

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Discussion and Adoption of Ordinance No.666 Amending Shoreline Municipal Code Chapters 2.25.020 and 2.55.020 to Amend the Membership Terms of Youth Positions on the Parks, Recreation, and Cultural Services Board and Library Board, waiving second reading per Council Rule 3.5B
<b>DEPARTMENT:</b>	Parks, Recreation and Cultural Services
<b>PRESENTED BY:</b>	Dick Deal, Parks, Recreation, and Cultural Services Director
<b>ACTION:</b>	<input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

**PROBLEM/ISSUE STATEMENT:**

In 2007, the Shoreline City Council added two youth positions to the Shoreline Parks, Recreation, and Cultural Services (PRCS) Board and two youth positions to the Shoreline Library Board. Youth currently serve two-year terms beginning April 1 and expiring March 31 and must be between the ages of 15 and 19 years at time of the appointment. Having youth on the Boards has provided a valuable perspective and resulted in better discussions and decisions on Board matters that impact the youth of Shoreline.

Historically staff has been able to fill these positions, but usually had only two or three youth applicants when positions were open. However, this winter when we were attempting to fill two youth positions for each Board there were no youth PRCS Board applicants, and only one youth Library Board applicant. Staff advertised the openings in *Currents*, on the City's website, and in local high schools.

Staff is pursuing a change in service terms to make membership on the PRCS and Library Boards more accessible to youth in the Shoreline community. Changing the terms from two years to one year, and having the terms coincide with the academic calendar (September – June) are expected to attract more students interested in serving. Adoption of Ordinance No. 666 (Attachment A) will amend the Shoreline Municipal Code (SMC) to reflect these recommended changes.

**RESOURCE/FINANCIAL IMPACT:**

There is no resource/financial impact.

**RECOMMENDATION**

Staff recommends that Council waive Council Rule 3.5B requiring a second reading and adopt Ordinance No. 666 reducing the youth membership term of the Parks, Recreation and Cultural Services Board and the Library Board from two-years to one-year term with terms beginning September 1 and expiring June 30.

Approved By:            City Manager **JU**    City Attorney **IS**

## **INTRODUCTION**

In an effort to increase youth participation on the PRCS and Library Boards, staff recommends changing the terms of service from two-year terms to one-year terms, renewable a total of three times for a maximum term of four years. Staff also proposes that the terms of service mirror the academic calendar beginning on September 1 and expiring June 30 annually, unless the student has been re-appointed for an additional term. In that case the student would continue service through the summer and begin serving their next term September 1<sup>st</sup>. Staff would solicit applications for youth Board positions in late winter/early spring with an expectation that appointments would be confirmed before the end of the school year.

## **BACKGROUND**

*The PRCS Board* advises the City Council and City staff on a variety of parks, recreation and environmental issues including trees on public property, park operation and design, program activities, property acquisition, public art and development of rules and regulations. *The Library Board* provides information and makes recommendations related to the Shoreline and Richmond Beach Libraries, promotes programs and reviews library policies.

In 2007 the City Council added two youth members to the PRCS and Library Boards. Currently youth appointed to these positions must be between the ages of 15 and 19 at the beginning of their term and serve two-year terms beginning on April 1 and expiring on March 31.

## **RECOMMENDATION**

Staff recommends that Council waive Council Rule 3.5B requiring a second reading and adopt Ordinance No. 666 reducing the youth membership term of the Parks, Recreation and Cultural Services Board and the Library Board from two-years to one-year term with terms beginning September 1 and expiring June 30.

## **ATTACHMENTS**

Attachment A – Ordinance No. 666

## ORDINANCE NO. 666

### AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON, AMENDING THE TERM OF YOUTH MEMBERS OF THE CITY'S LIBRARY AND PARKS, RECREATION AND CULTURAL SERVICES BOARD; AND AMENDING SHORELINE MUNICIPAL CODE 2.55.020 AND 2.25.020

WHEREAS, in 2007 the City Council added two youth members to the PRCS and Library Boards with two-year terms beginning on April 1 and expiring on March 31; and

WHEREAS, to encourage greater youth participation in these two Boards, the term should be shortened to one academic year unless the Board member is reappointed; now therefore

### THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON DO ORDAIN AS FOLLOWS:

**Section 1. Amendment.** Shoreline Municipal Code sub section 2.25.020 *Membership* is amended to read as follows:

#### 2.25.020 Membership

A. Only persons who reside in the city of Shoreline, own property there, or are employed in Shoreline shall be eligible for membership on the library board. Two members shall be between the ages of 15 and 19 at the beginning of their term and shall be nonvoting members. Members shall serve without compensation but may be reimbursed for reasonable expenses pursuant to city ordinances and policies. The position of a member shall become vacant upon such member's ceasing to reside within, own property within, or be employed within the Shoreline city limits. The position of a member shall be forfeited and become vacant for failure to attend three regular consecutive meetings of the board, unless such absence is excused by a majority of the members of the board. Vacancies occurring other than through the expiration of terms shall be filled for the unexpired terms in the same manner as for appointments as provided in this chapter.

B. Library board members shall serve four-year terms, except that youths appointed to the two age-restricted positions shall serve ~~two-year~~one-year terms. Terms shall expire the thirty-first day of March, except youth member terms shall begin on September 1 and expire on June 30 unless the youth is appointed to an additional term. No library board member shall serve more than eight consecutive years, and youth members shall serve no more than four consecutive years.

**Section 2. Amendment.** Shoreline Municipal Code sub section 2.55.020 *Membership* is amended to read as follows:

#### 2.55.020 Membership.

The board shall consist of nine members. Only persons who reside, own property or are employed in the city of Shoreline shall be eligible for membership on the parks, recreation and cultural services board. Two members shall be between the ages of 15 and 19 at the beginning of their term in addition to meeting other eligibility requirements and shall be nonvoting members. Members shall serve without compensation but may be reimbursed for reasonable expenses pursuant to city ordinances and policies. The position of a member shall become vacant upon such member's ceasing to reside within, own property within, or be employed within the Shoreline city limits. The position of a member shall be forfeited and become vacant for failure to attend three regular consecutive meetings of the board, unless such absence is excused by a majority of the board. Vacancies occurring other than through the expiration of terms shall be filled for the unexpired terms in the same manner as for appointments as provided in this chapter.

Members shall serve four-year terms; provided however, that youths appointed to the two age-restricted positions shall serve ~~two-year~~one-year terms. No member shall serve more than three consecutive four-year terms, and youth members shall be limited to two consecutive two-year terms. Terms shall expire the thirty-first day of March-, except youth member terms shall begin on September 1 and expire on June 30 unless the youth is appointed to an additional term.

**Section 3.** Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. The ordinance shall take effect and be in full force five days after passage and publication.

**ADOPTED BY THE CITY COUNCIL ON JULY 15, 2013.**

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Keith A. McGlashan, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

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Scott Passey  
City Clerk

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Ian Sievers  
City Attorney

Publication Date: , 2013  
Effective Date: 2013

**ORDINANCE NO. 666**

**AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON, AMENDING THE TERM OF YOUTH MEMBERS OF THE CITY'S LIBRARY AND PARKS, RECREATION AND CULTURAL SERVICES BOARD; AND AMENDING SHORELINE MUNICIPAL CODE 2.55.020 AND 2.25.020**

WHEREAS, in 2007 the City Council added two youth members to the PRCS and Library Boards with two-year terms beginning on April 1 and expiring on March 31; and

WHEREAS, to encourage greater youth participation in these two Boards, the term should be shortened to one academic year unless the Board member is reappointed; now therefore

**THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON DO ORDAIN AS FOLLOWS:**

**Section 1. Amendment.** Shoreline Municipal Code sub section 2.25.020 *Membership* is amended to read as follows:

**2.25.020 Membership**

A. Only persons who reside in the city of Shoreline, own property there, or are employed in Shoreline shall be eligible for membership on the library board. Two members shall be between the ages of 15 and 19 at the beginning of their term and shall be nonvoting members. Members shall serve without compensation but may be reimbursed for reasonable expenses pursuant to city ordinances and policies. The position of a member shall become vacant upon such member's ceasing to reside within, own property within, or be employed within the Shoreline city limits. The position of a member shall be forfeited and become vacant for failure to attend three regular consecutive meetings of the board, unless such absence is excused by a majority of the members of the board. Vacancies occurring other than through the expiration of terms shall be filled for the unexpired terms in the same manner as for appointments as provided in this chapter.

B. Library board members shall serve four-year terms, except that youths appointed to the two age-restricted positions shall serve ~~two-year~~one-year terms. Terms shall expire the thirty-first day of March, except youth member terms shall begin on September 1 and expire on June 30 unless the youth is appointed to an additional term. No library board member shall serve more than ~~eight consecutive years~~ two consecutive four-year terms, and youth members shall serve no more than ~~four consecutive years~~ two consecutive one-year terms.

**Section 2. Amendment.** Shoreline Municipal Code sub section 2.55.020 *Membership* is amended to read as follows:

**2.55.020 Membership.**

**A.** The board shall consist of nine members. Only persons who reside, own property or are employed in the city of Shoreline shall be eligible for membership on the parks, recreation and cultural services board. Two members shall be between the ages of 15 and 19 at the beginning of their term in addition to meeting other eligibility requirements and shall be nonvoting members. Members shall serve without compensation but may be reimbursed for reasonable expenses pursuant to city ordinances and policies. The position of a member shall become vacant upon such member's ceasing to reside within, own property within, or be employed within the Shoreline city limits. The position of a member shall be forfeited and become vacant for failure to attend three regular consecutive meetings of the board, unless such absence is excused by a majority of the board. Vacancies occurring other than through the expiration of terms shall be filled for the unexpired terms in the same manner as for appointments as provided in this chapter.

~~**B.** Members shall serve four-year terms; provided however, that youths appointed to the two age-restricted positions shall serve two-year terms. No member shall serve more than three consecutive four-year terms, and youth members shall be limited to two consecutive two-year terms. Terms shall expire the thirty-first day of March Parks board members shall serve four-year terms; provided however, that youths appointed to the two age-restricted positions shall serve one-year terms. Terms shall expire on the thirty-first day of March, except youth member terms shall begin on September 1 and expire on June 30 unless the youth member is appointed to an additional term. No parks board member shall serve more than three consecutive four-year terms, and youth members shall serve no more than two consecutive one-year terms.~~

**Section 3.** Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. The ordinance shall take effect and be in full force five days after passage and publication.

**ADOPTED BY THE CITY COUNCIL ON JULY 15, 2013.**

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Keith A. McGlashan, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Scott Passey  
City Clerk

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Ian Sievers  
City Attorney

Publication Date: , 2013  
Effective Date: 2013