

CITY OF SHORELINE

**SHORELINE CITY COUNCIL
SUMMARY MINUTES OF BUSINESS MEETING**

Tuesday, November 13, 2012
7:00 p.m.

Council Chamber - Shoreline City Hall
17500 Midvale Avenue North

PRESENT: Mayor McGlashan, Deputy Mayor Eggen, Councilmember Hall, Councilmember McConnell, Councilmember Winstead, Councilmember Salomon, and Councilmember Roberts

ABSENT: None

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor McGlashan, who presided.

2. FLAG SALUTE/ROLL CALL

Mayor McGlashan led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

(a) Proclamation of America Recycles Day

Mayor McGlashan read the proclamation declaring America Recycles Day in the City of Shoreline. The Mayor presented the proclamation to the students of Syre Elementary School who described the recycling projects they participated in. Ms. Ford, their teacher, thanked the City and the Syre community.

3. REPORT OF THE CITY MANAGER

Julie Underwood, City Manager, provided reports and updates on various City meetings, projects, and events.

4. COUNCIL REPORTS

Councilmember Roberts reported on the Suburban Cities Association (SCA) Public Issues Committee and a proposal by Auburn and Algona to discourage King County (KC) from creating a new transfer station in that area. SCA is also considering a name change. Deputy Mayor Eggen added that KC owns the property for one of the two proposed transfer stations.

Deputy Mayor Eggen reported on the new Municipal Solid Waste Advisory Committee interlocal agreement.

5. PUBLIC COMMENT: none

6. APPROVAL OF THE AGENDA

Upon motion by Councilmember Winstead, seconded by Councilmember Hall and unanimously carried, the agenda was approved.

7. CONSENT CALENDAR

Upon motion by Councilmember Hall, seconded by Councilmember Winstead and carried unanimously, the following Consent Calendar items were approved:

(a) Minutes of Business Meeting of October 22, 2012

(b) Approval of Expenses and Payroll as of October 26, 2012 in the amount of \$1,924,820.38 as specified in the following detail:

***Payroll and Benefits:**

| Payroll Period | Payment Date | EFT Numbers (EF) | Payroll Checks (PR) | Benefit Checks (AP) | Amount Paid |
|-------------------|-----------------|------------------------|---------------------------|---------------------------|---------------------|
| 9/30/12-10/13/12 | 10/19/2012 | 47408-47604 | 12111-12137 | 51714-51722 | \$535,514.52 |
| | | | | | <u>\$535,514.52</u> |

***Wire Transfers:**

| Expense Register Dated | Wire Transfer Number | Amount Paid |
|------------------------------|----------------------|-------------------|
| 10/26/2012 | 1061 | \$3,501.75 |
| | | <u>\$3,501.75</u> |

***Accounts Payable Claims:**

| Expense Register Dated | Check Number (Begin) | Check Number (End) | Amount Paid |
|------------------------------|-------------------------|--------------------------|-----------------------|
| 10/16/2012 | 51643 | 51644 | \$63,764.64 |
| 10/18/2012 | 51645 | 51656 | \$33,220.49 |
| 10/18/2012 | 51657 | 51677 | \$127,741.86 |
| 10/18/2012 | 51678 | 51685 | \$783.28 |
| 10/18/2012 | 51686 | 51713 | \$80,180.52 |
| 10/25/2012 | 51723 | 51732 | \$55,742.89 |
| 10/25/2012 | 51733 | 51757 | \$866,076.33 |
| 10/25/2012 | 51758 | 51770 | \$2,726.48 |
| 10/25/2012 | 51771 | 51771 | \$65,627.96 |
| 10/25/2012 | 51772 | 51798 | \$89,054.52 |
| 10/26/2012 | 51799 | 51804 | \$885.14 |
| | | | <u>\$1,385,804.11</u> |

(c) Authorizing the City Manager to Execute Amendment #24 to the Interlocal Agreement with the Fiber One Consortium for Fiber Optic Cable Installation on Aurora Avenue N north of N 165th Street in the amount of \$178,200

8. ACTION ITEM: PUBLIC HEARING

(a) Public hearing to receive citizens' comments on the Proposed 2013 Budget with Emphasis on the Capital Improvement Program

Bob Hartwig, Administrative Services Director, provided a brief presentation on the Capital Improvement Plan, which was a recap of information presented last week.

Mayor McGlashan opened the public hearing. Seeing no one wishing to provide comment, he closed the public hearing.

Councilmember Hall expressed concern about inadequate funding for road maintenance.

9. STUDY ITEMS

(a) Continued Discussion of the Proposed 2013 Budget

Mr. Hartwig provided a brief report on compensation, including a cost of living adjustment (COLA), salary survey/salary range adjustments, and proposed position changes.

The Council and staff briefly discussed salary differences between parks and facility maintenance employees, comparable cities, the salary study policy, COLAs in other cities, and the six-step salary range.

(b) Discussion of the Comprehensive Plan Update: Transportation, Economic Development, and Natural Environment Elements

Miranda Redinger, Senior Planner, and Rachael Markle, Planning and Community Development Director, led the discussion regarding the Draft Comprehensive Plan (CP). Ms. Redinger reviewed community design, housing, transportation, economic development, and the natural environment. She highlighted the "big picture" questions for housing, affordable housing, cottage housing, density bonus, and housing trust fund. Regarding economic development, she highlighted home based businesses, living-wage clean energy, food carts, and transfer of development rights.

The Council and staff discussed various aspects of the Draft Plan and made the following observations:

- Terminology such as "support" and "consideration" has specific meanings.
- The term "innovative" as it relates to H11 means a range of possibilities, such as cluster housing.

- The Council should consider not including policy H13, a property tax exemption for affordable housing, since the Council made a uniform policy decision last year.
- Advocates are hoping the Council mandates the affordability criteria in the CP.
- It is better for a project to have an affordability component rather than mandating that the entire development be affordable.
- Adding an affordability component in the CP means it will be refined in the future as part of the Council workplan.
- The policy H32 addressing homelessness was included mainly for awareness, although it sets the stage for different housing standards in the future.
- Cottage housing, or cluster housing, is a viable policy that should be included.
- Providing options such as the density bonus might conflict with the desire for a simplified regulatory scheme. The density bonus policy was developed because it allows the City to have a conversation about density in non-commercial areas.
- The City needs to be conscious about parking reductions with respect to senior housing.
- It is important to explore the feasibility funding in the Housing Trust Fund, but the economy is a factor.
- The CP should retain the home-based businesses policy, although the regulations should have more clarity.
- The Council should support LU10, Clean/Green Industries, although the policy will be brought back to the Council as part of the economic development policy.
- LU10 should be included in the land use section and in the economic development section of the CP for job growth.
- The CP should include a policy regarding food carts, but the policy should be respectful of existing businesses.
- The Transfer of Development Rights (TDR) section should be as generic as possible because it is policy level language.

Ms. Redinger outlined the next steps and the schedule moving toward the adoption of the CP. There was brief Council and staff discussion about the procedures and schedule for review and adoption using the staff-provided matrix.

10. ADJOURNMENT

At 8:59 p.m., Mayor McGlashan declared the meeting adjourned.

Scott Passey, City Clerk