Council Meeting Date: April 28, 2014 Agenda Item: 7(b)

CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Approval of Expenses and Payroll as of April 11, 2014

DEPARTMENT: Administrative Services

PRESENTED BY: R. A. Hartwig, Administrative Services Director

EXECUTIVE / COUNCIL SUMMARY

It is necessary for the Council to formally approve expenses at the City Council meetings. The following claims/expenses have been reviewed pursuant to Chapter 42.24 RCW (Revised Code of Washington) "Payment of claims for expenses, material, purchases-advancements."

RECOMMENDATION

Motion: I move to approve Payroll and Claims in the amount of the following detail: \$1,470,369.20 specified in

*Payroll and Benefits:

		EFT	Payroll	Benefit	
Payroll	Payment	Numbers	Checks	Checks	Amount
Period	Date	(EF)	(PR)	(AP)	Paid
3/2/14-3/15/14	3/21/2014	54844-55043	13062-13081	56400-56407	\$559,671.28
3/16/14-3/29/14	4/4/2014	55044-55246	13082-13101	56522-56527	\$434,337.53
					\$994,008.81

*Accounts Payable Claims:

	Expense	Check	Check	
	Register	Number	Number	Amount
_	Dated	(Begin)	(End)	Paid
	4/2/2014	56408	56415	\$23,518.33
	4/3/2014	56416	56433	\$107,103.13
	4/3/2014	56434	56444	\$2,052.03
	4/3/2014	56445	56458	\$49,003.19
	4/3/2014	56459	56472	\$28,061.80
	4/8/2014	56473	56483	\$187,062.66
	4/9/2014	56484	56490	\$9,120.55
	4/9/2014	56491	56507	\$30,440.11
	4/9/2014	56508	56518	\$1,950.58
	4/9/2014	56519	56521	\$38,048.01
				\$476,360.39

Approved By: City Manager **DT** City Attorney **IS**

Check	Payee	Description	Org Key	Amount
	D: O033114A			
Batch Da Posting Da				
_	CENTURYLINK			
00056408	CENTURILINK	TELEPHONE	1602145	73.72
			Check Total:	73.72
			Check Tolui.	
00056409	CITY OF SEATTLE			
		UTILITIES/WATER	2409038	246.03
		UTILITIES/WATER	2410039	1,208.60
		UTILITIES/WATER	2712255	182.03
			Check Total:	1,636.66
00056410	CITY OF SEATTLE			
		UTILITIES/ELECTRICITY	1612300	6,959.49
		UTILITIES/ELECTRICITY	2409038	5,815.18
		UTILITIES/ELECTRICITY	2410039	2,230.33
		UTILITIES/ELECTRICITY	2726168	1,337.43
			Check Total:	16,342.43
00056411	FRONTIER			
00030111		TELEPHONE	1602145	680.18
			Check Total:	680.18
00056412	GLOBALSTAR USA			
00056412	GLOBALSTAR USA	TELEPHONE	2005062	31.85
			Check Total:	21.95
			Спеск Гогаг:	31.85
00056413	PITNEY BOWES PURCHASE POWER	POSTAGE FOR METER	1601024	1,000.00
		TOSTAGE FOR METER		
			Check Total:	1,000.00
00056414	PUGET SOUND ENERGY			
		UTILITIES/GAS	2005031	447.49
			Check Total:	447.49
00056415	SHORELINE SCHOOL DISTRICT			
		SPARTAN GYM UTILITIES	2410041	3,306.00
			Check Total:	3,306.00
			Total Paid:	23,518.33

Expense Register

Check	Payee	Description	Org Key	Amount

"I the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and shown as check numbers

00056408 through 00056415

and that the claims are just, due and unpaid obligations against the City of Shoreline and that I am authorized to authenticate and certify to said claims."

A.A. Hartwig, Administrative Services Director

4/3/14

Date

Check	Payee	Description	Org Key	Amount
Batch II Batch Da Posting Da				
00056416	ALL BATTERY SALES & SERVICE	BATTERY RECYCLING	2708092	550.93
			Check Total:	550.93
00056417	ARCTIC PRINTING AND GRAPHICS IN	NC. PRINTING SERVICES	2506137	328.50
			Check Total:	328.50
00056418	CALPORTLAND CO.	OPERATING SUPPLIES	2409038	948.82
		or Entitle (o born Enes	Check Total:	948.82
00056419	CAR WASH ENTERPRISES INC	VEHICLE MAINTENANCE	2709113	28.00
		VEHICLE MAINTENANCE	Check Total:	28.00
00056420	DEPARTMENT OF LICENSING			
		LICENSE RENEWAL	2708052 Check Total:	116.00 116.00
00056421	DEPT OF LABOR & INDUSTRIES		Check Total.	110.00
		INSPECTION/CERT FEES	1612300	207.40
00056422	GFOA		Check Total:	207.40
30030422		MEMBERSHIP RENEWAL	1601144	595.00
00056422	HADT IONCE		Check Total:	595.00
00056423	HART,JOYCE	REFUND-PARKS PROGRAM	0010000	127.00
			Check Total:	127.00
00056424	HOFFMAN, DAVID F.	PROFESSIONAL SERVICES	2410041	70.00
			Check Total:	70.00
00056425	IRON MOUNTAIN INTELLECTUAL	FLEXSAFE BENEFICIARY	1602145	235.00
			Check Total:	235.00

Check	Payee	Description	Org Key	Amount
00056426	KING COUNTY FINANCE	JAIL SERVICES	2103027	97,226.03
			Check Total:	97,226.03
00056427	KING COUNTY FINANCE	KCDNRP SERVICES	2709000	5,219.00
			Check Total:	5,219.00
00056428	KRUSE,SHAUNA		400000	220.70
		PHOTOGRAPHY SERVICES	1000000	328.50
00056420	MAH NOTHER REDVICES		Check Total:	328.50
00056429	MAIL N STUFF SERVICES	PRINTING SERVICES	1300008	278.66
			Check Total:	278.66
00056430	PRECOR COMMERCIAL FITNESS	OPERATING SUPPLIES	2410041	509.01
			Check Total:	509.01
00056431	RITTER,KIM			_
		REFUND-PARKS PROGRAM	0010000	27.00
			Check Total:	27.00
00056432	SPECIAL OCCASIONS CATERING	COUNCIL DINNER	1000000	268.28
			Check Total:	268.28
00056433	TOMASZ GREAT GARDENS INC.	DITCINECC I ICENICE DECLINO	1200000	40.00
		BUSINESS LICENSE REFUND	1200000 Check Total:	40.00
				_
			Total Paid:	107,103.13

Expense Register

Check Payee Description Org Key Amount

"I the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and shown as check numbers

00056416 through **00056433**

and that the claims are just, due and unpaid obligations against the City of Shoreline and that I am authorized to authenticate and certify to said claims."

R.A. Hartwig, Administrative Services Director

4/3/14
Date

Check	Payee	Description	Org Key	Amount
Batch II Batch Dat Posting Dat				
00056434	CHRISTENSEN,ALVIN	EXPENSE REIMBURSEMENT	2506139	222.00
			Check Total:	222.00
00056435	GREENLEAF, DARCY	EXPENSE REIMBURSEMENT	1500000	25.68
			Check Total:	25.68
00056436	KING COUNTY TREASURY	PROPERTY TAXES	2918161	200.01
		PROPERTY TAXES	Check Total:	299.91 299.91
00056437	LEE,BRIAN		Check Total.	277.71
		EXPENSE REIMBURSEMENT	2506137	33.60
	M. GOOVA GOOTT		Check Total:	33.60
00056438	MACCOLL,SCOTT	EXPENSE REIMBURSEMENT	1300007	119.28
			Check Total:	119.28
00056439	MARIK,WILL	EXPENSE REIMBURSEMENT	2005033	677.68
			Check Total:	677.68
00056440	MCGLASHAN,KEITH	EXPENSE REIMBURSEMENT	1000000	29.40
			Check Total:	29.40
00056441	ROZNOS,BONITA		4.00000	-00
		EXPENSE REIMBURSEMENT	1200000 Check Total:	280.22 280.22
00056442	SIMULCIK SMITH,JESSICA		Спеск Гоши:	280.22
00030112	Shire Zehr Shirm, v Zasteri	EXPENSE REIMBURSEMENT	1200000	280.40
			Check Total:	280.40
00056443	TARRY,DEBRA	EXPENSE REIMBURSEMENT	1100001	61.28
			Check Total:	61.28

Expense Register

Check	Payee	Description	Org Key	Amount
00056444	WINSTEAD,SHARI	EXPENSE REIMBURSEMENT	1000000	22.58
			Check Total:	22.58
			Total Paid:	2,052.03

"I the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and shown as check numbers

00056434 through 00056444

and that the claims are just, due and unpaid obligations against the City of Shoreline and that I am authorized to authenticate and certify to said claims."

R.A. Hartwig, Administrative Services Director

Date

Check	Payee	Description	Org Key	Amount
Batch II Batch Da Posting Da				
00056445	CEMEX	ROCK, SAND, ASPHALT	2709169	220.10
		ROCK, SAND, ASPHALI		220.10
			Check Total:	220.10
00056446	DELISLE,ELENA	CONTRACT, INSTRUCTOR,	2410041	3,166.80
			Check Total:	3,166.80
00056447	GRANICUS INC			
J0030 44 7	OKANICOS INC	CONTRACT, WEBSTREAMING	1602282	1,628.92
			Check Total:	1,628.92
00056448	HERRERA ENVIRONMENTAL CONSU	LTANTS		
		CONTRACT, ENGINEERING SVCS	3023304	15,855.38
			Check Total:	15,855.38
00056449	INTEGRITY STRUCTURAL ENGINEER		2920174	2 205 00
		CONTRACT, SALTWATER PARK	2820174	2,295.00
			Check Total:	2,295.00
00056450	IRON CREEK CONSTRUCTION LLC	CONTRACT, GREENWORKS PILOT	3018277	11,950.00
			Check Total:	11,950.00
00056451	KINNEY,REX			
00030431	KINNET,KEA	CONTRACT, INSTRUCTOR, HIP	2410041	1,302.00
			Check Total:	1,302.00
00056452	KPFF CONSULTING ENGINEERS			
		CONTRACT, HIDDEN LAKE BRIDGE	2914301	1,342.40
			Check Total:	1,342.40
00056453	KPG INC	CONTRACT DECIONAL TRAILS	2820204	9 500 60
		CONTRACT, REGIONAL TRAILS	2820294	8,500.60
			Check Total:	8,500.60
00056454	LYKES,MARY LEE	CONTRACT, INSTRUCTOR, ADULT	2410041	455.00
			Check Total:	455.00
			Citton I viui.	155.00

Expense Register

Check	Payee	Description	Org Key	Amount
00056455	MERCA,SAMANTHA			
		CONTRACT, INSTRUCTOR,	2410041	428.40
			Check Total:	428.40
00056456	NORTHWEST CASCADE INC.			
		RENTAL, SANICANS	2409038	99.00
			Check Total:	99.00
00056457	ORCA PACIFIC INC.			
00030137	sherrinen ie nye.	CHLORINE AND MURIATIC ACID	2410039	282.51
			Check Total:	282.51
00056458	OTIS ELEVATOR COMPANY			_
00030438	OTIS ELEVATOR COMPANT	CONTRACT, CITY HALL ELEVATOR	1612300	1,477.08
			Check Total:	1,477.08
				2,177.00
			Total Paid:	49,003.19

"I the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and shown as check numbers

00056445 through 00056458

and that the claims are just, due and unpaid obligations against the City of Shoreline and that I am authorized to authenticate and certify to said claims."

R.A. Hartwig, Administrative Services Director

4/3/14

Date

Check	Payee	Description	Org Key	Amount
Batch II Batch Dat Posting Dat				
00056459	PACIFIC NW BUDO ASSOCIATION	CONTRACT, AIKIDO INSTRUCTION	2410041	687.00
			Check Total:	687.00
00056460	PROSSER PIANO & ORGAN	CONTRACT, PIANO MOVING	2411156	165.00
			Check Total:	165.00
00056461	RUSH,SELLA	CONTRACT, INSTRUCTOR,	2410041	87.50
		,	Check Total:	87.50
00056462	SEKINE,ELISABETHA	CONTRACT, INSTRUCTOR, YOGA	2410041	199.47
		commer, nonceron, room	Check Total:	199.47
00056463	SISSEL BRUNETTE FITNESS LLC	CONTRACT INSTRUCTOR VOCA	2410041	175 90
		CONTRACT, INSTRUCTOR, YOGA	2410041 Check Total:	175.80 175.80
00056464	SKYHAWKS SPORTS ACADEMY INC.			
		CONTRACT, SUMMER SPORTS CAMP	2410041 Check Total:	755.20
00056465	SNOHOMISH PUBLISHING CO INC		Спеск Гони:	755.20
		CONTRACT, PRINTING & POSTAGE	2408037	10,041.58
00056466	STERICYCLE INC		Check Total:	10,041.58
00056466	STERIC FELE INC	DISPOSAL, PATHOGENS	1612300	76.18
			Check Total:	76.18
00056467	STRATTON,REBECCAH	CONTRACT, INSTRUCTOR, SEWING	2410041	588.00
			Check Total:	588.00
00056468	SVR DESIGN COMPANY	CONTRACT, SURFACE WATER	3017105	9,140.75
			Check Total:	9,140.75

Expense Register

Check	Payee	Description	Org Key	Amount
00056469	TETRA TECH INC.	CONTRACT, SURVEY AND DESIGN	2914313	2,938.00
			Check Total:	2,938.00
00056470	TRINITY CONTRACTORS INC.	CONTRACT, 2013 SWES SMALL RETAINAGE ON PE #3 7385	3017105 4010000	2,500.00 -125.00
			Check Total:	2,375.00
00056471	UNIVERSAL FIELD SERVICES INC	CONTRACT, AURORA N 192ND	2918161	76.32
			Check Total:	76.32
00056472	WEBER, MARGARET A. O'TOOLE	CONTRACT, 2013 IRISH DANCE	2410041	756.00
			Check Total:	756.00
			Total Paid:	28,061.80

"I the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and shown as check numbers

00056459 through **00056472**

and that the claims are just, due and unpaid obligations against the City of Shoreline and that I am authorized to authenticate and certify to said claims."

R A Hartwig Administrative Services Director

4/3/14

Date

Check	Payee	Description	Org Key	Amount
Batch II Batch Da Posting Da				
00056473	CEMEX	ROCK, SAND, ASPHALT	2709169	220.10
			Check Total:	220.10
00056474	EPICENTER SERVICES LLC	CONTRACT, REVIEW SOLID WASTE	2708092	1,691.72
			Check Total:	1,691.72
00056475	HDR ENGINEERING INC	CONTRACT, AURORA SAFETY CONTRACT, CONSTRUCTION MGMT	2916311 2918161	3,414.02
		CONTRACT, CONSTRUCTION MGMT	Check Total:	91,080.37
00056476	NOYES,KARIN			
		CONTRACT, MINUTE WRITING	2506137	412.50
00056477	OTAK INC		Check Total:	412.50
00030477	OTAKENC	CONTRACT, 185TH ST STATION	2506137	20,357.70
			Check Total:	20,357.70
00056478	PACE,LISA	CONTRACT, ARTHRITIS	2410039	345.00
			Check Total:	345.00
00056479	ROBERTS,SARAH	CONTRACT, PROSECUTION SVC'S	2004029	39,266.25
			Check Total:	39,266.25
00056480	SHORELINE ARTS COUNCIL	CONTRACT, PROVIDE ARTS	2411042	15,000.00
			Check Total:	15,000.00
00056481	SHORELINE HISTORICAL MUSEUM	CONTRACT, PROVIDE SERVICES	2411042	15,000.00
			Check Total:	15,000.00
00056482	SITECRAFTING INC	CONTRACT, WEB HOSTING	1602282	55.00

Expense Register

Check	Payee	Description	Org Key	Amount
			Check Total:	55.00
00056483	VISION INTERNET PROVIDERS INC	CONTRACT, WEB MAINTENANCE	1602282	220.00
			Check Total:	220.00
			Total Paid:	187,062.66

"I the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and shown as check numbers

00056473 through 00056483

and that the claims are just, due and unpaid obligations against the City of Shoreline and that I am authorized to authenticate and certify to said claims."

R.A. Hartwig, Administrative Services Director

Data

Check	Payee	Description	Org Key	Amount
Batch II Batch Da Posting Da				
_				
00056484	AT&T MOBILITY	TELEPHONE	1602145	196.93
			Check Total:	196.93
			Check Total.	170.75
00056485	CENTURYLINK	TELEDIJONE	1602145	752.56
		TELEPHONE TELEPHONE	1602145 2709000	732.36 44.87
		TEELITIONE		
			Check Total:	797.43
00056486	CITY OF SEATTLE			
		UTILITIES/WATER	1612300	317.76
		UTILITIES/WATER	2005031	172.67
		UTILITIES/WATER	2409038	1,116.73
		UTILITIES/WATER	2709054	54.76
			Check Total:	1,661.92
00056487	CITY OF SEATTLE			
		UTILITIES/ELECTRICITY	1612300	493.68
		UTILITIES/ELECTRICITY	2409038	138.61
		UTILITIES/ELECTRICITY	2709000	122.03
		UTILITIES/ELECTRICITY	2726168	932.18
			Check Total:	1,686.50
00056488	FEDEX			
		DELIVERY CHARGES	1601015	8.50
			Check Total:	8.50
00056489	NEXTEL COMMUNICATIONS			
00000.00		TELEPHONE	1602145	85.98
		TELEPHONE	2005134	45.24
		TELEPHONE	2713153	42.99
			Check Total:	174.21
00056490	VERIZON WIRELESS			
		TELEPHONE	1602018	40.01
		TELEPHONE	1602145	4,515.04
		TELEPHONE	2410039	40.01
			Check Total:	4,595.06
			Total Paid:	9,120.55

Expense Register

Check Payee Description Or	Org Kev A	mount
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"I the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and shown as check numbers

00056484 through 00056490

and that the claims are just, due and unpaid obligations against the City of Shoreline and that I am authorized to authenticate and certify to said claims."

R.A. Hartwig, Administrative Services Director

4/10/14

Date

Check	Payee	Description	Org Key	Amount
Batch ID Batch Dat Posting Dat				
00056491	ARCTIC PRINTING AND GRAPHICS IN		2700000	470.55
		PRINTING SERVICES	2709000	479.55
			Check Total:	479.55
00056492	CALPORTLAND CO.	OPERATING SUPPLIES	2409038	1,126.90
		OFERATING SUFFLIES		_
			Check Total:	1,126.90
00056493	COSTCO	CREDIT CARD CHARGES	1601144	27.97
		CREDIT CARD CHARGES CREDIT CARD CHARGES	2410041	23.56
		CREDIT CARD CHARGES	2410057	313.21
			Check Total:	364.74
00056494	DAILY JOURNAL OF COMMERCE			
		ADVERTISING	2820292	106.40
			Check Total:	106.40
00056495	DEPARTMENT OF COMMERCE	REGISTRATION FEE	2506046	150.00
		120211111111111111111111111111111111111	Check Total:	150.00
0007404	DED A DELIVERYE OF LIGHT OF THE STATE OF THE		спеск Тош.	130.00
00056496	DEPARTMENT OF LICENSING	CODE ENFORCEMENT SERVICES	2506060	5.08
			Check Total:	5.08
00056497	DOOLITTLE CONSTRUCTION LLC			
00050157	20021122 001,0110 01101, 220	RETAINAGE RELEASE	3300000	20,046.90
			Check Total:	20,046.90
00056498	FLEX PLAN SERVICES			
		MONTHLY PROCESSING	1800026	192.20
			Check Total:	192.20
00056499	GREASE MONKEY	VEHICLE REPAIRS	2700112	29.20
		VEHICLE REPAIRS	2709113	38.30
			Check Total:	38.30
00056500	KC SHERIFFS OFFICE	POLICE SERVICES	2410057	4,076.42
				, <u>-</u>

Check	Payee	Description	Org Key	Amount
			Check Total:	4,076.42
00056501	KING COUNTY FINANCE	02/2014 FUEL USAGE	2709113	1,960.05
			Check Total:	1,960.05
00056502	MICROFLEX	TAX AUDIT PROGRAM	1601014	13.23
			Check Total:	13.23
00056503	PARENTMAP	ADVERTISING	2408037	504.00
			Check Total:	504.00
00056504	SEATTLE TIMES,THE	ADVERTISING ADVERTISING	1200000 2506137	211.85 142.72
			Check Total:	354.57
00056505	SPECIAL OCCASIONS CATERING	COUNCIL DINNER MEETINGS	1000000	774.17
			Check Total:	774.17
00056506	SUNGARD PUBLIC SECTOR INC.	PROFESSIONAL SERVICES	1601015	160.00
			Check Total:	160.00
00056507	UNITED REPROGRAPHICS	OFFICE SUPPLIES OFFICE SUPPLIES	1601014 2709054	26.90 60.70
			Check Total:	87.60
			Total Paid:	30,440.11

Expense Register

Check Payee Description Org Key Amount

"I the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and shown as check numbers

00056491 through **00056507**

and that the claims are just, due and unpaid obligations against the City of Shoreline and that I am authorized to authenticate and certify to said claims."

R.A. Hartwig, Administrative Services Director

4/10/14

Date

Check	Payee	Description	Org Key	Amount
Batch II Batch Da Posting Da				
00056508	ALVAREZ,GEORGE			
00030308	TIE VTIKEZ, GEORGE	EXPENSE REIMBURSEMENT	2005134	276.00
			Check Total:	276.00
00056509	COSTELLO, HEIDI	EXPENSE REIMBURSEMENT	1000000	14.94
			Check Total:	14.94
00056510	DAVIS,BRETT			
		EXPENSE REIMBURSEMENT	2005134	276.00
			Check Total:	276.00
00056511	DEVORE, CHAD	EXPENSE REIMBURSEMENT	2005134	276.00
			Check Total:	276.00
00056512	KEARNEY,PATRICK			
		EXPENSE REIMBURSEMENT	2005134	276.00
			Check Total:	276.00
00056513	KIELAND,CHRISTOPHER	EXPENSE REIMBURSEMENT	2005134	301.00
			Check Total:	301.00
00056514	MACCOLL,SCOTT	EXPENSE REIMBURSEMENT	1300007	302.13
			Check Total:	302.13
00056515	MROZEK, WAYNE		2705120	22.00
		EXPENSE REIMBURSEMENT	2506139	32.88
			Check Total:	32.88
00056516	SMITH,NORA	EXPENSE REIMBURSEMENT	1300008	43.79
			Check Total:	43.79
00056517	WSLCB	SPECIAL OCCASION LICENSE	2411042	60.00
		Zi Zeli Zi Occi Dici i Biobi ibb	Check Total:	60.00
			Спеск Гонан	00.00

Expense Register

Check	Payee	Description	Org Key	Amount
00056518	ZAGARS,ANDREW	EXPENSE REIMBURSEMENT	2913063	91.84
			Check Total:	91.84
			Total Paid:	1,950.58

"I the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and shown as check numbers

 $00056508 \quad through \quad 00056518$

and that the claims are just, due and unpaid obligations against the City of Shoreline and that I am authorized to authenticate and certify to said claims."

A. Hartwig, Administrative Services Director

A. Hartwig, Administrative Services Director

Expense Register

Check	Payee	Description	Org Key	Amount
Batch Dat	D: O040714D e: 04/09/2014 e: 04/09/2014 KING COUNTY TREASURY			
00030321	mile coeffi i indisperi	PROPERTY TAXES 2014	1700024	38,048.01
			Check Total: _	38,048.01
			Total Paid:	38,048.01

"I the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and shown as check numbers

00056521 through 00056521

and that the claims are just, due and unpaid obligations against the City of Shoreline and that I am authorized to authenticate and certify to said claims."

R.A. Hartwig, Administrative Services Director

Date