

**CITY OF SHORELINE**  
**SHORELINE CITY COUNCIL**  
**SUMMARY MINUTES OF BUSINESS MEETING**

Monday, September 9, 2013  
7:00 p.m.

Council Chambers - Shoreline City Hall  
17500 Midvale Avenue North

**PRESENT:** Mayor McGlashan, Deputy Mayor Eggen, Councilmembers Hall, McConnell, Winstead, Salomon, and Roberts

**ABSENT:** None

**1. CALL TO ORDER**

At 7:00 p.m., the meeting was called to order by Mayor McGlashan, who presided.

**2. FLAG SALUTE/ROLL CALL**

Mayor McGlashan led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

**(a) Proclamation of Emergency Preparedness Month**

Mayor McGlashan read the proclamation recognizing the month of September as Emergency Preparedness Month. Gail Harris, Emergency Preparedness Coordinator, Alan Colburn, Auxiliary Communications Service, and Patrick Ducey, Community Emergency Response Team, accepted the proclamation and discussed future emergency preparedness measures.

**3. REPORT OF THE CITY MANAGER**

Julie Underwood, City Manager, provided reports and updates on various City meetings, projects, and events.

**4. COUNCIL REPORTS**

Deputy Mayor Eggen reported SeaShore Transportation Forum recently voted to approve a letter endorsing the NE 145<sup>th</sup> Street and NE 185<sup>th</sup> Street locations for light rail stations.

**5. PUBLIC COMMENT**

a) David Wilson, Shoreline, requested continued waiver of stormwater management fees for the Shoreline School District.

b) Sue Walker, Shoreline School District, requested the Council reconsider the plan to sunset the credit waiver of the stormwater management fees for the Shoreline School District. Waivers are based on exchange of services and the SSD provides stormwater curriculum to offset the fee.

## 6. APPROVAL OF THE AGENDA

**Upon motion by Councilmember Winstead, seconded by Councilmember Roberts and unanimously carried, the agenda was approved.**

## 7. CONSENT CALENDAR

**Upon motion by Councilmember Hall, seconded by Councilmember McConnell and unanimously carried, the following Consent Calendar items were approved:**

**(a) Minutes of Special Meeting of August 5, 2013, Business Meeting of August 5, 2013, Special Meeting of August 12, 2013, Business Meeting of August 12, 2013**

**(b) Approval of expenses and payroll as of August 30, 2013 in the amount of \$3,553,289.15 as specified in the following detail:**

### **\*Payroll and Benefits:**

<b>Payroll Period</b>	<b>Payment Date</b>	<b>EFT Numbers (EF)</b>	<b>Payroll Checks (PR)</b>	<b>Benefit Checks (AP)</b>	<b>Amount Paid</b>
7/7/13-7/20/13	7/26/2013	51329-51566	12661-12692	54226-54233 54234	\$602,366.43 \$48.58
7/21/13-8/3/13	8/9/2013	51567-51803	12693-12727	54395-54400	\$463,366.52
8/4/13-8/17/13	8/23/2013	51804-52041	12728-12757	54463-54470	\$596,975.31
					<u>\$1,662,756.84</u>

### **\*Accounts Payable Claims:**

<b>Expense Register Dated</b>	<b>Check Number (Begin)</b>	<b>Check Number (End)</b>	<b>Amount Paid</b>
8/8/2013	54235	54251	\$37,406.14
8/8/2013	54252	54263	\$9,617.45
8/8/2013	54264	54275	\$17,783.48
8/8/2013	54276	54302	\$39,072.13
8/8/2013	54303	54303	\$219.00
8/12/2013	54304	54306	\$324.07
8/13/2013	54307	54307	\$1,118.54
8/15/2013	54308	54317	\$72,884.83

8/15/2013	54318	54338	\$155,465.67
8/15/2013	54339	54346	\$4,400.00
8/15/2013	54347	54350	\$584.46
8/15/2013	54351	54372	\$122,838.30
8/15/2013	54373	54394	\$276,648.75
8/21/2013	54328	54328	(\$30.55)
8/21/2013	54401	54402	\$130,030.32
8/22/2013	54403	54423	\$129,697.21
8/22/2013	54424	54435	\$18,096.19
8/22/2013	54436	54453	\$867,624.01
8/22/2013	54454	54462	\$1,393.40
8/22/2013	54471	54471	\$2,100.00
8/23/2013	54472	54472	\$3,258.91
			<u><u>\$1,890,532.31</u></u>

**(c) Motion to Authorize the City Manager to Enter into a Contract for the Pre-Design Phase of the Hidden Lake Bridge Project**

**(d) Motion to Authorize the City Manager to Enter into an Interlocal Agreement with the SeaShore Transportation Forum**

**(e) Amending the 2013 Comprehensive Plan Docket**

## 8. ACTION ITEM

**(a) Appointment of Interim City Manager**

Julie Underwood, City Manager, provided a brief staff report recommending that Council move to appoint Assistant City Manager Debbie Tarry as Interim City Manager, to serve from October 4, 2013 until the start date of the new City Manager. Marci Wright, Human Resources Director, discussed the proposed timeline for the City Manager selection process.

**Councilmember Winstead moved to appoint Assistant City Manager Debbie Tarry as Interim City Manager, to serve from October 4, 2013 until the start date of the new City Manager and to authorize the Mayor to negotiate a temporary salary increase for Ms. Tarry commensurate with the additional interim responsibilities and any other relevant terms of the appointment. Councilmember McConnell seconded the motion.**

Councilmembers expressed confidence in Ms. Tarry's ability to step into the City Manager role and approved of the stability her appointment would provide. Councilmember Hall expressed concern that not enough options were considered. It was noted that a strong in-house candidate might be seen as dissuading qualified candidates from applying. Council expressed its commitment to a thorough and vigorous recruitment process to find the best City Manager for the City of Shoreline.

**A vote was taken on the motion, which carried 6-1, with Councilmember Hall dissenting.**

(b) Motion to Approve Final Comments on Light Rail Draft Environmental Impact Statement

Kirk McKinley, Transportation Services Manager, and Alicia McIntire, Senior Transportation Planner, provided the staff report recommending Council approve comments, recommendations and mitigation measures for staff to formalize and transmit to the Sound Transit Board. Ms. McIntire reviewed staff's recommendations for the NE 145<sup>th</sup>, NE 185<sup>th</sup>, and NE 155<sup>th</sup> Stations, track alignment, system-wide issues and improvements, and the next steps.

**Deputy Mayor Eggen moved to approve the final comments, recommendations and mitigation measures (as presented by staff in Attachment A) for the Light Rail Draft Environmental Impact Statement. Councilmember Winstead seconded the motion.**

Regarding the NE 145<sup>th</sup> Station, Councilmembers expressed concern over current and future traffic congestion in the area and the needed improvements to the overpass. There was agreement to strengthen statements on not having construction impede the 145<sup>th</sup> Street intersection, and on improving transit connections to the station. There was discussion over requesting a separate bike/pedestrian bridge to link the west side of I-5 to the new station. There was also an idea to look into off-site station parking at 145<sup>th</sup> and SR522 in the future.

Regarding the NE 185<sup>th</sup> Station, Councilmembers discussed the importance of 185<sup>th</sup> Street as an east to west connector and Council's strong preference for keeping the bridge open while work is being done. There was also a comment on leaving adequate room in the WSDOT right-of-way for a future southbound collector-distributor lane.

Councilmembers discussed promoting transit, pedestrian, and bicycle connections to all stations and requested that staff include a statement reflecting this in the cover letter to Sound Transit.

**Councilmember Roberts moved to strike "examine options for" and insert "support" (page 8b-6). Deputy Mayor Eggen seconded the motion. The motion passed unanimously.**

**A vote was taken on the motion, as amended, which carried unanimously.**

(c) Amending the Comprehensive Plan - Revision to Light Rail Station Study Area Boundaries on Land Use Map and Addition of Definitions for Land Use and Mobility Study Areas

Miranda Redinger, Senior Planner, provided the staff report recommending that Council amend the Comprehensive Plan by adopting revised light rail study area boundaries on the Land Use Map and revising Policy LU19 to include definitions for land use and mobility study areas.

**Councilmember Roberts moved to amend the Comprehensive Plan, by adopting revised light rail study area boundaries on the Land Use Map and revising LU19 to include definitions for land use and mobility study areas. Deputy Mayor Eggen seconded the motion.**

**Councilmember Hall moved to amend the main motion to place the definitions for “land use study area” and “mobility study area” in the sidebar. Councilmember Roberts seconded the motion. The motion passed unanimously.**

**A vote was taken on the motion, as amended, which carried unanimously.**

**A vote was taken on the main motion as amended which passed unanimously.**

At 8:41 p.m., Mayor McGlashan called for a recess. At 8:44 p.m. the meeting reconvened.

9. STUDY ITEMS

(a) Discussion of the Surface Water Utility

Mark Relph, Public Works Director, joined by Art Griffith, SAIC, provided the staff report on the Surface Water Utility. He reviewed that the City’s current and future identified infrastructure needs are greater than existing revenue. Mr. Relph provided background information on the Surface Water Master Plan, and surface water utility revenues, supported programs, and fee/revenue considerations. He reviewed the alternatives for funding the high priority projects as: Alternative 1: Delaying CIP implementation; Alternative 2: Issuing debt to fully fund; Alternative 3: paying as you go. Staff’s recommendation is for Council to fully fund the identified \$2.2 million of high priority capital projects in the Boeing and Storm Creek Basin Plans and the anticipated \$1.6M of pipe repair and replacement projects in the future basin plans with Alternative 2.

Councilmembers stated their initial preferences for which alternative to move forward with. There was discussion over the advantages and disadvantages of delaying maintenance, issuing new debt to fund maintenance now, and increasing the rate structure to be able to pay for maintenance “as you go”. Councilmembers also briefly discussed the reasons unstructured lots should be made to pay the surface water fee. It was requested that staff bring back data from other jurisdictions on commercial parcels and adopting prescriptive rate increases into the future.

A majority of the Council felt moving forward with Alternative 2 was the best method to effectively maintain infrastructure with no fee increases beyond the 2013-2018 fee schedule. Ms. Underwood stated staff will prepare the CIP using Alternative 2 and then would come back to Council in 2014 to further discuss the educational credit and commercial facilities discount.

10. ADJOURNMENT

At 9:30 p.m., Mayor McGlashan declared the meeting adjourned.

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Scott Passey, City Clerk