

**CITY OF SHORELINE**  
**SHORELINE CITY COUNCIL**  
**SUMMARY MINUTES OF BUSINESS MEETING**

Monday, July 28, 2014  
7:00 p.m.

Council Chambers - Shoreline City Hall  
17500 Midvale Avenue North

PRESENT: Mayor Winstead, Deputy Mayor Eggen, Councilmembers McGlashan, Hall, McConnell, Salomon, and Roberts

ABSENT: None

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor Winstead, who presided. She announced technical difficulties prohibiting video recording and communicated the meeting would be audio recorded.

2. FLAG SALUTE/ROLL CALL

Mayor Winstead led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

Mayor Winstead read a proclamation declaring August 5, 2014 as National Night Out Against Crime. Chief Shawn Ledford accepted the proclamation and shared that more than 50 Shoreline neighborhoods will be participating in National Night Out.

3. REPORT OF THE CITY MANAGER

Debbie Tarry, City Manager, provided reports and updates on various City meetings, projects and events.

4. COUNCIL REPORTS

Councilmember McGlashan reported attending the Sound Transit Board meeting and shared that the Board of Directors selected its next maintenance operation facility which will be located along the Bel-Red Corridor in Bellevue.

Deputy Mayor Eggen reported attending the NW SolarFest Renewable Energy and Sustainable Living Fair. He shared that cities in South Snohomish County are working to defray the cost of solar panels to their citizens and stated he will investigate if this offer can be extended to Shoreline residents.

Councilmember McConnell reported attending the National League of Cities Annual Summer Board Meeting and Policy Forum. She shared participating in joint steering committee meetings,

and talked about policy work completed in the Human Development Steering Committee. She commented on discussions regarding wellness, transportation, and infrastructure services, and mentioned proposed updates to the Fair Labor Standards Act.

Mayor Winstead invited Ian Sievers, City Attorney, to join her at the podium. She announced his retirement and read a letter of appreciation on behalf of the City Council. Mr. Sievers expressed his appreciation for the opportunity to work with City Councilmembers and Staff.

5. PUBLIC COMMENT

Ken Loge, Shoreline resident and World War II (WWII) Veteran, expressed support for building a Veterans Memorial at City Hall.

Lynn Cheeney announced the 2014 North City Jazz Walk, scheduled for August 12, 2014, beginning with Jazz Bite at 6:00 p.m. and music starting at 7:00 p.m. She expressed her gratitude to the City for supporting the event.

Carroll Goering, Seattle resident and member of Post 227, stated support for the Veterans Memorial and shared that he will be purchasing a brick in memory of a recently deceased WWII Veteran.

Bob Grasmick, Shoreline resident and member of Post 227, expressed his gratitude to Council and stated his support for the Veterans Memorial.

Tom McCormick, Shoreline resident, expressed his gratitude to Ian Sievers. He commented on an email he sent to the City regarding Point Wells and access roads, and shared that Snohomish County has concluded that two access roads would apply to the development. He commented on the annexation of Point Wells and deficiencies in the traffic analysis, and requested that the City Manager ask BSRE about the two access road requirement, and put the Traffic Corridor Study on hold until the access road issues are resolved. He asked that his email be submitted into the record.

6. APPROVAL OF THE AGENDA

**Councilmember Roberts moved approval of the Agenda. The motion was seconded by Councilmember Hall. Councilmember Roberts moved to amend the agenda to have item 8(b) Approval of Shoreline Veterans Recognition Memorial at City Hall heard before item 8(a) Motion to Authorize the City Manager to Execute a Contract with SCORE Correctional Facility. The Agenda was unanimously approved as amended.**

7. CONSENT CALENDAR

**Upon motion by Councilmember Hall, seconded by Councilmember McConnell and unanimously carried, the following Consent Calendar items were approved:**

- (a) Minutes of Business Meeting of June 16, 2014; Minutes of Business Meeting of June 23, 2014; Minutes of Workshop Dinner Meeting of July 14, 2014**

**(b) Approval of expenses and payroll as of July 11, 2014 in the amount of \$1,101,245.34**

**\*Payroll and Benefits:**

<b>Payroll Period</b>	<b>Payment Date</b>	<b>EFT Numbers (EF)</b>	<b>Payroll Checks (PR)</b>	<b>Benefit Checks (AP)</b>	<b>Amount Paid</b>
6/8/14-6/21/14	6/27/2014	56233-56442	13206-13254	57207-57214	\$591,207.38
					<u>\$591,207.38</u>

**\*Accounts Payable Claims:**

<b>Expense Register Dated</b>	<b>Check Number (Begin)</b>	<b>Check Number (End)</b>	<b>Amount Paid</b>
7/2/2014	57215	57225	\$21,985.01
7/2/2014	57226	57246	\$67,856.37
7/2/2014	57247	57258	\$4,508.25
7/3/2014	57259	57276	\$243,113.28
7/10/2014	57277	57287	\$9,415.11
7/10/2014	57288	57307	\$21,722.82
7/10/2014	57308	57328	\$141,437.12
			<u>\$510,037.96</u>

**(c) Authorization to Enter into an Agreement with AT&T for Cell Tower Installation at Twin Ponds Park**

8. ACTION ITEMS

(a) Approval of Shoreline Veterans Recognition Memorial at City Hall

Dick Deal, Parks, Recreation, and Cultural Services Director, and Dwight Stevens, Chair of Shoreline Veteran’s Association, presented the staff report. Mr. Stevens provided background and stated the main purpose of the memorial is to recognize all seven branches of service. He shared the elements of the memorial which are a flag pole; 4-foot tall obelisks representing each branch of the service; benches; pavers; and a pervious concrete border. Mr. Deal displayed a site plan showing the site elements, the proposed location on the City Hall campus, and a 3-dimensional sketch. He then reviewed three options for the flag pole, the projected schedule for the recognition site, and the estimated budget.

**Deputy Mayor Eggen moved approval of construction of a Veteran's Recognition Site on the grounds of City Hall as described in this staff report provided sufficient funding is available from contributions or grants. Councilmember McGlashan seconded the motion.**

Deputy Mayor Eggen and Mayor Winstead asked about the price of the bricks. Mr. Stevens responded the bricks are \$100 each.

Councilmember Roberts asked about appropriate placement of the Washington State flag in relation to the United States Flag. Mr. Deal responded that he will check on the protocol and report back to Council.

Councilmember McConnell shared that she wants the memorial to be accessible to all ages and asked about wheelchair access. Mr. Deal explained that two paved sidewalks will be installed, and the memorial will be ADA accessible.

Councilmember Salomon expressed gratitude to the Veterans and support for the Memorial, and Mayor Winstead expressed her excitement in having the Memorial at City Hall.

**The motion passed unanimously.**

(b) Motion to Authorize the City Manager to Execute a Contract with SCORE Correctional Facility

Scott MacColl, Intergovernmental Relations Manager, provided background on the City's history on contracting for jail services. He explained that Shoreline is no longer able to utilize the Snohomish County jail due to space limitations, and stated that Snohomish County cancelled its contract with the City as of May 5, 2014. He talked about the current booking arrangements with the King County Jail, explained King County jail costs, and stated that those costs are not financially sustainable. He reviewed jail contracting options and commented that the City is recommending entering into a contract with the South Correctional Entity (SCORE). He reviewed the draft SCORE contract, and explained that the contract would begin on September 1, 2014 and go through 2015, with two 2-year extension options.

**Councilmember Hall moved that Council authorize the City Manager to sign an Interlocal Agreement with SCORE for jail services. Councilmember McGlashan seconded the motion.**

Councilmember Hall expressed appreciation for the detailed information provided in the staff report and the recounting of why building a jail facility is not feasible at this time. He commented on transport issues and finding a long term solution. Councilmember Salomon asked about pre-hearing conferences between public defenders and their clients and the practicality of a public defender travelling to SCORE to provide representation. He asked if clients can be transferred for conferences, and if there is an opportunity for clients to speak to the public defender by telephone.

Mr. Norris shared the plan to hire a public defense firm for first appearances, explained that they would operate out of the SCORE facility, and commented that substantive hearings would not take place in Video Court Room at the start of the contract, but that staff were exploring that option for 2015. He shared that clients are not currently being transported for pre-hearing conferences, and Mr. MacColl pointed out that item 16 of the contract allows for confidential telephone calls for inmates to communicate with legal counsel.

Councilmember McGlashan commented on finding a long term solution for jail services, asked why competition has not affected King County's prices, and questioned how binding the contract

is. Mr. MacColl responded that it is a 14 month contract with an option for two 2-year extensions. He shared that competition from SCORE helped to lower King County rates, and mentioned that the length of the contract provides the opportunity to participate in the future Regional Justice Center expansion.

Deputy Mayor Eggen asked for clarification regarding the need for 35 beds per night, and asked if Shoreline utilized that many beds. He also questioned if public defender's transportation fees are incorporated in the contract. Mr. MacColl responded that 35 beds are used, on average, per year. Mr. Norris explained that the current contract is structured on a lump sum cost and that we are opting out of the 5<sup>th</sup> year of the contract. He explained that a request for proposal for a public defense contract will be issued late summer/early fall that incorporates case limit requirements and the use of the SCORE Facility.

**The motion passed unanimously.**

9. EXECUTIVE SESSION: Litigation - RCW 42.30.110(1)(i)

At 8:22 p.m. Mayor Winstead announced a Council recess into an Executive Session for a period of 30 minutes to discuss litigation pursuant to RCW 42.30.110(1)(i). City staff attending the Executive Session included: Debbie Tarry, City Manager; John Norris, Assistant City Manager; Ian Sievers, City Attorney; and Mark Relph, Public Works Director. At 8:52 p.m. the executive session adjourned.

10. ADJOURNMENT

At 8:52 p.m., Mayor Winstead declared the meeting adjourned.

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Jessica Simulcik Smith, City Clerk