on information: streets, row, ped/bike facilities, signs, signals, etc. The maps created for the Comp Plan is an example of what this person does. Jay is also our tech support for our financial system. So he's really spread across two high tech areas, but primarily he's responsible for GIS.</p>								
11/5	39. What's the difference between reserves and fund balance?	<p>11/19/12 – Budget Staff Report – Attachment B</p> <p>The Fund Balance is equal to the Beginning of the Year Fund Balance, plus all revenues received in the current year, minus all expenditures made in the current year. In all of the funds except utilities (Surface Water) it should approximate current assets minus current liabilities.</p> <p>A Reserve is a portion of the Fund Balance that has been set aside based on City Council direction, legal requirements, etc. The Stabilization Fund would be an example of a reservation of Fund Balance.</p> <p>Now, that sounds pretty simple. But sometimes people sort of "mix up" the two and talk about "Fund Balance reserves", or sometimes just "reserves". Sometimes people mean the entire Fund Balance (both reserved and unreserved) when they use this expression ("reserves").</p> <p>I try to say Fund Balance when I am talking about all of the Fund Balance, and try to say Fund Balance Reserve or Reserved Fund Balance when I am speaking only of the formally reserved portions of Fund Balance. However, it's easy to slip into the less precise terminology from time to time since it's pretty commonly used by non-accountants.</p> <p>Governmental accounting is definitely different from the business world.</p> <p>Some of our main fund balances (all amounts are as of 12/31/11) include:</p> <table data-bbox="970 1268 1526 1398"> <tr> <td>General Fund</td> <td>\$6.7 million</td> </tr> <tr> <td>Revenue Stabilization</td> <td>\$5.1</td> </tr> <tr> <td>Property Tax Equalization</td> <td>\$0.8</td> </tr> <tr> <td>General Capital Projects</td> <td>\$3.2</td> </tr> </table>	General Fund	\$6.7 million	Revenue Stabilization	\$5.1	Property Tax Equalization	\$0.8	General Capital Projects	\$3.2
General Fund	\$6.7 million									
Revenue Stabilization	\$5.1									
Property Tax Equalization	\$0.8									
General Capital Projects	\$3.2									

Date Requested	Items	Answers
		Roads Capital \$3.8 Street Fund \$0.8
11/6	40. Do we have any council authority to raise TBD revenues? Since we are cutting property taxes by over 6%, what if we bundle that with a revenue-neutral increase elsewhere? Does the TBD let us raise sales tax?	11/19/12 – Budget Staff Report – Attachment B The only councilmanic authority was the \$20 TBD fee. Any increase in the vehicle license fee requires voter approval and other provisions (sales and property tax) require voter approval. Here's the list for TBDs. FINANCE PROVISIONS (Ch 36.73 RCW and RCW 36.73.040) Sales and Use Tax (82.14.0455) - Up to 0.2%, with voter approval - Tax may not be in effect longer than 10 years unless reauthorized by voters Motor Vehicle License Renewal Fee (82.80.140) - Up to \$100 annual fee, with voter approval - Vehicles of 6000 lbs or less Excess Property Tax Levies (36.73.060) - One year, voter approved - Multi-year for GO bonds Other potential general revenue sources that Council could do councilmanically: 1. SWM Utility Tax Increase (no statutory limit) 2. Revenue Generating Business License 3. Business & Occupation Tax (subject to referendum)