

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Motion to Waive Council Rules and Reappoint the 2014 Council Subcommittee for Planning Commission Appointments
DEPARTMENT:	Planning and Community Development
PRESENTED BY:	Steve Szafran, Senior Planner
ACTION:	<input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

PROBLEM/ISSUE STATEMENT:

The Planning Commission is a seven member commission that advises and makes recommendations to the City Council on a variety of land use issues. Members of the Commission are appointed to four year terms.

Mrs. Strandberg, who has served on the Planning Commission since April, tendered her resignation from the Commission, thus retiring from service before her term concludes. The City now needs to fill Mrs. Strandberg's position on the Commission for the remainder of her term ending March 2018.

DISCUSSION:

Given that the Council needs to fill Mrs. Strandberg's four-year term, and Council just recently went through the recruiting process, rather than going through a new application and interview process, staff recommends that a Council subcommittee review the applicants that were interviewed last February. At that time, the Council subcommittee was considering applicants for the three Commission positions that were open. From this applicant pool, the Council subcommittee could recommend an applicant to the full Council for appointment. As the City received many good candidates for the three open seats on the Commission last year, staff is confident that the Council can offer this position to one of the applicants that were not chosen and is hopeful that the applicant will still be interested and available to serve.

Council Rules, Section 2.3F and Section 2.4, provide the rules for how ad hoc Council subcommittees, such as interview panels for Council advisory boards, are formed and how citizen appointments to those advisory boards are made. Staff recommends that Council waive their rules of procedure and reappoint the Council Subcommittee that conducted the Planning Commission interviews in February 2014. This Council subcommittee consisted of Deputy Mayor Eggen and Councilmembers Hall and Roberts. Staff has checked with the Mayor, Deputy Mayor Eggen and Councilmembers Hall and Roberts and they are all willing to serve in this capacity again.

Approved By: City Manager **DT** City Attorney **JA-T**

As well, staff also recommends that Council waive their rules regarding appointment of an individual to fill Mrs. Strandberg's remaining term. Council rules state that applications will be received from the public, the ad hoc Council subcommittee will determine which applicants to interview after reviewing their applications, interviews will be conducted, and the subcommittee will ultimately review the findings of the interviews to reach consensus on whom to recommend to the full Council for appointment. In lieu of this process, staff recommends that the 2014 Council subcommittee review the applications and the interview notes of those individuals who applied and were interviewed last February but were not selected for a position on the Planning Commission, The Council subcommittee would then determine who they feel should be appointed to fill this vacancy, and confirm that person is able and willing to complete Mrs. Strandberg's term. If the initially chosen applicant is not able or willing to serve, the subcommittee could look at subsequent applicants that were also interviewed until an suitable individual is found for recommendation to the full Council.

There were four (4) applicants that were selected for interview in February that were not appointed to the Planning Commission. These four applications are attached to this staff report as Attachment A.

RESOURCE/FINANCIAL IMPACT:

There is no resource impact in adopting this proposed motion. Staff and Councilmember subcommittee time will be reduced by not going through the full Board appointment process.

RECOMMENDATION

Staff recommends that the Council move to waive Council rule 2.3F and 2.4 and reappoint Deputy Mayor Eggen and Councilmembers Hall and Roberts to a Council subcommittee to recommend to the full Council an individual who will replace Planning Commissioner Strandberg on the Planning Commission through the balance of her term, which ends in March 2018.

ATTACHMENT:

Attachment A - February 2014 Planning Commission Applications

Approved By: City Manager **DT** City Attorney **JA**



RECEIVED
JAN 30 2014
CITY CLERK
CITY OF SHORELINE

COMMUNITY SERVICE APPLICATION

FOR MEMBERSHIP ON THE

Planning Commission
City Board or Commission

(Please type or print)

Name Laura Mork

Are you a Shoreline resident or property owner? yes

Length of residence 18 years

1. List your educational background. BS Chemical Engineering from the University of Washington 1980

2. Please state your occupational background, beginning with your current occupation and employer. Facility Manager at Aviation Technical Services for approximately 17 years. Responsibilities include budgeting, real estate management, project development, planning, and execution, environmental compliance, vehicle fleet maintenance, security. Energy conservation is an area of particular expertise and passion. Twenty for employees. Performed related functions at previous employers of Zymogenetics, Lederle Labs (in NY) and Seattle Steel.

3. Describe your involvement in the Shoreline community. PTA member for 15 years, serving as Shorewood HS legislative director for 2005, co-director for 2006. Cascade Youth Symphony board member 2002-2012. Volunteer at Shoreline Arts festival, Natn. Olympiad, and History Day. United Way of Snohomish County loaned executive

4. Describe your leadership roles and/or any special expertise you have which would be

applicable to the position for which you are applying.

Member of Lummi Island Scenic Estates Homeowners Association (2001-2012), serving as President for 1 yr, Vice president for 3 yrs, and member of Water Committee throughout. Frequent attendee of Paine Field Community Council. Professional responsibilities requiring coordination between Snohomish County, Airport, utilities, and regulators.

5. List the addresses of property you own in Shoreline and the type of property (residential or commercial).

residential

6. Are you an official representative of a homeowners' association or other group? If so, please name the group. No

7. Describe why you are interested in serving in this position. A 5th generation Washingtonian, I spent almost 14 years in NY and NJ before returning home to the best place on Earth. My husband and I moved to Shoreline because of the quality of schools, and greatly enjoy the Shoreline parks. The Shoreline Planning Commission is instrumental in maintaining + improving the quality of life in our city. Many key issues are coming up. I would like to be part of the process of keeping the city great.

Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.

Are you available for evening meetings? Yes Daytime meetings? Occasionally, with planning

Please return this application by the deadline to: City of Shoreline, City Clerk
17500 Midvale Avenue North
Shoreline, WA 98133
(206) 801-2230

Disclosure Notice: Please note that your responses to the above application questions may be disclosed to the public under Washington State Law. The Personal Information form (page 3), however, is not subject to public disclosure.

Thank you for taking the time to fill out this application.
Volunteers play a vital role in the Shoreline government. We appreciate your interest.



COMMUNITY SERVICE APPLICATION

FOR MEMBERSHIP ON THE

PLANNING COMMISSION
City Board or Commission

(Please type or print)

Name LEE FENTON

Are you a Shoreline resident or property owner? YES

Length of residence 10 YRS

1. List your educational background. SKYLINE HS, SLC, UT
UNIVERSITY OF UTAH 1975-1977

2. Please state your occupational background, beginning with your current occupation and employer. MANAGING BROKER - CENTURY 21 NORTH
HOMES REALTY, INC. 20 YRS

3. Describe your involvement in the Shoreline community. BRIARCREST - CAMPUS BEAUTIFICATION PROJECT (2005)
BOARD MEMBER SHORELINE SR CENTER 2012/2013
PRESIDENT OF BOARD SHORELINE SR CENTER 2013

4. Describe your leadership roles and/or any special expertise you have which would be

applicable to the position for which you are applying.

I HAVE BEEN THE PRESIDENT OF THE BOARD OF THE SHORELINE SENIOR CENTER 2013 AND WILL BE ON THE BOARD FOR 2014

I ALSO MANAGED A CENTURY 21 REAL ESTATE OFFICE IN 2009-2010 AND HAVE BEEN IN OTHER MANAGEMENT POSITION THROUGHOUT MY CAREER

- 5. List the addresses of property you own in Shoreline and the type of property (residential or commercial).

SHORELINE IS OUR RESIDENCE

- 6. Are you an official representative of a homeowners' association or other group? If so, please name the group.

I AM THE OUTGOING PRESIDENT OF THE BOARD OF THE SHORELINE SENIOR CENTER

- 7. Describe why you are interested in serving in this position.

I AM INTERESTED IN BEING INVOLVED IN THE COMMUNITY IN WHICH I RESIDE. I FEEL THAT HAVING CITIZENS OF THE COMMUNITY PARTICIPATE IN COMMUNITY PLANNING, MAKES THE AREA A MORE LIVABLE ENVIRONMENT FOR ALL.

Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.

Are you available for evening meetings? YES Daytime meetings? YES

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JAN 30 2014

CITY CLERK
CITY OF SHORELINE

COMMUNITY SERVICE APPLICATION

FOR MEMBERSHIP ON THE

Planning Commission Volunteer
City Board or Commission

(Please type or print)

Name Marc Mignogna

Are you a Shoreline resident or property owner? yes

Length of residence 8+ years

1. List your educational background.

Bachelor of Science from Kent State University
Marketing Major

2. Please state your occupational background, beginning with your current occupation and employer.

I'm a Realtor at RedMax Metro Realty
in Seattle. I've been a licensed Realtor for 11
years and prior to that worked in escrow. My
area of expertise is single family + townhouse
development so knowing + staying abreast of current
zoning codes and land use.

3. Describe your involvement in the Shoreline community.

I'm an active
member of Trinity Presbyterian Church and have
led the children's summer camp activities several
times as well as volunteered at local ~~ministries~~ missions.
My daughter attends Parkwood Elementary where I've
recently signed up to become a Watch Dog. I've been a
volunteer coach at the Dale Turner YMCA on four
separate teams.

4. Describe your leadership roles and/or any special expertise you have which would be

applicable to the position for which you are applying. I concentrate on
land development in Seattle and must stay on top of the
local land use codes zoning, ECA, and changes there to.
I find it interesting + fascinating to be knowledgeable
on these subjects in my line of work.

5. List the addresses of property you own in Shoreline and the type of property (residential or commercial)

Shoreline 98133
Residential

6. Are you an official representative of a homeowners' association or other group? If so, please name the group. N/A

7. Describe why you are interested in serving in this position. I want to help
the city of Shoreline and provide guidance and direction
in their future growth and ability to attract businesses,
and development which in turn will provide employment
and revenue for the city. I love what the Aurora
Corridor Project has done. I also want to offer feedback
and understand Shoreline's comprehensive land use plan better as a resident.

Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.

Are you available for evening meetings? yes Daytime meetings? yes

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JAN 09 2014

CITY CLERK
CITY OF SHORELINE

COMMUNITY SERVICE APPLICATION

FOR MEMBERSHIP ON THE

Planning Commission
City Board or Commission

(Please type or print)

Name Shelly Rae Watson (Jay)

Are you a Shoreline resident or property owner? yes

Length of residence Aug. 2010 to present

1. List your educational background.
Project Management Certification, Everett Community College 2011
BS Zoology, University of Washington 1990
AAS Shoreline Community College 1987

2. Please state your occupational background, beginning with your current occupation and employer.
Ecologist - Washington Department of Transportation
2007 to Present (full-time)

Senior Ecologist - S. R. Jay Consulting Inc
& President 2005 to present (part-time)

3. Describe your involvement in the Shoreline community.
Volunteer at Twin Ponds Giving Garden 2012
Member of PTSA Shorewood High School

4. Describe your leadership roles and/or any special expertise you have which would be

applicable to the position for which you are applying. From 2000-2005 I was a Planning Commissioner for Snohomish County. During that time I participated in public hearings concerning the 10 year Comprehensive Plan, Critical Areas Ordinance, Comprehensive Parks and Recreation Plan, and the Capital Improvement Program.

5. List the addresses of property you own in Shoreline and the type of property (residential or commercial).

No property owned in Shoreline.

6. Are you an official representative of a homeowners' association or other group? If so, please name the group. NA

7. Describe why you are interested in serving in this position. I have always been interested in community service and feel my education and experience would be a helpful contribution to Shoreline's Planning Commission.

Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.

Are you available for evening meetings? yes Daytime meetings? yes

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