

CITY OF SHORELINE

SHORELINE CITY COUNCIL SUMMARY MINUTES OF BUSINESS MEETING

Monday, April 8, 2013
7:30 p.m.

Council Chamber - Shoreline City Hall
17500 Midvale Avenue North

PRESENT: Mayor McGlashan, Deputy Mayor Eggen, Councilmember McConnell, Councilmember Winstead, Councilmember Salomon, and Councilmember Roberts

ABSENT: Councilmember Hall

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor McGlashan, who presided.

2. FLAG SALUTE/ROLL CALL

Mayor McGlashan led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present with the exception of Councilmember Hall, who was out on personal business.

Upon motion by Councilmember Winstead, seconded by Deputy Mayor Eggen and carried 6-0, Councilmember Hall was excused.

3. REPORT OF THE CITY MANAGER

Julie Underwood, City Manager, provided reports and updates on various City meetings, projects, and events.

4. COUNCIL REPORTS

Deputy Mayor Eggen reported on issues discussed at the SeaShore Transportation Forum, including transit funding. Councilmember McConnell reported on a Regional Water Quality meeting and the monthly Council of Neighborhoods meetings. Councilmember Winstead reported on City's Eats4Health event. Mayor McGlashan commented on METRO routes, potential transit cuts, and the Bellevue light rail route.

5. PUBLIC COMMENT

a) Jason Penaluna, Shoreline, provided information on a 5K event which will be held May 18, in support of the City's Health City Strategy.

b) Tom Jamieson, Shoreline, expressed concern about the City's letter of intent and the outreach regarding the Point Wells issue.

Ms. Underwood responded regarding the Point Wells outreach effort, and Ian Sievers, City Attorney, responded regarding the City's letter of intent. Deputy Mayor Eggen followed up with questions regarding the letter of intent and the corridor study. Staff responded to Council questions about information provided to the public regarding right-of-way (ROW) and the memorandum of understanding (MOU). The Council also discussed methods of public notification.

6. APPROVAL OF THE AGENDA

Upon motion by Councilmember McConnell, seconded by Councilmember Roberts and carried 6-0, the agenda was approved.

7. CONSENT CALENDAR 7:20

Upon motion by Councilmember Roberts, seconded by Councilmember McConnell and carried 6-0, the following Consent Calendar items were approved:

- (a) Minutes of Workshop Dinner Meeting of March 25, 2013
Minutes of Business Meeting of March 25, 2013**

(b) Approval of expenses and payroll as of March 29, 2013 in the amount of \$1,315,920.93 as specified in the following detail:

***Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
2/17/13-3/2/13	3/8/2013	49332-49530	12375-12402	52976-52981	\$418,798.78
3/3/13-3/16/13	3/22/2013	49531-49725	12403-12427	53043-53050	\$546,884.09
					<u>\$965,682.87</u>

***Wire Transfers:**

Expense Register Dated	Wire Transfer Number	Amount Paid
3/26/2013	1066	\$5,114.65
		<u>\$5,114.65</u>

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
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3/20/2013	52982	52983	\$64,584.02
3/20/2013	52984	52984	\$940.00
3/21/2013	52985	52996	\$54,498.64
3/21/2013	52997	53013	\$3,233.86
3/21/2013	53014	53019	\$1,385.06
3/21/2013	53020	53032	\$29,795.70
3/21/2013	53033	53042	\$58,494.33
3/28/2013	53051	53074	\$99,146.27
3/28/2013	53075	53081	\$13,435.09
3/28/2013	53082	53100	\$15,552.12
3/28/2013	53101	53106	\$4,058.32
			<u>\$345,123.41</u>

(c) Adoption of Ordinance No. 656 to Increase Petty Cash Minor Disbursements

(d) Adoption of Resolution No. 342 Revising the City's Business Expense Policy for Employees and Elected Officials

(e) Adoption of Ordinance No.655, Amending the 2013 Budget for Uncompleted 2012 Capital and Operating Projects, and Increasing Appropriations in the 2013 Budget and Amending the 2013 Salary Tables

8. STUDY ITEMS

(a) Discussion of SEPA Development Code Amendments

Jeff Forry, Permit Services Manager, provided background on the State Environmental Policy Act (SEPA) and requested Council direction on a staff recommendation to raise the City's SEPA exempt thresholds. He provided rationale for why it makes sense to raise the thresholds, including the State's amended SEPA, recognized planning efforts, Council Goals, and reduced redundancy. He noted that the City must update its code to take advantage of Department of Ecology (DOE) standards. He concluded by recapping the public outreach and hearing process on this proposal.

The Council asked questions of staff and commented on various aspects of the proposal, including environmental protection goals, the DOE rule-making process, and interim versus permanent thresholds. Deputy Mayor Eggen provided some background on SEPA and explained that it was appropriate when the City first incorporated, but it's not adding any protections in some cases, so it can be redundant. The discussion concluded with comments on the DOE thresholds process, and the Mayor requested a comparison of city and county thresholds.

(b) Discussion of the 4th Quarter Financial Report

Robert Hartwig, Administrative Services Director, presented the 2012 4th Quarter Financial Report. He provided the revenues and expenditures for all City funds and characterized the 4th Quarter figures as strong. He reported that in most cases, revenues exceeded projections, and

expenditures were below projections, adding that the 2012 budget ended with a \$2.8 million favorable variance. Ms. Underwood requested Council direction on how to use surplus funds going into the 2014 budget cycle.

(c) Discussion and Review of Proposed 2013-2015 Council Goals

Debbie Tarry, Assistant City Manager, outlined the Proposed 2013-2015 Council Goals, including progress indicators and narrative elements. She also outlined new action steps for Goals 1-4 as well as new Goal 5 action steps. Continuing, she outlined the City Workplan, which incorporates the Council goals, Council and community priorities, City operations (special projects), and organizational performance/capacity building. She concluded by requesting Council direction on whether to include transportation impact fees (TIF) or sidewalk local improvement districts (SLID) in the City Workplan.

Councilmembers expressed their preferences for elements to include in the Workplan. They discussed public disclosure request data, block watch data, SLIDs, the business mini-grant program, water quality statistics, the new safety goal, and TIFs. Most Councilmembers were in favor of including SLIDs in the Workplan, although there was considerable discussion about criteria and high-need areas. There was consensus to continue studying TIFs as well as a suggestion to publicize these issues in Currents and other means in order to gauge public interest.

Ms. Underwood summarized Council discussion and direction for staff on these issues.

9. ADJOURNMENT

At 9:11 p.m., Mayor McGlashan declared the meeting adjourned.

Scott Passey, City Clerk