

## **CITY COUNCIL AGENDA ITEM**

### **CITY OF SHORELINE, WASHINGTON**

**AGENDA TITLE:** Motion to Authorize the City Manager to Enter into an Agreement for 2013 Emergency Management Performance Grant Funds

**DEPARTMENT:** Administrative Services Department

**PRESENTED BY:** Bethany Wolbrecht-Dunn, Grants Coordinator  
Gail Harris, Emergency Management Coordinator

**ACTION:**        ☐ Ordinance        ☐ Resolution        ☒ Motion  
                 ☐ Discussion        ☐ Public Hearing

**PROBLEM/ISSUE STATEMENT:**

Staff is requesting that Council authorize the City Manager to enter into an agreement for 2013 Emergency Management Performance Grant (EMPG) funds in the amount of \$61,235 for the grant term of June 1, 2013 through August 31, 2014. These are Federal Emergency Management Agency (FEMA) funds that are administered locally through the Washington State Military Department (WMD). The funding assists state and local governments to enhance and sustain all-hazards emergency management capabilities as authorized by the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

The City has applied for and received EMPG funds since 2004. The amounts of these grants funds are listed below:

2004	\$21,273
2005	\$18,905
2006	\$24,123
2007	\$26,162
2008	\$29,741

2009	\$35,267
2010	\$145,858
2011	\$57,593
2012	\$57,720

Prior to 2010, the funding amounts for the grant were below the threshold where Council approval was required. However, City staff was successful in working with the WMD to calculate Shoreline's 2010 grant differently. This entailed having the State include the full costs that the City and our partner, Shoreline Fire, bear each year to remain ready for emergencies and to mitigate hazards identified in the Hazard Mitigation Plan. While this new calculation has continued through this year, the 2010 allocation was much larger than the subsequent years due to the inclusion of one-time capital project mitigation work that addressed flooding at Ronald Bog.

In prior years, the City has used the EMPG funds for equipment upgrades, emergency management program assistance, VISTA volunteers, Emergency Operations Center (EOC) improvements, hazard mitigation plan updates, training exercises, public education materials and Community Emergency Response Team (CERT) training for

Shoreline citizens. Funds are awarded to the City to supplement, not supplant, emergency management planning and program delivery.

For the 2013 grant, the City is planning to use the funds in the following manner, although funds may be shifted as necessary:

<b>2013 EPMG Funded Item</b>	<b>Cost</b>
50% of salary/benefits for Administrative Assistant in Community Services	\$36,545
Program management training for emergency management staff	\$ 1,600
Equipment for additional needs in the EOC and the new back-up EOC	\$23,090
<b>Total</b>	<b>\$61,235</b>

**RESOURCE/FINANCIAL IMPACT:**

This grant will provide \$61,235 to support emergency management activities within the grant term of June 1, 2013 through August 31, 2014. The funds are being added to the Emergency Management budget as part of the budget amendment on the Council agenda this evening. Any remaining funds will be added to the 2014 budget in the spring of 2014 during the carry-over amendment process.

**RECOMMENDATION**

Staff recommends that Council move to authorize the City Manager to enter into an agreement for \$61,235 in 2013 Emergency Management Performance Grant funds.

Approved By:        City Manager ***DT***    City Attorney ***IS***