

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF WORKSHOP DINNER MEETING

Monday, April 29, 2013
5:45 p.m.

Conference Room 104 - Shoreline City Hall
17500 Midvale Avenue North

PRESENT: Mayor McGlashan, Deputy Mayor Eggen, and Councilmembers Hall, McConnell, and Roberts. Councilmember Salomon arrived at 6:21 p.m.

ABSENT: Councilmember Winstead

STAFF: Julie Underwood, City Manager; Debbie Tarry, Assistant City Manager, Mark Relph, Public Works Director; Ian Sievers, City Attorney; John Norris, Management Analyst; Scott Passey, City Clerk; Jessica Simulcik Smith, Deputy City Clerk

GUESTS: None

At 5:51 p.m., the meeting was called to order by Mayor McGlashan, who presided.

Upon motion by Deputy Mayor Eggen, seconded by Councilmember McConnell and carried 5-0, Councilmember Winstead was excused.

Potential Dinner Meeting with Ronald Wastewater District

Julie Underwood, City Manager, initiated the discussion regarding scheduling a dinner meeting with Ronald Wastewater and possible topics to put on the agenda, which she listed as: Point Wells, sewage treatment, transition planning, and issues of mutual interest. The Council briefly discussed each topic, asked questions, offered suggestions, and provided Ms. Underwood with direction to draft a final agenda.

Council Rules of Procedure

Ms. Underwood introduced the topic of workshop dinner meetings. She explained that Council has expressed a desire to be able to schedule dinner meetings as the need arises. Currently, dinner meetings are scheduled regularly on the second and fourth Mondays of each month and do not require a special meeting notice. Mr. Sievers reviewed the rules for noticing and trade-offs between keeping to a regular meeting schedule and having flexibility. A regular schedule offers predictability for the public. Calling dinner

meetings as needed requires a special meeting notice and would not allow the Council to discuss anything other than the items listed in the notice.

The Council agreed that the function of a dinner meeting is valuable in that it provides an informal time to meet with representatives from other agencies/organizations or to provide some preliminary feedback for staff as they plan future agenda items. The Council's consensus was to continue with a regular workshop dinner meeting schedule and add additional meetings as needed.

Next, Ms. Underwood recalled a previous discussion on the role of Mayor and Deputy Mayor acting as the spokesperson. Since this topic was requested to be discussed by Councilmember Winstead, Ms. Underwood suggested it be delayed to a future meeting so she could participate in the discussion.

Council Communications with the Public

Ms. Underwood reviewed that the outcome of recent legislation prompted Council to revisit the topic of communications with the public so they are aware of upcoming action items and are provided with an accurate recap of them afterwards. Councilmembers commented that information needs to be less technical and easy to understand.

The Council discussed the nature of legislative projects: how the public is notified of these types of actions, and the function of the Planning Commission's recommendation, and Council as the body to ultimately adopt legislation. The Council agreed that it strives to operate transparently and understands that sometimes decisions are made that appear like it did not. The Council agreed to have the City Manager or designee meet with SAN to see if they have any creative ideas for improving communication regarding City business.

Council Candidate Orientation

Ms. Underwood informed the Council that an orientation for candidates would be held June 3.

At 6:53 p.m., Mayor McGlashan declared the meeting adjourned.

Jessica Simulcik Smith, Deputy City Clerk