

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Motion to Authorize the City Manager to Execute the 2013 Contract with the Shoreline Historical Museum		
DEPARTMENT:	Parks, Recreation and Cultural Services		
PRESENTED BY:	Mary K. Reidy, Recreation Superintendent		
ACTION:	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input checked="" type="checkbox"/> Motion
	<input type="checkbox"/> Discussion	<input type="checkbox"/> Public Hearing	

PROBLEM/ISSUE STATEMENT:

The City of Shoreline has contracted with the Shoreline Historical Museum since 1996 to provide educational and heritage opportunities for the citizens of Shoreline. The Museum provides valuable historic preservation and information to the City and the Shoreline community.

In 2013, the Museum will provide two rotating/temporary exhibits : “Mabuhay: Filipino American Culture in Shoreline” will be on exhibit February through April. “History of Connections: Surface Water, Piped Water and Waste Water” will be the exhibit May through December.

A scope of work for the contract is specified in Attachment A. The Shoreline Historical Museum Executive Director, Vicki Stiles, will present a detailed update and briefing on programs and attendance later in 2013 to the City Council.

FINANCIAL IMPACT:

This contract is included in the Parks, Recreation and Cultural Services 2013 budget for \$60,000. City purchasing policies require that the City Council authorize service contracts exceeding \$50,000.

RECOMMENDATION

Staff recommends that the City Council authorize the City Manager to execute a contract between the City of Shoreline and the Shoreline Historical Museum in the amount of \$60,000 to provide educational and heritage opportunities for the citizens of Shoreline.

Approved By: City Manager -**JU** City Attorney - **IS**

Attachment A - 2013 Scope of Work – Shoreline Historical Museum

ATTACHMENT A

SCOPE OF WORK AND COMPENSATION

Shoreline Historical Museum 2013

1. The Shoreline Historical Museum agrees to provide the following programs:
 - Museum Exhibits – 2 rotating/temporary exhibits
 - *Mabuhay: Filipino American Culture in Shoreline* February – April
 - *A History of Connections: Surface Water, Piped Water and Wastewater* - May - December
 - Lectures – Approximately 6 lectures per year
 - Tours and related programs
 - Richmond Beach Walking Tour
 - Monthly hands-on days
 - Passport to History

Historic Preservation Research

Services provided year-round for City staff, consultants, citizens and community groups.

Traveling Exhibits – Outgoing

Provide two different traveling exhibits, available to other museums, schools and/or organizations.

2. The Museum facility will allow the City of Shoreline and related organizations the use of meeting space at no cost if available. Space at current facility is limited.
3. The Museum facility will be open year-round, with typical hours being Tuesday through Saturday 10 a.m. to 4 p.m. Archives, special tours and related research to be available by appointment. Unscheduled programming to include both outreach and site-based lectures and oral histories.
4. The total compensation shall be \$60,000 payable in four equal payments
5. In an effort to increase program publicity, Museum Director will provide information on upcoming activities for submittal in the PRCS Recreation Guide. PRCS staff will notify Museum Director well in advance of deadlines.
6. The Director will present an annual presentation to the City Council on programs and services provided to the community.