

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF BUSINESS MEETING

Monday, June 9, 2014
7:00 p.m.

Council Chambers - Shoreline City Hall
17500 Midvale Avenue North

PRESENT: Deputy Mayor Eggen, Councilmembers McGlashan, Hall, McConnell, Salomon, and Roberts

ABSENT: Mayor Winstead

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Deputy Mayor Eggen, who presided.

2. FLAG SALUTE/ROLL CALL

Deputy Mayor Eggen led the flag salute and the Deputy City Clerk called the roll.

Upon motion by Councilmember McConnell, seconded by Councilmember Hall and carried 6-0, Mayor Winstead was excused from the meeting for personal reasons.

3. REPORT OF THE CITY MANAGER

Debbie Tarry, City Manager, provided reports and updates on various City meetings, projects and events.

Ms. Tarry introduced members of the Council of Neighborhoods, June Howard, Innis Arden and newly elected Chair; Kevin Osborn, Ballinger; and Katie Schielke, Parkwood. She announced that members attended the Neighborhoods, USA Conference where Parkwood was awarded second place for *Neighborhood of the Year* in the Social Revitalization category. Boardmembers commented on the conference and thanked the Council for the opportunity to attend the conference. Ms. Schielke provided an update on activities taking place in the Parkwood Neighborhood.

4. COUNCIL REPORTS

Councilmember McConnell reported attending the Regional Water Quality Meeting and stated she will share the agenda and meeting documents upon request.

Councilmember Roberts reported that he and Councilmember McConnell attending the first meeting of the Ronald Wastewater Assumption Committee of Elected Officials (CEO). He stated the CEO worked on a charter and provided direction to staff on merging the two entities. He announced that meetings are scheduled on the fourth Thursday of each month at 9:00 a.m. in

City Hall Conference Room 104, and that meetings are open to the public. Councilmember McConnell added that Commissioners Robert Ransom and Gretchen Atkinson are the representatives for the Ronald Wastewater District.

Deputy Mayor Eggen reported attending the Seashore Transportation Forum Meeting and stated an update on the State Route 99 Tunnel Project was provided. He reported attending a meeting of cities located along highways 522 and 523 regarding bus service to support the 145th Street Light Rail Station.

5. PUBLIC COMMENT

Ginny Scantlebury, Shoreline resident, commented on the Point Wells project and on negotiating a smaller development with BSRE. She questioned the notification for the upcoming meeting on 195th/196th Triangle, and asked the City to consider charging impact fees.

Nancy Morris, Shoreline resident, commented on contract negotiations with TruGreen, questioned oversight of the contract, recommended the use of companies that have sustainability practices, and requested postponement of the contract.

Krista Tenney, Shoreline resident, commented on the TruGreen contract and wildlife habitats, and expressed concerned with the use of the word “herbicides” contained in the contract.

Tom McCormick, Shoreline resident, commented on the Point Wells project and stated a need for a thorough study of the traffic analysis, and requested that residents be provided equal time to review the study and make their case.

Matthew Villasrose, TruGreen Landcare Manager, commented that no herbicides have been sprayed for the existing contract and that the company honors policies identified in the contract.

Ms. Tarry stated that the City is bringing in Dan Burden, Walkable and Livable Communities Institute, for the 195th/196th Triangle Meeting scheduled for June 25, 2014. He will be conducting a walking tour for the residents regarding the design of that area. She stated the Traffic Impact Fee study is scheduled for adoption by Council on July 21, 2014, and explained that the TruGreen contract does not allow the use of herbicides and pesticides.

6. APPROVAL OF THE AGENDA

The agenda was approved by unanimous consent.

7. CONSENT CALENDAR

Upon motion by Councilmember Hall, seconded by Councilmember McGlashan and carried 6-0, the following Consent Calendar items were approved:

(a) Approval of expenses and payroll as of May 23, 2014 in the amount of \$4,050,282.62

***Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
4/13/14-4/26/14	5/2/2014	55442-55640	13121-13141	56796-56801	\$438,460.15
4/27/14-5/10/14	5/16/2014	55641-55840	13142-13164	56871-56876	\$460,769.34
					<u>\$899,229.49</u>

***Wire Transfers:**

Expense Register Dated	Wire Transfer Number	Amount Paid
4/28/2014	1081	\$2,883.02
		<u>\$2,883.02</u>

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
5/1/2014	56668	56684	\$87,700.81
5/1/2014	56685	56699	\$167,295.90
5/1/2014	56700	56719	\$76,644.84
5/7/2014	56720	56729	\$12,472.67
5/7/2014	56730	56752	\$53,157.27
5/7/2014	56753	56786	\$370,820.83
5/7/2014	56436	56436	(\$299.91)
5/7/2014	56787	56795	\$3,716.94
5/12/2014	56802	56803	\$151,584.21
5/13/2014	56508	56508	(\$276.00)
			\$2,165,773.6
5/14/2014	56804	56827	0
5/14/2014	56828	56841	\$22,229.59
5/15/2014	56842	56865	\$35,685.69
5/15/2014	56866	56870	\$1,563.67
5/21/2014	56877	56878	\$100.00
			<u>\$3,148,170.1</u>
			<u>1</u>

(b) Authorization to participate in the King County Community Development Block Grant Consortium and HOME Partnerships for the Federal Fiscal years 2015-2017

(c) Approval of Amendment No. 1 to the Human Services Pooled Fund

8. ACTION ITEMS

- (a) Motion to Authorize the City Manager to Execute a Contract with TruGreen Landcare for Right-of-way Landscaping Services

Dan Rapp, Utility and Operations Manager, provided the staff report. He reviewed the scope of the contract for right-of-way landscaping services. He then explained Schedule A, B and C contract options, and the cost for landscaping services. He concluded by stating TruGreen Landcare was the lowest bidder.

Councilmember Hall moved to Authorize the City Manager to Execute an Agreement for Right-of-way Landscaping Services with TruGreen Landcare for the remainder of 2014 and for contract extension options in 2015 and 2016 in the amount of \$461,192 with the chemical free option defined in Schedule A of the Agreement. The motion was seconded by Councilmember McGlashan.

Councilmembers thanked citizens for their participation and staff for providing a chemical free option. Councilmember Salomon asked if pesticides or herbicides have been used in right-of-ways. Mr. Rapp responded that they have not. Councilmember Roberts asked about enforcement of the contract and how citizens can help regulate it. Mr. Rapp explained the oversight for enforcing the contract and requested that citizens inform the City if they observe TruGreen not adhering to it. He explained the level of service remains the same and stated that staff will be working to address all the City's vegetation needs.

The motion passed 6-0.

9. STUDY ITEMS

- (a) Discussion of Res. No. 359 Amending the Personnel Policies

Ms. Tarry acknowledged Paula Itaoka, the new Human Resources Director, and introduced John Norris, Assistant City Manager, and Richard Moore, Senior Human Resources Analyst, to provide the staff report. She pointed out that Council may want to wait for the compensation study before considering the *vacation cap for retirement purposes* amendment proposed in the report.

Mr. Moore reviewed the Religious Holiday and the Family Medical Leave Act policy revisions, and explained that the revisions are required due to legal changes. He then presented the proposed amendments to the Vacation and Sick Leave Cash Out policies. He stated the changes will align practice and policy and provide administrative clarity for staff. He explained the Tobacco Free Work Place amendment and stated it aligns with Shoreline Municipal Code requirements for City parks. He commented that Resolution 359 is scheduled to be brought back before Council on June 23, 2014 for adoption.

Councilmembers expressed support for the regulatory amendment changes for Religious Holiday and the Family Medical Leave Act, and the changes to the Sick Leave Cash Out policy. They also favored postponing the discussion of the Vacation Cap amendment until the comprehensive compensation study is completed, and policy consideration can include the Ronald Wastewater District (RWD) assumption.

Councilmembers asked about the language pertaining to the Vacation and Sick Leave Cash Out policies and commented on current administrative practices. Mr. Moore explained PERS eligibility requirements. Mr. Norris stated the RWD assumption does not occur until 2017 and commented on the logistics of assuming RWD personnel. Ms. Tarry added that the RWD sick leave cash out is higher than what the City currently has and than what is being proposed. She stated the language changes align with current practice, and that staff will bring back the Resolution to include the proposed changes excluding the Vacation Cap.

(b) Discussion of the Costs of Development

Dan Eernisse, Economic Development Manager, presented the staff report. He explained the methodology used in the collection of data for the development cost analysis. He reviewed data from nine comparable cities, four project types, and reviewed cities with and without traffic impact fees. He explained the data shows that profit potential outweighs high impact fees and recommended that Council continue its goal of creating a “place/town center” and projects that attract people and activities to Shoreline. He commented on the potential to raise Shoreline’s permit fees, development in the City of Seattle, and the pros and cons of having Seattle as a neighbor.

Councilmembers commented on water connectivity fee differences and utility costs, and expressed a desire for impact fee alignment and uniformity. They recommended a discussion on impact fee recovery rates, and balancing current customer costs with creating an environment that encourages and supports new development. Councilmembers commented on the total cost of development, including the price of land, and developer’s profit margins as they relate to impact fees. They questioned if impact fees can drive growth or slow it down based on traffic congestion, and expressed concern about the effect impact fees would have on small businesses taking over existing space. Mr. Eernisse explained that working with water and sewer districts vary, and commented on connection charges in Seattle. He spoke on fixed land costs, explained profit margins, and stated higher rents outweigh high impact fees. Mr. Eernisse commented that Shoreline’s growth depends on having superior transportation to Seattle. He explained that impact fees are calculated based on trips, are incurred with a change of use to an existing building, and would not affect a small business assuming an existing space. Ms. Tarry stated the impact fee study is schedule for potential adoption by Council on July 21, 2014.

10. ADJOURNMENT 8:25

At 8:25 p.m., Deputy Mayor Eggen declared the meeting adjourned.

Bonita A. Roznos, Deputy City Clerk