

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF SPECIAL MEETING

Monday, August 12, 2013
5:30 p.m.

Conference Room 104 - Shoreline City Hall
17500 Midvale Avenue North

PRESENT: Mayor McGlashan, Deputy Mayor Eggen, Councilmembers McConnell, Winstead, Salomon, and Roberts

ABSENT: Councilmember Hall

STAFF: Julie Underwood, City Manager; Debbie Tarry, Assistant City Manager; Ian Sievers, City Attorney; Scott Passey, City Clerk

GUESTS: Bob Sterbank

At 5:32 p.m., the meeting was called to order by Mayor McGlashan, who presided.

Mayor McGlashan announced that the Council would recess into an Executive Session for a period of 45 minutes to discuss a matter of litigation, per RCW 42.30.110(1)(i). The Executive Session was attended by the Council, Ms. Underwood, Ms. Tarry, Mr. Sievers, and Mr. Sterbank. At 6:10 p.m. the Executive Session concluded and the Mayor called for a brief break until 6:15 p.m. The meeting resumed at 6:15 p.m.

Council Operations: City Manager Recruitment

Ms. Underwood recommended that an outside firm conduct the recruitment for the new City Manager, per her memo to Council. She described her role in the recruitment process as an ambassador and champion, one who will strive to help find someone meeting Council's high management standards. She noted that many city managers are reaching retirement age, which is having the effect of reducing the number of interested managers applying for open positions.

The Council discussed the advantages and disadvantages of conducting recruitment efforts on both an internal and external basis. It was noted that an internal recruitment could pose more conflicts than a recruitment done by an external neutral party.

The Council then debated the process and timeline. They discussed the temptation to complete the process quickly versus taking more time and performing due diligence in order to attract the best possible candidates. They discussed using the City website, surveys, and the *Currents* newsletter to solicit public input in the process.

The Council then discussed the need to meet with the recruiter sometime before the next regularly scheduled Council meeting on September 9. They decided to coordinate with Councilmember Hall and the recruiter on their availability and try to schedule a special meeting on August 21st or August 28th.

Celebrate Shoreline

Staff and Council briefly discussed their role and participation at the Celebrate Shoreline Festival at Cromwell Park.

At 6:55 p.m. the meeting was adjourned.

Scott Passey, City Clerk